



DISTRICT ADVISORY NCPRD BOARD

Meeting Minutes

Date: March 12, 2014
Time: 4:00 p.m.
Location: NCPRD Aquatic Center

1) Chair Bersie called the meeting to order at 4:03 p.m.

DAB members present: Bill Bersie, Susan McCarty, Mike Miller, Robin Condie, Michael Morrow, Lynn Fisher, MaryLee Walden, David Noble, Kristin Mitchell

NCPRD Staff members present: Gary Barth, Laura Zentner, Karen Tolvstad , Jeroen Kok, Lisa Meurs, Kandi Ho, Tonia Burns

NCPRD Board members present: None

Citizens Present: Dick Shook/Former DAB member, County Staff Member Drenda Howett, County Counsel Chris Storey

2) Citizen Participation: None

3) Introduction Of New Staff:

- a) Director Gary Barth introduced Carl Switzer the newest member of the NCPRD Senior Management Team. Carl has accepted the role of Recreation and Facilities Manager for the District. He previously spent seven and half years with the City of Tualatin as their Parks and Recreation Manager.

Consent Agenda

4) Approval of Meeting Minutes:

- a) Susan McCarty made the motion to approve the February 12, 2014 meeting minutes as prepared. MaryLee Walden seconded the motion. All in favor, none opposed.

Business Agenda

5) Work Session:

1. Approve Plan for Hood View Playground Location– Jeroen Kok

Summary

On January 8th the DAB was presented with two alternative options for the Hood View Playground location. The original location presented significant costs challenges due to the need to address safety concerns. These concerns centered on the proposed playground location proximity to the ball fields and the potential frequency of threats resulting from fly balls landing in the play. The costs for safety measures to counter these threats were prohibitive to the project.

- Option 1 proposed constructing the playground at the north end of the parking lot and east of the house.
- Option 2 proposed constructing the playground north of the traffic circle and east of the house.

In regards to the alternative locations, DAB members previously expressed concerns relating to the following two areas:

- Line of Site – After further research and an on-site study, staff was able to determine that neither the original nor either of the two alternatives offered a viable solution to this concern. There are only two bleacher locations that provide a reasonable site line to any of the proposed playground areas and those would likely be obstructed during an active game day.
- Concerns for safety regarding proximity to Parking Areas – Option 1 is in plain view of the house and thus helps to discourage inappropriate behaviors and activities in or around the play area. Picnic benches and tables will be installed for parents to supervise their children. Also low cyclone fencing and possibly landscaping would be installed as an added safety measure.

Staff recommends alternate location Option 1 because it preserves space/flexibility for a future community center in the location of the house and is more removed for the primary flow of traffic in this portion of the site. It is the best option in terms of low impact to future plans for the complex and will over time become more centrally located as additional improvement are constructed. Parents wanting to keep an eye on their children should accompany them to the play area regardless of the location. Option 1 allows the project to move forward within the budgetary limits and a timeline that fulfills the OPRD Grant guidelines.

ACTION

Michael Morrow made the motion to approve the staff recommendation to relocate the proposed playground to the new location identified in Option 1 at the north end of the parking area located east of the park house/office. Staff was asked to modify the design to include fencing and possibly landscaping, as necessary, to provide a suitable safety barrier between the play area and the parking lot. The Action further stipulated that the Board's approval is premised on the project being delivered within the approved budget amount.

MaryLee Walden seconded the motion. All in favor, none opposed.

2. Adopt Spring Park Natural Area Management Plan – Tonia Burns

Summary

The Spring Park Natural Area Master Plan was originally adopted into the City of Milwaukie's comprehensive plan in 2005 and has been supported by numerous stakeholders and citizens through the years since its adoption. Phase I of the plan was completed in 2010 which included building a trailhead and playground area. Phase II is now the current focus.

Phase II identifies 5 priorities: 1) delineation and enhancement of unmapped wetlands, 2) rehabilitation of upland habitats, 3) rehabilitation of riparian backchannel alcove habitat, 4) relocation and formalization of the parks hiking trail and viewpoint, and 5) interpretive signage.

The action requested of the Board at this time is adoption of Phase II to allow the project to move forward. The next step in the project is retaining an engineering consultant to assist with the permit and implementation process. The budgetary impact for this fiscal year is approximately \$25k. The total cost of

the project over time is anticipated to be \$400k of which NCPRD will fund 12% of the total cost or \$48K. \$300k has already been received in grant monies as well as numerous donations in the form of in-kind contributions and volunteer time.

