

# **MILWAUKIE CENTER**

## **ANNUAL REPORT**

### **2010 – 2011**



Milwaukie Center  
A Division of  
North Clackamas Parks & Recreation District  
5440 SE Kellogg Creek Dr  
Milwaukie, OR 97222

**MILWAUKIE CENTER  
ANNUAL REPORT FOR FY 2010-2011  
CENTER SYNOPSIS**



Milwaukie Center proudly serves North Clackamas County.  
Our mission is *to be a link to resources for older adults and their families  
– and a place for the community to gather, grow and contribute.*

Address: 5440 SE Kellogg Creek Drive, Milwaukie, OR 97222

Phone: 503-653-8100, Fax: 503-794-8016, E-Mail: [joany@co.clackamas.or.us](mailto:joany@co.clackamas.or.us)

Web Site: [www.milwaukiecenter.com](http://www.milwaukiecenter.com), Find us on Facebook at “Milwaukie Center”

Sponsoring Body: North Clackamas Parks & Recreation District

Number of Persons 55+ in Primary Census Tracts (2010 Census Bureau data): 31,517

Hours of Operation: Business hours are 8:30 A.M. - 5:00 P.M., M-F; plus scheduled evening & weekend programs and special events

Average Daily Attendance: 380(estimate)

**FACILITY**

Owned By: City of Milwaukie

Age of Facility: 31 YEARS

Square Footage: 18,868

**STAFF**

11 regular, 10 part time (includes admin & support, social services, nutrition, transportation, recreation services), 2 part time staff with Friends of Milwaukie Center, Inc.

**VOLUNTEERS**

Volunteers serve in every department of the Center with recorded hours of service:

09/10 Volunteer hours 75,004, est. 800 volunteers

10/11 Volunteer hours 64,000, est. 800 volunteers

## Milwaukie Center Annual Report FY 2010 - 2011

<b>Milwaukie Center</b>	<b>2009-2010</b>	<b>2010-2011</b>
<b>Revenues:</b>		
NCPRD	565,620	579,773
Fed/State	67,029	66,484
Fees	96,505	60,362
Donations/Fund-raising	15,475	15,886
<b>SUB TOTAL</b>	<b>744,629</b>	<b>722,505</b>
<b>Expenditures:</b>		
Personnel	547,657	554,774
Materials & Services	126,429	101,824
Allocated Charges	70,543	65,907
<b>SUB TOTAL</b>	<b>744,629</b>	<b>722,505</b>

<b>Transportation</b>	<b>2009-2010</b>	<b>2010-2011</b>
<b>Revenues:</b>		
NCPRD	0	20,000
Fed/State	84,382	95,980
Fees	7,912	7,140
Donations/Fund-raising	26,239	23,643
<b>SUB TOTAL</b>	<b>118,533</b>	<b>146,763</b>
<b>Expenditures:</b>		
Personnel	88,707	89,749
Materials & Services	23,041	28,303
Allocated Charges	11,724	11,277
<b>SUB TOTAL</b>	<b>123,472</b>	<b>129,329</b>

<b>Nutrition</b>	<b>2009-2010</b>	<b>2010-2011</b>
<b>Revenues:</b>		
NCPRD	0	40,000
Fed/State	284,874	301,359
Fees	55,295	51,097
Donations/Fund-raising	119,935	112,085
<b>SUB TOTAL</b>	<b>460,104</b>	<b>504,541</b>
<b>Expenditures:</b>		
Personnel	192,936	196,657
Materials & Services	103,497	106,250
Allocated Charges	28,637	27,815
<b>SUB TOTAL</b>	<b>325,070</b>	<b>330,722</b>

<b>Recreation Services @MC</b>	<b>2009-2010</b>	<b>2010-2011</b>
<b>Revenues:</b>		
NCPRD	88,724	96,587
Fed/State	0	0
Fees	149,459	139,723
Donations/Fund-raising	17,890	17,247
<b>SUB TOTAL</b>	<b>256,073</b>	<b>253,557</b>
<b>Expenditures:</b>		
Personnel	138,721	146,464
Materials & Services	90,540	78,263
Allocated Charges	26,812	28,830
<b>SUB TOTAL</b>	<b>256,073</b>	<b>253,557</b>

<b>TOTAL REVENUES</b>	<b>1,579,339</b>	<b>1,627,366</b>
<b>TOTAL EXPENDITURES</b>	<b>1,449,244</b>	<b>1,436,113</b>

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SERVICE	SPONSORED AND FUNDED BY	FEE	PROGRAM DESCRIPTION	UNITS OF SERVICE		UNDUPLICATED SRS SVD	
				09/10	10/11	09/10	10/11
<b>COMMUNITY RESOURCES</b>							
Newsletter	Milwaukie Center/ NCPRD/Friends	None	Monthly newsletter w/information about Center programs, services & activities	Est. 4,600 mailings plus 500 by email per month	Est. 4,600 mailings plus 800 by email per month	Est. 9,500	Est. 9,500
Community Outreach	Milwaukie Center/ NCPRD/OAA	None	Planned contacts with community organizations to inform of Center services	95 contacts	110 contacts	n/a	n/a
Postings on Facebook	Milwaukie Center/ NCPRD	None	Regular internet postings made on the Center's Facebook page regarding programs, services, activities and events. Available to public.	121 "likes"	175 "likes"	unknown	unknown
Free Table	Milwaukie Center/ NCPRD/donations	None	Designated place where people can donate items no longer needed to recycle for others	n/a	n/a	n/a	n/a
Utility Payment Box	Milwaukie Center/ NCPRD	None	Allows participants to pay utility bills without spending postage for: Oak Lodge Water, Water Environment Services, PGE, NW Natural, Clackamas River Water, Wichita Sanitary	unknown	unknown	unknown	unknown
Job Board/Community Education	Milwaukie Center/ NCPRD	None	Bulletin board providing employment and community education opportunities	unknown	unknown	unknown	unknown
Voter Registration	Milwaukie Center/ NCPRD	None	Voter registration forms available, receptionist forwards to Clackamas County Elections Office	unknown	unknown	unknown	unknown
Magnification Reading Machine	Milwaukie Center/ NCPRD	None	MagniSight Explorer machine located in library. Magnifies printed material for vision impaired	unknown	unknown	unknown	unknown
Telephone	Milwaukie Center/ NCPRD	None	Daily public access to regular telephone for local calls	unknown	unknown	unknown	unknown

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				09/10	10/11	09/10	10/11
Household Battery Recycle	Milwaukie Center/ NCPRD/volunteers	None	Box for spent batteries in Center lobby, volunteers take batteries to recycle center	400+ lbs	800 lbs	unknown	unknown
Newspaper Recycle	Milwaukie Center/ Friends/Lions Club	None	Newspaper recycling & fund-raiser	n/a	n/a	unknown	unknown
Ink Cartridge Recycle	Milwaukie Center/ Friends	None	Empty ink cartridges recycled as fund-raiser	n/a	n/a	unknown	unknown
Display Cabinet	Milwaukie Center/ NCPRD	None	Class and collectors' displays plus event promotions	12 displays	12 displays	unknown	unknown
Library	Milwaukie Center/ NCPRD	None	Large screen TV, lending library, standard and large print books, videos, books on tape	9,493 Bks Shelved 791/mo.	9,493 Bks Shelved 526/mo.	unknown	unknown
Wellness Library	Milwaukie Center/ NCPRD	None	Wellness books, tapes, videos related to senior needs and interests	248 days	252 days	unknown	unknown
Computer Stations & WiFi	Milwaukie Center/ NCPRD	None	Open access to computer & internet use for personal and learning interests	248 days	252 days	unknown	unknown
Community Garden Plots	Milwaukie Center/ NCPRD/CC Master Gardeners	\$15/\$20 Per Plot	Raised beds & garden plots available for growing season. Water, tools available (May-Oct)	18 plot renters	22 plot renters	18	20
Notary	Milwaukie Center/ NCPRD/OAA	None	Notarize documents, donations accepted	56	36	48	32
Weekly Manicures	Milwaukie Center/ NCPRD	Varies	Licensed manicurist available by appointment on Thursdays to manicure, trim and polish fingernails at reduced rates, discontinued 2/11	58 manicures	7 manicures	unknown	unknown
Chair Massage	Milwaukie Center/ NCPRD	\$15	Monthly 15 min. chair massage offered through contract with provider, started 05/10, discontinued 3/11	12	8	12	7

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				09/10	10/11	09/10	10/11
"Coat for Kids" Collection	Milwaukie Center/NCPRD/Kiwanis/donations	None	Collection of clean, good quality coats every October for distribution to low income Clackamas County kids	25 coats	28 coats	n/a	n/a
Fill a Stocking, Fill a Heart	Milwaukie Center/NCPRD/Fill a Stocking, Fill a Heart/donors	None	Empty stockings are picked up at Milwaukie Center by community members who fill the stockings, return them to Milwaukie Center and Fill a Stocking, Fill a Heart nonprofit distributes to a number of agencies for clients	73 stockings	89 stockings	n/a	n/a
Operation Santa Claus	Milwaukie Center/NCPRD/Clack Co. Fire District #1/donors	None	Collection barrel in the fall to receive donations of nonperishable food and new toys/gifts for low income people at Christmas time	n/a	n/a	n/a	n/a
<b>SOCIAL SERVICES</b>							
Social Services department offers services; resources and information to assist seniors and persons with disabilities to remain independent.							
Information & Assistance	Milwaukie Center/NCPRD/OAA	None	Information on available resources	3,156 contacts	2,977 contacts	unknown	unknown
Home Services Vendors Fair	Milwaukie Center/NCPRD/Prudential Home Services	None	Provides information to participants about home service vendors at an annual event. First event 2/2011	n/a	1	n/a	130
Energy Assistance Program	Milwaukie Center/NCPRD/LIEAP	None	Staff complete Energy Assistance applications for homebound seniors and people w/disabilities	125	148	125	148
Caregiver Services	Milwaukie Center/NCPRD/CCSS	None	Information, resources and support offered to family caregivers	389	279	144	85
Health Insurance Support	Milwaukie Center/NCPRD/CCSS	None	Senior Health Insurance Benefits Assistance (SHIBA) - Volunteers assist with health insurance needs	65	68	65	68

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				09/10	10/11	09/10	10/11
Powerful Tools for Caregivers	Milwaukie Center/ NCPRD/Legacy/ CCSS/OAA	None	Training for caregivers - Focus on caregiver self care	n/a	24	n/a	24
Healthy Aging Seminars	Milwaukie Center/ NCPRD/OAA	None	Professionals present educational programs on variety of health issues	11 sessions	14 sessions	200	174
Senior Law Project	Milwaukie Center/ NCPRD/volunteer Attorneys	None	Half hour legal consultations. Possible pro bono assistance depending on case & circumstances	142	165	96	140
Tax-Aide Program	Milwaukie Center/ NCPRD/ AARP/IRS/ volunteers	None	Trained volunteer assistance to file income tax, homeowner relief for seniors and low income	2,332 returns	2,483 returns	1,548	1,508
Health Equipment Loan	Milwaukie Center/ NCPRD/ donations	None	W/C, walker, crutches, canes for short term loan	191 pieces of equipment	239 pieces of equipment	157	227
Emergency Firewood	Milwaukie Center/ NCPRD/ Volunteers	None	Emergency firewood for low income seniors and people with disabilities	52 loads of wood	53 loads of wood	43 individuals	52 individuals
Blood Pressure Screening	Milwaukie Center/ NCPRD/ Volunteers	None	Volunteer nurses check blood pressure 2x/month	875	857	240	250
Handyman Referral	Milwaukie Center/ NCPRD/Prudential Home Services	None	Social services staff assist homeowners with a referral to Prudential NW Properties for home repair & maintenance. Started 03/09	199	301	54	79
Handyman Service	Milwaukie Center/ NCPRD/volunteers/ grant	None	Social services staff identify low income people with minor home repair needs, volunteers provide repair service. Started 11/10	n/a	28	n/a	24
911 Cell Phones	Milwaukie Center/ NCPRD	None	Cell phones available to seniors for 911 only calls	28	19	28	19

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				09/10	10/11	09/10	10/11
Foot Clinic	Milwaukie Center/ NCPRD/ Foot Care Nurses, LLC.	\$30	Foot care clinic provided 2-3 x/month through contract with provider	904	740	301	313
Flu Shot Clinic	Milwaukie Center/ NCPRD/Getaflushot. com	Varies	Flu shots for older & disabled adults, no clinics in 09/10 due to unavailability of serum	n/a	25	n/a	25
Assessments	Milwaukie Center/ NCPRD/OAA/Friends	None	In-depth interview with client to assist in determining needs & developing service plan	441 contacts	420 contacts	324	335
Linfield Students Volunteer	Milwaukie Center/ NCPRD/Linfield School of Nursing	None	Student volunteers research and present health topics to participants. Conduct weekly Blood Pressure & Medication Clinics	284	300	140	170
Case Monitoring	Milwaukie Center/ NCPRD/CCSS	None	Ongoing follow-up on client to monitor progress	2,167 hrs	1,271 hrs	565	530
Senior Companions	Milwaukie Center/ NCPRD/CCSS	None	Ongoing companionship for frail homebound elderly	1,753 visits	1,509 visits	58	44
Diabetes Support Group	Milwaukie Center/ NCPRD	None	Support and education for older adults with diabetes, provided by certified diabetes educator	295	262	50	60
Respite "A Place at the Center"	Milwaukie Center/ NCPRD/OAA	\$24/\$30 session	Social respite program for persons with memory loss/confusion & time off for unpaid caregivers provided by staff & volunteers	415 participant days	370 participant days	50	23
Memory Screening	Milwaukie Center/ NCPRD/volunteers	None	Mini-cognitive statue exam given to participants annually. Started 11/08	46	48	46	48
Emergency Food	Milwaukie Center/ NCPRD/donations	None	Emergency food provided to seniors in crisis; 3 day supply given + referral to local food pantry	7	24	7	19
Smoke Alarms	Milwaukie Center/ NCPRD/Clack Co Fire District #1	None	Social Services Staff determine need, CC Fire Dist #1 provides alarms, volunteers install, started 07/10	22	3	22	3



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				09/10	10/11	09/10	10/11
Fill a Stocking Fill a Heart distribution	Milwaukie Center/ NCPRD/Fill a Stocking, Fill a Heart/donations	None	Fill a Stocking, Fill a Heart nonprofit provides filled Christmas stockings to low income & disadvantaged people identified by Milwaukie Center staff	100 stockings	125 stockings	n/a	n/a
Goodwill Outreach (sympathy, get well, etc)	Milwaukie Center/ NCPRD	None	Cards are sent to Center participants if ill or loss suffered	112	127	unknown	unknown
<b>NUTRITION</b>							
Fresh, well-balanced lunch is available both at the Center and delivered to home-bound older adults and their caregivers (60 and over) through the Milwaukie Center Nutrition Program. Meals are delivered Mon-Fri (except on holidays) mid-day. Frozen meals are available for weekends and holidays. \$2.50 suggested donation for 60+; \$5.00 per meal for under 60.							
Congregate Meal	Milwaukie Center/ USDA/OAA/donations	Donation 60+, \$5.00 (-60)	Noon time meal Mon-Fri providing nutrition and socialization	7,388 meals served	8,441 meals served	491	512
Meals on Wheels	Milwaukie Center/ USDA/OAA/ Medicaid/donations	Donation	Hot noon meal delivered Mon-Fri to homebound individuals, frozen meals Sat., Sun. & holidays	65,482 meals delivered	58,462 meals delivered	484	459
Pete's Café	Milwaukie Center/ donations	Varies	Beverages, pastries, available 9am-1pm Mon-Fri. Lite Lunch fare available Mon-Fri, 11am-1 pm	17,899 items sold	12,514 people served	unknown	unknown
Ani-Meals	Milwaukie Center/ FIDO/volunteers	None	Pet food is distributed to Meals on Wheels recipients every 2 weeks	910 deliveries	910 deliveries	35 individuals, 78 pets	35 individuals, 77 pets
Blueberry acre at Stringfield	Milwaukie Center/ volunteers	None	Stringfield Park has 3 dozen blueberry plants tended & harvested for Nutrition Program	35 gallons of berries	41 gallons of berries	unknown	unknown

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				09/10	10/11	09/10	10/11
March for Meals	Milwaukie Center/ Nutrition Program	N/A	District-wide fund-raiser during March, supports Meals on Wheels, includes "March for Mutts" event, mayors, elected officials & commissioners deliver meals one day in March; County employee breakfast and many community supporters	n/a	n/a	n/a	n/a
Famous Thanksgiving Sunday Dinner	Milwaukie Center/ Nutrition Program	\$8 adult, \$7 pre-purchase, \$3 under 12	Annual Nutrition Program Thanksgiving Meal fund-raiser for Meals on Wheels, sponsored by Bob's Red Mill	Est. 250	Est. 300	1/yr	1/yr
"Best in the West" Bazaar	Milwaukie Center/ Nutrition Program	\$50/\$60 per table	Annual fund-raiser for Milwaukie Center Nutrition Program includes bake sale and vender booths	57 vendors	42 vendors	1/yr	1/yr
<b>TRANSPORTATION</b>							
Door-to-door service to and from the Center for lunch, classes and other activities and to grocery shopping. Average ridership is 58 per day. Busses have wheelchair lift capacity. The fee is \$1 per one-way ride for older adults and persons with disabilities residing in the North Clackamas Parks and Recreation District, with scholarships are available for low income users. The average cost of a one-way ride is \$9.97.							
Center Transportation	Milwaukie Center Transportation Program/Medicaid/ OAA/Trimet/STF/ donations	\$1/ride or scholarship	Transportation from home to Center and return trips Mon-Fri	9,701 one way trips/yr	10,097 one way trips/yr	232	222
Shopping Transportation	Milwaukie Center Transportation Program/Medicaid/ OAA/Trimet/STF/ donations	\$1/ride or scholarship	Transportation from home to grocery store for 1 hr. shopping on own, return trip home	3,295 one way trips/yr	2,870 one way trips/yr	68	62

