



C/CAB MEETING MINUTES

DATE: March 11, 2016

Location: Milwaukie Center

Members Present: Siri Bernard, Virginia Seitz, Kristin Messing, Joel Bergman, Ben Horner-Johnson, Louise Fisher and Teena Hall.

Members Absent: Kim Buchholz and Bill Bersie.

Staff Present: Marty Hanley and Maria Lopez.

Guests: John Smolinsky, Colleen Sinsel and Amy Kendall.

Call to Order: Siri Bernard called the meeting to order at 9:32 a.m.

Approval of Minutes: Siri Bernard moved and Virginia Seitz seconded the motion to approve the minutes of the February 12, 2016 meeting with one correction. APPROVED, unanimously.

Correspondence: None

Board Announcements:

- Marty forwarded John Smolinsky's application.
- Colleen introduced Amy Kendall. Amy will be taking over Kay's position.

Capital Improvement Update: Marty reported that the front area renovation will begin March 21, 2016 and will take one week to complete. The Center will remain open and will be accessible through the side doors. Furniture has been ordered but will take 4-6 weeks to receive.

Committee Reports:

Nutrition/Transportation/Social Services Committee: Bill Bersie is absent.

- Colleen mentioned that it is March for Meals month. Donations will be accepted at Bobs Red Mill and they will match.

Recreation and Program Committee: Teena Hall attended a meeting on March 2 and reported the following:

- Kandi Ho and Marty Hanley attended and talked about the relationship between the C/CAB board and the Recreation board and how they work together.
- Talked about the process of new classes. To implement a class takes about a year.
- Lisa Lashbrook suggested four ways to format their meetings.
- The committee will be looking at other community centers. They will be looking for the following:
 - How they design their classes.

- How they market their classes.
- Who they market to.
- What they do in their downtime and how they keep classes filled.
- Marketing is on the agenda for future things to look at.
- The committee talked about workshops and ongoing classes. Workshops are expensive and they take more time to recover costs.
- Marty said Brain Games and Recreation classes can be paid together at time of registration.

Louise Fisher reminded C/CAB board of the 2nd Annual Senior Field Day on Wednesday, May 25, 2016.

Facility Committee: Next meeting on April 11, 2016. Ben Horner-Johnson.

District Advisory Board: Bill Bersie is absent.

Aging Services Advisory Council: Next meeting on Monday, March 14, 2016. Virginia Seitz.

Friends of the Milwaukie Center: Colleen reported the following:

- Spaghetti Dinner was a success. Over 300 people were served. They made \$4,600 from sponsors and an estimated gross of over \$7,000.
- Quilt Show is on Friday and Saturday, March 18-19, 2016. This is the first year the Friends oversee the Quilt Show. 165 quilts were entered.
- Bob and Charlie Moore announced they will provide \$10,000 in matching funds for the Friends Annual Campaign.

Center Report: Marty reported the following:

- Parks District Director position is open until filled.
- Melina DeFrancesco is the new Marketing Specialist. Melina attended a staff meeting at the Milwaukie Center to gather information on how she can help with outreach.
- Milwaukie Center is hiring an Administrative Assistant. The Administrative Assistant will be doing rentals and managing the front desk.
- Volunteer Recognition event will be on Saturday, April 23, 2016, 10 a.m.-noon at the Milwaukie Center.
- Bob and Charlie Moore came to Milwaukie Center on March 4th for lunch and were presented a plaque were the nutrition endowment was renamed to the Bob and Charlie Moore Endowment.

Adjourned at 10:42 a.m.