



## C/CAB MEETING MINUTES

**DATE:** September 9, 2016

**Location:** Milwaukie Center

**Time:** 9:30 a.m. – 10:20 a.m.

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**C/CAB PRESENT:** Joel Bergman, Virginia Seitz, Louise Fisher, Ben Horner-Johnson, Kristen Messing, Teena Hall

**Excused:** Bill Bersie, Siri Bernard, and John Smolinsky.

**STAFF** – Marty Hanley and Rachelle Bonsi

**Friends of the Milwaukie Center-** Colleen Sinsel

**GUESTS:** Larry Millington

**Call to Order-** The Center/Community Advisory Board (C/CAB) was called to order by Marty Hanley at 9:30 a.m.

**Approval of meeting Minutes from 6/29/2016** - Louise made the motion to approve the minutes, Joel seconded, and the motion was approved unanimously.

### **Member Reappointments-**

Kim made the motion to approve the renewal applications received from Joel Bergman, Kristin Messing, Louise Fisher, and Teena Hall. *All were in favor* and the motion was approved unanimously.

### **Capital Improvements Update-**

Marty stated that John, Josh, and volunteer- Tom had been diligently working on the front entrance installing a tongue and groove ceiling. Joel asked if the façade of the building will be updated? Marty replied that it would not be at this time. Marty reported that The Oregon Grape Room has some new cabinetry. The Friends of the Milwaukie Center had contracted with Pro Sound and Lighting to install a new audio and visual system for the Rhododendron Room. Kim inquired whether the new system would have the “T-coil loop” which allows hearing aid devices to connect with the system? Colleen responded that she didn’t think that this was included but could possibly be added at a later time. The floors in main dining area were not refinished as planned due to tests needed to ensure the conditions for a warranty could be met.

**Nutrition/Transportation/Social Services Committee-** did not meet.

**Recreation and Program Committee-** Teena and Louise reported that 5 pieces of exercise equipment have been ordered for the “senior playground” that will be installed on the south lawn. Virginia suggested that staff consider the importance of building and sustaining relationships when hiring new instructors as community

links are potentially created here at the Milwaukie Center. She further offered that we are often persuaded by someone we know, so to be guided by them in a class, we need instructors that are personable with our class participants.

\*Teena Hall leaves at 10:00 a.m.

**Facility and Rentals Committee-** met July 6<sup>th</sup>, Joel and John discussed the entryway.

**District Advisory Board Meeting** – The DAB will meet September 14<sup>th</sup>, 2016 here at the Milwaukie Center from 4:00 to 7:00 p.m.

**Aging Services Advisory Council-** will meet next week to approve the area plan. There will be a candidates forum that will meet October 5<sup>th</sup>, 2016, at the Abernethy Center. Speakers haven't been scheduled. Virginia will provide more information to come.

**Friends of the Milwaukie Center** - Colleen reported that she has contracted with RCS Landscaping to work on the rose garden. They will be doing on-going maintenance within the growing season and as needed service starting this fall. Colleen stated that the Tax-Aide coordinator has resigned and she will need to coordinate with AARP to get another aide to continue providing the service. More than 1200 people are served by Tax Aide and it brings in more than \$13,000 in donations. Colleen added that tickets for our Lumberjack Breakfast - September 24<sup>th</sup>, 2016 - are available. Tickets are \$7 per person, or \$3 for children under 12. For more information visit [ncprd.com](http://ncprd.com) or call (503) 794-8092.

**Rose Garden:** Colleen mentioned that the garden is looking great, please take a look and enjoy the beautiful garden.

#### **CENTER Report:**

The Sunday Parkways- is scheduled for October 2<sup>nd</sup>, 2016 from 10:00 a.m. to 4:00 p.m. The Water Tower Park is a stop in the loop. Clackamas County and North Clackamas Parks and Recreation District will have a booth and there will be vendors on site.

Kristen reported that September is National Fall Prevention Day. Abby is coordinating a Fall Prevention Class here at the Milwaukie Center October 18<sup>th</sup>, 2016, from 12:00 to 2:00 p.m.

Virginia reported that her PGE bill had a fundraising insert from the Meals on Wheels People (they do not serve Clackamas County). Marty will check with them to make sure any donations from Clackamas County are sent to local meals on wheels programs.

#### **Agenda items for next meeting:**

Adjustments to bus schedule/route 152

**Next Meeting:** The next C/CAB meeting is scheduled for October 14<sup>th</sup> 2016 at 9:30 a.m.

**The Meeting was adjourned at 10:20 a.m.**