I. Call to Order

II. Citizen Participation*

III. Consent Agenda
   a. Approve October 12, 2016 meeting minutes
   b. Accept Monthly Division Reports as submitted

IV. Presentation
   a. Strategic Planning Update (Corragio Group)
   b. Riverfront Park Renaming (Milwaukie History Enthusiasts)

V. Discussion Agenda – No Action Required
   a. Old Business
      i. Governance and District Reformation
   b. New Business

VI. Business Agenda – Action Required
   a. New Business
      i. CCAB Appointment Recommendations
   b. Old Business
      i. DAB Appointment Recommendation

VII. Director Comments

VIII. DAB Member Comments

IX. Adjournment

*Citizen Participation limited to 3 minutes per citizen. If comments are related to an agenda item, please wait until the issue comes before the District Advisory Board.
STUDY SESSION

Subject: System Development Charges Methodology Update
Date: November 9, 2016
Time: 5:30 to 7:00 p.m.
Location: The Milwaukie Center, Oregon Grape Room
5440 SE Kellogg Creek Drive, Milwaukie, OR 97222
BUSINESS MEETING
Date: October 12, 2016
Time: 5:00 to 6:00 p.m.
Location: North Clackamas Aquatic Park, 7300 Harmony Rd, Milwaukie, OR 97222

I. Call to Order
Chair Wilda Parks called the meeting to order at 5:02 p.m. A quorum was present.

a. BCC Members Present: Jim Bernard, Paul Savas
b. DAB Members Present: Wilda Parks, Susan McCarty, David Noble, Bill Bersie, Lynn Fisher, Suzanne Montalbano, Brett Sherman

c. Members Absent: Sharon Koester
d. NCPRD Staff Members Present: Gary Barth, Laura Zentner, Scott Archer, Chris Storey (County Counsel), Kandi Ho, Kathryn Krygier, Caroline Ramer
e. Guests Present: Matt Utterback, Superintendent of North Clackamas School District #12; Yvonne McVay of Community in Support of NC12; Fred Charlton, Fire Chief of Clackamas Fire District #1; Thomas Joseph, Vice President of the Board of Directors of Clackamas Fire District #1; Ben Bryant, Deputy City Manager at the City of Happy Valley; Dick Shook, Former DAB Member

II. Citizen Participation
Former DAB Member Dick Shook encouraged attendees to join him for the 3 Creeks Cleanup Volunteer event the coming weekend on Saturday, October 15th from 9 a.m. to noon.

III. Consent Agenda
a. Approve October 12, 2016 meeting minutes
i. Wilda Parks moved to approve the meeting minutes as written. Susan McCarty seconded the motion and it was approved. Bill Bersie, Lynn Fisher and Brett Sherman abstained from voting since they were not present for the September 14th meeting.

b. Accept Monthly Division Reports as submitted
i. The division reports were approved unanimously.

IV. Presentations
a. Clackamas Fire District Presentation
Fire Chief Fred Charlton spoke to the Board about Measure #3-494, which would legally integrate and annex Boring Fire District #59 into Clackamas Fire District #1. Chief Charlton and Thomas Joseph, Vice President of the Boring Fire District Board of Directors, explained that Boring Fire District had been contracting with Clackamas Fire District for services, but that the two districts were duplicating many administrative processes. Thus, the Boring Fire Board of Directors felt it would be beneficial to legally integrate Boring Fire into the Clackamas Fire District.
There are three total measures on the ballot. Measures #3-493 and #3-503 have been referred to voters within the existing boundaries of the Boring Fire District. Measure #3-494 has been referred to the voters within the existing boundaries of Clackamas Fire District. The result of a yes vote on this measure would annex all properties within Boring Fire District into Clackamas Fire District #1.

b. North Clackamas School District Bond Presentation
Superintendent Matt Utterback from North Clackamas School District #12 (NCSD) outlined the basic details of Measure #3-487, a capital construction bond up to $433 million over 25 years. He stressed that his primary message to the Board was that the new bond would maintain the current tax rate. A tax bond passed in 1998 will expire in 2017, so the current bond would maintain the current millage rate.