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				09/10	10/11	09/10	10/11
Shuttle	Tri-Met	.85 for (65+) one way	Mass transit access to Center area, non-seniors included, via #152 Tri-Met route	unknown	unknown	unknown	unknown
See's Candy Sales Fund-raiser	Milwaukie Center/ Transportation Program	None	Fund-raiser for Transportation Program during Valentines and Easter seasons	2/yr	2/yr	unknown	unknown
<b>FACILITY USE</b>							
<p>Built in 1980 and expanded in 1993, the Milwaukie Center facility offers a variety of spaces suitable for groups as small as 15-20 and as large as 400. North Clackamas Park covers 45 acres of fields, waterways and groves of mature oak trees, with three picnic rental sites. Named for a former Milwaukie Center Director, the one-acre formal Sara Hite Memorial Rose Garden has 450 rose bushes and a large gazebo and plaza. It is located immediately south of Milwaukie Center and the entrance to North Clackamas Park.</p>							
				09/10	10/11	09/10	10/11
Facility Rentals	Milwaukie Center/ NCPRD	Varies	Revenue received for use of the Milwaukie Center by the community	179 rentals	93 rentals	n/a	n/a
North Clackamas Park Rentals	Milwaukie Center/ NCPRD	Varies	Revenue received from renting 3 picnic areas in North Clackamas Park to the public	137 rentals	116 rentals	n/a	n/a
Rose Garden Rentals	Milwaukie Center/ NCPRD	Varies	Revenue received for the rental of the Sara Hite Memorial Rose Garden by community members	21 rentals	15 rentals	n/a	n/a
Public Information Meeting Space	Milwaukie Center/ NCPRD	None	Community meeting, space available upon request to external agencies	95 hrs public meetings	4 hrs public meetings	unknown	unknown

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ACTIVITY	SPONSORED & FUNDED BY	ACTIVITY FEE	ACTIVITY DESCRIPTION	AVG # PARTICIPANTS		ACTIVITY FREQUENCY	
				09/10	10/11	09/10	10/11
<b>RECREATION SERVICES</b>							
The North Clackamas Parks and Recreation District and the Milwaukie Center offer a number of recreation activities and events that give individuals an opportunity to experience new places and things, make connections with their neighbors, maintain independence and build a healthy community.							
<b>TRAVEL PROGRAM</b>							
The '39ers Travel Program offers a variety of travel options for those who love to see the world both close to home as well as abroad. Escorted day trips provide educational and social opportunities, bringing adults to local attractions such as theatrical events, sightseeing and lunch outings. National vendors provide domestic and international traveling opportunities. In 09-10, there were 1,094 total travelers, and in 10-11, there were 1,099 total travelers. A group of dedicated volunteers helps with the '39ers Travel Program.							
39ers Travel Program/ Day Trips	Milwaukie Center/ Recreation Services	Varies	Day trips arranged, promoted and escorted by travel program staff and volunteers	16	18	53 trips	62 trips
39ers Travel Program/ Overnight Trips	Milwaukie Center/ Recreation Services	Varies	Overnight trips arranged and promoted by travel program staff and volunteers in cooperation with commercial travel vendors	7	9	10 trips	4 trips
Travelogues	Milwaukie Center/ Recreation Services	None	Travel shows on upcoming trips	23	n/a	3	n/a
<b>ACTIVITY GROUPS</b>							
Volunteers lead weekly drop-in activities that include many games, craft projects and a choral group. Patrons need not register for the activities and can participate at their leisure. 129 people took part in these groups in 2010-11 as opposed to 97 in 2009-10.							
Party Bridge	Milwaukie Center/ Recreation Services	\$1 activity fee	Open games of party bridge, Thur. 12:30-3:30 pm	6	9	50/yr	50/yr
Duplicate Bridge	Milwaukie Center/ Recreation Services	\$1 activity fee	Open games of duplicate bridge, Mon. 12:30-3:30 pm	20	21	47/yr	47/yr

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				09/10	10/11	09/10	10/11
Daytime Pinochle	Milwaukie Center/ Recreation Services	\$1 activity fee	Open play pinochle games, Tue. afternoons 1-3:30 pm	22	19	51/yr	36/yr
Tue/Thur Noon Bingo	Milwaukie Center/ Recreation Services	\$ .25/card	Tue. & Thur. - 12:30-2 pm Win small prizes	21	24	100/yr	100/yr
Pool/Snooker	Milwaukie Center/ Recreation Services	\$1 activity fee per AM or PM session	Informal pool playing on 2 regulation pool tables, 1 snooker table	12	21	243/yr	252/yr
Woodcarving	Milwaukie Center/ Recreation Services	\$1 activity fee	Wed. 8:30 am-noon. Volunteer led, introduction to carving + continued skill- building and socialization	12	16	51/yr	51/yr
Friday Dances	Milwaukie Center/ Nutrition Program	None, donations to band	Fridays, noon-2 pm - Dance to live big band music	25+ dancers/ 8 band members	30+ dancers/ 8 band members	46/yr	46/yr
Thursday Eve Bingo	Milwaukie Center/ Friends	1st pk \$5, 2nd pk \$3, 3rd \$3, .25 kitty	Cash prizes for people who play Bingo, fund-raiser & adult social gathering, includes snack bar	75	75	50/yr	50/yr
Center Singers	Milwaukie Center/ Recreation Services/CCC	None	Choral group practices weekly Sept - June, group sings at multiple community sites or events	19	19	weekly + 10 perform/yr	weekly + 10 perform/yr
Noon Entertainment	Milwaukie Center/ Nutrition Program	None	Volunteers provide musical entertainment several days each week during the noon hour	100	60	47 days/yr	80 days/yr

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				09/10	10/11	09/10	10/11
<b>SPECIAL EVENTS</b>							
The Milwaukie Center organizes a variety of Special Events that bring community members together to socialize, celebrate and share their interests and talents. These events are organized and sponsored by various departments at the Center, including Recreation, Nutrition and the Friends of the Milwaukie Center.							
Pumpkinpalooza	Milwaukie Center/ Friends	\$5/person	Community event with Halloween theme held Oct 09.	200	n/a	1/yr	n/a
Pamper Me Party/Poker Tournament	Milwaukie Center/ Friends	\$20/person	Combination 'Ladies Night Out' and 'Men's Night Out' party and poker	n/a	60	n/a	1/yr
Well Tuned Wednesdays	Milwaukie Center/ NCPRD & Golden Harvest Music	None	Featured musicians provide free concerts monthly. Event sponsors include: Elder Law Firm, Family Care Health Plan	20	n/a	7	n/a
Volunteer Recognition	Milwaukie Center/NCPRD	None	Event to celebrate and honor volunteers of NCPRD & Milwaukie Center	Est. 300	Est. 300	1/yr	1/yr
Sept. - National Senior Center Month events	Milwaukie Center/NCPRD	None	Exhibits and special events held during National Senior Center month	unknown	unknown	1/yr	1/yr
Daddy/Daughter Dinner Dance	Milwaukie Center/ Recreation Services	\$37/\$43 per couple	Father/Daughter Dinner Dance with entertainment in February, 2 nights	240	210	2/yr	2/yr
March for Mutts	Milwaukie Center/ NCPRD/Nutrition Program	\$5 per person plus pet food donation for FIDO	Dog-friendly community event held the 1st Saturday in March in North Clackamas Park. Pet vendors, adoption agencies, dog games, demonstrations and more, fundraiser for Meals on Wheels	500	450	1/yr	1/yr
Quilt Show	Milwaukie Center/ Recreation Services	Fri. donation/ Saturday \$3	Public display of 120+ quilts and quilted items plus demonstrations, workshops & quilt raffle	12 vendors 114 Quilts 1,300 est. particip.	8 vendors 140 Quilts 1,300 est. particip.	1/yr	1/yr

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				09/10	10/11	09/10	10/11
Ice Cream Social & Beach Bum Day	Milwaukie Center Nutrition Program	\$2/sundae	Annual Ice Cream Social with staff serving customers; Beach Bum award for best dressed, entertainment. Sponsors: 09/10 Humana, 10/11 Homewoods on the Willamette	110	125	1/yr	1/yr
Farewell to Summer BBQ	Milwaukie Center Nutrition Program	Donation +60 \$5 under 60	BBQ Lunch served to commemorate the end of Summer during Nat'l Senior Center Month, sponsored by Bob's Red Mill	101	152	1/yr	1/yr
Golden Wedding Anniversary	Milwaukie Center/ Recreation Services, Nutrition Program	None	Celebration for couples married 50 years or more, renewal of vows & lunch	54	28	1/yr	1/yr
30th Anniversary Celebration of Milwaukie Center	Milwaukie Center/NCPRD	None	Celebration of Milwaukie Center's 30 years of operation, open house, time line, etc. held June, 2010.	350	n/a	1/yr	n/a
Winterfest	Milwaukie Center/ Recreation Services	None	Holiday party for adults with entertainment, refreshments, door prizes, visit from Santa	175	200	1/yr	1/yr
Rose Pruning Workshop	Milwaukie Center/ Friends	None	Spring education session about rose care provided by member of Portland Rose Society	25	25	1/yr	1/yr
Community Garden Day 10-minute University & Seminars	Milwaukie Center/ CC Master Gardeners	None	Garden Seminars with Fall & Spring Soil Testing	185 soil tests 440 particip. 34 volunteers	24 soil tests 211 particip. 32 volunteers	2/yr	1/yr
Secrets of the Tomato Master	Milwaukie Center/ CC Master Gardeners	None	Spring Seminar on growing tomatoes	148 partic 9 volunteers	79 partic 11 volunteers	1/yr	1/yr
Garden Discovery Day	Milwaukie Center/ CC Master Gardeners	None	10-minute university gardening seminars, children's activities, soil testing in the spring	n/a	153 soil tests 536 particip. 38 volunteers	n/a	1/yr

**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
<p>North Clackamas Parks and Recreation District Recreation Services and the Milwaukie Center offer a wide variety of learning opportunities for seniors, adults and children. These classes provide opportunities for community members to explore their creativity, sharpen and develop skills, and improve health and wellness. Many of the classes are offered through partnership with Clackamas Community College (CCC). The 2010-2011 unduplicated number of people taking classes was 1,022 (a 38% increase from 2009-10).</p>								
Acrylics	NCPRD	*\$4.57/ \$3.43 hr. (62+)	4	4	12	9	47	27
Acrylics Beginning	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	3	n/a	5	n/a	14
Art Literacy	NCPRD	*\$4.57/ \$3.43 hr. (62+)	2	3	7	9	14	17
Drawing	NCPRD	*\$4.57/ \$3.43 hr. (62+)	4	4	10	7	41	28
Drawing, Beginning	NCPRD	*\$4.57/ \$3.43 hr. (62+)	4	4	11	8	42	23
Explore the Arts	Milwaukie Center/NCPRD/ NC Art Guild	\$20 R \$24 NR	4	1	9	9	35	9
Oil Painting	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	8	8	12	22	92	87
Watercolor Painting	NCPRD	*\$4.57/ \$3.43 hr. (62+)	4	4	10	9	40	35
Printmaking	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	4	n/a	8	n/a	33



**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
Beyond Basics Computer Instruction	NCPRD	\$60 R \$65 NR	4	2	4	4	12	7
Computer 1st Steps	NCPRD	\$60 R \$65 NR	8	8	7	13	55	50
Computer Basics	NCPRD	\$60 R \$65 NR	8	7	7	13	56	50
Pictures Plus Computer Instruction	NCPRD	\$51 R \$60 NR	3	3	4	5	4	15
Word Processing	NCPRD	\$60 R \$65 NR	7	6	6	9	31	26
Mastering E-mail	NCPRD	\$60 R \$65 NR	n/a	2	n/a	7	n/a	13
Photography	NCPRD	\$60 R \$65 NR	n/a	2	n/a	6	n/a	0
All About Memory	NCPRD/CCC	\$60 R \$65 NR	1	1	7	0	7	n/a
Life Story Writing	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	4	n/a	11	n/a	11	n/a
Creative Writing	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	5	4	13	15	65	13
Your Story	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	13	n/a	
Writing Memoirs	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	1	n/a		n/a	n/a
Milwaukie's Role in Oregon History	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	1	n/a	9	n/a	9	6

**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
Oregon History Steamboat & Railroads	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	1	n/a	10	n/a	10	n/a
Religious History of Oregon	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	n/a	1	n/a	6	n/a	61
Cultural History of Oregon	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	1	n/a	8	n/a	8	9
Spanish Intro	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	3	10	9	31	37
Spanish Basic	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	6	12	12	35	39
Spanish Intermediate	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	3	10	13	31	8
Spanish Advanced	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	1	9	8	26	28
Spanish Conversation	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	3	9	9	26	n/a
Spanish VI	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	3	n/a	8	n/a	23	n/a
Spanish VII	NCPRD/CCC	*\$4.25/ \$3.20 hr. (62+)	3	n/a	8	n/a	25	6
Belly Dancing Beginning evening class	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	4	14	18	43	53

**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
Country Line Dance Beginners - day & evening	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	8	8	21	47	166	189
Belly Dance Intermediate evening class	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	3	n/a	8	n/a	8	n/a
Country Line Dance Intermed. day & evening	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	5	7	13	23	62	79
Salsa	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	14	n/a	14
Salsa Dance evening class	NCPRD	*\$4.57/ \$3.20 hr. (62+)	1	n/a	10	n/a	10	n/a
Creative Movement (kids)	NCPRD	\$45 R \$60 NR	1	n/a	13	n/a	13	n/a
Hip Hop (kids)	NCPRD	\$60 R \$75 NR	1	n/a	11	n/a	11	n/a
Pre-Dance (kids)	NCPRD	\$45 R \$60 NR	1	n/a	4	n/a	4	n/a
Yoga evening classes	NCPRD	\$40 R \$45 NR	6	8	11	21	66	85
EZ Does It Aerobics	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	4	13	12	53	48
Fitness: It's Personal day & evening classes	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	2	7	12	39	12
Light Aerobics A Functional Fitness	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	4	12	30	46	113

**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
Light Aerobics B Complete Conditioning	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	4	24	16	97	47
Sit-N-B-Fit Chairside Exercise	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	4	30	20	119	81
Stretch & Flex	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	4	18	20	70	81
Tai Chi Advanced day & evening classes	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	7	4	12	23	87	90
Tai Chi Beginning	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	6	4	23	19	137	116
Tai Chi Intermediate day & evening classes	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	7	8	19	29	131	116
Zumba Gold	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	4	6	13	37	51	148
Chair Pilates	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	4	n/a	15	n/a	61
Chair Yoga	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	22	n/a	43
Fusion flow	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	22	n/a	43
Quigong	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	4	n/a	12	n/a	12
Stability Ball	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	8	n/a	16

**Milwaukie Center  
Annual Report FY 2010 - 2011**

CLASS	SPONSORED AND FUNDED BY	CLASS FEE	# CLASSES OFFERED		AVG # STUDENTS/TERM		TOTAL ENROLLMENTS	
			09/10	10/11	09/10	10/11	09/10	10/11
Strength and Relax Yoga	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	14	n/a	28
Zumba	NCPRD/CCC	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	25	n/a	50
Zumbatomic	NCPRD	*\$4.57/ \$3.43 hr. (62+)	n/a	2	n/a	12	n/a	12

**Milwaukie Center  
Annual Report FY 2010-2111**

ACTIVITY	SPONSORED BY	ACTIVITY FEE	ACTIVITY DESCRIPTION	AVG # PARTICIPANTS		ACTIVITY FREQUENCY	
				09/10	10/11	09/10	10/11
<b>FRIENDS OF THE MILWAUKIE CENTER, INC.</b>							
The Friends of Milwaukie Center, Inc. have advocated for and supported the Center since 1980, raising funds through events, annual campaign and numerous activities. In fiscal year 2010-2011, the Friends provided \$90,667 to the Center; they provided \$99,633 the previous year. Funds support social service needs, nutrition and transportation services, recreation programs, facility upgrades, newsletter printing and postage and much more.							
"Wine & Roses" Mystery Dinner, Oral & Silent Auction	Friends	\$45/person	Gala dinner event with auctions, fund-raiser & adult social gathering. Sponsored by Prudential Home Services	125	125	1/yr	1/yr
Lumberjack Breakfast	Friends & Milwaukie Rotary	\$6 Adult \$3 Child	Buffet breakfast, fund-raiser & community event, prepares firewood for emergency firewood program. Major sponsors included Willamette View, Inc, Bob's Red Mill, Somerset Lodge	265	250	1/yr	1/yr
Spaghetti Dinner and Texas Hold 'Em Tournament	Friends & Clackamas Rotary	Meal \$6 per person, \$50 Tournament	Buffet dinner with entertainment and poker tournament with prizes. Fund-raiser & community event	325	325	1/yr	1/yr
Quilting Group	Friends	None	Volunteers hand quilt community member quilts. Fund-raiser for Friends	5	5	1/wk	1/wk
Entertainment books	Friends	\$25/book	Sale of annual coupon book. Fund-raiser for Endowment Fund	125	125	1/yr	1/yr
Vehicle Donation	Friends/ Volunteers of America	None	Cars, trucks, boats, etc. donated to be sold at auction with proceeds benefitting Friends	2 cars	0 cars	n/a	n/a

**Milwaukie Center  
Annual Report FY 2010-2111**

ACTIVITY	SPONSORED BY	ACTIVITY FEE	ACTIVITY DESCRIPTION	AVG # PARTICIPANTS		ACTIVITY FREQUENCY	
				09/10	10/11	09/10	10/11
Big Bash Bake Sale	Friends	None	Fund-raiser for the Sara Hite Memorial Rose Garden	est. 50	est. 50	1/yr	1/yr
Plant Sale	Friends	None	Fund-raiser for the Sara Hite Memorial Rose Garden	est. 50	est. 50	1/yr	1/yr
Gift Shop	Friends/NCPRD	Consignee receives 80% of sold item, 20% supports Center	Gift shop for consignees 35+ to sell hand-crafted items, fund-raiser for Friends. Open Mon-Fri 10am-3pm & during special events	130 consignees, unknown # customers	221 consignees, unknown # customers	252 days open	254 days open
Senior Housing Fair	NCPRD/Friends	None	Assisted living, retirement and other housing providers offer information to participants at annual event	Est. 150 participants	Est. 150 participants	1/yr	1/yr
Scholarship Assistance	Friends	None	Funds available for District residents 55+ who need help with class or activity fees	30 participants, \$1,398	24 participants, \$776	n/a	n/a
Client Assistance Program	Friends at \$2,000/yr	None	Cash assistance fund available to Social Services staff for assisting client's unmet/under met needs - if no other resources available	19 clients, \$1,834	26 clients, \$1,973	n/a	n/a



**WILDFIRE PLANNING  
AND  
IMPLEMENTATION**

**IN NORTH CLACKAMAS PARKS AND RECREATION DISTRICT  
AND  
CLACKAMAS COUNTY PARKS**



# BACKGROUND

- ✓ CLACKAMAS COUNTY ADOPTED THE CLACKAMAS COUNTY WILDFIRE PROTECTION PLAN IN 2005

## GOALS :

- TO PROTECT LIFE, PROPERTY AND THE ENVIRONMENT
  - TO PRESERVE, REHABILITATE AND ENHANCE NATURAL SYSTEMS TO SERVE NATURAL HAZARD MITIGATION FUNCTIONS
- 
- ✓ CLACKAMAS COUNTY PARKS AND NORTH CLACKAMAS PARKS AND RECREATION DISTRICT APPLIED FOR GRANT FUNDING IN 2009 TO INITIATE WILDFIRE MANAGEMENT PLANNING TO REDUCE WILDFIRE RISK IN PARKS.

