



# NORTH CLACKAMAS PARKS & RECREATION DISTRICT

## Center/Community Advisory Board Minutes

**DATE:** March 13, 2015; 9:30 a.m.

**Location:** Milwaukie Center

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**Members Present:** Bill Bersie, Siri Bernard, Ben Horner-Johnson, Joel Bergman, Kim Buchholz, Teena Hall, Kristin Messing

**Members Absent:** Virginia Seitz, Louise Fisher

**Staff Present:** Marty Hanley, Robin Bruce

**Guests:** None.

**Call to Order:** Bill Bersie, Chair, called the C/CAB meeting to order at 9:31 a.m.

**Approval of Minutes from February, 2015:** *Lisa Ferguson moved to approve the February 2015 minutes and Siri Bernard seconded the motion. APPROVED unanimously*

**May C/CAB meeting:** The C/CAB meeting on Friday, May 8, will be held at 9:30 a.m. at Willamette View. Kim Buchholz will send maps out to members.

**Budget Update:** Marty gave an overview of how the Center budget relates to the Parks District and department of Business and Community Services (BCS). He reviewed different funds and sources of revenue and expenses. The difference between the Center's revenue and expenses is transferred to Center funds from the tax base. The Nutrition and Transportation fund was self-sustaining in the past but now spends down the fund balance.

There will not be a separate budget meeting to discuss operation line items. The budget will be on the next C/CAB agenda to send a recommendation to the DAB.

### **Committee Reports:**

**Nutrition/Transportation/Social Services:** Lisa Ferguson reported.

- Prices will be raised in Pete's Café soon.
- Volunteers are still needed for MOW drivers.

**Recreation and Program:** Teena Hall reported.

A meeting will be held to plan the Senior Field Day.

- Louise is working on marketing for Senior Field Day.
- 30 retirement homes in the area will be invited
- Date set as May 27, from 10 a.m. to noon.
- Volunteers are needed.
- There will be demos, activities, walks, and classes.
- Kristin suggested promoting at hospitals by contacting Renee King at Providence.
- Most activities will be on the ball fields.

**Facility and Rentals:** Ben Horner-Johnson reported.

- The committee will next meet on April 8 at 11 a.m.

**District Advisory Board:** Bill Bersie reported.

- This month's DAB meeting was canceled.
- The next meeting will be at the end of April to work on the budget.

**Aging Services Advisory Council:** Siri Bernard reported.

- Siri applied to be on the ASAC.

**Friends of the Milwaukie Center:** Ben Horner-Johnson reported.

- Changes have been made in the gift shop to open up the area and remodel the space.
- The Spaghetti Dinner was held on Feb 28. Kay got \$3850 in sponsorships.
- The Romance Raffle went to three people. First prize to Kathi Schroeder, 2<sup>nd</sup> prize to Michael Morrow, and 3<sup>rd</sup> prize to Morgan Day.
- A large banner is being made to promote the Spaghetti Dinner in the future.
- The Nutrition Endowment Fund is being renamed the Bob and Charlie Moore Nutrition Endowment Fund.
- Bob's Red Mill is doubling donations made at their store this month.

**Center Report:** Marty Hanley reported.

- Carl Switzer is no longer working for the county. There is no plan at this time to replace him.
- Todd Shetterly passed away from cancer. The board will send something to his family.
- The Volunteer Recognition event will be on Saturday, May 2, from 9 to 11 a.m. this year. We are holding a brunch for volunteers and one guest each. There will be prizes and raffles.
- The Quilt Show is scheduled for Friday and Saturday March 20 and 21. A quilt will be raffled as usual.
- Bill talked with board members about their committee assignments.
  - o Kristin would like to be on the Recreation committee.
  - o Joel may become the liaison to the Friends of the Milwaukie Center. He will also attend the Facilities committee meeting on April 8 to see if attending quarterly appeals to him.

- o Siri has applied to the ASAC. She would also like to participate in the ad hoc committee working on making the Center a “foodie” center.

**Next Agenda:** Continue the conversation about next year’s budget.

**Adjournment:**

Bill adjourned the C/CAB meeting at 10:44 a.m.