



C/CAB MEETING MINUTES

DATE: October 14, 2016
Location: Milwaukie Center
Time: 9:30 a.m. – 11:07 a.m.

C/CAB PRESENT: Siri Bernard, Joel Bergman, Virginia Seitz, Ben Horner-Johnson, Kristen Messing, Teena Hall, Kim Buchholz, John Smolinsky, and Bill Bersie

Excused: Louise Fisher

STAFF – Marty Hanley and Rachelle Bonsi

Friends of the Milwaukie Center- Colleen Sinsel

GUESTS: No guest in attendance

Call to Order- The Center/Community Advisory Board (C/CAB) was called to order by Siri Bernard at 9:35 a.m.

Approval of meeting Minutes from– Joel Bergman made the motion to approve the **9/9/2016** meeting minutes, Virginia Seitz second the motion and the motion was approved. Bill Bersie abstained from voting as he was not in attendance for the 9/9/2016 meeting.

Member Reappointments- Joel made the motion to approve the renewal applications received from Joel Bergman, Siri Bernard, Louise Fisher, Teena Hall, and Kristin Messing. Kim made the second motion and *All were in favor*. The motion was approved unanimously.

New Member Appointments – An application was received from Larry Millington. Larry was in attendance at the 9/9/2016 meeting. Marty introduced Larry at that time. Larry shared his interest in the C/CAB board. Larry stated that he lives in Happy Valley and is retired. Larry holds a Bachelor's Degree from PSU and spent most of his working career in the purchasing field.

Kim Buchholz made the motion to approve Larry Millington as a new board member. Joel second the motion and all were in favor, approving Larry Millington as a new C/CAB board member.

Capital Improvements Update- Marty stated that John, Josh, and volunteer Tom completed work on the front entrance with the installation of the tongue and groove ceiling. Friends of the Milwaukie Center had received and placed new art work in the lobby and Rhododendron Room. John and staff have started to re-paint the bathrooms. John has also received three (3) bids on new vinyl flooring to be placed in the Arrowwood, Trillium, Violet and the Oregon Grape Room, sometime in January of 2017.

Nutrition/Transportation/Social Services Committee- The annual Thanksgiving Dinner will be held at the Milwaukie Center on Sunday, November 20th, 2016 from 4:00 p.m. to 6:00 p.m. Tickets are on sale – presale \$9 , Adults \$10 and kids (12 & under) \$5.

Recreation and Program Committee- Marty reported that the exercise equipment has been installed outside near the “South side” windows. There will be a ribbon cutting ceremony on November 9th at 4:00 p.m..

Virginia and Joel reported that the Sunday Parkways event was well attended. Kim reported that he had recently read a report stating that the Portland Metro area was the 9th fastest growing community in the country and recommended that the Marketing staff for NCPRD put together some type of promotional flyer or advertisement packet for realtors reflecting NCPRD/Milwaukie Center services to be given to given to potential clients.

Bill asked that staff send a meeting invite to Melina DeFrancesco, NCPRD Marketing Specialist. Marty concurred and will ensure that she is invited to the next meeting. Colleen further added that any marketing materials must be branded with the NCPRD logo and have the approval of Melina before items are printed for publication.

Facility and Rentals Committee- The committee met October 12th. Ben asked about the placement of the stationary exercise equipment. Marty replied that the exercise equipment has been positioned outside of the south windows and are available to the public for use, year round. Joel reported that the committee discussed holding some sort of sport screening event as a suggested event to draw people into the center.

Marty reported that the committee discussed the bid packet John submitted to the purchasing department for the purchase and installation of new vinyl tile for the Violet, Trillium, Arrowwood and Grape room. Tentative installation scheduled for sometime early January 2017.

Bill would like to know if there are things that need to be updated that are currently not reflected in the budget for replacement; such as, new kitchen equipment for food preparation and would like Marty to bring available funds documentation stating how much money is available in the 2016/17 budget to purchase items needed.

Siri would like board members to come back to the next scheduled meeting with some ideas to increase activity and revenue here at the Milwaukie Center.

District Advisory Board Meeting – The DAB will meet November 9th, 2016 here at the Milwaukie Center in the Grape Room from 4:30 p.m. to 7:00 p.m. A ribbon cutting ceremony will take place for the “Outdoor Fitness Circuit” at 4:00 p.m.

Aging Services Advisory Council - Virginia reported that she attended the Candidate Forum discussion. The legislative candidates spoke in regards to the increasing gap for housing far exceeds the current availability of housing, with increasing rental rates it is more difficult to find rentals/housing for those whom are on a fixed income such as the elderly. Individual counties are working on tiny home/community conceptual drawings. The Housing Authority of Clackamas County (HACC) has \$300,000.00 for tiny homes for Veterans but has not be able to find land to build on.

Friends of the Milwaukie Center - Colleen reported that the annual Lumberjack breakfast was held on September 24th with a net profit of \$3000.00. She stated interest with this event has started to fade and she

would like to initiate another event in its place as suggested. Additionally the Mah Jongg tournament will be held Saturday, October 22nd. Colleen stated that the Tax-Aide coordinator has resigned and she will need to coordinate with AARP to get another aide to continue providing the service. More than 1200 people are served by Tax Aide and it brings in more than \$13,000 in donations.

CENTER Report:

The Milwaukie Center is currently holding appointments for the Energy Assistance Program. LIEAP, Low Income Energy Assistance Program is a federally funded program (eligibility is determined using gross income (before taxes)) designed to assist low income people with their energy bills. The energy assistance program is offered through Clackamas County Social Services. The Milwaukie Center is able to offer and early sign up for seniors and persons with disabilities during October and November.

Agenda items for next meeting:

- Welcome new C/CAB board member Larry Millington.
- Board Member conceptual ideas to bring in new activities/revenue to the Milwaukie Center.

Next Meeting: The next C/CAB meeting is scheduled for November 9th, 2016 at 2:30 p.m.

The Meeting was adjourned at 11:07 a.m.