# PROJECT GOALS

 ***WILDFIRE RISK REDUCTION***

 ***ENHANCE THE NATURAL SYSTEM TO  
BE MORE RESILIENT TO WILDFIRE IN  
THE FUTURE***

# OBJECTIVES

## ✓ EDUCATION

SPREAD MESSAGE AND TECHNIQUES QUICKLY AND TO ALL REACHES OF THE COUNTY, FOCUSING ON NEIGHBORS AND COMMUNITY MEMBERS, STAFF, FIRE DISTRICTS, ODF, AND STAKEHOLDERS

## ✓ PLANNING AND MANAGEMENT

- PRIORITIZATION OF SITE RISK
- PLANNING AND MAPPING
- IMPLEMENTATION
- MAINTENANCE PLANS
- WILDFIRE RESPONSE PLANS

# TIMELINE



# PROJECT MANAGEMENT

- ✓ PROJECT LEAD, CLACKAMAS COUNTY PARKS AND NCPRD
- ✓ CONTRACTORS
  - PRODUCE EDUCATIONAL/OUTREACH MATERIALS
  - IMPLEMENT TECHNICAL ADVISORY GROUP (TAG) MEETINGS
  - COLLECT DATA
  - PRODUCE PLANS
  - MANAGE IMPLEMENTATION

# TECHNICAL ADVISORY GROUP

## ✓ PARTNERS AND PEER REVIEW;

### TECHNICAL ADVISORY GROUP (TAG)

- OREGON DEPARTMENT OF FORESTRY
- CLACKAMAS COUNTY FIRE DISTRICT #1
- USFS- CLACKAMAS RIVER RANGER DISTRICT
- METRO
- CLACKAMAS COUNTY SOIL AND WATER CONSERVATION DISTRICT
- CLACKAMAS COUNTY EMERGENCY MANAGEMENT
- CLACKAMAS COUNTY GIS
- CLACKAMAS COUNTY FORESTRY

### CONTRACTORS-

- TROUT MOUNTAIN FORESTRY
- MIG, INC.



# EDUCATION

- ✓ PROVIDE PUBLIC WITH INFORMATION ABOUT THE PROJECT GOALS AND OBJECTIVES; WEBSITE, FLIERS AND INTERCEPT EVENTS

The screenshot shows the homepage of the Wildfire Management Plan website. The header features the title "wildfire management plan" and the subtitle "North Clackamas Parks and Recreation District and Clackamas County Parks". A navigation menu includes links for HOME, SITE MAP, DOCUMENTS, CALENDAR, SEARCH, and CONTACT US. A "welcome" message is prominently displayed, along with a "sign up!" button for email updates. The left sidebar contains a menu with items like "about the plan", "project update", "project team", "timeline and key deliverables", "wildfire resources", and "comments/feedback". The main content area includes a "News" section with articles such as "Project Update", "Desired Future Conditions Workshop Summary", "Park Priorities Summary Memo", "The Wildfire Management Plan Is Underway!", and "The Impacts of Wildfire in the Pacific Northwest". Logos for Clackamas County, North Clackamas Parks and Recreation District, and Firewise are visible at the bottom.

## WEBSITE

<http://www.clackamasparkswildfire.org/>

## FLIER

The flier features a large title "WILDFIRE MANAGEMENT PLAN" and the subtitle "North Clackamas Parks and Recreation District and Clackamas County Parks". It is divided into several sections: "ABOUT THE PROJECT" which explains the goals of the Wildfire Protection Plan adopted in 2005; "BACKGROUND" which discusses the growing wildfire risk and the impact of new homes; "PROJECT TIMELINE" which states that the project will be completed within a three-year frame starting in August 2010. The flier includes two photographs of park areas and lists key objectives and project phases. Logos for Clackamas County, North Clackamas Parks and Recreation District, and Firewise are at the bottom, along with the website URL and a project hotline number: (503) 742-4388.

# EDUCATION

## ✓ PROVIDE ADDITIONAL INFORMATION ABOUT THE METHODS AND TECHNIQUES TO REDUCE FIRE RISK; *BROCHURE*

### HOW YOU CAN HELP

Residents and property owners should take steps on their own to reduce the chance of wildfire damage on homes or structures.

The main technique for reducing fire risk is to break up the continuity of fuels, which makes it harder for fire to spread. It is especially important to do this near homes and buildings. Some steps include:

- Use flame resistant siding and roofing materials, keeping the roof and gutters free of debris.
- Use nonflammable landscaping materials within five feet of the home or structure, such as stone, gravel and pavers.
- Plant fire resistant landscaping with high moisture content free of resins, oils or waxes.

More information about defensible space and techniques to make your home or property more fire-resistant is available at [www.firewise.org](http://www.firewise.org) or by contacting your local fire department.

### LEARN MORE

- Clackamas County Fire Prevention Cooperative: [www.ccfpc.org](http://www.ccfpc.org)
- Clackamas County Parks: [www.co.clackamas.or.us/parks](http://www.co.clackamas.or.us/parks)
- Clackamas County Wildfire Protection Plan: [www.co.clackamas.or.us/emergency/ccwpp.html](http://www.co.clackamas.or.us/emergency/ccwpp.html)
- Firewise: [www.firewise.org](http://www.firewise.org)
- Keep Oregon Green: [www.keeporegongreen.org](http://www.keeporegongreen.org)
- North Clackamas Parks and Recreation District: [www.co.clackamas.or.us/ncprd](http://www.co.clackamas.or.us/ncprd)
- Oregon Department of Forestry: [www.oregon.gov/ODF/FIRE/fire.shtml](http://www.oregon.gov/ODF/FIRE/fire.shtml)
- OSU Forestry and Natural Resources Extension Program: <http://extensionweb.forestry.oregonstate.edu/information-homeowners>
- Partnership for Disaster Resilience: <http://opdr.uoregon.edu/resources/fire>

To learn more:  
[www.clackamasparkswildfire.org](http://www.clackamasparkswildfire.org)  
 or call the project hotline:  
**(503) 742-4388**

## WILDFIRE MANAGEMENT PLAN

North Clackamas Parks and Recreation District and Clackamas County Parks



### ABOUT THE PROJECT

In 2005, Clackamas County prepared a wildfire protection plan which included goals for reducing fire risk in parks managed by the North Clackamas Parks and Recreation District (NCPRD) and Clackamas County.

**The project follows up with an assessment of fire risk in parks and development of plans for managing and reducing these risks.**

A key goal of this project is to make park users more aware of the role fire can play in local ecosystems. Park managers will take responsible measures to reduce fire hazards, especially on lands most prone to burning.

NCPRD and Clackamas County have assembled a team of experts to develop and implement this plan. The team includes fire district officials, foresters, ecologists, landscape architects and planners. This team will work with local communities to identify the best and most cost-efficient ways to reduce wildfire risks.

Park neighbors should know about fire risks and will learn how to take measures to protect their own properties from wild fire damage.

### PROJECT TIMELINE

This three-year project is split into two phases.

**Phase I:** During the first year, a technical analysis will determine which parks pose the highest wildfire risk to property or ecosystems. The team will develop criteria to assess wildfire risk, including park size, type of vegetation, terrain features, fire management difficulty and vegetation type. Once high risk parks are identified, the team will develop plans to reduce fuels and improve the resiliency of ecosystems.

Throughout this project, community members will be provided with educational information, project updates, and opportunities to provide support and input.

**Phase II:** During the following two years, contract crews will work to implement the plans to reduce wildfire risk in prioritized parks.



#### BACKGROUND

Concerns about wildfire risk have been growing for several decades. Every fire season brings more fires, some that damage property. Yet fire is a natural, regular occurrence in healthy ecosystems.

**Years of fire suppression, the spread of flammable invasive species and building homes near or within natural landscapes has increased fire intensity and risk.**

Historically, naturally occurring wildfires swept through forests and grasslands and served as an important element of healthy ecosystems. These fires cleaned out dead trees and brush, and kept fuels dispersed and light.

Reducing flammable vegetation can often improve ecological conditions across different landscapes. Forest and park land managers recognize the increasing risk of wild fires and are taking steps to reduce flammable materials in high-risk areas near homes and other buildings.







# EDUCATION


## ✓ INTERCEPT EVENTS - CLACKAMAS COUNTY FAIR

### Parks and Natural Areas Wildfire Management Planning and Implementation Project Clackamas County, Oregon

**ABOUT THE PROJECT:**

Clackamas County adopted the Clackamas County Wildfire Protection Plan (CCWPP) in 2005 with the following goals related to wildfire management and parks: to protect life, property and the environment; and to preserve, rehabilitate and enhance natural systems to serve natural hazard mitigation functions.

To help achieve these goals, Clackamas County Parks (CCP) and North Clackamas Parks and Recreation District (NCPRD) initiated wildfire management planning to reduce wildfire risk in parks.




**PROJECT GOALS:**


- Produce a wildfire management plan and implement recommendations from that plan.
- Reduce the risk of damage to natural resources and property adjacent to parks.
- Help improve park ecosystems by making them more resilient, fire resistant, or where appropriate, fire adapted.
- Educate park users about the role of fire in local ecosystems and understand how park managers are using this knowledge to better manage parks.
- Help neighboring property owners become more aware of fire risk and knowledgeable about measures to protect their own homes and land from wildfire damage.

**APPROACH:**

The three year project is split into two phases:

Phase I: Select parks with highest risk, identify projects to reduce fuel loads, and create wildfire management plans.


Phase II: Implement wildfire management plans through hazard risk reduction including fuel management, public outreach and emergency preparedness projects.



**PROJECT LEADS:**

Clackamas County Parks and North Clackamas Parks and Recreation District  
Trout Mountain Forestry  
MIG, Inc.

Technical Advisory Group (Clackamas County, Metro, U.S. Forest Service, Clackamas County Soil and Water Conservation District, Oregon Department of Forestry)




**To learn more:**  
[www.clackamasparkswildfire.org](http://www.clackamasparkswildfire.org)  
Or call the project hotline: (503) 742-4388

### Parks and Natural Areas Wildfire Management Planning and Implementation Project Clackamas County, Oregon

**Prioritizing Parks:**

The project team developed a screening process to identify and prioritize parks with the highest wildfire risk and greatest potential for fire damage to nearby development and/or park resources. Through this process, the project's Technical Advisory Group (TAG) designated 14 parks for wildfire management planning at varying depths.




**Determining Plan Types:**

Based on the character and complexities of these 14 parks, there are three plan types that will guide future projects.


Type A Parks: Highest Risk	Type B Parks: Moderate to High Risk	Type C Parks: Lowest Risk
<ul style="list-style-type: none"> <li>• Madrone Wall</li> <li>• Mount Tolbert Nature Park</li> <li>• Three Creeks</li> </ul>	<ul style="list-style-type: none"> <li>• Hebb</li> <li>• Metzler</li> <li>• Eagle Fern</li> <li>• Carron Estates Nature Trail</li> <li>• Barton</li> <li>• Barlow Trail</li> <li>• Billy Goat Island</li> </ul>	<ul style="list-style-type: none"> <li>• Witholt Springs</li> <li>• Washview</li> <li>• Robert Kronberg Park</li> <li>• Ella Y. Osterman Park</li> </ul>

**Developing Management Plans:**

**Type A** plans will include long term, desired future conditions that address fire risk and ecosystem management in a comprehensive manner and across all or most of the park area. Plans will be based on data gathered in the field.

**Type B** plans will provide guidelines and treatment recommendations only for specific portions of a park site that have a risk of wildfire.

**Type C** plans will include public involvement strategies and single, short term operations and maintenance recommendations and changes.



**Implementing Projects:**

Based on planning completed to date, contract field crews will begin implementing wild fire risk reduction projects at the least complex sites this fall. After finalizing management plans, projects at more complex parks will be longer term and occur over time based on desired future conditions of each site.



Be sure to check out the project website for the latest news, and upcoming events and meetings.

**To learn more:**  
[www.clackamasparkswildfire.org](http://www.clackamasparkswildfire.org)  
Or call the project hotline: (503) 742-4388

# EDUCATION

## ✓ URBAN ECOSYSTEM RESEARCH CONSORTIUM - SYMPOSIUM POSTER

### Parks and Natural Areas Wildfire Management Planning and Implementation Project Clackamas County, Oregon

#### ABOUT THE PROJECT:

Clackamas County adopted the Clackamas County Wildfire Protection Plan (CCWPP) in 2003 with the following goals related to wildfire management and parks: to protect life, property and the environment; and to preserve, rehabilitate and enhance natural systems to serve natural hazard mitigation functions.

To help achieve these goals, Clackamas County Parks (CCP) and North Clackamas Parks and Recreation District (NCRPD) initiated wildfire management planning to reduce wildfire risk in parks.



#### SCREENING PROCESS:

The project team developed a screening process to identify and prioritize parks with the highest wildfire risk and greatest potential for fire damage to nearby development and/or park resources.

A pre-screen eliminated smaller, highly developed parks that lack natural or semi-natural vegetation from further analysis due to their lack of overall fire risk.



The first screen relied primarily on existing mapped data and aerial photography to develop a relative wildfire risk rating.

The second screen relied on both existing mapped data and data collected during a field assessment.

**RESULTS:** The Technical Advisory Group (TAG) designated 15 parks from Screen 2 for wildfire management planning at varying depths. This includes three plan types, as well as two different tiers for the Targeted Plan Type.

Type A Parks (Highest Risk)	Type B Parks (Moderate to High Risk)		Type C Parks (Lowest Risk)
	Top Tier	Second Tier	
<ul style="list-style-type: none"> <li>Madison Wall</li> <li>Mount Tolbert Nature Park</li> <li>Three Creeks</li> </ul>	<ul style="list-style-type: none"> <li>Hubb</li> <li>Scouters Mountain</li> <li>Meliker</li> </ul>	<ul style="list-style-type: none"> <li>Eagle Fern</li> <li>Carver Estates</li> <li>Madure Trail</li> <li>Barton</li> <li>Barlow Trail</li> <li>Billy Goat Island</li> </ul>	<ul style="list-style-type: none"> <li>Without Springs</li> <li>Washbar</li> <li>Robert Krumberg Park</li> <li>Elk V. Olesman Park</li> </ul>

#### PROJECT GOALS:

- Produce a wildfire management plan and implement recommendations from that plan.
- Reduce the risk of damage to natural resources and property adjacent to parks.
- Help improve park ecosystems by making them more resilient, fire resistant, or where appropriate, fire adapted.
- Educate park users about the role of fire in local ecosystems and understand how park managers are using this knowledge to better manage parks.
- Help neighboring property owners become more aware of fire risk and knowledgeable about measures to protect their own homes and land from wildfire damage.

The first screen included seven criteria. Each park criteria received a score ranging from one to three points (Table 1). The sum of criteria scores for each park and open space had a range from seven to twenty-one. Six of the seven criteria scores were determined from GIS data or aerial photos. The seventh criterion was a professional judgment score determined by park staff based on field knowledge.

This screen identified sites with potentially moderate to high wildfire risk. In all, Screen 1 identified 23 sites for further analysis. Parks with the lowest scores were eliminated from the second screening process. These parks are small, with limited amounts of natural vegetation, gentle topography and a higher chance to control a fire if one is ignited.

The second screen focused on relative risk for parks where wildfire is more probable, and where potential damage to resources or nearby communities is greater. The project team performed a field rapid assessment (not including Mount Tolbert Nature Park and Madison Wall) to collect data on fuels, topography and other variables.

Screen 2 divided the 23 parks from Screen 1 into three categories: eight highest risk parks, eight medium risk parks and seven lower risk parks. Table 2 provides a summary of criteria used for Screen 2.

#### APPROACH:

The three year project is split into two phases:

**Phase I:** Select parks with highest risk, identify projects to reduce fuel loads, and create wildfire management plans.

**Phase II:** Implement wildfire management plans through hazard risk reduction including fuel management, public outreach and emergency preparedness projects.