The primary goal of the bond is to address a backlog of maintenance items at their facilities. It will also help maintain student safety and incorporate technological improvements. This is the second of three planned bond measures the District is putting on the ballot due to the projected growth in and around the City of Happy Valley.

Yvonne McVay, a volunteer with Community in Support of NC12, said her kids grew up in the District and that her family is invested in maintaining quality education within NCSD. Ms. McVay stated that 68% of District residents do not have children in school and therefore may not be fully informed about the bond. She argued that the District has been very fiscally responsible, successfully completing all the projects from previous bond measures.

Chair Wilda Parks asked Mr. Utterback about the schedule for the unfunded maintenance and how the District will catch up with maintenance needs at all their facilities. Mr. Utterback explained that the District has a comprehensive schedule of maintenance projects and they anticipate all the projects included in the bond will be completed by 2021.

Commissioner Bernard asked the logistics of working on Milwaukie High School and whether the school has experienced increased crime as a result of construction of TriMet’s MAX Orange Line. Mr. Utterback and Chair Parks assured Mr. Bernard there has been no increase in crime according to the Milwaukie Police Department and Clackamas County Sheriff’s Office. Mr. Utterback discussed the plan for reconstructing the Milwaukie High School campus in phases.

There was some additional detailed discussion between the Board members and Mr. Utterback. Commissioner Savas asked whether the millage rate would increase as a result of the bond and Mr. Utterback assured him the rate will remain at its current level of $2.37 per $1,000 Assessed Value.

Discussion Agenda – No Action Required
a. Old Business
   i. Governance and District Reformation Update (Chris Storey, County Counsel)
   Chris Storey, County Counsel, began by explaining the briefing was only a description of the process and did not commit the Board to anything going forward. He explained that although the Board of County Commissioners acting as NCPRD’s governing board has the final say on whether the governance issue goes before the voters, the Commissioners would want a formal recommendation from the District Advisory Board before initiating any action.

   Mr. Storey explained that the statute is not clear regarding changing the type of governance
under which the District is organized. Even if NCPRD wanted to change from a Chapter 451 entity to a Chapter 266 entity—keeping all else equal (same boundaries, tax rate, etc.)—it would still qualify as a dissolution and reformation of the District. Mr. Storey suggests NCPRD form a new District organized under ORS 266 and then merge NCPRD with the new Chapter 266 entity.

Forming a new district would begin with ORS Chapter 198, the statute that governs boundaries. This is because the first task would be to decide the boundaries of the proposed district. Any cities within these boundaries would have to consent to the formation of the district through a resolution passed by the cities’ governing boards. Once any and all cities represented within the proposed district have granted their approval, the issue may go to a vote by the residents.

Lynn Fisher asked whether both the City of Milwaukie and the City of Happy Valley consented to the ballot measure which would have established independent governance for NCPRD in the May 2014 election. Mr. Storey affirmed both cities approved this in 2014, but clarified that both cities would have to pass another resolution if the petition to reform were on the ballot again. Mr. Storey also clarified that the Board of County Commissioners (BCC) would be the ultimate authority over the petition for formation. There would be further appeals options should the BCC deny the request, however.

Mr. Storey stated that before the BCC would hear the petition for formation, one of two things will have already happened. One possibility is that 15% of the population (i.e. proposed district residents) will have signed a petition supporting formation of the new, independent parks district. The second possibility is that the Board of County Commissioners will have consented to the reformation effort, removing the requirement of gathering signatures. In other words, the BCC could allow the district to skip the petition component and allow reformation to go straight to the ballot with the consent of the cities’ governing bodies.

Lynn Fisher raised the question of the tax rate included in the ballot measure in 2014. He asked how this rate was set and which governing bodies had input on said rate. Chris Storey stated that because NCPRD asked the BCC for direct petition in 2014, the terms of the petition were up to the BCC. Thus, even though NCPRD and the cities were able to suggest a proposed tax rate for the potential district, the BCC were the ultimate arbiters of what tax rate went before the voters.

Mr. Storey explained that he reviewed several different timelines for future election cycles. If the board wanted to pursue creating a new, independent governance structure to be on the ballot in May 2017, for example, the timeline is significantly more abbreviated. If the board decided to pursue the district’s governance structure for the November 2017 election cycle, the absolute latest the BCC could initiate a petition to reform the district would be June 22, 2017. Before the matter could go to the BCC, however, the cities’ governing boards would need to approve.

