



## **DISTRICT ADVISORY BOARD MEETING AGENDA**

**Date/Time:** January 8, 2014, 4:00 p.m. – 6:00 p.m.

**Location:** NCPRD Aquatic Center

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- I. Call to Order
- II. Citizen Participation\*
- III. Approval of Minutes
  - a. November 20, 2013
  - b. December 11, 2013
- IV. Action Items
  - a. CCBA Appointment
  - b. NCPRD Budget Committee Appointments
- V. Work Session
  - a. Hood View Park Playground – Jeroen Kok
  - b. 2013 Regional Trail Count – Katie Dunham
  - c. NCPRD Story Update – Prep for Speakers Bureau
- VI. Division Updates
- VII. Director Comments
- VIII. DAB Member Comments
- IX. Adjournment

\*Citizen Participation is limited to 3 minutes per citizen



## **DISTRICT ADVISORY NCPRD BOARD**

### **Meeting Minutes**

Date: November 20, 2013  
Time: 4:00 p.m.  
Location: NCPRD Aquatic Park

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1) Chair Bersie called the meeting to order at 4:01 p.m.

DAB members present: Bill Bersie, Lynn Fisher, Mike Miller, MaryLee Walden, David Noble, Susan McCarty, Kristin Mitchell, Michael Morrow - Absent: Robin Condie

NCPRD Staff members present: Gary Barth, Laura Zentner, Karen Tolvstad, Jeroen Kok, Kandi Ho, Lisa Meurs, Fiona Gwozdz, Samantha Wolf, Annie Pierce

Guest Presenter: Paul Lewis, Financial Consultant

NCPRD Board members present: Commissioner Savas

County Staff members present: Laurel Butman, Deputy County Administrator; Drenda Howatt, Clackamas County Commission Staff

City Staff Present: Jason Tuck, City Manager of Happy Valley

Citizens Present: Dick Shook, Former DAB member, Carol Mastronarde, Chair Jennings Lodge CPO

2) Citizen Participation:

- a. Carol Mastronarde, Chair of the Jennings Lodge CPO, spoke to the DAB regarding two matters.
  - i. The Jennings Lodge CPO is presently meeting at an assisted living facility, and would like to move their monthly meetings to the District owned Stringfield House at Stringfield Park. The CPO would like to know when that facility would be available for public use.
    1. Jeroen Kok provided an update stating that the restroom, sidewalk, and ramp improvements have been completed making the house ADA compliant. The heating system and security system have also been upgraded. Additional improvements are scheduled incrementally as funding is available. In order to utilize the facility for public use, lighting and structural engineering analysis needs to be completed by the County to ensure it is safe for public use. We hope to have that approval in the coming weeks at which time the CPO will be notified.
- b) The Jennings Lodge CPO area, part of the NCPRD since inception, presently has no parks within its boundaries. The CPO strongly recommends consideration of the purchase in whole or part of the 16 acre

Evangelical Retreat Center in Jennings Lodge on River Road. The Jennings Lodge CPO anticipates growth of approximately 16 new residential units which will generate some SDC funding, and the evangelical center land owner has expressed interest in selling a small parcel for the development of a neighborhood park.

3) Approval of Meeting Minutes:

Lynn Fisher made the motion to approve the October 16, 2013 meeting minutes as prepared. Michael Morrow seconded the motion. All in favor, none opposed.

4) Work Session: Master Plan Update

1. Capital Expense Analysis (CapEx) – Laura Zentner

Laura presented a PowerPoint focused on the history and reconciliation of SDC revenue. SDC's are one time fees charged to new development. They pay a portion of the costs of new capital facilities to meet the needs created by growth.

The District began collecting SDC's in 1994, at which time there were no zone distinctions other than 3A which was grandfathered in (Sunnyside Village). The ordinance was amended in 2004 to create individual zones and amended again in 2007 to incorporate non-residential SDC's and to allow fees to be reviewed and subject to increase annually in February each fiscal year.

The presentation which can be found on the NCPRD website and can be provided upon request, identified each zone and the methodology of how SDC's are calculated and utilized.

The presentation clarified SDC's collected and spent historically in each zone and district wide. It provided both a reconciliation for each zone and a commitment for rebalancing any borrowed SDC's which were used for District wide projects, ensuring that each zone benefits at the appropriate ratios for their contributed values.

The presentation demonstrated an ongoing commitment to transparency, ensured equity, and the assurance that the SDC balance will be included at the forefront of all major capital decisions as the District moves forward.

As a next step both staff and DAB members agreed that updating the SDC ordinance and methodology was an appropriate measure, scheduled to occur in 2014.

**Key Comments:**

- a. There have been no increases to SDC's since 2007 partially as a result of the downturn in the economy. Any adjustments require NCPRD Board approval.
- b. The SDC rate methodology assumed two capital bonds would be issued during the 27 year capital improvement plan schedule. These would be general obligation bonds. The first bond was projected to be issued in 2009 for \$20 million, the second bond also for \$20 million in 2017. The SDC methodology factored in future debt service by District property owners and as a result calculated a "credit" towards the SDC lowering the amount of SDC collected. The rationale is that property owners should not pay for growth twice, first through SDC's and then for GO bond repayment. However, the first GO Bond was never issued. As a result, NCPRD may be under

- collecting on SDC's. That issue will be addressed as the SDC methodology is review as part of the Master Plan/Capital Plan update.
- c. NCPRD Finance is changing the internal process moving forward for tracking capital expenditures to one of reimbursement rather than reserving SDC's funds in capital accounts for future projects. We will no longer hold funds in capital accounts for projects which may not be completed and will instead implement a reimbursement of actual project costs as they occur. A reconciliation will also occur every year as a standard process.
  - d. Commissioner Savas characterized District Wide funds as discretionary and "Zone Agnostic". Gary Barth agreed that District-wide projects are not determined by zone but rather by a number of factors that influence the development of each District wide facility capital and stated that the DAB and NCPRD Board approve the zone and Districtwide capital investments as part of the Capital Investment Plan approval process.

## 2. Operating Expenses Analysis (OpEx) –Paul Lewis, Financial Consultant

Paul Lewis presented a PowerPoint summarizing the NCPRD geographic net revenue analysis. The objective of the study was to ultimately utilize FY 2012-13 net revenue by geographic area to inform future resource generation and allocation strategies. The presentation can be found on the NCPRD website and can be provided upon request.

After considering several different types of geographic areas including census designated places and CPO's, Mr. Lewis selected Elementary School Attendance Areas (ESAA) for his study. The ESAA approach provided "established" neighborhoods and generally similar populations.

The presentation allowed time to explain the methodology and similarities between the ESAA approach and how the NCPRD approaches planning for the district. The approach was used similarly for the creation of the County Library District.

A key factor of the study is that the analysis is not based on total budget but rather on tax base revenues only and is calculated per dollar of revenue although only 54cents is collected.

The study sparked a healthy discussion and significant questions across DAB members. Some key comments are included below.

### **Next Steps**

Mr. Lewis will take all of the feedback and recommendations for alternative data views and rework the analysis and data to provide a clearer and more concise and comprehensive report more directly paralled to the NCPRD district structure and zones.

### **Key Comments:**

- a. Gary Barth advised DAB members that this was a first pass attempt at looking at this type of analysis. Feedback was encouraged and important as we try to refine our analysis and produce meaningful reports that explains our use of taxpayer's resources in a way that is understandable and clear.
- b. Commissioner Savas expressed concern that the Aquatic Park appeared to absorb a large portion of the tax base funding. Gary Barth clarified that though debt remains from the initial \$12 million

bond measure at District inception, NCPRD staff is continuing to identify opportunities to increase revenues and lower costs at the Aquatic Park to reduce the amount of tax base subsidy.