#### PROJECT LEADS:

Clackamas County Parks and North Clackamas Parks and Recreation District  
Troy Mountain Forestry

MIR, Inc.  
Technical Advisory Group (Clackamas County, Metro, U.S. Forest Service, Clackamas County Soil and Water Conservation District, Oregon Department of Forestry)



Table 1: Screen 1

Screening Criterion	Scoring Method and Points	Data Source
Fuel type	<ul style="list-style-type: none"> <li>&lt;30% natural fuel (1)</li> <li>33-66% natural fuel (2)</li> <li>&gt;66% natural fuel (3)</li> </ul>	Aerial photo analysis
Park size	<ul style="list-style-type: none"> <li>&lt;3 acres (1)</li> <li>3-25 acres (2)</li> <li>&gt;25 acres (3)</li> </ul>	County GIS data and staff review
Surrounding land use/ interface (adjacent up to 1/4 mile distance)	<ul style="list-style-type: none"> <li>Underdeveloped rural or forest (1)</li> <li>Developed rural (2)</li> <li>Urban/suburban (3)</li> </ul>	County GIS data (GIS)
General topography	<ul style="list-style-type: none"> <li>Average &lt;10% slope = 1 point</li> <li>Average 10-20% = 2 points</li> <li>Average &gt;20% = 3 points</li> </ul>	US National Map from County and Metro (GIS)
Fire response capability	<ul style="list-style-type: none"> <li>Good roads, hydrants, &lt;3 minutes delivery, private water (1)</li> <li>2 out of 3 above (2)</li> <li>0-1 out of 3 above (3)</li> </ul>	County GIS
CWPP analysis of overall risk (park location)	<ul style="list-style-type: none"> <li>Low (1)</li> <li>Low-Moderate (2)</li> <li>Moderate-High (3)</li> </ul>	Community Wildfire Protection Plan (CWPP) GIS data. The national 5-level risk map is used for scoring purposes.
Professional judgment	<ul style="list-style-type: none"> <li>Few known issues (1)</li> <li>Some known (2)</li> <li>Many known (3)</li> </ul>	Knowledge of park properties from field assessments

Table 2: Screen 2

Screening Criterion	Scoring Method and Points	Data Source
Vegetation type and condition	<ul style="list-style-type: none"> <li>Low flammability (1)</li> <li>Moderate flammability (2)</li> <li>High flammability (3)</li> </ul>	Field observation of plant communities using legend or other flammability from GIS and professional experience
Ladder fuels (potential for vertical fire transfer)	<ul style="list-style-type: none"> <li>None (1)</li> <li>Some (2)</li> <li>Significant (3)</li> </ul>	Field observation
Park fuel continuity	<ul style="list-style-type: none"> <li>Isolated, no continuous fuels (1)</li> <li>Some continuous fuels (2)</li> <li>Continuous fuels (3)</li> </ul>	Field observation
Fire response issues	<ul style="list-style-type: none"> <li>None (1)</li> <li>Some (2)</li> <li>Significant (3)</li> </ul>	Field verification of building codes and water
Vulnerability of adjacent development	<ul style="list-style-type: none"> <li>Low (isolated, down slope) (1)</li> <li>Moderate (2)</li> <li>High (downwind and up slope) (3)</li> </ul>	Topography and field observation of fuel continuity from park site adjacent areas
Slope aspect	<ul style="list-style-type: none"> <li>Minimally useful (1)</li> <li>Minimally used or used (2)</li> <li>Primarily useful (3)</li> </ul>	Topographical data (field verified)
Professional judgment	<ul style="list-style-type: none"> <li>Few known issues (1)</li> <li>Some known (2)</li> <li>Many known (3)</li> </ul>	Qualitative data from project team, field staff and/or (GIS) resources



#### Type A Parks Comprehensive Plans

- Long term planning that addresses wildfire management for entire park.
- Plans based on preferred and alternative field data.
- Include specific recommendations for managing the risk.
- May include incident action plans to be used by the station, and
- May address development recommendations near and within park site.

#### Type B Parks Targeted Plans

- Provides guidelines and recommendations for portions of a park site with wildfire risk.
- Park site will include fire response organization.
- Additional field work and GIS data will provide information needed for site-specific recommendations, and
- Two Year of Type B parks will prioritize where funding and planning efforts are directed.

#### Type C Parks Strategic Plan

- Strategic planning efforts for parks with low wildfire risk.
- Planning will focus on outreach and education for neighbors and site managers.
- Planning efforts will use a coordinated public involvement strategy.
- Will identify short term operations and maintenance recommendations for wildfire prevention.

#### NEXT STEPS:

- Decided Future Conditions Workshop**  
County staff and the Technical Advisory Group (TAG) will use findings to date to meet and determine for ongoing comprehensive and strategic. Current maps will be posted on project website for public comment.
- Public Outreach**  
Targeted outreach to park neighbors, users and those whose responsibilities through project includes to ensure long term maintenance of projects. This includes use of the Clackamas County Wildfire Protection Plan (CCWPP) as a model for effective public outreach.
- Document Plan of Action**  
Develop a wildfire management action plan that identifies specific practices to meet and maintain, provide cost estimates for plan implementation and provide recommendations for fire incident management.

To learn more:  
[www.clackamasparkswildfire.org](http://www.clackamasparkswildfire.org)  
Or call the project hotline: (503) 742-4388



# PLANNING

- ✓ STARTED WITH APPROX. 100 PARK SITES
- ✓ REMOVED 30 SITES FROM PROCESS THAT ARE COMPLETELY LANDSCAPED WITHIN PARK BOUNDARY
- ✓ MOVED FORWARD WITH REMAINING 70 SITES

# PLANNING

## ✓ PRIORITIZATION OF SITE RISK; CRITERIA RANKING

### FIRST SCREEN CRITERIA:

- FUEL TYPE
- PARK SIZE
- SURROUNDING LAND USE/INTERFACE: (*ADJACENT UP TO ¼ MILE DISTANCE*):
- GENERAL TOPOGRAPHY: *SLOPES*
- FIRE RESPONSE CAPABILITY: *FIRE ACCESS-ROADS, HYDRANT COVERAGE, STATION DISTANCE*
- CWPP ANALYSIS OF OVERALL RISK
- PROFESSIONAL JUDGMENT: *PARK STAFF OR TAG MEMBERS KNOWLEDGE ABOUT SPECIFIC PARKS*

### SECOND SCREEN CRITERIA:

- VEGETATION TYPE & CONDITION: FLAMMABILITY
- LADDER FUELS
- PARK FUEL CONTINUITY WITH ADJACENT AREAS
- FIRE RESPONSE ISSUES
- VULNERABILITY OF ADJACENT DEVELOPMENT: *WIND AND SLOPE*
- SLOPE ASPECT
- PROFESSIONAL JUDGMENT: *BASED ON FIELD VISITS AND PARK COMPARISONS*

# PRIORITIZATION OF SITES

## ✓ DETERMINING PLAN TYPES:

- BASED ON THE CHARACTER AND COMPLEXITIES OF THESE 14 PARKS,
- THERE ARE THREE PLAN TYPES THAT WILL GUIDE FUTURE PROJECTS.

Comprehensive Plan Type A Parks (Highest risk)	Targeted Plan Type B Parks (Moderate to High Risk)		Strategic Plan Type C Parks (Lowest Risk)
	Top Tier	Second Tier	
<ul style="list-style-type: none"> <li>• <b>Madrone Wall</b></li> <li>• <b>Mt. Talbert</b></li> <li>• <b>Three Creeks</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Hebb</b></li> <li>• <b>Scouter Mountain</b></li> <li>• <b>Metzler</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Eagle Fern</b></li> <li>• <b>Nature Trail</b></li> <li>• <b>Barton</b></li> <li>• <b>Barlow Trail</b></li> <li>• <b>Billy Goat</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Wilholt</b></li> <li>• <b>Westview</b></li> <li>• <b>Kronberg</b></li> <li>• <b>Osterman</b></li> </ul>

# MAPPING

## ✓ FIELD COLLECTION OF DATA

– LEVEL OF DETAIL (TRANSECTS, NOT COMPLETE INVENTORY)

– EXAMPLES OF DATA COLLECTED

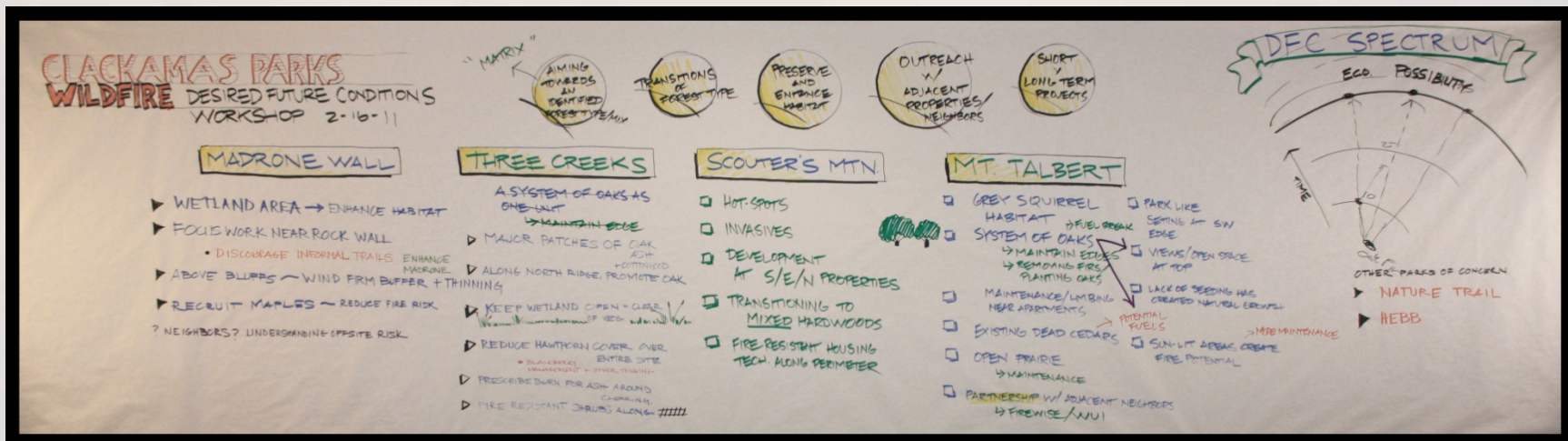
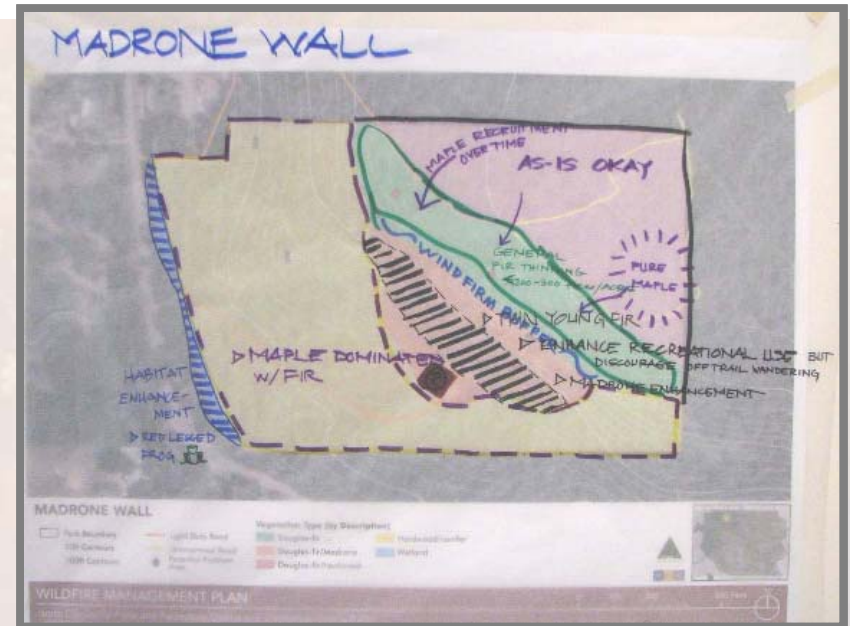
- STAND TYPE
- SLOPE
- ASPECT
- FUEL TYPES
- FUEL LOADS
- HYDRANTS
- INVASIVE SPECIES



# DESIRED FUTURE CONDITIONS (DFC)

DFC: DETERMINED BY RESEARCH AND FIELD DATA AND TAG MEMBER INPUT

- CURRENT VEGETATION DATA
- HISTORIC VEGETATION AND SOILS  
COUPLED WITH
- SUSTAINABLE MAINTENANCE LEVEL



# IMPLEMENTATION

- ✓ PROJECTS THAT WILL REDUCE IMMANENT THREATS OF WILDFIRE RISK AND ENHANCE THE NATURAL SYSTEM TO BE MORE RESILIENT TO FIRE IN THE FUTURE.

BASED ON PLANNING (E.G. DFC OF EACH SITE), CONTRACT FIELD CREWS WILL IMPLEMENT WILD FIRE RISK REDUCTION PROJECTS AT THE SITES.

- SET UP POOL OF QUALIFIED RESTORATION LANDSCAPING CONTRACTORS
- BID OUT GROUPING OF PROPOSALS
- ON SITE MANAGEMENT BY CONTRACTOR- TROUT MOUNTAIN FORESTRY
- MULTIPLE PHASES INCLUDING THINNING, WEED TREATMENTS, PLANTING, MAINTAINING PLANTINGS, ETC.





# MAINTENANCE PLANS

## ✓ EDUCATION/TRAINING

- REVIEW PLANS, HIGHLIGHTING MOST COMMON ISSUES
- TRAIN STAFF ON MANAGEMENT METHODS AND LONG TERM MAINTENANCE TECHNIQUES
- SCHEDULE LONG TERM TASKS AND ACTIVITIES



# MAINTENANCE

## PRACTICAL APPLICATION

### ✓ MOST COMMON ISSUES

- BLACKBERRY, SCOTCH BROOM, LADDER FUELS ETC.
- EDGE MANAGEMENT; LONG GRASS TRANSITION TO YOUNG CONIFERS
- ILLEGAL CAMPFIRES IN AREAS WITH FLAMMABLE VEGETATION
- UNMANAGED EARLY SUCCESSIONAL “DOGHAIR” OVERSTOCKED FORESTS
- ANY OF THE ABOVE NEAR NEIGHBORS!



# WILDFIRE RESPONSE PLANS

- ✓ WILDFIRE RESPONSE PLAN WILL INCLUDE INFORMATION TO HELP FIRE DEPARTMENTS FORM STRATEGY AND TACTICAL ACTIONS SUCH AS USE OF MINIMAL IMPACT SUPPRESSION TACTICS DEVELOPED BY THE NWCG.
- ✓ FIRE DEPARTMENT COOPERATION IS KEY TO THE SUCCESS OF THIS ELEMENT
- ✓ MAP PARK ELEMENTS
  - ACCESS POINTS
  - STRUCTURES
  - HYDRANTS
  - FIRE BREAKS
  - ROADS
  - TRAILS
  - SIGNIFICANT AND SENSITIVE RESOURCES
  - LOCATIONS WITH HIGH SUSCEPTIBILITY (E.G, GRASS FIELDS TRANSITIONING TO FOREST CANOPY)

# NEXT STEPS

- ✓ OUTREACH WITH NEIGHBORS AND STAKEHOLDERS
- ✓ FINALIZE PLANS
- ✓ IMPLEMENT PLANS
- ✓ TRAIN STAFF
- ✓ ONGOING MAINTENANCE OF SITES
  - FINDING FUNDING TO COMPLETE

# BUDGET

APPROXIMATELY 70 PARKS COVERING 1,368 ACRES

- OUTREACH, EDUCATION AND PLANNING \$230,000
- IMPLEMENTATION \$300,000 (ONLY HIGH/MEDIUM PRIORITY)
- TOTAL COST PER ACRES IS \$378.00



To: District Advisory Board (DAB)  
From: Michelle Healy and Katie Dunham  
Date: Nov. 9, 2011  
Re: NCPRD Master Plan Update

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Over the past few months there have been a number of questions from the DAB and the community regarding the update of the District's Parks and Recreation Master Plan. The current plan was adopted by the Clackamas County Board of County Commissioners on Feb. 19, 2004. There are a number of reasons for updating the plan at this time:

1. The City of Happy Valley joined the District in May 2006. NCPRD amended its Master Plan by incorporation of the City of Happy Valley's Parks Plan and the East Happy Valley Plan in July 2007. An update of the plan will fully incorporate the desires of the citizens of Happy Valley into the District's Master Plan.
2. Work on the previous plan began 12 years ago. The District has grown in population from about 90,933 residents to nearly 114,000 residents. Needs and desires of District residents and trends in recreation and programming have changed. NCPRD is prepared to address those changes within the new Master Plan process and document.
3. NCPRD has added a natural resources program and would like to integrate natural resources management and planning within the Master Plan.
4. Additionally, the District intends to expand its toolbox through development of a District-wide five-year strategic plan document. The strategic plan will support the District mission and core values and include the goals, objectives and actions steps that will guide the District for the next five years. The resulting strategic plan should be focused on identified community needs, Master Plan findings and board directives and will be expressed in terms of measurable results.

The District has budgeted \$150,000 during the 2011-2012 fiscal year for the plan. Depending on the final scope of the project, staff anticipates the possibility of requesting additional project funds for the 2012-2013 fiscal year.

Staff is doing pre-planning work on the NCPRD Master Plan update this fall and preparing a Request for Proposals (RFP) to hire a consultant to assist with the planning process. Staff requests the assistance from two or three District Advisory Board members to evaluate the RFP and the proposals. This process will require time spent reviewing and scoring proposals independently and one meeting to discuss and evaluate proposals with the review committee.

NCPRD and the review committee may also interview applicants if necessary. NCPRD anticipates this process occurring in late January 2012.

After a consultant has been chosen, staff anticipates at least an 18-month timeline for public comment, research, survey and plan development work. At the minimum, the community involvement process for the project will include:

- one statistically valid telephone and/or mail survey;
- Web questionnaires of the community;
- three facilitated community workshops
- a number of additional stakeholder and advisory board meetings; and
- a project information page on NCPRD's website.

In anticipation of the scale and importance of this project, NCPRD will be hiring a part-time planning intern that can provide project management and community involvement support.

More information about the project scope, public outreach and timeline will be provided at future meetings.

