



NORTH CLACKAMAS PARKS & RECREATION DISTRICT

Center/Community Advisory Board Minutes

DATE: January 9, 2015; 9:30 a.m.

Location: Milwaukie Center

Members Present: Bill Bersie, Siri Bernard, Louise Fisher, Lisa Ferguson, Ben Horner-Johnson, Joel Bergman, Kristin Messing, Kim Buchholz, Teena Hall

Members Absent: Virginia Seitz

Staff Present: Carl Switzer, Marty Hanley, Robin Bruce

Guests: None.

Call to Order: Bill Bersie, Chair, called the C/CAB meeting to order at 9:33 a.m.

Introductions: Board members and staff introduced themselves to each other. There are two vacancies on the board. Marty Hanley will be working on filling those vacancies in the next few months.

9:37 a.m. Teena Hall arrived.

Approval of Minutes from November, 2014: Kim Buchholz moved to approve the minutes from the November 2014 C/CAB meeting. Siri Bernard seconded the motion. APPROVED unanimously.

District Update: Carl Switzer gave an update on the District after the failure of the November ballot. The County Administrator asked for a survey of the people most intimately involved in the ballot – the BCC, DAB and C/CAB – to find out what they thought caused the ballot not to be successful. This is a common process to do after a ballot fails.

The least amount of support came from Happy Valley. Bill Bersie, who lives in Happy Valley, said he didn't think they understood the ballot. Happy Valley also did not vote for their safety ballot. The District's ballot passed in parts of Milwaukie.

Bill said it was a communication issue. There is a chance that the District will try again or it may be tabled for a while. Bill said the PAC did a great job with the money they had to work with.

Carl will keep the board apprised of any new information.

Annual Report 2013/14: Marty walked the board through the Annual Report for 2013/14 going over statistics and financial information. The Center has three budgets – Nutrition, Transportation and Center programs. The General Fund makes up the difference in the Center’s shortfall between revenue and expenses.

Louise said she works on the Recreation committee and her experience is that the committee’s ideas don’t go farther than to Tina Johnson. She would like the upper management to support Tina at these meetings to find out if there is a way to implement some of their ideas. Carl will invite Kandi Ho to the next committee meeting on January 20 from 4 to 5 p.m. Any issues that do not get resolved by Kandi can be taken to Carl for further consideration. Teena asked that the District have a broader perspective of recreation at the Milwaukie Center.

Kim asked if there were any notable trends in the Annual Report. Marty will review and bring his findings back to the board in February.

Committee Reports:

Nutrition/Transportation/Social Services: Lisa Ferguson reported that the committee worked on revising the Code of Conduct to include references to asking for money and sexual harassment. The board read over the old and new copies of the Code. Carl asked Kim about whether Willamette View had something similar. They do, and says they refer to what expected conduct will be.

Siri moved to approve the 2015 version of the Code of Conduct. Ben Horner-Johnson seconded the motion. APPROVED unanimously.

Recreation and Program: The committee is working on the idea of a senior health fair in May.

Facility and Rentals: Ben reported that new cameras have been installed following a number of thefts and vandalism incidents. A grant from the county paid for the cameras at the Milwaukie Center, concession stands and at Hood View Park. The only cameras inside the Center are in the main dining room to make sure rentals do not exceed capacity for the room.

10:26 Ben Horner-Johnson left the meeting.

Marty reported that incidents of vandalism and theft included stealing gas from the buses, stealing wheelbarrows, the battery from the wood splitter, a break in to the outside freezer and to concession stands. Procedures have changed for the parking of buses, bringing supplies inside when not being used, adding an alarm to the outside freezer that also alerts the police and cameras on the concession stands.

The Meals on Wheels program is desperate for drivers. Several board members said they would announce the need to other groups.

District Advisory Board: No report. The DAB has not met yet this month.

Area Agency on Aging: Virginia was not present. No report.

Friends of the Milwaukie Center:

- The Friends’ Spaghetti Dinner and Texas Hold’em Tournament will be held on Feb 28

- The Romance Raffle is worth over \$1600 for first prize, \$200 for second prize and \$50 for third prize. Tickets are sold in the gift shop for \$20 and only 100 will be sold.
- Kay Loeffl is back as development person for the Friends.

Center Report: Marty Hanley reported.

- The newsletter is printed by a new printer on better paper with less color and few editions in order to stay within the Friends' budget.
- Interviews for a senior cook have begun to replace Anita.
- The Nutrition program now has funding from OPI that will bring in about \$20,000 a year.
- The Transportation program has received a new bus for 10% of the purchase price (\$61,000/\$6,100)
- The next C/CAB meeting will be on Feb 13 at 9:30 a.m.

Adjournment:

Bill adjourned the C/CAB meeting at 10:40 a.m.