- c. Mike Miller thought the OpEx analysis was confusing and concerned about the methodology used, specifically citing the Ardenwald Elementary School Attendance Area (ESAA) neighborhood results. Mr. Lewis attempted to clarify that the allocated expenses for this neighborhood was largely based on population since access and opportunity for district wide assets, programs and services are shared by the entire District population.
- d. Several DAB members recommended a view of the expense data by Zone instead of by ESAA and a focus on three categories of expenditures by Zone: Neighborhood Park Maintenance, District wide Maintenance & Other.
- e. David Noble noted for DAB consideration, that regardless of the methodology and the approach, the expenditures are the same, the subjectivity is in how you allocate and the effect on the result.

### 3. NCPRD Story Update – Karen Tolvstad

- The ‘NCPRD Story’ is nearly complete in DRAFT format and will be ready for a dry run presentation in our December 11, 2013 meeting.
- A DRAFT outreach calendar was circulated. DAB members were asked to commit to “Regular” DAB meetings, to attempt to attend “Meet the DAB” traveling meetings, and to volunteer to participate in various outreach meetings that will occur throughout the December 2013 – March 2014 months.

### 4. NCPRD 1<sup>st</sup> Quarter Financials – Laura Zentner –

Just a reminder that financials were circulated and if DAB members have any questions they are encouraged to contact Laura Zentner @ 503.742.4351

### 5. Fee Increases – Kandi Ho

Kandi circulated a memo with the most current Recreation fee increases, which are in alignment with other facilities in the region as part of our continuing cost recovery efforts. The increases will be effective January 1, 2014.

### 6) Division Reports: See Handouts

### 7) Director’s Comments –

1. There have been 89 applicants to date for the open Senior Manager position.
2. The graffiti fliers which were designed for circulation as part of the Trolley Trail opening have proven to be a success. There have been 5 incidents of graffiti and of those 5 incidents, 4 residents quickly responded and resolved the issue.
3. In response to the Jennings Lodge CPO comment regarding the Evangelical Center acquisition, NCPRD staff met with the Board to discuss the opportunity and consider options after which the Board voted not to pursue acquisition of the entire site. Staff recommended that we send a letter to the Evangelical Retreat Center land owner and express our interest in exploring the possible purchase of a 3-4 acre portion of the overall site for a neighborhood park consistent with our

adopted capital improvement plan. The Board authorized the staff to proceed with that letter. Upon receipt of that letter the owner contacted District staff and was interested in discussing that possibility. We were told that they have decided to have an appraisal done on the property and will contact us once that is completed to have further discussion. Staff is looking at the recent development of Pioneer Park with a private developer as an example of how we might pursue this opportunity.

8. NCPRD Board Members' Comments –

- Bill Bersie – Will host his annual holiday gathering on December 15, 2013 from 4:00-7:00 p.m. DAB members can expect an invite via e-mail after Thanksgiving.

9. Meeting adjourned at 6:35 p.m.



## **DISTRICT ADVISORY NCPRD BOARD**

### **Meeting Minutes**

Date: December 11, 2013  
Time: 7:00 p.m.  
Location: Oak Lodge Sanitary District

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1) Chair Bersie called the meeting to order at 7:04 p.m.

DAB members present: Bill Bersie, Lynn Fisher, Mike Miller, MaryLee Walden, David Noble, Kristin Mitchell, Michael Morrow - Absent: Robin Condie, Susan McCarty

NCPRD Staff members present: Gary Barth, Laura Zentner, Karen Tolvstad , Jeroen Kok, Kandi Ho, Lisa Meurs, Fiona Gwozdz, Katie Dunham

NCPRD Board members present: Commissioner Savas

County Staff members present: Drenda Howatt

Citizens Present: Dick Shook/Former DAB member, Carol Mastronarde/Chair Jennings Lodge CPO, Terry Gibson/MAP-IT Member, and numerous other Jennings Lodge and Oak Grove interested Citizens

2) Citizen Participation:

- a) Several citizens spoke in support of pursuing all available options related to the purchase and development of the land known as the Evangelical Center. Some ideas were specific to the development of a park while other ideas included multipurpose facilities to be used for meetings, after school activities, community events, social services, a community library, etc.
- b) Most citizens present also expressed a feeling of being underserved in the district, receiving less services than they have paid for, and a desire to see a focus on parks in the Jennings Lodge and Oak Grove neighborhoods in the new master plan.
- c) Several citizen comments were in support of the DAB and expressed an understanding that the lack of development is not a problem of want but of financial resource, opportunity, and timing.

3) Introduction of District Advisory Board Members:

1. NCPRD Director Gary Barth, explained to the citizens the design and make-up of the DAB, explaining that it is comprised of 3 appointed members, 3 at-large members from East of 205, and 3 at-large members from west of 205. Each DAB member introduced themselves, which of the nine positions they represented and where they lived within the district. NCPRD staff in attendance also introduced themselves and described their roles with the district.

4) Work Session:

1. NCPRD Board Study Session Update – Gary Barth

Gary Barth Provided a brief update on the recent NCPRD Board Study session. Not all topics were able to be addressed at the initial session as anticipated, so a follow up was scheduled for December 17, 2013 at 2:30 p.m. At that time, staff will be addressing questions posed from NCPRD Board members resulting from the initial study session materials, and will also address IGA renewals and revisions. Gary encouraged interested DAB members to attend.

2. NCPRD Story Rehearsal – Karen Tolvstad/Fiona Gwozdz

Karen and Fiona walked through the draft “ NCPRD story” – a first pass at the information about the history of the district. The intention is to continue to refine the information with feedback from the DAB and employees, and develop it into an informative presentation for the public.

**Comments**

- Most citizen comments centered around the use of tax funds. Lynn Fisher helped to clarify that most of the tax funding is used to maintain district wide assets.
- David Noble clarified that the aspirational funding is not just about creating parks but continuing to maintain them. Current funding is not sufficient to support ongoing current levels of service and standards.
- A historian of Jennings lodge noted that references to “Oak Lodge” are erroneous and create confusion. They are a misnomer of a blending of both Jennings Lodge and Oak Grove and even though it appears on a historical map, she recommends removing it from the presentation or provided a clarification in the script. Gary Barth clarified that when the district was formed, and later when goals were set as part of the 2000/2004 Master Plan, the Oak Lodge neighborhood distinction was used.

3. Community Engagement Calendar – Karen Tolvstad/Fiona Gwozdz

Fiona created and handed out a flier for NCPRD 2014 Road Tour which provided both January and February locations, times, and dates.

Mike Miller recommends scheduling with city councils to present the NCPRD story. Gary Barth noted that he is working with both city managers to schedule time with their respective councils.

6) Division Reports:

1. Jeroen Kok –

- The Trolley Trail land exchange agreement with TriMet is pending. The terms and conditions are favorable to the District thanks to strong negotiating support from Chris Storey (County attorney). A final draft of the purchase and sale agreement, and a review of the key negotiating points is scheduled for review at the December 19, 2014 6:00 p.m. NCPRD Board session

- The CIP plan is in the final phase of refinement and will be ready for DAB review in January; either at a regular business or special meeting. We will invite DAB members to participate in a work session as we finalize the draft document, and then schedule a review by the full DAB.