**Action:** Identification of two or three DAB members to participate in the RFP selection process.



NORTH CLACKAMAS PARKS AND RECREATION DISTRICT  
District Advisory Board meeting  
October 13, 2011 – 5:30 p.m.  
Milwaukie Center

**DAB members present:**

Michael Morrow, Chair  
Bill Bersie, Vice Chair  
Mike Miller  
Kristin Mitchell  
Susan McCarty  
Marylee Walden  
Renee King

**Staff present:**

Gary Barth, Director  
Laura Zentner, Administrative Services Manager, Sr.  
Michelle Healy, Deputy Director  
Dave Miletich, Deputy Director  
Joan Young, Milwaukie Center Director  
Kandi Ho, Aquatic and Recreation Manager  
Pam Girtman, Community Relations Supervisor  
Beth Meyer, Recreation Supervisor  
Joe Loomis, Recreation Supervisor  
Jason Kemmerich, Aquatics Supervisor  
Tonia Burns, Natural Resources Coordinator  
Robin Bruce, Administrative Assistant

**Guests:** Susan Shawn, Friends of North Clackamas Parks  
Gary Schmidt, Clackamas County Public and Government Affairs  
Chris Storey, County Counsel

**Citizens:** 10

**1. Call to Order**

Michael Morrow, Chair, called the District Advisory Board meeting to order at 5:33 p.m.

**2. Citizen Participation**

None



### **3. Approval of Minutes from September 8, 2011**

*Susan McCarty moved to approve minutes from the Sept. 8, 2011, DAB meeting. Mike Miller seconded the motion. APPROVED unanimously*

### **4. C/CAB Reappointments**

Joan Young presented applications for three reappointments to the C/CAB. The applicants are Kim Buchholz, Ben Tabler-Johnson and Ben Horner. The C/CAB voted unanimously to approve these applications and pass them on to the DAB.

*Marylee Walden moved to recommend approval of the reappointments to the BCC. Kristin Mitchell seconded the motion. APPROVED unanimously*

### **5. Advisory Board Roles**

Gary Schmidt, Director of Public and Government Affairs (PGA), and Chris Storey, County Counsel, presented information about boards and commissions in Clackamas County. PGA helps departments with recruitments for the 53 boards and commissions in the county. Most boards are advisory to the BCC and some to staff only. PGA will help with promotion and post to citizen groups, the BCC, etc. The staff and advisory boards make recommendations to the BCC that are formally approved in business sessions.

The DAB is advisory to the BCC. Advisory boards make recommendations. Gary Schmidt has advised boards about their roles. He talked about how feedback is important to the BCC and how much they appreciate the advisory board's work.

Storey said NCPRD is unique because it is a service district. The BCC is the governing body of NCPRD. Oregon Meeting Rules apply to the DAB meetings. This law has flexibility in that there is a fair amount of decision making allowed by the DAB and staff. The meetings must be open to public, must take minutes (either written or audio) and must post the agenda with "reasonable" notice. The minutes must reflect any formal action the DAB takes in the form of recommendations to the BCC. The DAB only needs to vote on recommendations to the BCC. The DAB can always go to the BCC to ask them to direct staff.

(Renee King arrived at 5:48 p.m.)

There is no policy about the number of terms members can serve. The BCC communicated their preference of two full terms as a directive but not policy.

Mitchell said staff chose the DAB members last time. Barth said the original policy says staff would make that decision and said existing members would not choose their replacements. There is no county policy about this so it entirely up to the group to develop their own policy. Storey said expectations have been outlined in the past and can be tailored to the group's needs.

Citizen Pat Russell asked about the relationship between the two cities in the District and the BCC. The relationship is prescribed in an IGA. Milwaukie was the only city in the District until Happy Valley annexed, and then a new IGA dictated the makeup as it is now. Russell said he

meant the role of how the cities interact. There is no tie with the cities that way. The DAB represents any member of the District and citizens can come to the DAB without going through the city. Members live in and out of cities.

Bill Bersie asked what a “reasonable” time was for posting the agenda. Storey said it depends on past practice. What has worked in the past can be continued. The BCC posts one week in advance and this could also be used by the DAB.

#### **6. Friends of North Clackamas Parks**

Susan Shawn, Chair of the non-profit Friends of North Clackamas Parks, presented a PowerPoint presentation to show the makeup and work of their group. Shawn talked about the vision, board structure, park advocate program, history, educational events, Earth Day events (partnered with the watershed council), speakers, fundraising, advocating for community improvements and advocating for a new park on the Boardman wetland. *The presentation is attached.*

#### **7. Fire Management Plan Update**

Tonia Burns presented a shortened version of a presentation she gave at this year’s Oregon Recreation and Parks Association conference. *PowerPoint presentation is attached.*

King asked how many fires, not including campfires, have happened in NCPRD parks in the last 10 years. There was one in Osterman Park last year. Usually fires are started by natural causes like lightning, but fires from homeless camps are also a threat.

#### **8. Aquatic Park/Recreation After-Summer Update**

The aquatics and recreation staff presented a PowerPoint presentation that gave an update on the programs after summer season, which is their busiest. is over. Kandi Ho, Jason Kemmerich, Beth Meyer and Joe Loomis spoke to some of the statistics shown in the presentation.

Recreation is running its own programming now. Adult basketball has added another evening of play and flag football keeps growing. Beth Meyer is in charge of Mini-Hoopers, and oversees programming, the youth volleyball program, and adult and youth classes at the Milwaukie Center. Registrations are up about 25 percent from last fall. Lots of new people are joining classes. Attendance numbers are up for the RecMobile and Movies in the Park too.

King asked who is doing basketball for high school students. The YMCA has basketball for high school students. The District is not partnering on that program.

Mitchell said she has heard that a swim team is upset because their time was taken away. Kemmerich said a tryout team was displaced to make room for the Aquatic Park’s first recreational swim team. There are 90 kids swimming year-'round – it’s an affordable program. The displaced team was offered other times on weekends and some later times but the times did not work for them.

Miller asked if any priority was given to in-district teams. The recreation swim team is on the District's fee structure. Resident schools have priority for swim slots.

Morrow asked if sand volleyball was played much this summer. Ho said they haven't invested in that sport because they don't know if a road is going through the court or not. Morrow also asked about lacrosse. NCPRD doesn't have its own programs, but others are running camps.

King asked about rugby. Staff said the rugby teams didn't call this year. There is a high school program. It is assumed that they found another field. King also asked if NCPRD has been involved in talks about a minor league baseball field. Barth said NCPRD is committed to non-disclosure. A feasibility study is being done and then depending on the study, the District will take another look. If a minor league comes to Clackamas County, they will need help from NCPRD. Morrow asked if funding that might go to other resources might get diverted to a minor league field. Barth said this has not been decided yet.

## **9. Division Reports**

Dave Miletich:

- Thanked all of aquatic and recreation staff for work they do with very little money.
- ORPA conference: Several staff members were at the conference; Dave attended sessions about cost recovery models; establish foundation of what programs and businesses the District will be in; will spend time in DAB meeting going over national standard of how recreation programs doing business.
- Fees haven't kept up with increase in costs (staffing, utilities, etc). Staff is working on how not to let the gap widen. Staff is doing a market analysis.
- Dave has been reviewing school district IGAs and attending ongoing meetings to get better joint use agreements.
- Marketing: We will have social media and Facebook policy approvals by end of the year through PGA.
- Healthy Eating Active Living grant: Staff is pursuing grants.
- Fall registration numbers are up.
- Senior softball: Four teams are signed up to play.
- YMCA team basketball: building a stronger teen league.
- King asked about finding a remedy for coaching styles that don't allow for kids with less talent so they can continue to play. Miletich said this is what the district does. All agree and are willing to work on how to accommodate these kids. There were 100 kids on the Piranha swim team to address this issue.
- Young presented a flier for engAGE in Community. She said people were needed to participate in the MAPPS process (Mapping Attributes-Participatory Photographic Surveys). Volunteers are asked to notice places that are age-friendly for two weeks. Susan McCarty said the Scouts could get behind this project.

Michelle Healy:

- Stringfield Family Park house is beginning to be retrofit for energy work. Kevin Cayson is supervising the work.
- Turf is being repaired in the batting boxes at Hood View Park.
- A study session with the BCC has been scheduled to talk about the annexation with Happy Valley. Information is being sent to neighbors about the annexation. The District needs a resolution from the board which will lead to an amendment with Happy Valley. Happy Valley will have a role with code enforcement on Mt. Talbert Nature Park.

- Trolley Trail: Work is continuing and will be done in the spring. Trail counts are done and will be reported to the DAB in December or January.
- Marketing: The new marketing manager, Debbie Ibarra, is coming to the DAB next month to give an overview of what she is working on (logo, style guide, "look and feel" for the District.). She audited work in the District and in other departments or district.

Laura Zentner:

- The audit is almost done for this year. Auditors have been at the District for four weeks. There have been no findings or adjustments. The county hired a new firm for the audit this year.

(Bill Bersie left at 7:37 p.m.)

#### **10. Director's Comments**

- Barth wants to rebrand the District with a consistent "look, tone and feel" that gives a strong emotional response to the community.
- Standard meeting time. A survey will be sent out to DAB members to gauge interest in changing meeting times, days and location.
- Mitchell asked if a survey has been done of what the public knows about the District. Staff said that will be part of the Master Plan process. Kristin said that will show what they want but not what they know.
- King asked about the new library in Sunnyside. There have been many problems in remodeling the old building. It will get finished for under \$3 million. The county hopes it will be finished this December.
- The November DAB meeting will be held on Wednesday, Nov. 9, because of Veteran's Day Nov. 10. It will be held at the Oak Lodge Sanitary District.
- A citizen said he is new in the District and appreciates the Trolley Trail. He is looking forward to it being finished.

#### **11. Board Members' Comments**

None

#### **12. Adjournment**

Morrow adjourned the District Advisory Board meeting at 7:52 p.m.

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**General Fund - 113**

	Budget 2010/11 A	Actual 6/30/2011 B	Projected 6/30/2011 C	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 1,748,446	\$ 2,805,546	\$ 2,805,546	\$ 1,057,100 1	160.46%
<b>Current Resources</b>					
Taxes	\$ 5,108,598	\$ 5,191,190	\$ 5,191,190	\$ 82,592	101.62%
Parks Dev. Charges	\$ 138,500	\$ 138,500 2	\$ 138,500	\$ -	100.00%
Interest Revenue	\$ 11,000	\$ 13,682	\$ 13,682	\$ 2,682	124.38%
Other Administration	\$ 11,000	\$ 9,325	\$ 9,325	\$ (1,675)	84.77%
Subtotal Administration	\$ 5,269,098	\$ 5,352,697	\$ 5,352,697	\$ 83,599	101.59%
Maintenance	\$ 27,212	\$ 19,916	\$ 19,916	\$ (7,296) 3	73.19%
Program Services	\$ 628,000	\$ 567,445	\$ 567,445	\$ (60,555) 4	90.36%
Milwaukie Center	\$ 165,450	\$ 136,731	\$ 136,731	\$ (28,719)	82.64%
Aquatic Center	\$ 1,217,000	\$ 1,268,315	\$ 1,268,315	\$ 51,315	104.22%
Community Relations	\$ 96,000	\$ 53,065	\$ 53,065	\$ (42,935) 5	55.28%
Planning	\$ 178,000	\$ 160,841	\$ 160,841	\$ (17,159)	90.36%
Subtotal, Current Resources	\$ 7,580,760	\$ 7,559,010	\$ 7,559,010	\$ (21,750)	99.71%
Transfer In - From Fund 270	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	100.00%
Transfer In - From Fund 280	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	100.00%
<b>TOTAL RESOURCES</b>	<b>\$ 9,360,206</b>	<b>\$ 10,395,556</b>	<b>\$ 10,395,556</b>	<b>\$ 1,035,350</b>	<b>111.06%</b>
<b>REQUIREMENTS</b>					
Administration	\$ 799,340	\$ 789,155	\$ 789,155	\$ (10,185)	98.73%
Maintenance	\$ 1,201,125	\$ 1,074,509	\$ 1,074,509	\$ (126,616)	89.46%
Program Services	\$ 1,081,493	\$ 835,884	\$ 835,884	\$ (245,609) 6	77.29%
Milwaukie Center	\$ 779,268	\$ 722,505	\$ 722,505	\$ (56,763)	92.72%
Aquatic Center	\$ 2,012,968	\$ 1,826,386	\$ 1,826,386	\$ (186,582)	90.73%
Community Relations	\$ 643,960	\$ 455,270	\$ 455,270	\$ (188,690) 7	70.70%
Planning & Development	\$ 705,802	\$ 516,300	\$ 516,300	\$ (189,502) 8	73.15%
Subtotal, Current Expenditures	\$ 7,223,956	\$ 6,220,009	\$ 6,220,009	\$ (1,003,947)	86.10%
<b>Transfers Out</b>					
To Nutrition & Trans. Fund	\$ 80,000	\$ 72,200	\$ 72,200	\$ (7,800)	90.25%
To Fixed Asset Fund	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	100.00%
To Debt Service Fund	\$ 500,000	\$ 491,828	\$ 491,828	\$ (8,172)	98.37%
Subtotal, Current Exp. & Transfers	\$ 8,103,956	\$ 7,084,037	\$ 7,084,037	\$ (1,019,919)	87.41%
Contingency	\$ 1,256,250	\$ -	\$ -	\$ (1,256,250)	0.00%
Ending Fund Balance	\$ -	\$ 3,311,519	\$ 3,311,519	\$ 3,311,519	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 9,360,206</b>	<b>\$ 10,395,556</b>	<b>\$ 10,395,556</b>	<b>\$ 1,035,350</b>	<b>111.06%</b>

**Notes:**

1. Beginning Fund Balance is \$1,057,100 higher than budget due to FY 09/10 revenues coming in higher than estimated and a one-time payment from NC12 School District for Hood View Park.

2. Park Dev. Charges - \$138,500 is a payment from County Parks for service sharing - final year.

3. Reduction in maintenance revenue due to contract with Altamont Homeowner's Association ending in 04/11.

4. Program Services revenue lower than budget due to over estimate of Hood View concessions revenue in first year of contract.

5. Community Relations revenue lower than budget due to a decrease in sponsorship revenue - due to economic conditions.

6. Program Services expenditures lower than budget due to an over estimate of Hood View concessions contract expenditures in first year of contract.

7. Community Relations expenditures lower than budget due an organizational restructuring which resulted in reductions in staffing.

8. Planning expenditures lower than budget due to receipt of a Title 3 grant for a fire management plan which paid for a natural resource inventory. In addition, an organizational restructuring resulted in the reduction of one staff position.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**Nutrition & Transportation Fund - 270**

	Budget 2010/11 <u>A</u>	Actual 6/30/2011 <u>B</u>	Projected 6/30/2011 <u>C</u>	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 542,801	\$ 673,844	\$ 673,844	\$ 131,043	124.14%
<b>Current Resources - Nutrition</b>					
Charges for Services	\$ 76,000	\$ 92,875	\$ 92,875	\$ 16,875	122.20%
Grant Revenue	\$ 171,000	\$ 301,359	\$ 301,359	\$ 130,359 1	176.23%
Misc. Revenue	\$ 61,800	\$ 70,307	\$ 70,307	\$ 8,507	113.77%
Subtotal Nutrition	<u>\$ 308,800</u>	<u>\$ 464,541</u>	<u>\$ 464,541</u>	<u>\$ 155,741</u>	<u>150.43%</u>
<b>Current Resources - Transportation</b>					
Charges for Services	\$ 30,500	\$ 48,537	\$ 48,537	\$ 18,037 2	159.14%
Grant Revenue	\$ 51,560	\$ 54,031	\$ 54,031	\$ 2,471	104.79%
Misc Revenue	\$ 12,650	\$ 11,996	\$ 11,996	\$ (654)	94.83%
Subtotal Transportation	<u>\$ 94,710</u>	<u>\$ 114,564</u>	<u>\$ 114,564</u>	<u>\$ 19,854</u>	<u>120.96%</u>
Subtotal, Current Resources	\$ 403,510	\$ 579,105	\$ 579,105	\$ 175,595	143.52%
Transfer from Fund 113	\$ 80,000	\$ 72,200	\$ 72,200	\$ (7,800)	90.25%
<b>TOTAL RESOURCES</b>	<u><u>\$ 1,026,311</u></u>	<u><u>\$ 1,325,149</u></u>	<u><u>\$ 1,325,149</u></u>	<u><u>\$ 298,838</u></u>	<u><u>129.12%</u></u>
<b>REQUIREMENTS</b>					
Nutrition - Material & Services	\$ 350,419	\$ 324,722	\$ 324,722	\$ (25,697)	92.67%
Transportation - Material & Services	\$ 137,557	\$ 129,329	\$ 129,329	\$ (8,228)	94.02%
Subtotal, Current Expenditures	<u>\$ 487,976</u>	<u>\$ 454,051</u>	<u>\$ 454,051</u>	<u>\$ (33,925)</u>	<u>93.05%</u>
Transfer to Fund 481					
Transfer to Fund 113	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	100.00%
	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ -</u>	<u>100.00%</u>
Subtotal, Current Exp. & Transfers	\$ 493,976	\$ 460,051	\$ 460,051	\$ (33,925)	93.13%
Contingency	\$ 532,335	\$ -	\$ -	\$ (532,335)	
Ending Fund Balance	\$ -	\$ 865,098	\$ 865,098 3	\$ 865,098	
<b>TOTAL REQUIREMENTS</b>	<u><u>\$ 1,026,311</u></u>	<u><u>\$ 1,325,149</u></u>	<u><u>\$ 1,325,149</u></u>	<u><u>\$ 298,838</u></u>	<u><u>129.12%</u></u>

**Notes:**

1. Grant revenue higher than budget due to increased usage of services by Medicaid clients who receive a higher reimbursement rate from the State.

2. Charges for Services revenue higher than budget due to an increase in the utilization of services by Medicaid clients who receive a higher reimbursement rate from the State. In addition, received additional Ride Connection grant revenue for maintenance of buses.

3. Ending Fund Balance estimated to come in higher than budget due to actual revenues being higher than budget and beginning fund balance coming in higher than budget.