Wilda Parks suggested the DAB members absorb this information, think about any issues or questions that arise and then revisit the issue in the wake of the upcoming elections. Brett Sherman asked whether there is sufficient time to put the matter on the November 2017 ballot given the infrequency of City Council and DAB meetings. There was discussion regarding the timeline and how much community education and information would need to be disseminated before the vote. Board members compare and contrasted the current strategy with that pursued in the 2014 election. Wilda Parks summarized that the Board wants to learn from the knowledge gained from the last ballot measure.
b. New Business
   None.

V. Business Agenda – Action Required
a. New Business
   i. Happy Valley Appointment of Brett Sherman
      Scott Archer welcomed Mr. Sherman to the District Advisory Board and let him
      know staff is available if he had any questions.

   ii. DAB Appointment Process Update
      He informed the Board that there is an applicant for the vacant DAB position. Staff
      will interview the applicant and bring their recommendation to the DAB, who will
      forward the Appointment Recommendation to the BCC for final approval.

VI. Director Comments
Mr. Archer let the Board know staff is still working on crafting a regular CIP update to present to
DAB members. BCS Director Gary Barth gave a shout out to fellow Parks & Recreation District
Willamalane, who recently received the 2016 National Gold Medal award at the annual
conference of the National Parks and Recreation Association (NRPA).

VII. DAB Member Comments
None.

VIII. Adjournment
Lynn Fisher made a motion to adjourn the meeting. Susan McCarty seconded and the motion
passed unanimously.

Meeting adjourned at 6:03 p.m.
STUDY SESSION
Subject: System Development Charges Methodology Update
Date: October 12, 2016
Time: 6:00 to 7:30 pm
Location: North Clackamas Aquatic Park, 7300 Harmony Rd, Milwaukie, OR 97222

The study session commenced at 6:13 p.m.

Attendance
DAB Members Present: Wilda Parks, Susan McCarty, David Noble, Bill Bersie, Lynn Fisher, Suzanne Montalbano, Brett Sherman
Members Absent: Sharon Koester
Staff Members Present: Gary Barth, Laura Zentner, Scott Archer, Kathryn Krygier, Caroline Ramer
Guests Present: Doug Gabbard, FCS Group; John Ghilarducci, FCS Group; Ben Bryant, Deputy City Manager at the City of Happy Valley

Materials
FCS Handout: Issue Paper 1: Area-Specific System Development Charges

SDC Methodology Decision Tree

[Diagram of SDC Methodology Decision Tree]

- Uniform
- Area-Specific
  - Overlays
  - Zones
    - By Location
    - By Area of Benefit
Area-Specific System Development Charges

Any organization looking to develop an SDC Methodology must decide whether to employ uniform or area-specific SDC rates. FCS Group consultant Doug Gabbard explained that the purpose of using geographic distinctions would be to smooth out demographic differences from one place to another. This methodology requires setting different SDC rates for different geographical areas within the District. Thus, a developer in an area with greater projected growth may owe more in SDC fees than the same developer in another location with lower projected growth.

Once the decision is made to go forward with area-specific SDCs, there are two approaches: overlays and zones. Overlays use a single SDC rate, with one or more select areas that are charged an additional SDC fee. An overlay is typically employed when there are projects that may benefit a particular area. In this scenario, everyone would pay the same SDC fee unless the property was located within a special overlay area, in which case an established surcharge would be due in addition to the blanket SDC rate.

Zones are when there are distinct geographical areas with dissimilar SDC rates. Each of these zones have their own unique project lists and growth assumptions. Once an agency decides to employ zones as part of their SDC Methodology, they must also determine the appropriate number of zones and boundary locations. This would typically be decided on the basis of how many unique areas exist within the area in terms of projected growth and future project plans.

The current SDC Methodology for the District incorporates both zones and overlays. There is a district-wide SDC fee, in addition to a zone-specific SDC fee based on specific growth assumptions and a project list for that zone.