7) Director's Comments :

Gary Barth provided and briefly reviewed a spreadsheet representing the history of DAB structure and NCPRD Board representation since its creation.

8) DAB Board Members' Comments: None

9) Citizen Participation:

- a. Citizens once again iterated their desire to pursue the purchase of the Evangelical center property. There were discussions about intent with the property, additional cost associated with development, and costs of maintenance while waiting to develop. Continued ideas about partnerships with other entities were floated, the bottom line being that the community genuinely wants the property and wants the district and the county to help achieve it.
- b. Commissioner Savas attended the end of the DAB meeting and suggested that, if the DAB was in support of the public interest in a public acquisition of the evangelical site as evidenced by the public comments expressed, that it would be helpful for them to memorialize that support in the form of a letter to the Board of NCPRD and the BCC.

10) Action Item:

Lynn Fisher recommended based on Commissioner Savas comments and the citizen participation comments that the DAB write a formal letter of support to the NCPRD and BCC Board expressing support of any effort by Clackamas County to acquire a portion or all of the Jennings Lodge Evangelical Center site for public use and benefit.

Michael Morrow made the motion to approve the action, Kristen Mitchell seconded the motion. All in favor. None opposed. So moved, action approved.

11) Meeting adjourned at 8:50 p.m



**NORTH CLACKAMAS**  
**PARKS & RECREATION DISTRICT**

Milwaukie Center

5440 S.E. Kellogg Creek Drive  
Milwaukie, OR 97222  
503.653.8100 phone 503.794.8016 fax  
ncprd.com

**TO:** North Clackamas Parks and Recreation District Advisory Board  
Gary Barth, Director, Business and Community Services

**FROM:** Marty Hanley, Center Supervisor

**DATE:** January 8, 2014

**RE: APPROVAL OF AN APPLICATION FROM LOUISE FISHER TO THE MILWAUKIE  
CENTER/COMMUNITY ADVISORY BOARD**

**Background:**

The Milwaukie Center/Community Advisory Board (C/CAB) currently has two open board positions. Louise Fisher attended the C/CAB meeting on November 15, 2013 and voices her intention to apply for an open position on the board.

Originally from Ohio, Louise has worked as a community organizer; the Director of Marketing for the MedCenter Hospital; and Executive Director of Women with Disabilities Network. She also volunteered for the Elizabeth Blackwell Center for Women; was a board member on the Ohio African-American Women's Cancer Support Group; President of the Board for Days of Creation Arts for Children.

In Oregon, Louise has participated with Oak Grove Artists; Good Neighborhood Association, Oak Grove; Fair Oaks Avenue Block Party organizer; and fitness classes at the Milwaukie Center. In addition, she has many other affiliations and interests that meld well with the Milwaukie Center.

The C/CAB members interviewed the applicant and voted unanimously at the December 13, 2013 meeting to recommend approval of the applicant to the DAB.

**Action Requested:**

Staff is requesting, on behalf of the Center/Community Advisory Board, that the District Advisory Board recommend forwarding the application of Louise Fisher to the Clackamas County Board of County Commissioners for approval to a position listed on the attached Milwaukie Center/Community Advisory Board 12-member board roster.



## **DISTRICT ADVISORY BOARD**

**TO:** North Clackamas Parks and Recreation District Advisory Board

**FROM:** **Laura Zentner**, Deputy Director of Business and Community Services / North Clackamas Parks and Recreation District

**DATE:** January 8, 2014

**RE:** **RECOMMENDATION TO REAPPOINT MACY GAST AND ERIC SHAWN TO SERVE ON THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT BUDGET COMMITTEE**

### **Background:**

The North Clackamas Parks and Recreation District Budget Committee currently has two open positions. In the process of recruitment, we received no new applicants, however, both Macy Gast and Eric Shawn (the incumbents) expressed their interest in serving additional terms and completed applications accordingly. The North Clackamas Parks and Recreation District (NCPRD) staff recommend the reappointment of both Macy Gast and Eric Shawn for an additional 3 year term ending June 30, 2016. Both candidates have expressed a commitment and interest in parks and recreation programs and the benefits they provide. Both candidates have also proven to be valuable and dedicated members to this budget committee during their previous terms.

Macy Gast recognizes the diverse recreation and social needs of the citizens within the District and believes that volunteer service provides a unique opportunity to serve them. He possesses a sincere interest in the protection of our parks and open spaces and is well versed in the budget process.

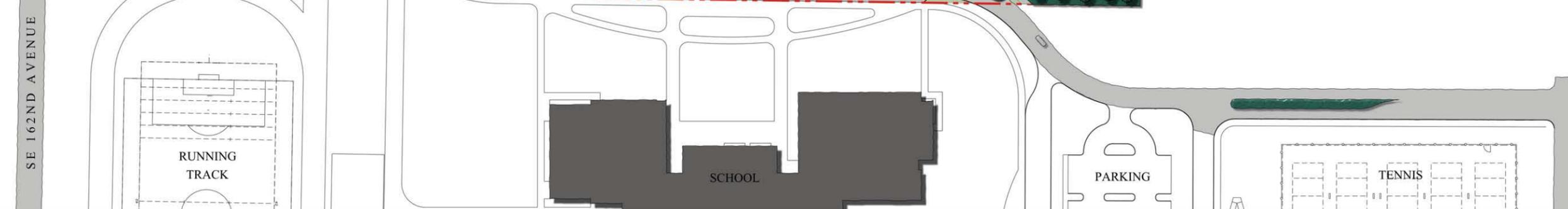
Eric Shawn has more than 30 years in school facilities management and is a resident of the Oak Grove community. He has a long resume of public service including the Friends of North Clackamas Parks, the Urban Watershed Counsel, the Clackamas County Tree Ordinance Task Force, and numerous others.

Both candidates continued service on this committee would be invaluable to the District as they are well versed in the process and passionate about the District's mission.

### **Action Requested:**

NCPRD staff is requesting that the District Advisory Board recommend the reappointment of both Macy Gast and Eric Shawn for an additional 3 year term for the period through June 30, 2016 and that this recommendation be forwarded to the North Clackamas Parks & Recreation District Board of Directors for approval and appointment.

Thank you.