***November 9, 2011***



**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**System Development Charges Fund - 280**

	Budget 2010/11 <u>A</u>	Actual 6/30/2011 <u>B</u>	Projected 6/30/2011 <u>C</u>	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 2,913	\$ 406,649	\$ 406,649	\$ 403,736 1	13959.80%
Current Resources					
System Development Charges	\$ 375,087	\$ 738,193	\$ 738,193	\$ 363,106 2	196.81%
Interest	\$ 1,000	\$ 1,979	\$ 1,979	\$ 979	197.90%
Subtotal, Current Resources	\$ 376,087	\$ 740,172	\$ 740,172	\$ 364,085	196.81%
<b>TOTAL RESOURCES</b>	<u>\$ 379,000</u>	<u>\$ 1,146,821</u>	<u>\$ 1,146,821</u>	<u>\$ 767,821</u>	<u>302.59%</u>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	100.00%
To Debt Service Fund 383	\$ 354,000	\$ 354,000	\$ 354,000 4	\$ -	100.00%
Subtotal, Current Expenditures	\$ 379,000	\$ 379,000	\$ 379,000	\$ -	100.00%
Ending Fund Balance	\$ -	\$ 767,821	\$ 767,821 3	\$ 767,821	
<b>TOTAL REQUIREMENTS</b>	<u>\$ 379,000</u>	<u>\$ 1,146,821</u>	<u>\$ 1,146,821</u>	<u>\$ 767,821</u>	<u>302.59%</u>

**Notes:**

1. Beginning Balance higher than budget due to not transferring additional SDC revenue in FY 09/10.
2. SDC Revenue higher than budget due to an improvement in the economic climate and an increase in building activity.
3. See note 1 and 2
4. Each year SDC's are transferred to the Debt Service Fund to pay principal and interest on Hood View Park.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**System Development Charges Fund - 281 (Zone 1)**

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	Budget 2010/11 A	Actual 6/30/2011 B	Projected 6/30/2011 C	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 3,626	\$ 3,564	\$ 3,564	\$ (62)	98.29%
Current Resources					
System Development Charges	\$ 1,000	\$ 191	\$ 191	\$ (809)	19.10%
Interest	\$ -	\$ 6	\$ 6	\$ 6	
Subtotal, Current Resources	\$ 1,000	\$ 197	\$ 197	\$ (803)	19.70%
<b>TOTAL RESOURCES</b>	<b>\$ 4,626</b>	<b>\$ 3,761</b>	<b>\$ 3,761 1</b>	<b>\$ (865)</b>	<b>81.30%</b>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund	\$ -	\$ -	\$ -		
To Capital Projects Fund 480	\$ 4,626	\$ 3,761	\$ 3,761	\$ (865)	81.30%
Subtotal, Current Expenditures	\$ 4,626	\$ 3,761	\$ 3,761	\$ (865)	81.30%
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 4,626</b>	<b>\$ 3,761</b>	<b>\$ 3,761</b>	<b>\$ (865)</b>	<b>81.30%</b>

**Notes:**

1. SDC Revenue in Zone 1 (Milwaukie) low due to very limited construction activity in this area.

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**System Development Charges Fund - 282 (Zone 2)**

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	Budget 2010/11 <u>A</u>	Actual 6/30/2011 <u>B</u>	Projected 6/30/2011 <u>C</u>	Difference <u>D = C - A</u>	% Difference <u>E = C/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 21,414	\$ 252,722	\$ 252,722	\$ 231,308 1	1180.17%
Current Resources					
System Development Charges	\$ 55,000	\$ 264,569	\$ 264,569	\$ 209,569 2	481.03%
Interest	\$ 600	\$ 1,019	\$ 1,019	\$ 419	169.83%
Subtotal, Current Resources	\$ 55,600	\$ 265,588	\$ 265,588	\$ 209,988	477.68%
<b>TOTAL RESOURCES</b>	<u>\$ 77,014</u>	<u>\$ 518,310</u>	<u>\$ 518,310</u>	<u>\$ 441,296</u>	<u>673.01%</u>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund					
To Capital Projects Fund 480	\$ 77,014	\$ 77,014	\$ 77,014	\$ -	100.00%
Subtotal, Current Expenditures	\$ 77,014	\$ 77,014	\$ 77,014	\$ -	100.00%
Ending Fund Balance	\$ -	\$ 441,296	\$ 441,296	\$ 441,296 3	
<b>TOTAL REQUIREMENTS</b>	<u>\$ 77,014</u>	<u>\$ 518,310</u>	<u>\$ 518,310</u>	<u>\$ 441,296</u>	<u>673.01%</u>

**Notes:**

1. & 2. Beginning Balance and SDC revenue higher than budget due to an improvement in the economic climate and increased building activity.

3. Ending Fund Balance higher than budget due to an improvement in the economic climate and increased building activity.

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**System Development Charges Fund - 283 (Zone 3)**

	Budget 2010/11 <b>A</b>	Actual 6/30/2011 <b>B</b>	Projected 6/30/2011 <b>C</b>	Difference <b>D = C - A</b>	% Difference <b>E = C/A</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 70,116	\$ 148,752	\$ 148,752	\$ 78,636 1	212.15%
Current Resources					
System Development Charges	\$ 50,000	\$ 163,696	\$ 163,696	\$ 113,696 2	327.39%
System Dev. Charges - Happy Valley	\$ 150,000	\$ 236,537	\$ 236,537	\$ 86,537 3	157.69%
Interest	\$ 100	\$ 521	\$ 521	\$ 421	521.00%
Subtotal, Current Resources	\$ 200,100	\$ 400,754	\$ 400,754	\$ 200,654	200.28%
<b>TOTAL RESOURCES</b>	<b>\$ 270,216</b>	<b>\$ 549,506</b>	<b>\$ 549,506</b>	<b>\$ 279,290</b>	<b>203.36%</b>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund					
To Capital Projects Fund 480	\$ 270,216	\$ 270,216	\$ 270,216	\$ -	100.00%
Subtotal, Current Expenditures	\$ 270,216	\$ 270,216	\$ 270,216	\$ -	100.00%
Ending Fund Balance	\$ -	\$ 279,290	\$ 279,290	\$ 279,290 4	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 270,216</b>	<b>\$ 549,506</b>	<b>\$ 549,506</b>	<b>\$ 279,290</b>	<b>203.36%</b>

**Notes:**

1., 2. & 3. Beginning Balance and SDC revenue higher than budget due to an improvement in the economic climate and increased building activity.

4. Ending Fund Balance higher than budget due to an improvement in the economic climate and increased building activity.

**November 9, 2011**



**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**Debt Service Fund - 382 Series 2010**

	Budget 2010/11 <b>A</b>	Actual 6/30/2011 <b>B</b>	Projected 6/30/2011 <b>C</b>	Difference <b>D = C - A</b>	% Difference <b>E = C/A</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 88,900	\$ 82,822	\$ 82,822	\$ (6,078)	93.16%
Current Resources					
Other Financing Sources					
Interest	\$ -	\$ 270	\$ 270	\$ 270	
Subtotal, Current Resources	\$ -	\$ 270	\$ 270	\$ 270	
Transfer from Fund 113	\$ 500,000	\$ 491,828	\$ 491,828	\$ (8,172)	98.37%
<b>TOTAL RESOURCES</b>	<b>\$ 588,900</b>	<b>\$ 574,920</b>	<b>\$ 574,920</b>	<b>\$ (13,980)</b>	<b>97.63%</b>
<b>REQUIREMENTS</b>					
Bond Misc. Charges	\$ -	\$ -	\$ -	\$ -	
Bond Principal	\$ 295,000	\$ 295,000	\$ 295,000	\$ -	100.00%
Bond Interest	\$ 196,828	\$ 196,828	\$ 196,828	\$ -	100.00%
Subtotal, Current Expenditures	\$ 491,828	\$ 491,828	\$ 491,828	\$ -	100.00%
Contingency	\$ 97,072	\$ -	\$ -	\$ (97,072)	0.00%
Ending Fund Balance	\$ -	\$ 83,092	\$ 83,092	\$ 83,092	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 588,900</b>	<b>\$ 574,920</b>	<b>\$ 574,920</b>	<b>\$ (13,980)</b>	<b>97.63%</b>

Notes:

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**Debt Service Fund - 383 Series 2008**

	Budget 2010/11 A	Actual 6/30/2011 B	Projected 6/30/2011 C	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 140,807	\$ 250	\$ 250	\$ (140,557) 1	0.18%
Current Resources					
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
Interest	\$ 300	\$ 1	\$ 1	\$ (299)	0.33%
Subtotal, Current Resources	\$ 300	\$ 1	\$ 1	\$ (299)	0.33%
Transfer from Fund 280	\$ 354,000	\$ 354,000	\$ 354,000	\$ -	100.00%
Transfer from Fund 480	\$ 212,000	\$ 211,563	\$ 211,563	\$ (437)	99.79%
<b>TOTAL RESOURCES</b>	<b>\$ 707,107</b>	<b>\$ 565,814</b>	<b>\$ 565,814</b>	<b>\$ (141,293)</b>	<b>80.02%</b>
<b>REQUIREMENTS</b>					
Bond Misc. Charges					
Bond Principal	\$ 305,000	\$ 305,000	\$ 305,000	\$ -	100.00%
Bond Interest	\$ 260,563	\$ 260,563	\$ 260,563	\$ -	100.00%
Subtotal, Current Expenditures	\$ 565,563	\$ 565,563	\$ 565,563	\$ -	100.00%
Contingency	\$ 141,544	\$ -	\$ -	\$ (141,544)	0.00%
Ending Fund Balance	\$ -	\$ 251	\$ 251	\$ 251	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 707,107</b>	<b>\$ 565,814</b>	<b>\$ 565,814</b>	<b>\$ (141,293)</b>	<b>80.02%</b>

**Notes:**

1. Beginning Balance higher than budget due to a reduced transfer in FY 09/10 from the Capital Projects Fund.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**Capital Projects Fund - 480**

	Budget 2010/11 A	Actual 6/30/2011 B	Projected 6/30/2011 C	Difference D = C - A	% Difference E = C/A
<b>RESOURCES</b>					
Beginning Balance	\$ 275,523	\$ 595,725	\$ 595,725	\$ 320,202 1	216.22%
<b>Current Resources</b>					
Misc Revenue	\$ 30,000	\$ 5,710	\$ 5,710	\$ (24,290) 4	19.03%
Grant Revenue	\$ 539,000	\$ 336,478	\$ 336,478	\$ (202,522) 2	62.43%
Interest	\$ -	\$ 1,435	\$ 1,435	\$ 1,435	
Subtotal - Current Revenues	\$ 569,000	\$ 343,623	\$ 343,623	\$ (225,377)	60.39%
<b>Transfers In</b>					
From SDC Fund - 281	\$ 4,626	\$ 3,762	\$ 3,762	\$ (864)	81.32%
From SDC Fund - 282	\$ 77,014	\$ 77,014	\$ 77,014	\$ -	100.00%
From SDC Fund - 283	\$ 270,216	\$ 270,216	\$ 270,216	\$ -	100.00%
From Clackamas County					
Subtotal - Transfers In	\$ 351,856	\$ 350,992	\$ 350,992	\$ (864)	99.75%
<b>TOTAL RESOURCES</b>	<b>\$ 1,196,379</b>	<b>\$ 1,290,340</b>	<b>\$ 1,290,340</b>	<b>\$ 93,961</b>	<b>107.85%</b>
<b>REQUIREMENTS</b>					
<b>Capital Expenses</b>					
Planning	\$ 50,000	\$ 8,836	\$ 8,836	\$ (41,164) 5	17.67%
Construction	\$ 833,000	\$ 675,960	\$ 675,960	\$ (157,040) 3	81.15%
Land Acquisition					
Subtotal, Current Expenditures	\$ 883,000	\$ 684,796	\$ 684,796	\$ (198,204)	77.55%
Transfer to Fund 383 (Debt)	\$ 212,000	\$ 211,563	\$ 211,563	\$ (437)	99.79%
Subtotal Transfers & Expenditures	\$ 1,095,000	\$ 896,359	\$ 896,359	\$ (198,641)	81.86%
Contingency	\$ 101,379	\$ -	\$ -	\$ (101,379)	0.00%
Ending Fund Balance	\$ -	\$ 393,981	\$ 393,981	\$ 393,981	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,196,379</b>	<b>\$ 1,290,340</b>	<b>\$ 1,290,340</b>	<b>\$ 93,961</b>	<b>107.85%</b>

**Notes:**

1. Beginning Balance higher than budget due to a delay in the beginning of the construction of the Trolley Trail.
2. Grant revenue lower than budget due to a budgeted state contribution for Trolley Trail being sent directly to ODOT.
3. Scheduled payment to ODOT was less than budget due to delay of Trolley Trail project. Remainder of payment will be recognized as an expense in FY 11/12.
4. Misc. Revenue lower than budget due to the Oak Lodge Sanitary District Trolley Trail contribution being coded to the Grants line item. Contribution from Oak Lodge was originally budgeted at \$30,000 but came in at \$97,478.
5. Planning expense lower than budget due to several invoices being coded to the construction line item instead of planning.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2010 through June 30, 2011**  
**Fixed Asset/Capital Replacement - Fund 481**

	Budget 2010/11 <b>A</b>	Actual 6/30/2011 <b>B</b>	Projected 6/30/2011 <b>C</b>	Difference <b>D = C - A</b>	% Difference <b>E = C/A</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 302,530	\$ 321,766	\$ 321,766	\$ 19,236	106.36%
Current Resources					
Interest	\$ -	\$ 1,362	\$ 1,362	\$ 1,362	
	\$ -	\$ 1,362	\$ 1,362	\$ 1,362	
Transfer In - From Fund 113	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	100.00%
Transfer In - From Fund 270	\$ -	\$ -	\$ -	\$ -	
Subtotal Current Resources	\$ 300,000	\$ 301,362	\$ 301,362	\$ 1,362	100.45%
<b>TOTAL RESOURCES</b>	<b>\$ 602,530</b>	<b>\$ 623,128</b>	<b>\$ 623,128</b>	<b>\$ 20,598</b>	<b>103.42%</b>
<b>REQUIREMENTS</b>					
Material & Services	\$ 25,000	\$ -	\$ -	\$ (25,000) 1	0.00%
Capital Expenses:					
Capital Equipment	\$ 51,000	\$ 30,500	\$ 30,500	\$ (20,500) 2	59.80%
Furniture & Equipment	\$ 17,508	\$ 12,736	\$ 12,736	\$ (4,772)	72.74%
Vehicles					
Operating Equipment	\$ 35,000	\$ 7,600	\$ 7,600	\$ (27,400) 3	21.71%
Subtotal Capital Expenses	\$ 103,508	\$ 50,836	\$ 50,836	\$ (52,672)	49.11%
Subtotal, Current Expenditures	\$ 128,508	\$ 50,836	\$ 50,836	\$ (77,672)	39.56%
Contingency	\$ 474,022	\$ -	\$ -	\$ (474,022)	0.00%
Ending Fund Balance	\$ -	\$ 572,292	\$ 572,292	\$ 572,292	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 602,530</b>	<b>\$ 623,128</b>	<b>\$ 623,128</b>	<b>\$ 20,598</b>	<b>103.42%</b>

**Notes:**

1. Each year we budget a small amount for small tools and equipment. No expenditure requests for FY 10/11.
2. Capital Equipment expense lower than budget due to a scheduled equipment replacement that did not occur in FY 10/11(LED Display Board at Aquatic facility).
3. Operating Equipment expense lower than budget due to setting aside funds for Trolley Trail equipment that will not be purchased until FY 11/12.

**November 9, 2011**



**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**General Fund - 113**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference D = B - A <u>D = B - A</u>	% Difference E = B/A <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 2,699,766	\$ 3,311,519	\$ 3,311,519	\$ 611,753 2	122.66%
<b>Current Resources</b>					
Taxes	\$ 5,244,484	\$ 58,812	\$ -	\$ (5,185,672)	1.12%
Interest Revenue	\$ 11,000	\$ 1,123 1	\$ -	\$ (9,877)	10.21%
Other Administration	\$ 10,900	\$ 1,742	\$ -	\$ (9,158)	15.98%
Subtotal Administration	\$ 5,266,384	\$ 61,677	\$ -	\$ (5,204,707)	1.17%
Maintenance	\$ 4,000	\$ -	\$ -	\$ (4,000)	0.00%
Program Services	\$ 489,000	\$ 91,910 3	\$ -	\$ (397,090)	18.80%
Milwaukie Center	\$ 150,500	\$ 28,906	\$ -	\$ (121,594)	19.21%
Aquatic Center	\$ 1,175,500	\$ 338,371 4	\$ -	\$ (837,129)	28.79%
Community Relations	\$ 55,000	\$ 30	\$ -	\$ (54,970)	0.05%
Planning	\$ 604,618	\$ 11,150 5	\$ -	\$ (593,468)	1.84%
Subtotal, Current Resources	\$ 7,745,002	\$ 532,044	\$ -	\$ (7,212,958)	6.87%
Transfer In - From Fund 270	\$ 6,000	\$ -	\$ -	\$ (6,000)	0.00%
Transfer In - From Fund 280	\$ 25,000	\$ -	\$ -	\$ (25,000)	0.00%
<b>TOTAL RESOURCES</b>	<u>\$ 10,475,768</u>	<u>\$ 3,843,563</u>	<u>\$ 3,311,519</u>	<u>\$ (6,632,205)</u>	<u>36.69%</u>
<b>REQUIREMENTS</b>					
Administration	\$ 1,018,502	\$ 176,671 6	\$ -	\$ (841,831)	17.35%
Maintenance	\$ 1,472,127	\$ 347,645	\$ -	\$ (1,124,482)	23.62%
Program Services	\$ 933,318	\$ 208,231	\$ -	\$ (725,087)	22.31%
Milwaukie Center	\$ 768,867	\$ 183,841	\$ -	\$ (585,026)	23.91%
Aquatic Center	\$ 1,920,187	\$ 422,851	\$ -	\$ (1,497,336)	22.02%
Community Relations	\$ 321,335	\$ 31,338 7	\$ -	\$ (289,997)	9.75%
Planning & Development	\$ 1,172,230	\$ 111,675 8	\$ -	\$ (1,060,555)	9.53%
Subtotal, Current Expenditures	\$ 7,606,566	\$ 1,482,252	\$ -	\$ (6,124,314)	19.49%
<b>Transfers Out</b>					
To Capital Projects	\$ 40,000	\$ -	\$ -	\$ (40,000)	0.00%
To Fixed Asset Fund	\$ 1,059,148	\$ -	\$ -	\$ (1,059,148)	0.00%
To Debt Service Fund	\$ 500,000	\$ 87,200 9	\$ -	\$ (412,800)	17.44%
Subtotal, Current Exp. & Transfers	\$ 9,205,714	\$ 1,569,452	\$ -	\$ (7,636,262)	17.05%
Contingency	\$ 1,270,054	\$ -	\$ -	\$ (1,270,054)	0.00%
Ending Fund Balance	\$ -	\$ 2,274,111	\$ 3,311,519	\$ 2,274,111	
<b>TOTAL REQUIREMENTS</b>	<u>\$ 10,475,768</u>	<u>\$ 3,843,563</u>	<u>\$ 3,311,519</u>	<u>\$ (6,632,205)</u>	<u>36.69%</u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

**November 9, 2011**

1. Interest income posted through July 2011.
2. Beginning Fund Balance higher than budget due to FY 10/11 expenditures coming in less than budget.
3. Program revenue less than expected due to a change in the method of recording pass through revenues and expenses.
4. Revenue lower than expected due to a change in how concession revenues and expenses are posted. Profit recognized at mid-year and year-end.
5. Planning revenues lower than expected due to Title 3 Grant revenue not received yet. Grant is for \$550,000.
6. \$258,000 BCS Administration allocation not billed to NCPRD yet.
7. Expenditures lower than expected due to Marketing Specialist being hired in late July. Unemployment charges for first quarter not received from State. (budget is \$77,000).
8. Expenditures lower than budget due to Fire Management Plan consultant invoices not received yet; No consultant charges for Masterplan to date.
9. Transfer of funds for interest payment on Aquatic Park debt - Series 2010 Full Faith & Credit Refunding.