There was discussion about the current boundaries within the District’s area-specific SDC Methodology. Specifically, the growth projections for different areas within the current Zone 3 (marked zones 4 and 5 on the FCS’s 5-zone map). Board members discussed the growth potential for different areas, including how this affects the District’s SDC methodology and SDC zones.

Wilda Parks asked consultants Ghilarducci and Gabbard what they needed from the Board in order to take the next step. John Ghilarducci explained that they need direction from the Board regarding what type of SDC methodology—area-specific or non area-specific—they are leaning towards. There were questions regarding whether the Board should draw the SDC zones after obtaining all the data, or whether the zones are identified before the population forecast information is assembled.

Doug Gabbard explained that the choice of methodology (area-specific or not) is primarily a policy decision. He explained that the actual figures on projected growth and CIP projects will take time and resources to develop, but that the Board can provide staff and consultants with information on their general policy intent. Ultimately, the FCS Group consultants would like the map as settled as reasonably possible before they go out to get the data that will inform the map.

The Board was fairly certain they would continue the zone-based methodology due to the disparities in growth across the District. Chair Wilda Parks polled the Board on whether they were leaning toward the three-zone or five-zone option that FCS Group presented. The Board members unanimously supported the five-zone option. A couple board members also raised the idea of altering some of the current zone boundaries in the new SDC Methodology. The FCS Group consultants agreed to move forward with the five-zone option.

The meeting adjourned at 7:33 p.m.
Division: NCPRD Administration/Finance

FINANCIAL REPORTS

Audit Updates
We have closed the books for fiscal year 2015/2016 – all general ledger accounts have been reviewed and reconciled. We have completed all of the closing journal entries and all of the audit work papers. The external auditors, Moss Adams, LLP have completed their on-site work, review and audit. We have completed the initial draft and review of all pieces of the financial statements including the Basic Financial Statements, Notes to the Financial Statements, Statistical Section and Management Discussions & Analysis. We only have the Letter of Transmittal to draft and anticipate the issuance of the financial statements in November.

Quarterly Financial Reports
The 1st Quarter Report, for the period July 1, 2016 through September 30, 2016, will be emailed to the District Advisory Board by November 17, 2016. Laura will not be presenting a financial overview for the 1st Quarter Report. However, if you have any questions, please call Laura at 503.742.4351 or email her at LZentner@clackamas.us.

BUDGET UPDATES

Budget – Fiscal Year 2016/2017
The budget for fiscal year 2016/2017 was adopted on June 29, 2016 at the regularly scheduled Clackamas County Board of County Commissioners’ business meeting. The adopted budget is the culmination of several months of work by NCPRD staff, NCPRD management team, County Administration, District Advisory Board, NCPRD Budget Committee and Board of County Commissioners. Hard copies of the adopted budget for fiscal year 2016/2017 have been distributed to staff, the Board of County Commissioners, the Budget Committee and District Advisory Board. Please let Laura Zentner know if you did not receive a copy.

Supplemental Budgets
NCPRD Finance staff has started reviewing the financial data for the period July 1, 2016 through September 30, 2016 to ensure budget compliance. Based on this review and to more accurately reflect the changing requirements of the District, supplemental budgets will be prepared and presented to the NCPRD Board for review in December 2016. Based on our initial analysis, we will be recognizing additional beginning fund balances in several funds.

Budget Committee
All positions on the Budget Committee are currently filled. The current budget committee is comprised of:

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<th>Board of County Commissioners</th>
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<tr>
<td>John Ludlow, Chair</td>
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<td>Renee King</td>
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<td>Paul Savas, Commissioner</td>
<td>Eric Shawn</td>
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<td>Tootie Smith, Commissioner</td>
<td>Andrew Watkins</td>
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Staff Vacancies
Senior Planner Position – Before filling this position, we are reviewing the job duties of this position to ensure we hire the correct position based on the current needs of the District. We anticipate opening a recruitment by the end of December.
**Accounts Payable**

Each week, NCPRD Finance processes payment vouchers for the invoices and purchase orders received throughout the week. Once approved, the vouchers are sent to County Finance where the checks are cut and sent back to NCPRD for mailing. Following are each week’s payment totals for September and October 2016:

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<th>Weekly Total</th>
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**Payroll**

Each month, NCPRD Finance reconciles payroll for the previous month. Below please find the most recent months:

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Please note that Admin (program 07701) does not have payroll charges as it is allocated among all NCPRD departments.