ACTION

MaryLee Walden made the motion to Adopt the Spring Park Management Plan Phase II to guide the District's efforts to improve and manage the Spring Park Natural Area and Pocket Park. The Board further stipulated that their approval is premised on no additional funding (beyond the previously budgeted and approved amount) to implement the proposed design, engineering, and permitting of Phase II improvements.

Susan McCarty seconded the motion. All in favor, none opposed.

3. Recommend Organizational Structure & Funding Option for Study Session with NCPRD Board scheduled for March 25, 2014 – Gary Barth

Summary

The NCPRD Board instructed staff to seek recommendations from the DAB and the two city partners regarding NCPRD's governance structure and options as we move towards the adoption of the updated Master Plan.

A handout which defined each option (See attached addendum)

Options A,B, & C require a vote of the citizens in the district. Chris Storey, County Counsel, was on hand to answer questions.

General Discussion and comments

- Mike Miller commented that status quo does not address issues facing the district. We need a change in governance however Option B is not preferable because at the core of our issues is funding.
- Lynn Fisher concurs that any option without increased funding is pointless. Option B provides value only in as much as it would provide a Board that would be committed and focused on the district, however, lack of funding would cripple any efforts to succeed.
- MaryLee Walden believes in the value of what the district offers and that the electorate will be willing to vote for a higher rate and an independent special district status.

The DAB posed questions to Staff and District Counsel

- Does the reformation impact our agreements with the cities? – Yes, we will be required to adopt new IGA's with each governing body.
- How would a new board be structured? – This will still need to be defined, but by ordinance it must be made up of 3-5 elected board members. Representation could be at-large, by zone, or a hybrid approach. This will be determined by the current board and clearly defined in the ballot language.

ACTION

David Noble made the motion to support a letter to the NCPRD Board stating that the District Advisory Board recommends that District approach the voters to create a new independent parks and recreation district under ORS 266, at a new, higher, permanent tax rate in order to implement the aspirational master plan (Option C).

Lynn Fisher seconded the motion. A verbal vote was taken:

MaryLee Walden - Aye
Lynn Fisher – Aye
Kristin Mitchell – Aye
David Noble – Aye
Susan McCarty – Aye

Robin Condie – Aye
Mike Miller – Aye
Bill Bersie – Aye
Michael Morrow - Abstain

Motion Carried 8:1

6) Director's Comments :

- a) Reminded DAB members of the upcoming Chair and Vice Chair appointment process. The process begins in May to be voted in June and the new Chair and Vice Chair begin their terms at the July meeting
- b) MaryLee Walden's term is due to expire on June 30, 2014. Staff recommends an extension of the term through the end of the Master Plan process for continuity purposes.

ACTION

Lynn Fisher made the motion to extend MaryLee Walden's term on the DAB for one additional year through the Master Planning process conclusion.

David Noble seconded the motion. All in favor, none opposed

- c) The Jennings Lodge Evangelical Center appraisal came in at \$4.2M. Several considerations are being made for use of the facility including office space, and retirement facilities. Two developers have expressed interest. Gary has maintained open communications with the property owners regarding the District's continued interest.

7) DAB Board Members' Comments:

- a) MaryLee Walden – Reminded DAB members that March is the annual March for Meals Campaign and that DAB members should each find a way to participate.

8) Meeting adjourned at 5:58 p.m.



DISTRICT ADVISORY NCPRD BOARD
Meeting Minutes

North Clackamas Parks & Recreation District
Organization Structure and Future Funding Discussion

	Current District Structure and Tax Rate	Governance		
	ORS451 County Service District Permanent Tax Rate = \$0.5382/1000	Board of County Commissioners		
	Alternative Structures and Tax Rates	Governance	Change in Governance?	Increase Funding?
Option A	ORS451 County Service District Permanent Tax Rate TBD by Vote= seek more than current rate	Board of County Commissioners	N	Y
Option B	ORS266 Park & Recreation District Tax Rate = \$0.5382/1000	District Board	Y	N
Option C	ORS266 Park & Recreation District Permanent Tax Rate TBD by Vote= seek more than current rate	District Board	Y	Y



DISTRICT ADVISORY BOARD DIVISION REPORTS

For the month of: February/March 2014

North Clackamas Aquatic Park

Presidents' Day Big Surf! was well attended with over 700 people attending.