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**Nutrition & Transportation Fund - 270**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference <u>D = B - A</u>	% Difference <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 704,618	\$ 865,098	\$ 865,098	\$ 160,480 1	122.78%
Current Resources - Nutrition					
Fundraising	\$ 55,000	\$ 9,091 2	\$ -	\$ (45,909)	16.53%
Grant Revenue	\$ 180,000	\$ 58,617 3	\$ -	\$ (121,383)	32.57%
Misc. Revenue	\$ 70,500	\$ 13,869 4	\$ -	\$ (56,631)	19.67%
Subtotal Nutrition	\$ 305,500	\$ 81,577	\$ -	\$ (223,923)	26.70%
Current Resources - Transportation					
Charges for Services	\$ 39,300	\$ 8,026	\$ -	\$ (31,274)	20.42%
Grant Revenue	\$ 54,465	\$ 15,131	\$ -	\$ (39,334)	27.78%
Misc. Revenue	\$ 28,300	\$ 3,338 5	\$ -	\$ (24,962)	11.80%
Subtotal Transportation	\$ 122,065	\$ 26,495	\$ -	\$ (95,570)	21.71%
Subtotal, Current Resources	\$ 427,565	\$ 108,072	\$ -	\$ (319,493)	25.28%
Transfer from Fund 113	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL RESOURCES</b>	<u>\$1,132,183</u>	<u>\$ 973,170</u>	<u>\$ 865,098</u>	<u>\$ (159,013)</u>	<u>85.96%</u>
<b>REQUIREMENTS</b>					
Nutrition - Material & Services	\$ 412,819	\$ 73,351 6	\$ -	\$ (339,468)	17.77%
Transportation - Material & Services	\$ 136,556	\$ 33,841	\$ -	\$ (102,715)	24.78%
Subtotal, Current Expenditures	\$ 549,375	\$ 107,192	\$ -	\$ (442,183)	19.51%
Transfer to Fund 481	\$ -	\$ -	\$ -	\$ -	
Transfer to Fund 113	\$ -	\$ -	\$ -	\$ -	
Contingency	\$ 582,808	\$ -	\$ -	\$ (582,808)	0.00%
Ending Fund Balance	\$ -	\$ 865,978	\$ 865,098	\$ 865,978	
<b>TOTAL REQUIREMENTS</b>	<u>\$1,132,183</u>	<u>\$ 973,170</u>	<u>\$ 865,098</u>	<u>\$ (159,013)</u>	<u>85.96%</u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Beginning fund balance came in higher than budget due to increased usage of services by Medicaid clients who are reimbursed at a higher rate by the State.
2. The bulk of fundraising revenue is received in March/April of each year.
3. Revenue higher than anticipated due to increased usage by Medicaid clients who are reimbursed at a higher rate by the State.
4. Revenue includes advertising, contribution & donations, Friends of MC donation, Congregate donations & Home Delivery donations. All revenues on track except Contribution & Donations revenue which typically is received in March/April of each year.
5. Revenue lower than expected due to bus ad renewals in progress and other donations not received yet.
6. Nutrition expenditures low - partially due to food expense line item budgeted at \$115,000 and actual expense at \$13,316.

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**System Development Charges Fund - 280**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference D = B - A	% Difference E = B/A
<b>RESOURCES</b>					
Beginning Balance	\$ 403,936	\$ 767,821	\$ 767,821	\$ 363,885 1	190.08%
Current Resources					
System Development Charges	\$ 375,000	\$ 316,479 2	\$ -	\$ (58,521)	84.39%
Interest	\$ 1,200	\$ 1,807	\$ -	\$ 607	150.58%
Subtotal, Current Resources	\$ 376,200	\$ 318,286	\$ -	\$ (57,914)	84.61%
<b>TOTAL RESOURCES</b>	<u>\$ 780,136</u>	<u>\$ 1,086,107</u>	<u>\$ 767,821</u>	<u>\$ 305,971</u>	<u>139.22%</u>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund	\$ 25,000	\$ -	\$ -	\$ (25,000)	0.00%
To Debt Service Fund 383	\$ 570,000	\$ -	\$ -	\$ (570,000)	0.00%
To Capital Fund 383	\$ 185,136	\$ -	\$ -	\$ (185,136)	0.00%
Subtotal, Current Expenditures	\$ 780,136	\$ -	\$ -	\$ (780,136)	0.00%
Ending Fund Balance	\$ -	\$ 1,086,107	\$ 767,821	\$ 1,086,107	
			\$ -		
<b>TOTAL REQUIREMENTS</b>	<u>\$ 780,136</u>	<u>\$ 1,086,107</u>	<u>\$ 767,821</u>	<u>\$ 305,971</u>	<u>139.22%</u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Beginning Balance higher than budget due to revenues coming in higher than budgeted in prior year.
2. SDC Revenue higher than expected due to an improvement in the economic climate and an increase in building activity.

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**System Development Charges Fund - 281 (Zone 1)**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2011 <u>C</u>	Difference D = B - A	% Difference E = B/A
<b>RESOURCES</b>					
Beginning Balance	\$ 79	\$ -	\$ -	\$ (79)	0.00%
Current Resources					
System Development Charges	\$ 2,000	\$ -	\$ -	\$ (2,000)	0.00%
Interest	\$ 15	\$ -	\$ -	\$ (15)	0.00%
Subtotal, Current Resources	\$ 2,015	\$ -	\$ -	\$ (2,015)	0.00%
<b>TOTAL RESOURCES</b>	<b>\$ 2,094</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,094)</b>	<b>0.00%</b>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund	\$ -	\$ -	\$ -	\$ -	
To Capital Projects Fund 480	\$ 2,094	\$ -	\$ -	\$ (2,094)	0.00%
Subtotal, Current Expenditures	\$ 2,094	\$ -	\$ -	\$ (2,094)	0.00%
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,094</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,094)</b>	<b>0.00%</b>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

***November 9, 2011***

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.



**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**System Development Charges Fund - 282 (Zone 2)**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference <u>D = B - A</u>	% Difference <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 296,708	\$ 441,296	\$ 441,296	\$ 144,588	148.73%
Current Resources					
System Development Charges	\$ 120,000	\$ 17,383 1	\$ -	\$(102,617)	14.49%
Interest	\$ 1,000	\$ 114	\$ -	\$ (886)	11.40%
Subtotal, Current Resources	\$ 121,000	\$ 17,497	\$ -	\$(103,503)	14.46%
<b>TOTAL RESOURCES</b>	<u>\$ 417,708</u>	<u>\$ 458,793</u>	<u>\$ 441,296</u>	<u>\$ 41,085</u>	<u>109.84%</u>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund	\$ -	\$ -	\$ -	\$ -	
To Capital Projects Fund 480	\$ 417,708	\$ -	\$ -	\$(417,708)	0.00%
Subtotal, Current Expenditures	\$ 417,708	\$ -	\$ -	\$(417,708)	0.00%
Ending Fund Balance	\$ -	\$ 458,793	\$ 441,296	\$ 458,793	
<b>TOTAL REQUIREMENTS</b>	<u>\$ 417,708</u>	<u>\$ 458,793</u>	<u>\$ 441,296</u>	<u>\$ 41,085</u>	<u>109.84%</u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. SDC Revenue lower than expected due to limited building activity in this Zone during the first quarter. Building activity usually picks up in the spring.

***November 9, 2011***

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**System Development Charges Fund - 283 (Zone 3)**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference <u>D = B - A</u>	% Difference <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 119,148	\$ 279,290 <sup>1</sup>	\$ 279,290	\$ 160,142	234.41%
Current Resources					
System Development Charges	\$ 90,000	\$ 45,592 <sup>2</sup>	\$ -	\$ (44,408)	50.66%
System Dev. Charges - Happy Valley	\$ 150,000	\$ 206,563 <sup>3</sup>	\$ -	\$ 56,563	137.71%
Interest	\$ 612	\$ 71	\$ -	\$ (541)	11.60%
Subtotal, Current Resources	\$ 240,612	\$ 252,226	\$ -	\$ 11,614	104.83%
<b>TOTAL RESOURCES</b>	<b>\$ 359,760</b>	<b>\$ 531,516</b>	<b>\$ 279,290</b>	<b>\$ 171,756</b>	<b>147.74%</b>
<b>REQUIREMENTS</b>					
Transfer Out					
To General Fund					
To Capital Projects Fund 480	\$ 359,760	\$ -	\$ -	\$ (359,760)	0.00%
Subtotal, Current Expenditures	\$ 359,760	\$ -	\$ -	\$ (359,760)	0.00%
Ending Fund Balance	\$ -	\$ 531,516	\$ 279,290	\$ 531,516	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 359,760</b>	<b>\$ 531,516</b>	<b>\$ 279,290</b>	<b>\$ 171,756</b>	<b>147.74%</b>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Beginning Balance higher than budget due to revenues coming in higher than budgeted in prior year.
2. & 3. SDC Revenue higher than expected due to an improvement in the economic climate and an increase in building activity.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**Debt Service Fund - 382 Series 2010**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference <u>D = B - A</u>	% Difference <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 91,194	\$ 83,091	\$ 83,091	\$ (8,103)	91.11%
Current Resources					
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
Interest	\$ 200	\$ 21	\$ -	\$ (179)	10.50%
Subtotal, Current Resources	\$ 200	\$ 21	\$ -	\$ (179)	10.50%
Transfer from Fund 113	\$ 500,000	\$ 87,200 1	\$ -	\$ (412,800)	17.44%
<b>TOTAL RESOURCES</b>	<b>\$ 591,394</b>	<b>\$ 170,312</b>	<b>\$ 83,091</b>	<b>\$ (421,082)</b>	<b>28.80%</b>
<b>REQUIREMENTS</b>					
Bond Misc. Charges	\$ 1,000	\$ -	\$ -	\$ (1,000)	0.00%
Bond Principal	\$ 320,000	\$ -	\$ -	\$ (320,000)	0.00%
Bond Interest	\$ 175,000	\$ 87,200 2	\$ -	\$ (87,800)	49.83%
Subtotal, Current Expenditures	\$ 496,000	\$ 87,200	\$ -	\$ (408,800)	17.58%
Contingency	\$ 95,394	\$ -	\$ -	\$ (95,394)	0.00%
Ending Fund Balance	\$ -	\$ 83,112	\$ 83,091	\$ 83,112	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 591,394</b>	<b>\$ 170,312</b>	<b>\$ 83,091</b>	<b>\$ (421,082)</b>	<b>28.80%</b>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Transfer in from General Fund for interest payment on Aquatic Park debt.

2. Interest payment on Aquatic Park debt - 2010 Full Faith & Credit Refunding.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**Debt Service Fund - 383 Series 2008**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference D = B - A	% Difference E = B/A
<b>RESOURCES</b>					
Beginning Balance	\$ 697	\$ 250	\$ 250	\$ (447)	35.87%
Current Resources					
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	
Interest	\$ 10	\$ 0.06 1	\$ -	\$ (10)	0.60%
Subtotal, Current Resources	\$ 10	\$ -	\$ -	\$ (10)	0.00%
Transfer from Fund 280	\$ 570,000	\$ -	\$ -	\$ (570,000)	0.00%
Transfer from Fund 480	\$ 100,000	\$ -	\$ -	\$ (100,000)	0.00%
<b>TOTAL RESOURCES</b>	<u>\$ 670,707</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ (670,457)</u>	<u>0.04%</u>
<b>REQUIREMENTS</b>					
Bond Misc. Charges	\$ 1,000	\$ -	\$ -	\$ (1,000)	0.00%
Bond Principal	\$ 310,000	\$ -	\$ -	\$ (310,000)	0.00%
Bond Interest	\$ 251,500	\$ -	\$ -	\$ (251,500)	0.00%
Subtotal, Current Expenditures	\$ 562,500	\$ -	\$ -	\$ (562,500)	0.00%
Contingency	\$ 108,207	\$ -	\$ -	\$ (108,207)	0.00%
Ending Fund Balance	\$ -	\$ 250	\$ 250	\$ 250	
<b>TOTAL REQUIREMENTS</b>	<u>\$ 670,707</u>	<u>\$ 250</u>	<u>\$ 250</u>	<u>\$ (670,457)</u>	<u>0.04%</u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Interest income posted through July 2011. A big 6 cents!

**November 9, 2011**



**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**Capital Projects Fund - 480**

	Budget 2011/12 <b>A</b>	Actual 9/30/2011 <b>B</b>	Projected 6/30/2012 <b>C</b>	Difference <b>D = B - A</b>	% Difference <b>E = B/A</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 195,081	\$ 393,982 <sup>1</sup>	\$ 393,982	\$ 198,901	201.96%
<b>Current Resources</b>					
Internal County Revenue	\$ 315,000	\$ -	\$ -	\$ (315,000) <sup>2</sup>	0.00%
Grant Revenue	\$ 200,000	\$ -	\$ -	\$ (200,000) <sup>3</sup>	0.00%
Interest	\$ 1,500	\$ 70	\$ -	\$ (1,430)	4.67%
Subtotal - Current Revenues	\$ 516,500	\$ 70	\$ -	\$ (516,430)	0.01%
<b>Transfers In</b>					
From General Fund - 113	\$ 40,000	\$ -	\$ -	\$ (40,000)	0.00%
From SDC Fund - 280	\$ 185,136	\$ -	\$ -	\$ (185,136)	0.00%
From SDC Fund - 281	\$ 2,094	\$ -	\$ -	\$ (2,094)	0.00%
From SDC Fund - 282	\$ 417,708	\$ -	\$ -	\$ (417,708)	0.00%
From SDC Fund - 283	\$ 359,760	\$ -	\$ -	\$ (359,760)	0.00%
From Clackamas County	\$ -	\$ -	\$ -	\$ -	
Subtotal - Transfers In	\$ 1,004,698	\$ -	\$ -	\$ (1,004,698)	0.00%
<b>TOTAL RESOURCES</b>	<b>\$ 1,716,279</b>	<b>\$ 394,052</b>	<b>\$ 393,982</b>	<b>\$ (1,322,227)</b>	<b>22.96%</b>
<b>REQUIREMENTS</b>					
<b>Capital Expenses</b>					
Planning	\$ 20,000	\$ 1,190	\$ -	\$ (18,810)	5.95%
Construction	\$ 1,271,279	\$ 134,412 <sup>4</sup>	\$ -	\$ (1,136,867)	10.57%
Land Acquisition	\$ 325,000	\$ -	\$ -	\$ (325,000)	0.00%
Subtotal, Current Expenditures	\$ 1,616,279	\$ 135,602	\$ -	\$ (1,480,677)	8.39%
Transfer to Fund 383 (Debt)	\$ 100,000	\$ -	\$ -	\$ (100,000)	0.00%
Subtotal Transfers & Expenditures	\$ 1,716,279	\$ 135,602	\$ -	\$ (1,580,677)	7.90%
Contingency	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance	\$ -	\$ 258,450	\$ 393,982	\$ 258,450	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,716,279</b>	<b>\$ 394,052</b>	<b>\$ 393,982</b>	<b>\$ (1,322,227)</b>	<b>22.96%</b>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Beginning balance came in higher than budget due to a delay in payment on the Trolley Trail Construction project.
2. Potential land acquisition in Sunnyside Village area (Zone 3). Funds coming from Sunnyside Village Park Acquisition Fund.
3. Budget includes State grants for Hood View Playground and Risley Park. Staff decided not to pursue the Hood View Playground grant in the amount of \$140,000; Risley grant was budgeted at \$60,000.
4. Payment to ODOT for construction of Trolley Trail.