**NCPRD DAB**

We currently have one vacancy on the DAB. The current DAB is comprised of:

- Wilda Parks – City of Milwaukie Appointee, Chair
- Brett Sherman – City of Happy Valley Appointee
- Bill Bersie – Milwaukie Center Appointee
- Suzanne Montalbano, East of I-205 City of Happy Valley
- Sharon Koester, East of I-205 Unincorporated
- Vacant, East of I-205 Unincorporated
- Susan McCarty, West of I-205 Unincorporated, Vice-Chair
- David Noble, West of I-205 Unincorporated
- Lynn Fisher, Unincorporated At-Large

Staff will be recommending the appointment of Sandra Grzeskowiak to fill the vacant (East of I-205) position at the DAB meeting scheduled for November 9, 2016. Once the DAB recommends the appointment of Ms. Grzeskowiak, it will then be forwarded to the District Board for approval.
Division: Sports

Sideout Volleyball
After two weeks of sharpening their skills at weeknight practices, NCPRD Sports Sideout Volleyball teams took to the courts for games on October 15th. Sideout practices and games continue through Saturday, November 19th.

Hoopers
Registration for the NCPRD Sports Hoopers basketball program is in full swing with nearly 900 future all-stars registered to play this winter. We expect nearly 2,000 boys and girls from kindergarten through high school to play Hoopers basketball this season.

Cheer Starz
Early online registration for Cheer Starz closes on Monday, December 12th. We currently have 22 cheerleaders enrolled in the Cheer Starz program. We anticipate that nearly 100 local youth will participate in the Cheer Starz program this season. Go Cheer Starz!

Hood View Park
Rock Creek Middle School students continue to take advantage of the all-weather fields at Hood View Park for their physical education classes.

Rock Creek Middle School also held their annual Jog-A-Thon at Hood View Park on Wednesday, October 19th.

The Clackamas High School football and soccer teams also relied on the all-weather fields at Hood View Park for a week in October. This was due to the record rainfall that left their natural grass fields at CHS a soggy mess.
Our Monday and Wednesday morning Senior Softball League completed its sixth season at Hood View Park on Monday, October 31st.

Monday through Thursday evenings were bustling with local youth football practices and youth soccer practices/games.

NCPRD Sports Fall Frenzy adult softball league filled the fields on Friday nights. Saturdays were jam-packed with youth soccer games and adult softball tournaments.

Sundays were full of activity with youth fall softball games during the day followed by NCPRD Sports coed softball league games in the evenings.

North Clackamas Park Fields
The 2016 baseball and softball season came to an end at North Clackamas Park on Sunday, October 30th. Mother Nature was not kind to our local teams in the month of October as she took the weekend series 3-2. The North Clackamas Park fields will reopen in March of 2017.

Pfeifer Park
On weeknights, Clackamas Youth Football and Clackamas United Soccer Club utilize the two fields for practices. On weekends, Clackamas United Soccer Club makes use of the fields for recreational soccer games.
Recreation staff has been busy developing programs for Winter/Spring 2017. Our fall session of programming consists of 870 participants at the Milwaukie Center.

We have five pre-school classes, including a new pre-school sing-a-long class led by two senior volunteers and 3 home schooled children. This new class takes place on the stage so that everyone can enjoy listening to the young voices.

The ukulele group performed at Homewoods on the Willamette. They were so well-liked by the staff and residents that Homewoods have extended a warm invitation for them to perform there anytime. Homewoods does not typically offer this invitation to other entertainment groups. The Milwaukie Center is fortunate to have the ukulele group at the Milwaukie Center every Thursday. Many people come in just to listen to them play.

The new Saturday morning card-making class is a hit. Students have a chance to be creative with fancy paper, stamps and envelopes. They are excited to give their creations to friends and family for the holidays.
North Clackamas Aquatic Park
Session 1 of fall swim lessons completed on October 19th with a total of 173 participants. Fall’s Saturday swim lessons continue to be popular with over 160 participants enrolled. Our Saturday swim lessons are running at 97 percent of total capacity!