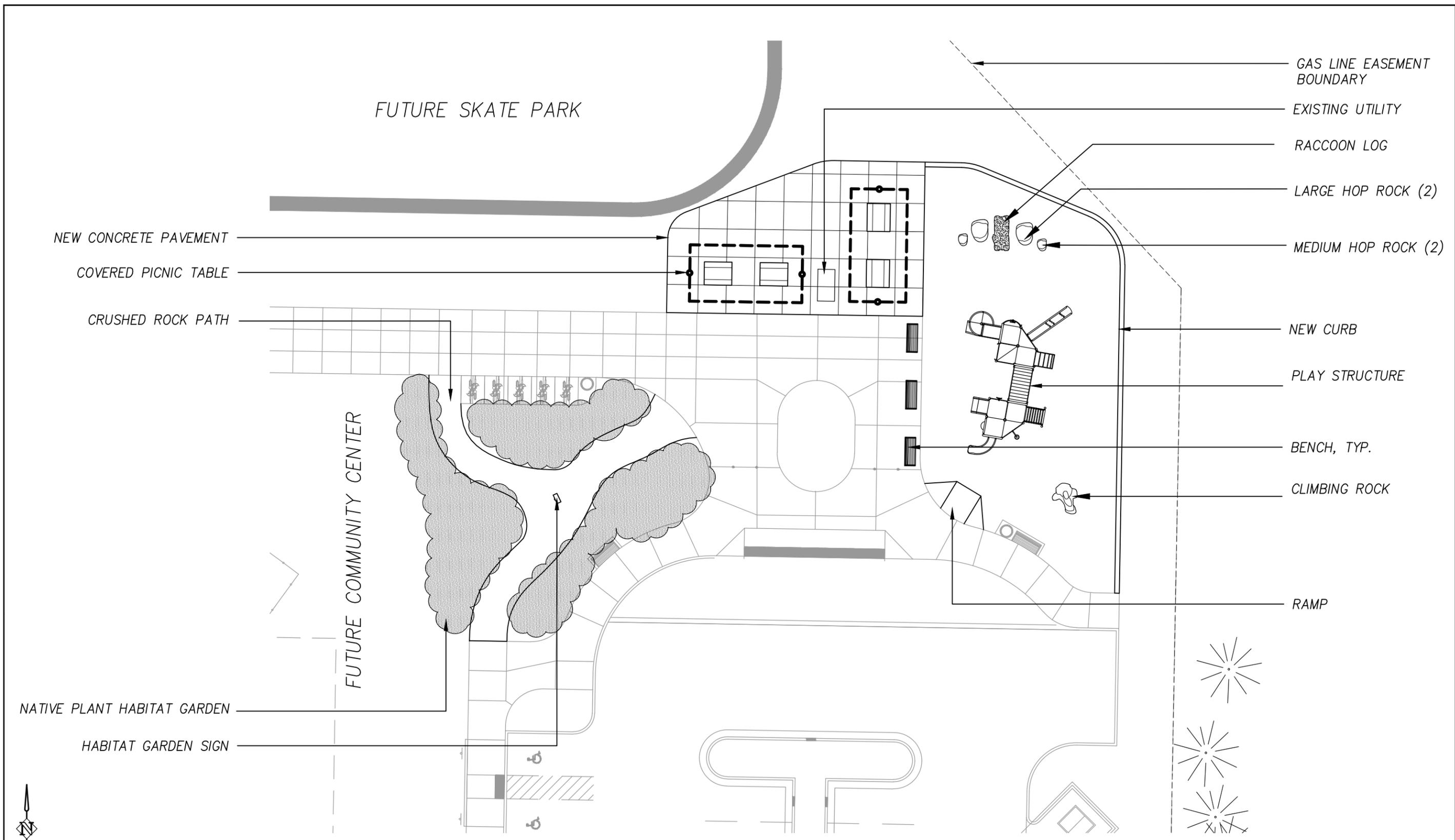
SE 162ND AVENUE  
COMMUNITY PARK

CONCEPTUAL MASTER PLAN

JUNE 8, 2009

CLACKAMAS COUNTY  
NORTH CLACKAMAS DISTRICT  
Harper Houf Peterson Righellis Inc.  
ENGINEERS • PLANNERS  
LANDSCAPE ARCHITECTS • SURVEYORS  
205 SE Spokane Street, Suite 200, Portland, OR 97202  
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

SCALE: 1" = 50'

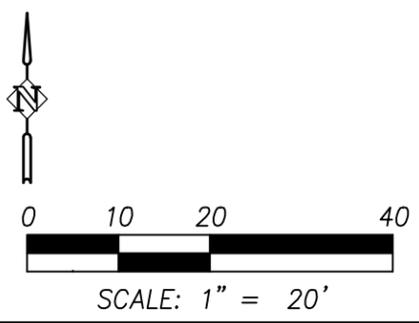


NEW CONCRETE PAVEMENT  
 COVERED PICNIC TABLE  
 CRUSHED ROCK PATH

GAS LINE EASEMENT BOUNDARY  
 EXISTING UTILITY  
 RACCOON LOG  
 LARGE HOP ROCK (2)  
 MEDIUM HOP ROCK (2)  
 NEW CURB  
 PLAY STRUCTURE  
 BENCH, TYP.  
 CLIMBING ROCK  
 RAMP

FUTURE COMMUNITY CENTER

NATIVE PLANT HABITAT GARDEN  
 HABITAT GARDEN SIGN



DATE	NO.	DESCRIPTION
R E V I S I O N S		

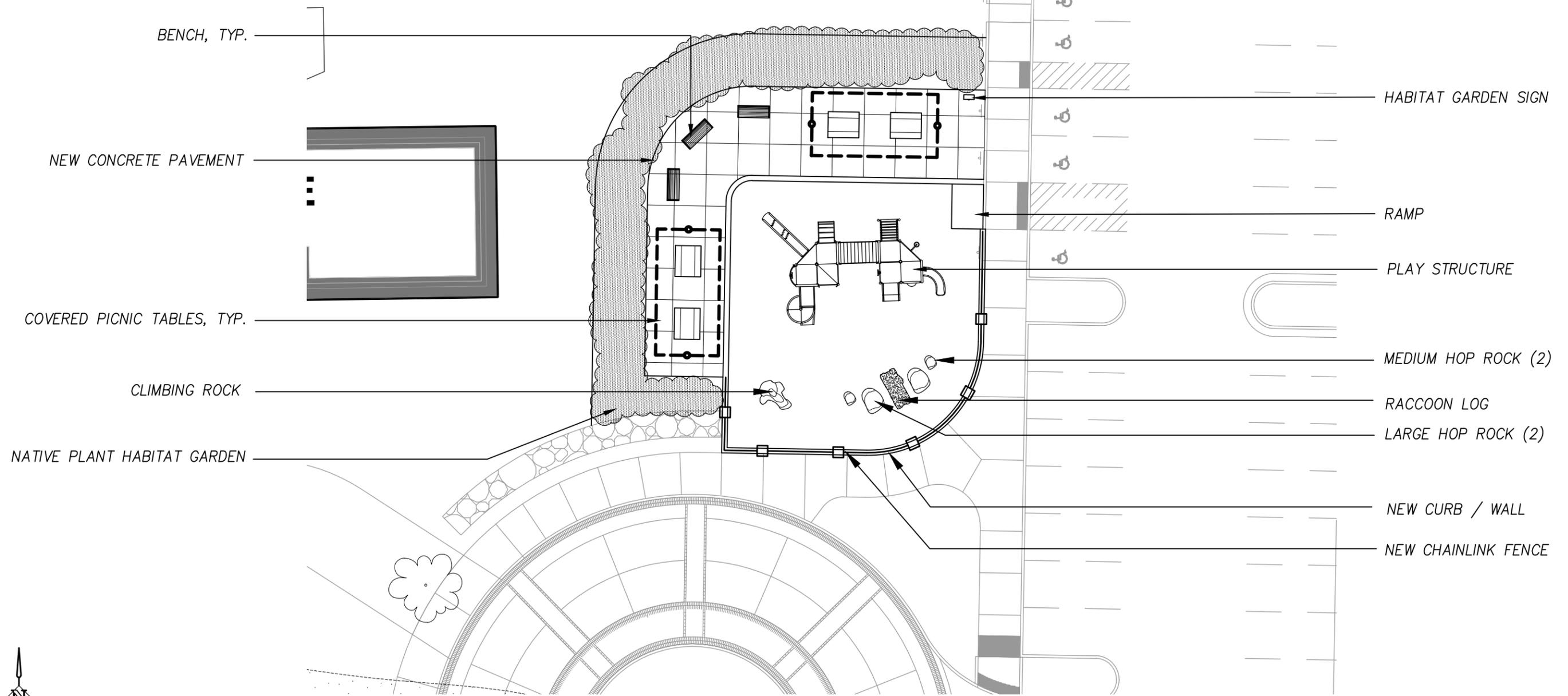
DESIGNED:	JPC
DRAWN:	JPC
CHECKED:	DH
DATE:	12/4/2013

