



C/CAB MEETING MINUTES

DATE: June 29, 2016
Location: Milwaukie Center
Time: 9:30 – 10:15 a.m.

**Friends of the Milwaukie Center
Center Community Advisory Board**

Friends Annual Board Meeting
June 29, 2016, 9:30 PM

FRIENDS BOARD PRESENT: Steve Brown, Janet Peschka, Julie Ouellette, Shirley Workman, Kris LaMont, Sandi Mincer, Lynn Richards, Keysha Kendall

Excused: Art Hanson, Jerry Griffith, Albert Crompton

C/CAB PRESENT: Joel Bergman, Bill Bersie, Siri Bernard, Virginia Seitz, Louise Fisher, Ben Horner-Johnson, Kristen Messing.

Excused: Kim Buchholtz, John Smolinsky Teena Hall

STAFF – Marty Hanley, Colleen Sinsel, Amy Kendall, Tina Johnson, Lisa Kasubuchi, Nolan Borntreger, Kathy Schroeder, Bethany Lasko

GUESTS: Scott Archer, Susan Erskine, Penny Zeiler, Sharon Skates

STAFF PRESENTATIONS:

Lisa Kasubuchi described how the \$2,000 to APAC provides scholarships for attendees. She also talked about how the \$12,000 funding helps the program and additionally the \$2500 for the CAP program provides for special needs.

Kathy Schroeder talked about Nutrition, the Friends donate \$5,000 annually towards MOW. They serve over 65,000 meals, about 220 hot meals per day for Meals-On-Wheels. The extra funds helps purchase better quality food.

Tina Johnson said Recreation received \$1,500 a year for scholarships for people who cannot afford to take classes. She also talked about the Friends support of Special Events.

Nolan Borntrager talked about the \$5,000 the Friends donate to Transportation each year to help people who cannot afford the bus fares.

COMMITTEE REPORTS:

Controller/Treasurer: the Friends budget was previously presented to the board. Colleen added that the Audio/Visual special project would probably come 4 to 5 thousand under budget. The board unanimously approved the budget as submitted.

Gift Shop: Penny Zeiler said the Gift Shop netted over \$8,000 this past year. There was also some remodeling done. She invited the board members to stop by and see the new items. Colleen added that the Gift Shop does over \$35,000 in business each year with most of that going back to the consignees.

Bingo: Susan Erskine reported that Bingo proceeds were down a little this year. Attendance is down. She suggested we do more advertising. Colleen said that it was suggested we purchase a banner to place out on the road, the cost would be about \$750.00. The board approved this expenditure.

YEAR IN REVIEW AND LOOKING FORWARD

C/CAB – Siri thanked the Friends and staff for everything they do. She outlined some of the successes from this year – Senior Field Day, capital improvements, addressing the Tri-Met issue and discussions about the Northwest Village concept. Also several changes in staff with both Robin and Rose retiring and Bethany coming on board. Looking forward to more capital improvements, the committee is working on ideas.

Friends – Colleen said the Friends basically focused on fundraising this past year and their new project for the year was the audio/video upgrade for the South Wing.

OTHER BUSINESS:

Tri-Met: Marty gave an update, Friends wrote a letter and individual set letters to Tri-Met. He will send out the email address to board members for additional comments.

Bank Accounts: Colleen informed the board that in order to avoid paying monthly service fees, she would like to close the “Endowment Holding Account” and she would send monthly checks to Edward Jones in the future. Also, we needed to change authorized signers on the remaining two accounts. On the operation fund, Kay Loeffl needed to be removed and Shirley Workman and Amy Kendall added. On the Gift Shop account, Kay Loeffl and Marge Buckshnis needed to be removed and Shirley Workman, Amy Kendall and Penny Zeiler needed to be added. The board approved all changes.

Rose Garden Bricks: Colleen mentioned that some of the oldest engraved bricks are no longer legible. She asked that board members go out and take a look and try to come up with some ideas to fix, repair or replace.

CENTER SUPERVISOR COMMENTS:

Marty thanked both boards for their commitment and dedication and thanked the Friends for their fundraising efforts. He commented that since the majority of the board members were “users” at the Milwaukie Center, they gave the patrons a voice. They also tie businesses and volunteers to the Center and help give staff another perspective. He appreciated everyone’s effort in raising awareness.

The Meeting was adjourned at 10:15 am.