The Piranhas swim team began on Monday, September 26th. The swim team consists of over 75 participants that include our beginners, intermediate and high school swimmers. Our team is operating with a waitlist of over 40 individuals hopeful for team expansion or open spots.

Over 90 students from Milwaukie High School attended their PE in the water component this month.

The University of California’s women’s swim team rented multiple pools on Sunday, October 26th for training/conditioning. This team currently has multiple Olympians on it.

Extended Hours
We will be offering an additional Big Surf! swim at the North Clackamas Aquatic Park on November 11th from 12 to 4 p.m.
Division: Milwaukie Center

**Nutrition**

Please join us for the Annual Thanksgiving Dinner to be held on Sunday, November 20th from 4 to 6 p.m. A traditional meal of turkey and ham with all the trimmings will be served. Presale tickets are available for $9.00 in the Milwaukie Center’s Gift Shop until Friday, November 18th. Tickets can be purchased at the door for $10. Thank you to Bob’s Red Mill for sponsoring the event.

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**Social Services**

Milwaukie Center social services staff coordinated two different healthy aging workshops. On October 11, 15 seniors were treated to a presentation on “How to Use Your iPad” led by Stephanie Barnett-Herro from Clackamas County Behavioral Health. By the end of the workshop, an 89 year old informed a social service staff member that she could keep better in touch with her out-of-state grandkids. They purchased the iPad for her, but didn’t provide enough instruction for her to feel comfortable using it.

On October 18, Kristin Messing, lead Physical Therapist @ Providence Milwaukie, coordinated a presentation on fall prevention in which 17 people participated. Kristin focused on a person’s individual fall risk by having them complete a risk assessment. She than presented facts about the environmental and physical risks of falls. Afterwards, two Milwaukie Center patrons and members of the very popular Tai Chi class lead an interactive Tai Chi exercise and taught the participants how to do the “Tai Chi walk.” Everyone had a great time and learned new tips to prevent falls.
Division: Parks, Trails and Natural Areas

**Ashley Meadows Trail Connection Path to Taralon Neighborhood**
Staff constructed a new connection path between the newly developed Taralon subdivision and Ashley Meadows Park. This path is a main connector to Oregon Trail Elementary school and is heavily used by kids walking to and from school.

**Neighborhood Park**
Paving of the basketball court and parking area at Harmony Road Neighborhood Park construction has been postponed until spring due to the wetter than normal conditions.

**Outdoor Adult Fitness Circuit – North Clackamas Park**
This project was completed in house by staff which included Mark Simpkins, Rick Beekman, Joe Corr and Kevin Cayson.

**Hood View Park Maintenance Building**
Construction is nearly complete. The last step is paving the driveway, scheduled in November.

**General Maintenance**
- All irrigation winterized
- Leaf mulching has begun
- All sites are open and actively maintained
- Pruning is ongoing

**Vandalism/Damages**
- Trolley Trail was tagged (with graffiti) at Vineyard
- Homeless camp remnants were removed from the Trolley Trail at Naef Road (*Pictured below*)
Rose Creek Trail
WES had a stormwater overflow that eroded a section of our new Rose Creek Trail. The Parks Maintenance crew had extra material from the Ashley Meadows trail project and patched the trail.

Natural Area Maintenance
- Trails are being cleared of leaves, ditches and culverts need to be cleaned etc.
- Both of hazard and invasive tree management are a focus in the fall when trees become dormant and nesting season is over
- Blackberry management occurred along the Rose Creek Trail near 142nd Ave.

Homewood Park Volunteer Event
NCPRD partnered with Hector Campbell Neighborhood Association, Portland Parks and Rec to sponsor a NO IVY Day event on October 29th. A group of 11 volunteers helped pull 1/3 of a dump truck load of English ivy. Thank you to all of our dedicated volunteers!

3-Creeks Volunteer Cleanup- Cancelled
The 3-Creeks Volunteer event scheduled for Saturday October 15th partnering with Water Environment Services and North Clackamas Urban Watershed Council was cancelled due to severe weather conditions. We hope to re-schedule another event in the future.