**HHPR** Harper Houf Peterson Righellis Inc.  
 ENGINEERS\*PLANNERS  
 LANDSCAPE ARCHITECTS\*SURVEYORS  
 205 SE Spokane Street, Suite 200, Portland, OR 97202  
 phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

**HOOD VIEW PARK PLAYGROUND**  
 HAPPY VALLEY, OREGON

SHEET NO.	OPTION 1
JOB NO.	CLA-61

FUTURE  
COMMUNITY CENTER



0 10 20 40

SCALE: 1" = 20'

DATE	NO.	DESCRIPTION
R E V I S I O N S		

DESIGNED:	JPC
DRAWN:	JPC
CHECKED:	DH
DATE:	12/4/2013


**Harper  
Houf Peterson  
Righellis Inc.**  
ENGINEERS\*PLANNERS  
LANDSCAPE ARCHITECTS\*SURVEYORS  
205 SE Spokane Street, Suite 200, Portland, OR 97202  
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

**HOOD VIEW PARK PLAYGROUND**  
 HAPPY VALLEY, OREGON

SHEET NO.	OPTION 2
JOB NO.	CLA-61



# 2013 Trail Count Summary

January 8, 2014 – District Advisory Board Meeting

*In an effort to improve conditions for walkers, joggers, bikers, and wheelchair users in our area, North Clackamas Parks and Recreation District and Clackamas County Parks along with 17 other local governments, took part in a national weeklong effort to count and survey trail and bike lane users. The trail counts are part of the National Bicycle & Pedestrian Documentation Project. To learn more, visit <http://www.oregonmetro.gov/trailcounts>*

### 2013 Trail Count Dates:

Weekdays: Tuesday, September 10 through Thursday, September 12, 5-7pm

Weekends: Saturday, September 14 and Sunday, September 15, 9-11pm

Nineteen volunteers and two staff took part in the counts

### Counts were conducted at four locations:

- Trolley Trail at SE Concord Road
- Trolley trail at SE Courtney Road
- SE 17<sup>th</sup> Avenue and SE Milport Road in Milwaukie
- Springwater Corridor at Rugg Road

### Findings:

- These four locations are used approximately 66% by cyclists and 34% by pedestrians
- Average user is a male in their late 40's who is exercising
- Most use the trails because they are accessible/close, are safer than roads, and are flat/level
- These 4 trails are utilized nearly year-round
- 79% of those surveyed are exercising, 19% are going to work or school and 9% are running errands/shopping. More are using the trail for commuting and running errands than in previous surveys.

How often have you used the trail in the last month?

27% said that they are daily users, a decrease from 39% in 2012

**21% of survey respondents use the trail 11-20 times a month**

**Over 48% of users use the trail over 11 times a month!**

Results and comparisons to previous counts:

	2008	2009	2010	2011	2012	<b>2013</b>
2-hour counts conducted	10	15	16	12	14	<b>15</b>
Trail Users counted	560	681	512	543	948	<b>882</b>
Surveys conducted	82	133	136	74	57	<b>107</b>
Average persons/ 15 minutes	N/A	5	4	5.7	N/A	<b>15</b>

**Save the Date!! 2014 Trail Counts will be conducted on September 9-11, 13-14**

Contact Damon Walker at 503-742-4352 or [dwalker@clackamas.us](mailto:dwalker@clackamas.us) to volunteer or with questions.





# **NORTH CLACKAMAS PARKS & RECREATION DISTRICT**

# **TRAIL COUNT RESULTS 2013**

## **North Clackamas Parks and Recreation District and Clackamas County Parks**

• Trolley Trail at SE Concord Ave • Trolley Trail at SE Courtney Ave  
SE 17th Avenue near Milport in Milwaukie • Springwater Corridor at SE Rugg Rd near Boring



# Trail Count Partners

In 2013, 144 volunteers counted at 94 unique sites

- **21 agencies participated, including:**
- City of Gresham
- City of Hillsboro
- City of Lake Oswego
- City of Portland
- City of Tigard
- City of Tualatin
- City of West Linn
- City of Wilsonville
- Metro
- **NCPRD/Clackamas County Parks**
  - **Cities of Milwaukie and Happy Valley**
- Oregon State Parks & Recreation Dept.
- Tualatin Hills Parks & Recreation District
- Vancouver/Clark County Parks





# Summary

	TT & Courtney	TT & Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport	TOTAL
2-hour counts conducted	4	4	3	4	<b>15</b>
Trail users counted	174	230	148	330	<b>882</b>
Surveys conducted	38	47	18	4	<b>107</b>
Number of volunteers	7	8	3	3	<b>21</b>

*In an effort to improve conditions for walkers, joggers, bikers, and wheelchair users in our area, North Clackamas Parks and Recreation District and Clackamas County Parks along with 21 other local governments, took part in a national weeklong effort to count and survey trail and bike lane users. The trail counts are part of the National Bicycle & Pedestrian Documentation Project.*

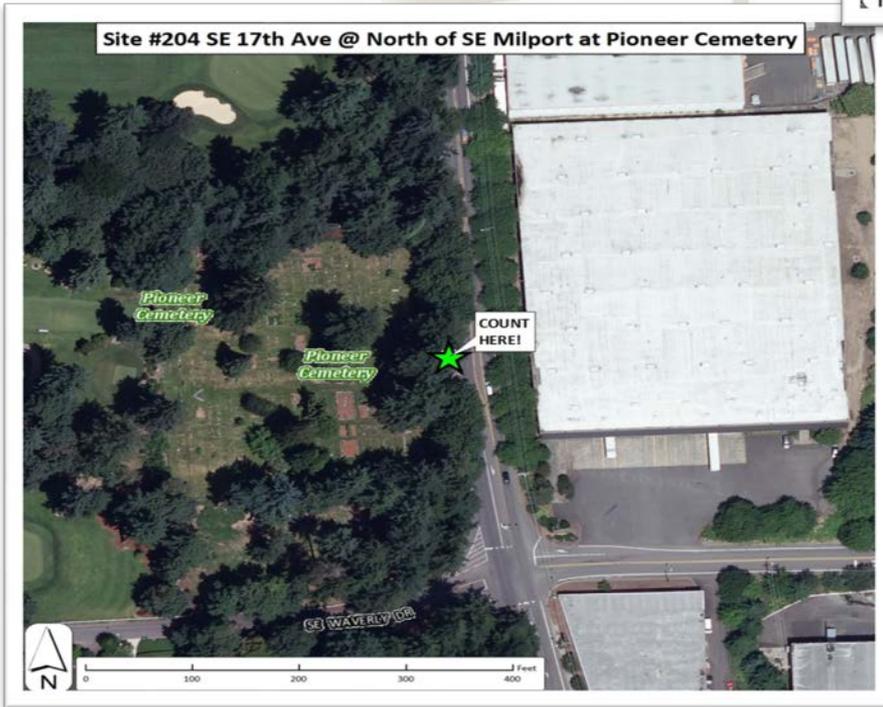
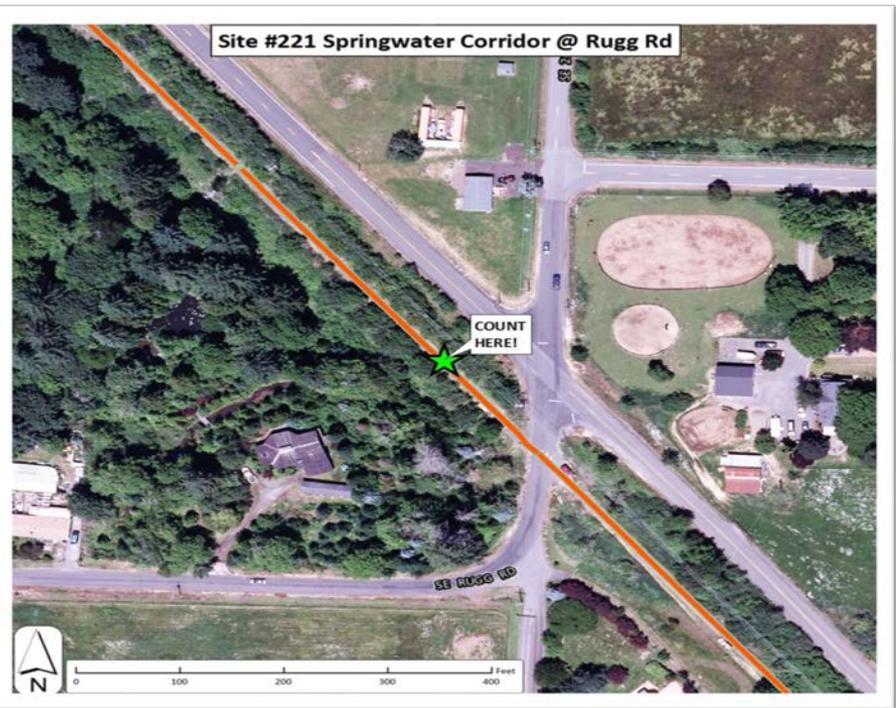
**Weekdays: Tuesday, September 10 through Thursday, September 12, 5-7pm**