**November 9, 2011**

**North Clackamas Parks and Recreation District**  
**July 1, 2011 through September 30, 2011**  
**Fixed Asset/Capital Replacement - Fund 481**

	Budget 2011/12 <u>A</u>	Actual 9/30/2011 <u>B</u>	Projected 6/30/2012 <u>C</u>	Difference <u>D = B - A</u>	% Difference <u>E = B/A</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 546,825	\$ 572,292	\$ 572,292	\$ 25,467	104.66%
Current Resources					
Misc Revenue	\$ 106,000	\$ -	\$ -	\$ (106,000) 1	0.00%
Interest	\$ 1,200	\$ 147	\$ -	\$ (1,053)	12.25%
	<u>\$ 107,200</u>	<u>\$ 147</u>	<u>\$ -</u>	<u>\$ (107,053)</u>	<u>0.14%</u>
Transfer In - From Fund 113	\$ 1,059,148	\$ -	\$ -	\$ (1,059,148) 2	0.00%
Transfer In - From Fund 270	\$ -	\$ -	\$ -	\$ -	
Subtotal Current Resources	\$ 1,166,348	\$ 147	\$ -	\$ (1,166,201)	0.01%
<b>TOTAL RESOURCES</b>	<u><u>\$ 1,713,173</u></u>	<u><u>\$ 572,439</u></u>	<u><u>\$ 572,292</u></u>	<u><u>\$ (1,140,734)</u></u>	<u><u>33.41%</u></u>
<b>REQUIREMENTS</b>					
Material & Services	\$ 25,000	\$ -	\$ -	\$ (25,000)	0.00%
Capital Expenses:					
Capital Equipment	\$ 582,648	\$ -	\$ -	\$ (582,648)	0.00%
Building Improvements	\$ 105,000	\$ -	\$ -	\$ (105,000)	0.00%
Operating Equipment	\$ 70,000	\$ -	\$ -	\$ (70,000)	0.00%
Vehicles	\$ 36,500	\$ 25,590 3	\$ -	\$ (10,910)	70.11%
Subtotal Capital Expenses	\$ 794,148	\$ 25,590	\$ -	\$ (768,558)	3.22%
Subtotal, Current Expenditures	\$ 819,148	\$ 25,590	\$ -	\$ (793,558)	3.12%
Contingency	\$ 894,025	\$ -	\$ -	\$ (894,025)	0.00%
Ending Fund Balance	\$ -	\$ 546,849	\$ 572,292	\$ 546,849	
<b>TOTAL REQUIREMENTS</b>	<u><u>\$ 1,713,173</u></u>	<u><u>\$ 572,439</u></u>	<u><u>\$ 572,292</u></u>	<u><u>\$ (1,140,734)</u></u>	<u><u>33.41%</u></u>

Note: Projection for first quarter of FY 11/12 not provided due to limited financial data.

**Notes:**

1. Budget includes energy efficiency credits for Aquatic Park energy efficiency upgrade.
2. Budget includes transfer from General Fund for replacement and repair of capital assets.
3. Purchase of service vehicle for the Parks Maintenance division.

**November 9, 2011**

A lush green park scene featuring a calm pond in the foreground. The water reflects the surrounding dense foliage and trees. In the middle ground, a wooden park bench sits on a grassy area. The background is filled with tall, leafy trees, creating a sense of a quiet, natural environment. The overall color palette is dominated by various shades of green.

# Friends of North Clackamas Parks

2004 to 2011

The Friends of North Clackamas Parks is an independent nonprofit 501c3 membership corporation. The corporation's primary purpose is

- To support North Clackamas Park
- To support parks in the district
- To educate citizens about processes required to support & operate parks



## **FRIENDS OF NORTH CLACKAMAS PARKS**

**CREATING COMMUNITY ON COMMON GROUND  
TOGETHER WE MAKE A DIFFERENCE**

P.O. Box 220263, Milwaukie, Oregon 97269

# Our Vision

Creating community on common ground  
by preserving wildlife and habitat in the  
parks for our children's children.

Share the experience!

Embrace the Wonder!

Together we make a difference.

# Friends Board Structure

The Friends of North Clackamas Parks has 5 Board positions:

- Pat O'Donnell represents streamside property owners.
- Dion Shepard represents citizens in Milwaukie.
- Susan Shawn represents the Oak Grove/Jennings Lodge area.
- Tony Clark represents the community East of I-205.
- Eric Shawn is representative at large.
  
- Friends of North Clackamas Parks members elect board members from their areas to serve four year terms.
  
- Treasurer: Steve Berliner
  
- Members meet monthly at the Fire District Building located on Lake Road, just north of Hwy 224 and Webster Road, from 6:30 to 8:30 PM, on the first Wednesday of every month. Treats often appear. Public is welcome.



# Brief History

- Began in 2004 in opposition to the Regional Tournament Baseball Complex in North Clackamas Park, and the process by which that complex was sited. Over 1,000 people signed a petition against the complex, for a range of different reasons.
- Met with Jon Mantay, then County Administrator, for over 30 hours, working out our differences. He promised us up to 10 interpretive Natural Area signs that we are still waiting for. We also set up the North Clackamas Park Stewardship Committee with the help of the Oregon Consensus Project at PSU.
- The Stewardship Committee is still meeting, comprised of representatives from all the stakeholders of the Park. Issues are addressed and solutions are put into place, except for the constant noise that remains a problem.

# Park Advocate Program

For many of the parks within the Park District boundaries, we have identified a Park Advocate who lives nearby and regularly visits their park. When they need our help or want us to know what's going on in their park, they attend our meeting and report.

We have Park Advocates for the following parks, welcome others:

- North Clackamas Park - the O'Donnells, the Shooks, and Rosemary Crites
- River Villa Park - the Shawns
- Riseley Park - Lynn Fisher
- The Trolley Trail - Various community members
- Stringfield Park - Various community members
- Happy Valley Park - Diane Morrow
- Kronberg Park - Dion Shepard
- Spring Park and Elk Rock Island (which is a Portland park) - Lisa Batey
- Milwaukie's Riverfront Park - Lisa Batey
- Mt. Talbert Park - Bryon Boyce
- Three Creeks - Steve Berliner & Chris Runyard

# Friends Goals

- To Educate
- To Advocate
- To Participate

# To Educate

- We've hosted bird watching events, presentations by Oregon Fish and Wildlife, City of Milwaukie, Water Environment Services and the Xerxes Society, among others.



# To Educate: Earth Day Events

The Friends of North Clackamas Parks host annual Earth Day events with partners such as the

- North Clackamas Parks and Recreation District.
- Oregon Department of Fish and Wildlife
- Oak Lodge Sanitary District
- Oak Grove Community Council
- Friends of Kellogg & Mt. Scott Creeks Watersheds
- Xerxes Society

This year, we partnered with the North Clackamas Urban Watersheds Council for an Earth Day event at Three Creeks, cleaning debris, pulling blackberries, and learning from some local biologists about the Oregon White Oak remnants that live there, some over 250 years old.

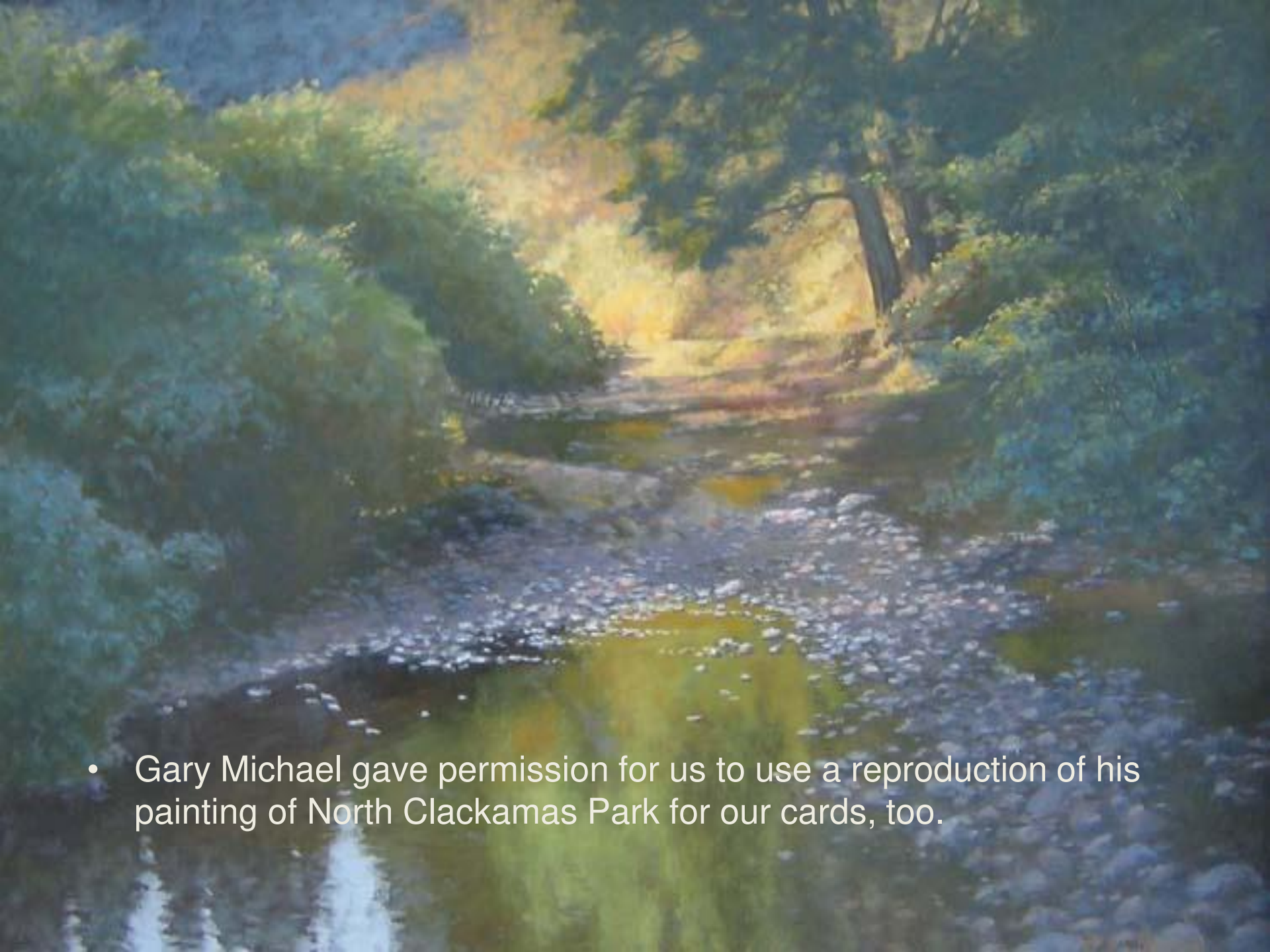
# To Educate: Some Monthly Meeting Topics

- Invasive Trees (Bryon Boyce, Clackamas River Basin Council)
- Kellogg-Mt. Scott Creeks Watershed Action Plan (Bob Storer & Tonia Burns)
- Trolley Trail (Thelma Haagenmiller)
- Riverfront Park Concept Plan (JoAnn Herrigel)
- Salmon Recovery in Mt. Scott Creek (ODF&W)

# Greeting Cards



Our treasurer, Steve Berliner, was the first place winner in the US/North America Swarovski Digiscoper of the Year contest in 2009. He graciously allows us to reproduce many of his outstanding bird photographs to make our Friends Greeting Cards. Other people have also given us permission to use their photos.



- Gary Michael gave permission for us to use a reproduction of his painting of North Clackamas Park for our cards, too.





- Blue Heron by Steve Berliner

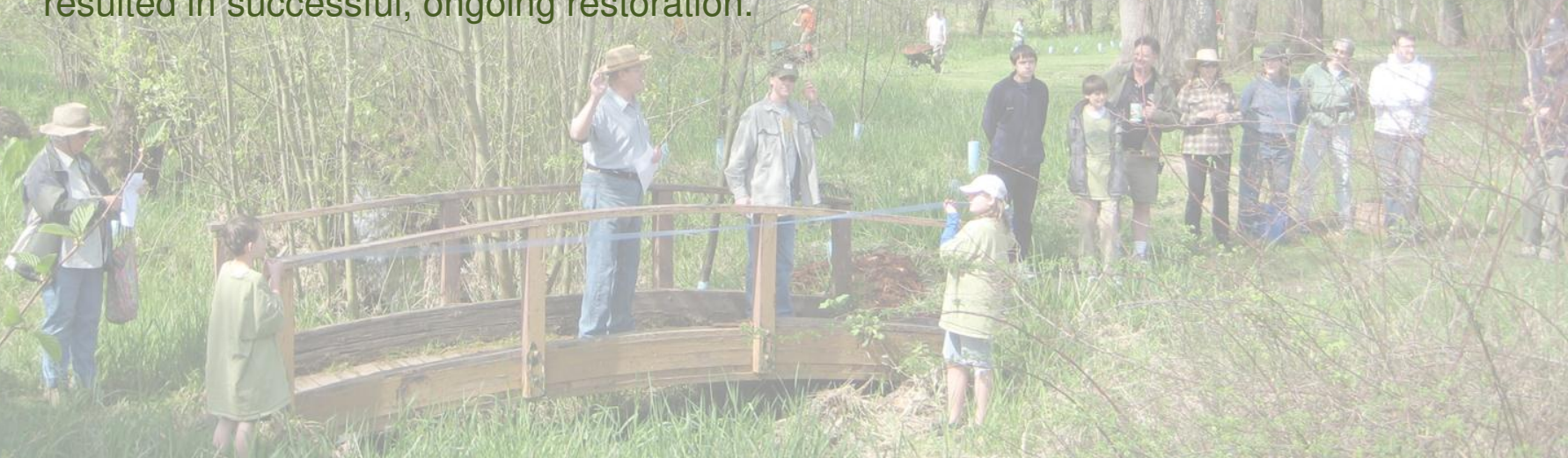
To Advocate



# To Advocate: Camas Creek

Thanks to Dick and Sally Shook - members of the Friends of North Clackamas Parks- Camas Creek in North Clackamas Park is now officially named and on the map.

- Amazing efforts by the Park District Natural Resources Coordinator and staff have resulted in successful, ongoing restoration.



- Camas Creek could one day become a refuge for salmon during winter storms.

# To Advocate: Community Improvements

- We sign a range of advocacy letters, such as supporting the proposed Tree Protection Ordinance for the Unincorporated UGB areas of Clackamas County, protesting building the Sunnybrook Extension at Three Creeks, and others.
- We will be supporting the removal of the culverts on Boardman Creek, at River Road and Walta Vista, a NIN Metro grant awarded to the Oak Lodge Sanitary District. When the two bridges are installed, the entire Boardman basin will open to fish, and enhance Stringfield Park as well.
- We will be advocating for a new park in the Boardman Wetlands between Jennings Road and Glen Echo Road, requesting boardwalks and interpretive signs regarding the natural areas similar to the Happy Valley Park wetlands.

# To Advocate: Protecting Natural Areas

From the 2004 North Clackamas Parks and Recreation District's Master Plan, Appendix E: Random Household Survey Results:

## **# 14: If funds were available, what type of parks or facilities should the District develop for the future?**

1513 Small neighborhood parks within one-half mile of most neighborhoods

1500 Large multi-use community parks for active and passive play, located within one to two miles of most neighborhoods.

1440 Linear parks or greenways with trails for hiking and biking

1361 Natural open space with very limited development such as trails and viewpoints

## **#16: Pick the Top 10 Activities you would most like to do if the facilities were available.**

**Top two were:**

- Walking
- Nature walks

***Note: District wide results were considered statistically significant.***

## **McLoughlin Area Plan (MAP) Phase I Values for the community:**

- Ensure that the long-term health and viability of the natural environment, river, streams, trees and habitat are fostered or enhanced when property is developed or re-developed.
- Enhance, preserve and establish access to the rivers, streams and other natural habitat.
- Retain, preserve, expand and add natural areas and parks.

**MAP Phase II priorities** based on extensive citizen input over the last year: the community's top priority is to protect trees and natural habitat. (78.7% supportive)

The Friends of North Clackamas Parks endorses these priorities and encourages the Park District to work with the rest of the County to implement them.

# To Advocate: Nature-Deficit Disorder

- In the groundbreaking book, *Last Child in the Woods*, Richard Louv proposes that modern childhood ailments and health problems, including attention and behavioral disorders, anxiety, depression, and even obesity, can be attributed to the lack of nature in children's lives.
- In his newest book, *The Nature Principle*, he extends this analysis to adults. Remedies include increasing our dose of Vitamin N - "N" for nature, or the mind/body/nature connection.
- The Friends of North Clackamas Parks advocate for increased areas that provide access to nature, all across the district, before additional sports and other highly developed areas are added.

Mt. Talbert provides vitamin N

# To Advocate: More Dog Parks

One of the best ways to get a daily dose of Vitamin N is to walk with our dogs in natural settings, where there are trees aplenty; the combination can restore our immune function and lower stress, and increase our JOY!

- Out of the original community of people using NCP, a group of dog walkers emerged who want the Park District to provide more dog parks throughout the district, and to provide better dog parks.
- On our website, you'll find their recommendations and results of research over the past 6 years of what actually constitutes a "better" dog park. We've shared these results with the Park District over the years.
- Dog walkers are the most consistent park users of all, walking in every season and in every type of weather.



# Friends advocate for new, better dog parks

- The Friends advocate for the priority of a significant dog park on the Capital Improvement Project list, one with room to roam, lots of trees, trails, water and protection for the smaller dogs.
- Smaller, more local dogs parks on the CIP list would also be excellent.



# To Participate



# Adopt a Road Project

Twice a year we clean up on both sides of Kellogg Creek Drive, and Rusk Road from Lake Road up to Aldercrest. The County Department of Transportation provides large bags for the debris, safety vests for everyone to wear, and final pick up.



# To Participate: Community

## Examples:

- The Friends participated in the early planning for the Metro Park Avenue Light Rail Station grant, together with Urban Green and others. The focus is to create an inspiring restored riparian area and park for the entire community, connecting to the Trolley Trail.
- We have been active in the Nature in the Neighborhoods North Clackamas Park Restoration grant project, when possible joining the various work parties there.
- Eric Shawn represents the Friends on the North Clackamas Urban Watersheds Council (NCUWC) Board of Directors. The Friends regularly participate with the NCUWC in their restoration work parties and ongoing planning.
- Friends often participate in the NCPRD restoration work parties, such as River Villa Park.



Kronberg Park Tree Planting



# Thank You!

Thanks for the opportunity to present the Friends of North Clackamas Parks to you this evening. We are looking forward to your upcoming Master Plan process.

Best wishes.

[www.foncp.org](http://www.foncp.org)