Mount Talbert – Trail Work Volunteer Event
NCPRD will be partnering with the Happy Valley Hikers to sponsor a trail work event at Mount Talbert on November 5th from 9 a.m. to noon.
TO: North Clackamas Parks and Recreation District Advisory Board

FROM: Scott Archer, NCPRD Director

DATE: November 9, 2016

RE: RECOMMENDATION TO APPOINT SANDRA GRZESKOWIAK TO SERVE ON THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT ADVISORY BOARD

Background:

The DAB has a roster of nine members serving staggered 4-year terms. Six of the DAB’s nine members are citizen volunteers recruited through advertisement, whereas three members are appointed designees from District partner organizations. NCPRD partners with two cities through Cooperative Intergovernmental Agreements: the City of Milwaukie and the City of Happy Valley. The third appointed designee is appointed by the Milwaukie Center’s Community Advisory Board.

The North Clackamas Parks & Recreation District currently has one vacancy due to a term expiration. This vacancy was created when former District Advisory Board member Robin Condie’s 2nd term expired on 06/30/2016.

Recruitment took place through social media, press releases, an online blog portal, NCPRD website postings, DAB member and staff outreach efforts, as well as a government email service (govDelivery). Through an extended recruitment process, we received one applicant. North Clackamas Parks and Recreation District (NCPRD) staff conducted an interview with the applicant and recommend the appointment of Sandra Grzeskowiak to her first term ending June 30, 2020.

Ms. Grzeskowiak is a retired K-12 math teacher with a long tenure in public service. She is actively involved in the local community and regularly volunteers with the American Association of Retired Persons (AARP) and at the Milwaukie Center. Sandra enjoys visiting North Clackamas Parks and Recreation District’s various parks and facilities frequently, often accompanied by her husband and grandchildren. She has a passion for local parks and indicated she would be a strong advocate for the District.

Action Requested:

NCPRD staff is requesting that the District Advisory Board recommend the appointment of Sandra Grzeskowiak for her first term through June 30, 2020 and that this recommendation be forwarded to the North Clackamas Parks & Recreation District Board of Directors for approval and appointment.

Thank you.
DISCUSSION

TO: North Clackamas Parks and Recreation District Advisory Board

FROM: Marty Hanley, Milwaukie Center Supervisor

DATE: November 9, 2016

RE: RECOMMENDATION TO APPOINT LARRY MILLINGTON TO SERVE ON THE MILWAUKIE CENTER/COMMUNITY CENTER ADVISORY BOARD, AND REAPPOINT SIRI BERNARD, LOUISE FISHER, KRISTIN MESSING, TEENA HALL AND JOEL BERGMAN.

Background:
The C/CAB has a roster of twelve members serving staggered 3-year terms. Ten of the C/CAB’s 12 members are citizen volunteers recruited through advertisement, whereas two members are appointed designees from District partner organizations. NCPDR/Milwaukie Center partners with two cities through Cooperative Intergovernmental Agreements: the City of Milwaukie and the City of Happy Valley.

The Milwaukie Center/ Community Center Advisory Board currently has seven vacancies due to term expirations. Five members would like to be reappointed and new applicant Larry Millington has applied and has accepted Position 9 should the board give their approval. Thus leaving Position 12 vacant.

Recruitment took place through social media, press releases, an online blog portal, NCPDR website postings, C/CAB member and staff outreach efforts. Through an extended recruitment process, we received five reappointment applications and one new applicant. The C/CAB s conducted an interview with the applicant (s) and recommend the appointment of Larry Millington to his first term and the reappointment of Siri Bernard, Louise Fisher, Kristin Messing, Teena Hall and Joel Bergman.

Mr. Larry Millington is retired with a long tenure in purchasing. He is actively involved in the local community and has a passion for local senior services. He indicated he would be a strong advocate for the C/CAB.

Action Requested:
NCPDR/Milwaukie Center staff is requesting that the District Advisory Board recommend the appointment of Larry Millington for his first term, and the reappointment of Siri Bernard, Louise Fisher, Kristin Messing, Teena Hall and Joel Bergman. Further, requesting that this recommendation be forwarded to the North Clackamas Parks & Recreation District Board of Directors for approval and appointment.

Thank you.