**Weekends: Saturday, September 14 and Sunday, September 15, 9-11pm**



# Springwater and Rugg

The final segment (2.25 miles) of the Springwater Corridor trail to be paved, from Rugg Road in Clackamas County to Boring Trailhead Station, was completed in December 2013. ODOT's Transportation Enhancement Program and Metro's 2006 Natural Areas Bond Measure provided funding for the project, with additional financial support from Clackamas County Parks. This construction finalized paving of the entire 21.5 mile Springwater Corridor, which continues to Estacada approximately 13 miles as the Cazadero Trail. 2014 will mark the first year pedestrian and bike counts will take place that include this last remaining section.



## Trolley Trail at SE 17<sup>th</sup> Ave and Milport

The much needed bike and pedestrian improvements along SE 17<sup>th</sup> Avenue from SE Ochoco to SE Lava Drive, a section of about 9/10 of a mile, will connect two major regional multi-use trail systems, the Trolley Trail and the Springwater Trail.

This will create a seamless bicycle travel and commute within Clackamas County, from Gladstone to Portland. SE 17<sup>th</sup> Avenue is the most direct bike and pedestrian route between downtown Milwaukie and downtown Portland.

Milwaukie has been awarded Regional Flexible Funds to improve this section of road/trail and will plan to begin design in 2014.



# Trolley Trail



NCPRD completed the regional Trolley Trail in 2012. The 6-mile Trolley Trail will connect with existing bike lanes in Milwaukie and Gladstone and completes an essential link in the regional trail system. The Trolley Trail and connecting trails create a continuous 20-mile loop connecting Portland, Milwaukie, Gladstone, Oregon City and Gresham.



# What best describes why you are out here today?

	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport	TOTAL	%
Exercising	<b>27</b>	<b>38</b>	<b>18</b>	1	84	<b>78</b>
Going to work or school	10	8	0	<b>2</b>	20	18
Shopping/Erran ds	3	6	0	1	10	9

107 surveys conducted



# What are you doing on the trail right now?

	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport	TOTAL
<b>Surveyed</b>	<b>38</b>	<b>47</b>	<b>18</b>	<b>4</b>	<b>107</b>
Walk	19	17	1	1	38
Bike	16	20	15	3	54
Jog	2	9	2	0	13
<b>Counted</b>					
Ped	99	133	46	23	301
Bike	75	97	102	307	581



# How often have you used this trail in the past month?

	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport	TOTAL	%
First time user	2	1	0	0	3	2%
0-5 times	8	13	7	2	30	29%
6-10 times	8	7	7	0	22	21%
11-20 times	7	10	3	1	21	21%
<b>Daily</b>	<b>12</b>	<b>15</b>	0	1	28	27%



# Which seasons do you use this trail?

	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport
Summer	34	44	17	4
Fall	31	43	16	4
Winter	20	35	10	3
Spring	30	44	15	4

# Who are the trail users?

	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport
Average age	48	43	46	48



# Why are you using this path as opposed to walking/riding elsewhere?

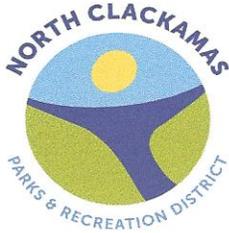
	TT @ Courtney	TT @ Concord	Springwater @ Rugg Rd	17 <sup>th</sup> & Milport	TOTAL
Accessible/close	22	<b>43</b>	9	1	<b>75</b>
Direct/good connections	13	23	6	<b>4</b>	46
Safer than using roads	<b>28</b>	30	<b>12</b>	1	71
Scenic qualities	18	23	10	<b>1</b>	52
Flat	17	28	6	1	52



# 2013 Trail Counts Conclusion

- **Average user is late 40's male who is exercising**
- **Most use trails because they are accessible/close, safer than roads, and are scenic**
- **These 4 trails are utilized nearly year-round**

**SAVE THE DATE: 2014 Trail Counts  
September 9-11, 13-14**



North Clackamas Parks and Recreation District  
Development Services Building  
150 Beaver Creek Road  
Oregon City, OR 97045

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December 16, 2013

The North Clackamas Park and Recreation District (NCPRD) District Advisory Board (DAB) supports any effort by Clackamas County to acquire a portion or all of the Jennings Lodge Evangelical Center site for public use and benefit. The Evangelical site is 16 acres within a highly urbanized area of the District and has been in private ownership since the early 1900's providing a unique acquisition opportunity.

The Chair of the Jennings Lodge Community Planning Organization has attended the last two DAB meetings to encourage the NCPRD and the County to acquire the entire site. The Chair of the Oak Grove Community Council also expressed support from his council for the acquisition at our most recent DAB meeting held on December 11, 2013.

The current adopted Master Plan and Capital Improvement Plan for NCPRD has identified the need for a new neighborhood park of 3-4 acres in the Jennings Lodge/Oak Grove area as part of a broad effort to fill Level of Service gaps throughout the District. Accordingly, in your capacity as the NCPRD Board, you recently directed staff to explore opportunities to acquire a 3-4 acre portion of the Evangelical site for a neighborhood park and those exploratory discussions are currently underway pending an appraisal of the site.

The DAB supports the Jennings Lodge and Oak Grove communities' interest in having the County lead efforts to acquire a portion of or the entire Evangelical site in order to provide more parkland and open space within this area of the District and encourages the Board to consider any and all options towards that effort.

If I can answer any questions or provide additional information on behalf of the DAB, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Bill Bersie".

