



## **DISTRICT ADVISORY BOARD MEETING AGENDA**

**Date/Time:** February 10, 2016 5:00 – 7:00 p.m.

**Location:** NCPRD Aquatic Park

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- I. Call to Order**
- II. Citizen Participation\***
- III. Consent Agenda –**
  - a. Approve January 13, 2016 meeting minutes
- IV. Discussion Agenda – No Action Required**
  - a. Asset Management System Update – Tonia Burns
  - b. Quarterly Financial Update Through 12/31/2015 – Laura Zentner
  - c. NCPRD 2016 - 2017 Capital Program Review – Katie Dunham
    - i. Staff is Seeking Review and Feedback on the FY 2016/2017 Capital Project Priorities (which will be used to develop the Final Recommended Capital Budget)
- V. Business Agenda – Action Required**
  - a. 20-year Capital Improvement Plan and related System Development Charges (SDC) update (Barth)
    - i. The current CIP and SDC rate schedule was last approved by the Board in 2007 after the annexation of the City of Happy Valley into the District. Upon adoption in 2007, the Board directed that the plan be updated and re-adopted every 5 years to reflect necessary changes. The Master Plan update process and the subsequent November 2014 ballot measure delayed this required update per Board direction. The update has now been budgeted for FY 15/16. **Staff is seeking DAB recommendation to the Board that we move forward with the CIP and SDC update.**
  - b. Grant opportunities for Capital Projects - Katie Dunham

- i. Staff will provide DAB with recommendations for three projects on the District's adopted Capital Improvement Plan (CIP) that are strong candidates for grant opportunities. **Staff seeks DAB input and approval prior to staff requesting approval from the District Administrator** to apply for the grants

**VI. Division Updates –**

- a. Finance & Administration
- b. Planning, Maintenance, Natural Areas
- c. Aquatic, Recreation, & Sports

**VII. Director Comments**

**VIII. DAB Member Comments**

**IX. Adjournment**

\*Citizen Participation is limited to 3 minutes per citizen – If Comments are related to an agenda item, please wait until it is before the District Advisory Board