



C/CAB MEETING MINUTES

DATE: October 13, 2017

Location: Milwaukie Center

Time: 9:30 a.m.

C/CAB PRESENT: Ben Horner-Johnson, Teena Hall, John Smolinsky, Siri Bernard, Louise Fisher, Kim Buchholz, Joel Bergman, and Virginia Seitz.

Excused: Larry Millington and Bill Bersie

STAFF: Marty Hanley and Rachelle Bonsi

Friends of the Milwaukie Center: Colleen Sinsel

GUESTS: No guests in attendance.

Call to Order- The Center/Community Advisory Board (C/CAB) was called to order by Siri Bernard at 9:30 a.m.

Motion:

Approval of meeting Minutes from July 19, 2017: Siri Bernard requested a motion to approve the **07/19/17** meeting minutes. Kim Buchholz made a motion to approve the minutes, Virginia Seitz second the motion. The motion was approved unanimously.

Capital Improvements Update- Marty Hanley reported

- Supervisor Hanley reported that the main parking lot in front of the Milwaukie Center and the employee parking lots had been resealed/surfaced and re-stripped.
- During closure week this year maintenance staff replaced the hallway lighting with new LED lighting, this meant removing the old fluorescent fixtures and retexturing/re-painting the ceiling.
- Staff actively supported the On Tap and Uncorked event by set-up and take down, as well working the event.
- The bathroom renovations bids exceeded the expected \$50,000 budget. Staff maintenance has indicated that the plumbing could be done in house and with some other material changes and possible appliance donations, the renovations could be completed within budget. Staff will continue to request revised bids for the bathroom renovations.

Nutrition/Transportation/Social Services Committee- Bill Bersie was not in attendance; therefore, no report was given.

Recreation and Program Committee- Louise Fisher reported that the Recreation and Program Committee had decided that they would no longer be holding the Senior Field day. A discussion ensued with the board members, and after some time they indicated that they would like recreation staff member Tina Johnson to attend the next meeting so that this item can be further discussed.

Facility and Rentals Committee - Ben Horner-Johnson reported that there is a condensation issue in the kitchen due to an aging swamp cooler that could be addressed this year with air conditioning; fire inspections reported a need for fire suppression equipment in the walk-in refrigerator and freezer; and the Center is looking to acquire a generator for emergency power. The Committee also met Josh Skillman, the new maintenance supervisor for the Center now that John Evans is working on other NCPRD buildings. Finding a more aesthetically pleasing covering for the cement columns that support the canopy over the entryway was also discussed. Supervisor Hanley also reported that rental revenue is up by 12% and thanks his staff for their due diligence. The next Facility and Rentals Committee meeting scheduled is January 10, 2018.

District Advisory Board Meeting –Bill Bersie was not present; therefore, no report was given.

Aging Services Advisory Council – Virginia Seitz reported that the Aging Services Advisory Council met on September 11th and October 9th, 2017. The Council and Clackamas County Commissioners are concerned with affordable housing, health care access, improving graduation rates, and numerous health issues. Clackamas County Public Health Division Blueprint will aim to improve the health and quality of life for county residents. Virginia Seitz will send the community health plan blueprint via email to the board members. The health improvement plan was approved by the board of county commissioners in July 2017.

Friends of the Milwaukie Center – Colleen Sinsel reported that the Friends of the Milwaukie Center have given \$2000 to the recreation scholarship fund and an additional \$500 for new class integration. She reported that the Friends of the Milwaukie Center raised \$20,000 with the On Tap and Uncorked fundraiser, however they had \$7,000-8,000 in start-up expenses which made the event revenue neutral. The Friends of the Milwaukie Center have a new board member, Kathy Gannett, and a new secretary, Sandi Mincer. A few of the upcoming events to be held are: The Mah Jongg Tournament on November 4th, The Housing Fair on November 9th, and the Fabric Sale October 27-28th, 2017.

CENTER Report - Marty Hanley reported:

The City of Happy Valley filed legal action today seeking to force a financial settlement in its withdrawal from the North Clackamas Parks and Recreation District. The following is a link to NCPRD's press release on this matter. This press release, along with any further information, will be shared as available.

<http://www.clackamas.us/pressreleases/pr20171009b.html>

Happy Valley's information release on this matter, as posted on the City's website:

<https://www.happyvalleyor.gov/happy-valley-files-legal-complaint-against-ncprd-and-county-for-parks-settlement/>

Next Meeting: The next C/CAB meeting is scheduled for November 17th at 9:30 a.m.

THE MEETING ADJOURNED AT 10:52 A.M.