Bill Bersie  
Chair Person, On Behalf of the  
North Clackamas Parks and Recreation  
District Advisory Board



**DISTRICT ADVISORY BOARD  
DIVISION REPORTS**

**For the month of:** January, 2014

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**Division name: Planning, Natural Resources and Maintenance**

Trolley Trail

- At the last regular business meeting of the year for the County Board of Commissioners (the evening of December 19), the North Clackamas Park & Recreation District Board approved the purchase and sale agreement negotiated with Tri-Met. The Board voted 4-1 to support the agreement, in compliance with the direction of the court. The agreement was executed and forwarded to Tri-Met for final signatures and recording in an effort to comply with the court-ordered deadline of December 31. As previously discussed and detailed, this agreement is in the best interest of the District and provides significant financial benefit with no significant down-side. The agreement stipulates that segment 2 of the Trolley Trail is to be complete and available for public use by December 2014.
- In a related matter, NCPRD has initiated the process of negotiating a maintenance agreement for segment 2 of the Trolley Trail. This effort will be focused on clarifying operational and maintenance responsibilities for TriMet and NCPRD, and minimizing impacts to public use.
- A final meeting between ODOT, the contractor, HHPR and NCPRD representatives to discuss the pending settlement offer, counter-offer and pending appeal process was held on December 20. The contractor has until early January to reply.

Hood View Park

- As previously noted, NCPRD staff met with HHPR staff on November 18 to develop potential alternative locations for the playground in an effort to avoid the high cost of a protective netting system. Staff focused on relocating the play area in a way that would have little impact on the overall site concept plan. The effort is intended to find a better (safer) location for the play area, locate it in an area that is accessible and has good visibility, and is also compatible with the immediately surround uses (existing and proposed). The two options that were developed are attached. Option 1 has the playground relocated to the north end of the parking lot located to the east of the house. Option 2 has the playground relocated to the north end of the traffic circle located just southeast of the house. Staff prefers Option 1 because it preserves space/flexibility for a future community center and is more removed from the primary flow of traffic through the site. We plan to re-bid the project in late winter or early spring.

Jennings Lodge Retreat Center

- As a follow-up to the public comment, discussion and action at the December 11 DAB meeting, the Board discussed this item at a Board "Issues" session on December 17. Commissioner Savas related the continued community interest and DAB discussion for the other commissioners, and indicated



## **DISTRICT ADVISORY BOARD DIVISION REPORTS**

that a letter from the DAB was forthcoming regarding the District's continued interest to acquire a portion of the property to help meet the park needs in the community.

- Several members of the Jennings Lodge community testified in support of the county pursuing acquisition of this property at the Board's public meeting on the evening of December 19, 2013. The Board reiterated its position that neither NCPRD nor the County is in a position financially to pursue this acquisition, and suggested that members of the community work with viable partners to bring a feasible proposal forward for consideration.
- Staff will review the property appraisal report and any other information that is developed by the property owners once it has been completed and made available to NCPRD.

### Trillium Creek Park

- Construction work on the park was hampered by the very cold weather in December. In recent weeks two building permits have been secured for the play area retaining wall and the picnic shelter. Concrete and additional construction work will proceed as weather allows.

### Scouter Mountain

- Due to additional complications related to grading, paving and stormwater management requirements, Metro has decided to forego development of the secondary overflow parking area planned for the site. This decision was not made lightly, and is primarily driven by budget constraints and construction timing issues. As a result, on-site parking will be significantly constrained. This will mean that the use of the picnic shelter will need to be actively managed to avoid over running the site with vehicles that may cause traffic and safety concerns. The situation will be monitored closely and future consideration to expand on-site parking will be a priority.
- The Clackamas County Arts Alliance has initiated the initial process of soliciting and selecting an artist for the public art work to be located in the park. A selection committee kick-off meeting occurred in December. A site visit and additional discussion and direction for the process is scheduled for January 15.

### Milwaukie Parks

- Working with Milwaukie staff to finalize and Request for Qualifications for the four park planning projects (Balfour, Bowman-Brae, Kronberg and Wichita) identified in our current year budget. The draft RFQ was reviewed with the Milwaukie Park and Recreation Board on November 26. We currently anticipate advertising the project for proposals in January.

### North Clackamas Park

- The large, old park entrance sign, which was taken down and stored on-site several years ago, is being recycled due to its severely deteriorated condition and the safety hazard it now poses. Photos and dimensions of the sign have been preserved.
- A realtor representing the Turning Point Church, located immediately east of the Milwaukie Center, has contacted the District regarding our potential interest in acquiring a significant portion of the



## **DISTRICT ADVISORY BOARD DIVISION REPORTS**

undeveloped property that the church owns. The site is severely constrained by wetland and floodplain designations.

### Capital Repair & Maintenance

- Staff has solicited bids to undertake repair and replacement work to four synthetic turf fields at Hood View Park. The area around home plate for all four fields is worn and needs to be replaced to maintain safe play conditions. Existing worn turf will be replaced with new material, including batter's boxes and catcher's areas, and material will be glued in place to improve performance. The work is proposed to occur soon so as to minimize impacts to field use. This work will be paid for from a prior budget line item to repair play equipment at Ardenwald Park. The play equipment work will be completed by District maintenance staff to achieve the offsetting cost savings,

### Natural Areas Program Coordinator position

- NCPRD soliciting applications to fill the currently vacant position that will assist the Natural Resources Coordinator (Tonia Burns), and will help to plan and implement projects and field work on District-owned natural areas and also on partner-owned natural areas under agreement with NCPRD (mainly County Water and Environmental Service and Oak Lodge Sanitary District). A field of over 70 applications was narrowed down to strong group of eight candidates for interviews. Two finalists were selected for follow-up. A hiring decision is expected soon.



## **DISTRICT ADVISORY BOARD DIVISION REPORTS**

**For the month of:** December 2013

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### **North Clackamas Aquatic Park**

The Aquatic Park was open for daily Big Surf! swims during the two weeks of the holiday season. Big Surf! attendance exceeded 4,000 patrons this month. The Aquatic Park was closed on Dec. 24 and 25.

The Aquatic Park offered several promotional sales during the holidays including a Groupon offer which was a success with 1,520 sold. We also sold 86 in house certificates ranging from one-visit admission to 1 year family passes.

This month we had several staff meetings and trainings to refresh skills and knowledge including OSHA Safety Data Sheets, fire evacuations, active shooter training and lock out tag out. We also held a swim instructor training class with 8 participants and a lifeguard training class with 26 participants during the holiday break.

Facility Rentals this month consisted of one full facility and one partial facility rental as well as normal pool rentals for swim teams, scuba and kayaking.

La Salle High school brought 10 PE classes to the Aquatic Park this month. They participated in aquatic exercise classes and fitness conditioning in the water.

There were four high school swim meets and the Piranhas' held a swim meet this month.

### **Recreation**

Winterfest was held on Dec. 10 with over 200 people enjoying holiday tunes performed by the Milwaukie Center Ukulele Jam group, Milwaukie Center Singers and the Dickens Carolers.

Registration for winter programs opened on Tuesday, Dec. 3. New winter programs include Bucket Drumming, Spanish Conversation and Spanish Conversation II. Spanish classes will meet at the North Clackamas Aquatic Park on Thursdays to make room for the Tax Aide program at the Milwaukie Center.

Indoor Playground held its last session at the Wichita Center on December 13. Indoor Playground will be held at Hector Campbell gym beginning in January.

### **Hoopers Basketball**

Registration for NCPRD's Hooper's basketball program came to a close this month and the total number of players registered to play is impressive. The NCPRD Hooper basketball 97 team league has 873 boys and girls participating! The Hooper basketball program serves children kindergarten thru eighth grade.



