



C/CAB MEETING MINUTES

DATE: April 8, 2016

Location: Milwaukie Center

Members Present: Siri Bernard, Virginia Seitz, Kim Buchholz, and Ben Horner-Johnson.

Members Absent: Bill Bersie, Kristin Messing, Joel Bergman, Louise Fisher, and Teena Hall.

Staff Present: Marty Hanley and Maria Lopez.

Friends: Colleen Sinsel

Guests: John Smolinsky.

Call to Order: Siri Bernard called the meeting to order at 9:38 a.m.

Approval of Minutes: Virginia Seitz moved and Kim Buchholz seconded the motion to approve the minutes of the March 11, 2016 meeting. APPROVED, unanimously.

Correspondence: C/CAB Bylaws revision.

C/CAB Bylaws Revision:

- Marty presented the recommended changes to the C/CAB Bylaws from County Council.
- Kim Buchholz motioned to approve recommending these for approval for next meeting and Ben Horner-Johnson seconded the motion. Approved unanimously.

Board Announcements: None

Capital Improvement Update: Marty reported the following:

- The front area renovation started on time and will take three weeks to complete. The front lobby will reopen on Monday, April 11, 2016. Furniture has been ordered and will arrive within 4-6 weeks.
- Marty is hoping that Friends will update and modernize the sound system and audio visual in the Trillium room. The Friends updated the sound system in the Camas room which cost \$20,000.
- For the 2016-17 budget Marty requested to redo the flooring in the Arrowwood, Trillium and Violet rooms. The renovation will take place during maintenance closure week in September. Marty said the new sound system and flooring will help with rentals of the facility and make the rooms look nicer.
- Marty and John are talking about making the front entrance outside more appealing.
- Kim suggested creating a 2016 capital improvement schedule and talk about the different renovations and upgrades by making a nice colorful poster. Marty agrees that community awareness is helpful and suggested putting something in the newsletter.

Committee Reports:

Nutrition/Transportation/Social Services Committee: Bill Bersie is absent.

Recreation and Program Committee: Teena Hall and Louise Fisher are absent.

Facility Committee: Meeting scheduled for April 11, 2016 was cancelled. Ben Horner-Johnson.

District Advisory Board: Bill Bersie is absent.

Aging Services Advisory Council: Virginia Seitz reported the following:

- Next meeting is on April 11, 2016. Virginia shared minutes from March meeting. Virginia said they are still working on the annual plan. They heard from Behavioral Health and some of the Transportation pieces that will go into the area plan. Virginia said there's an age friendly movement that Portland and Multnomah County have signed onto and are trying to get that in Clackamas County. The program is worldwide and they are going to incorporate pieces of that into the area plan.

Friends of the Milwaukie Center: Colleen reported the following:

- The Friends renamed the Nutrition Endowment Fund to the Bob and Charlee Moore Nutrition Endowment Fund. Bob and Charlee Moore came to Milwaukie Center for lunch on March 4th and were presented a plaque. Bob and Charlee Moore announced they will provide \$10,000 in matching funds for the Friends Annual Campaign. An estimated \$9,000 has been raised so far.
- This is the first year the Friends oversaw the Quilt Show. Friends netted over \$10,000 between the quilt show tickets and donations, and the Friends Quilters who do the Bargain Boutique. 165 quilts were entered.
- Ben reported that one of the Friends board member resigned last month, Sandy George.
- Ben reported that Tax Aide made over \$7,000 in donations as of mid-March.

Center Report: Marty reported the following:

- Melina Defrancesco is the new Marketing Specialist.
- There might be a new District Director in the next week.
- Interviews were conducted on April 7, 2016 for the Administrative Assistant position and there will be a second round of interviews in a week.
- Volunteer Recognition event will be on Saturday, April 23, 2016, 10 a.m.-noon at the Milwaukie Center.
- Senior Field Day event will be on May 25, 2016, 10 a.m.-noon at North Clackamas Ballfields.

Adjourned at 10:38 a.m.