We had several rentals this month. Six school groups visited us during the day and we had one evening facility rental.

The middle of February brought the end to another successful season of High School swim teams. This year we had four teams utilize our facility as their daily practice site and home meet facility. In total, we hosted 13 swim meets at our facility. The facility was able to accommodate approximately 250 high school swimmers on an almost daily basis this season!

Clackamas PE visited the aquatic park for their second semester of fitness programming in the pool. During the three day span, we had approximately 300 students participate in physical fitness activities.

Swim lessons completed this month with 282 participants. This was an increase of 12% participants from last session. Our spring sessions begin the week of April 8.

Oregon spring break attendance pushed us to our limit exceeding 1,000 patrons daily.

Washington spring break (March 31-April 6) additional big surf! hours will be offered on Monday, Wednesday and Friday from 2-6 p.m.

Recreation

Daddy Daughter Dinner Dance was held on February 15th at the Milwaukie Center and was a great success. In total, there were 131 dads and daughters who attended the special night. The Milwaukie Center nutrition program provided the catering for this event – the food was great and it was a fantastic partnership between the two departments. It was a great event!

Our new preschool class, Stories Crafts and Music Oh My! had a great time exploring the Milwaukie Center looking for a pot of gold on St. Patrick's Day.

The 20th annual Airing of the Quilts was a great success with over 1,250 community members visiting the show.



DISTRICT ADVISORY BOARD DIVISION REPORTS

A recreation services committee was formed last November to help with goals for the recreation department at the Milwaukie Center. This committee consists of instructors, students and staff and reports to the Community Center District Advisory Board.

Spring Term begins on Monday, March 31 with two new evening Zumba classes and a two hour Spanish II class in addition to our expanded offerings.

Hoopers Basketball

NCPRD Sports inaugural season of the Hoopers basketball program came to a close on March 15th. We had 884 boys and girls kindergarten through eighth grade participate in the first season of the expanded program. Participation in the Hoopers basketball program is expected to nearly double in 2015 as the program welcomes in additional existing local youth basketball organizations.

Hood View Park

Hood View Park was again home of Concordia University's NW Cup softball tournament on February 14th, 15th and 17th. The 2014 NW Cup featured twelve women's college softball teams from Oregon, Washington, Idaho and Canada.

The high school spring sport season began March 4th. All three of the North Clackamas School District's high schools; Clackamas, Milwaukie and Rex Putnam have been utilizing all of the fields at Hood View Park for their baseball and softball programs Monday thru Friday from 4 p.m. to 6 p.m.

Every weekend in February and March was busy with a combination of coed, men's, college softball and youth baseball tournaments.

NCPRD's Spring Fever adult softball league began its fifth season of play in February. The 2014 Spring Fever League has 41 teams participating this season. The Spring Fever program offers men's leagues on Tuesday and Thursday evenings, coed leagues on Mondays and Fridays and our women's league on Sundays.

Wednesday nights have been reserved for local youth baseball, softball, and soccer practices and games.

North Clackamas Park

Preparation for the 2014 youth baseball/softball season has begun and it looks to be another very exciting year at North Clackamas Park. The tournament calendar for spring and summer is booked solid! We have a youth baseball or softball tournament scheduled every weekend beginning April 13st through the end of August.

The NCPRD Sports staff has been very busy with preparing the fields for the upcoming season. The North Clackamas ball fields unofficial opening has always been the week after spring break. Thanks to the high level of maintenance the fields received during the last few years we were able to open the fields early this season! Kevin Cayson's crew does a great job of maintaining the outfield grass.



NORTH CLACKAMAS
PARKS & RECREATION DISTRICT

DISTRICT ADVISORY BOARD DIVISION REPORTS

Mt Scott Elementary

On Sunday afternoons, Clackamas County Special Olympic athletes have been honing their basketball skills on the hardwood at Mt. Scott.

Volleyball is the name of the game on Friday evenings. NCPRD Sports drop-in volleyball program continues to be popular with our local residents with 20 to 30 folks participating regularly.

Adult basketball games keep the gymnasium busy on Mondays, Wednesdays, Thursdays and Sundays.

Extended Hours and Upcoming Events

Summer program registration will begin on Tuesday, April 15th at 9 a.m. New programs include Facebook, Cooking for the family and Dance Around the World for preschoolers at the Milwaukie Center.