## **DISTRICT ADVISORY BOARD DIVISION REPORTS**

Hooper games begin January 11, 2014 and will be played at seven North Clackamas School District gymnasiums.

### **Cheer Starz**

Registration for NCPRD's Cheer Starz program also closed in December. The program for kindergartners thru eighth grade children proved to be very popular with 115 young ladies registered to be Cheer Starz.

The fourteen Cher Starz teams begin cheering at Hooper basketball games beginning January 18, 2014.

### **Hood View Park**

NCPRD's Adult softball programming begins on January 19, 2014 when our Three Dawg Winter League begins play.

Clackamas United Soccer Club, the Eastside Timbers, and the Total Futbol Academy have been occupying the fields on weeknights for practices and their Winter Academy's.

Weekends the fields are occupied with softball, baseball and soccer practices.

The Hood View Park soccer field was busy in December from 9 a.m. to 6 p.m. on Sunday with adult soccer games. The adult league teams will continue play on Sundays through mid-February.

### **NCSO Turf Fields**

Thelo United Futbol keeps the fields busy on weeknights with practices. Weekends were quiet in December but activity will pick up again in January with youth soccer games.

### **Mt Scott Elementary Gym**

NCPRD's Friday night adult volleyball drop-in program continues to be popular with the local community with 20 to 30 participants regularly attending.

Mondays, Wednesdays and Sundays the Mt Scott gym is hopping with adult basketball games.

### **Extended Hours and Upcoming Events**

North Clackamas Aquatic Park will offer additional big surf! swims Jan. 1-3 and Jan. 20 from 1 to 5 p.m.

# JANUARY-NCPRD "TOUR DATES"

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>Red=NCPRD Presentation Green=Holiday</p>		<p>1 NEW YEARS DAY</p>	2	3
6	7	<p>8 <b>DAB Regular Business Mtg @ Aquatic Park 4-6pm</b>  <b>Lake Road NA 7pm</b></p>	9	10
<p>13 <b>Hector Campbell NA 6:30 PM Milwaukie Public Safety Building at 32<sup>nd</sup> and Harrison</b></p>	14	15	16	<p>17 <b>7.30-9 am North Clackamas Chamber of Commerce: BUSINESS NETWORK EXCHANGE 5-10 min Presentation as Hosts at Milwaukie Center</b></p>
<p>20 MLK Day</p>	21	<p>22 <b>Special Guest Mickey Fern TRAVELLING DAB @ MILWAUKIE CENTER 5.30-8PM</b></p>	<p>23 <b>Gladstone/OakGrove Rotary 12-1pm</b></p>	24
<p>27 <b>Ardenwald NA 6.30pm Ardenwald Elementary: 8950 SE 36th Ave.</b></p>	<p>28 <b>JOINT NORTH CLACK AND CLACK CPO-7pm</b></p>	29	30	31

# FEBRUARY NCPRD “TOUR DATES”

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 <b>SUNNYSIDE UNITED NEIGHBORS-7pm</b> NCPRD 20 min presentation, Fire Station #5, Causey Road	4 <b>Happy Valley City Council</b>	5	6	7
10 <b>Historic Milwaukie NA</b> 7.30pm- TBC	11 <b>Southgate Planning Association 7pm- TBC</b>	12 <b>DAB Regular Business Mtg @ Aquatic Park 4-6pm</b> <b>Lewelling NA 7pm-LewellingElementary-Library</b>	13 <b>Linwood Neighborhood Association 7pm</b> <b>Linwood Elementary 11909 SE Linwood Ave.</b>	14 <b>North Clackamas Sunrise Rotary 7-9am</b>
17 <b>President's Day</b>	18 <b>Milwaukie Rotary Noon</b>	19	20	21
24	25	26 <b>TRAVELLING DAB @ SUNNYSIDE LIBRARY 5.30-8PM</b>	27	28
				Red=NCPRD Presentation Green=Holiday Purple=Tentative

# MARCH NCPRD "TOUR DATES"

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
10	11	12 <b>DAB Regular Business Mtg @ Aquatic Park 4-6pm</b>	13	14
17	18	19	20	21
24	25 <b>Jennings Lodge CPO 7 PM at Homewood Heights, 17999 SE River Rd.</b>	26 <b>Oak Grove CPO 7pm at Oak Grove United Methodist Church 14700 SE Rupert</b>	27	28
				Red=NCPRD Presentation Green=Holiday



# ncprd is hitting the road! come see us!

Join us in YOUR community to learn more about NCPRD parks, facilities and programs, and help us plan the future of the District. We value your input!

For more information, contact: (503) 742 - 4348 or visit us online at [ncprd.com](http://ncprd.com)

## January tour dates:

**WHAT:** District Advisory Board Meeting

**DATE:** January 8

**TIME:** 4 - 6 p.m.

**WHERE:** North Clackamas Aquatic Park  
7300 S.E. Harmony Rd, Milwaukie

**WHAT:** NCPRD Special Presentation at Lake Road Neighborhood Association

**DATE:** January 8

**TIME:** 7 p.m.

**WHERE:** Rowe Middle School  
3606 S.E. Lake Road, Milwaukie

**WHAT:** NCPRD Special Presentation to Hector Campbell Neighborhood Association

**DATE:** January 13

**TIME:** 6:30 p.m.

**WHERE:** Milwaukie Public Safety Building  
3200 S.E. Harrison St. Milwaukie

**WHAT:** NCPRD's 2nd Traveling District Advisory Board Meeting

**DATE:** January 22

**TIME:** 6 - 8 p.m.

**WHERE:** Milwaukie Center  
5440 S.E. Kellogg Creek Dr, Milwaukie

**WHAT:** Special Presentation to Ardenwald Neighborhood Association

**DATE:** January 27

**TIME:** 6:30 p.m.

**WHERE:** Ardenwald Elementary School  
8950 S.E. 36th, Milwaukie

**WHAT:** NCPRD Special Presentation to Clackamas CPO

**DATE:** January 28

**WHEN:** 7 p.m.

**WHERE:** Clackamas River Water Community Room  
16770 S.E. 82nd Dr. Ste. 100, Clackamas

## February tour dates:

**WHAT:** NCPRD Special Presentation to Sunnyside United Neighbors

**DATE:** February 3

**TIME:** 7 p.m.

**WHERE:** Fire Station #5  
9339 S.E. Causey Ave, Happy Valley

**WHAT:** NCPRD Special Presentation to Historic Milwaukie Neighborhood Association

**DATE:** February 10

**TIME:** 7:30 p.m.

**WHERE:** Ledding Library Pond House  
2215 S.E. Harrison St, Milwaukie

**WHAT:** NCPRD Special Presentation to Southgate Planning Association

**DATE:** February 11

**TIME:** 7 p.m.

**WHERE:** Clackamas Community College  
Harmony Road Campus (TBC)

**WHAT:** District Advisory Board Meeting

**DATE:** February 12

**TIME:** 4 - 6 p.m.

**WHERE:** North Clackamas Aquatic Park  
7300 S.E. Harmony Road, Clackamas

**WHAT:** Special Presentation to Lewelling Neighborhood Association

**DATE:** February 12

**TIME:** 7 p.m.

**WHERE:** Lewelling Elementary  
5325 S.E. Logus Rd, Milwaukie

**WHAT:** 3rd Traveling District Advisory Board Meeting

**DATE:** February 26

**WHEN:** 6 - 8 p.m.

**WHERE:** Sunnyside Library  
13793 S.E. Sieben Park Way, Clackamas