



NORTH CLACKAMAS PARKS & RECREATION DISTRICT

Center/Community Advisory Board Minutes

DATE: October 9, 2015; 9:30 a.m.

Location: Milwaukie Center

Members Present: Siri Bernard, Bill Bersie, Virginia Seitz, Louise Fisher, Teena Hall, Ben Horner-Johnson

Members Absent: Kristin Messing, Lisa Ferguson, Kim Buchholz

Staff Present: Marty Hanley, Robin Bruce, Rose Hunt

Rose Hunt was introduced. She will staff the C/CAB meetings beginning in November.

Call to Order: Siri Bernard, Chair, called the C/CAB meeting to order at 9:35 a.m.

Approval of Minutes from September 2015: *Louise Fisher moved and Bill Bersie seconded the motion to approve the minutes of September 2015. APPROVED, unanimously*

Board Announcements:

Lisa Ferguson has resigned from the C/CAB due to the timing of the meeting. Her schedule doesn't allow for her participation. The City of Milwaukie position is now vacant.

Teena Hall arrived at 9:41 a.m.

Louise Fisher moved and Joel Bergman seconded to have Siri Bernard fill the City of Milwaukie vacancy. APPROVED unanimously

Siri will need to contact the City of Milwaukie about filling this position. Once they approve it, Siri will officially be the Milwaukie representative. Three at-large positions are now vacant.

Staff Update: reported by Marty Hanley

- Robin Bruce is retiring Oct 30 (staff will be celebrating Halloween that day).
- Rose Hunt will continue to be in charge of facility rentals; will be moving to five days a week from four; work from 8:30 a.m. to 5 p.m. daily; and will take over many of Robin's duties.
- Maria Lopez is moving from Recreation to Reception; will work from 8 a.m. to 1:30 p.m. each day.
- A contractor has been hired to design the newsletter.

- Nolan Borntreger will add Travel to his duties in Transportation.

Capital Improvement Update: Reported by Marty Hanley

- Admin has given the Center the go ahead to build a new reception area in the Lobby.
- Either Rose or Maria will staff the desk, taking primary responsibility for the phones and will work with one volunteer who will give information to patrons.
- The project includes a new counter, brighter colored paint, new lobby furniture, a new closet off the library, and moving the library door.
- The purpose of the change is to have a more inviting welcome to patrons, and to make it clearer where they can get help.
- Travel volunteers will stay in the same place.
- Recreation will move to the front office.
- Rose will move to the Recreation office.
- Tina will remain in her office in the back.
- A guess right now is that this project will use about \$30,000 from Capital Improvement funds.
- Marty will continue to report about capital improvements each month.

Recreation/Program Committee: Teena Hall reported

- The Recreation Committee took a tour of the Elsie Stuhr Senior Center for patrons 55 years old and older.
 - The Center is part of the Tualatin Hills Parks and Recreation District.
 - They have a large gym, multiple classrooms, and staff teach many of the classes.
 - There is a large outdoor exercise apparatus.
 - There is a program for single seniors.

Teena Hall left the meeting at 10:07 a.m.

Reappointments:

Bill Bersie's and Virginia Seitz's terms have expired and they are eligible for reappointment. The board agreed that their reappointments should be passed on to the DAB for their meeting on Oct 14.

Recreation Committee: Louise Fisher said the committee is asking which activities would draw people in to the Center.

Nutrition/Transportation/Social Services Committee: Bill Bersie said he will take Lisa Ferguson's place on this committee.

Facility and Rentals Committee: Ben Horner-Johnson reported

- The committee met Wednesday, Oct. 7th.
- The list of projects continues to include moving the front benches undercover and adding a new door to a large container used for storage.
- Thefts of gas from the buses happened again when they weren't parked in a way that covered the gas tanks.
- The concessions ATM was stolen.
- Lowes donated a new wood splitter and new garden boxes to the Center.
- Next meeting is on Wednesday, Jan. 6th, at 11 AM.

District Advisory Board: Bill Bersie reported.

- The next DAB meeting is on Oct. 14.

Aging Services Advisory Council: Virginia Seitz reported.

- Rich Swift is the new Health Services Director.
- The Expo on Emergency Preparedness at CCC was a big success.
- Food Security Summit will be held on Oct. 26 in Oregon City.
- Siri said we need to talk about getting people to the Center in case of emergency.
- Louise said a large group in Portland was formed to help people remain in their homes.

Friends of the Milwaukie Center: Marty Hanley reported.

- The Housing Fair will be held on Nov. 5th.
- This year's Mah Jongg tournament will be held on Nov. 24th.

Meals on Wheels Update: Marty Hanley reported.

- Marty met with the MOW People Executive Director.
- The Director said MOW People will return the money they received from Clackamas County.
- Marty and the Director agreed to work together in the future.
- The PGE Foundation apologized. Marty let them know some good things came from this. We now have a new working relationship with MOW People.
- The Clackamas County MOW needs to build fundraising. Colleen Sinsel is working with them.

Center Report: Marty Hanley reported.

- Siri and Marty are going to the Milwaukie City Council to update them on the Milwaukie Center.
- Thanksgiving dinner will be on Sunday, Nov. 22nd from 4 to 6 PM. Volunteers are needed. Tickets will be available in the Gift Shop the end of October.
- The Center will participate in the Fill a Stocking, Fill a Heart campaign again this year. Personal care items, toys, and clothes are donated to fill stockings for seniors and others.

Adjournment: Siri Bernard adjourned the C/CAB meeting at 10:47 a.m.