



C/CAB MEETING MINUTES

DATE: November 09, 2018

Location: Milwaukie Center

Time: 9:30 a.m.

C/CAB PRESENT: Joel Bergman, Kim Buchholz, Julie Donohue, Louise Fisher, Ben Horner-Johnson, Larry Millington, Virginia Seitz, and John Smolinsky.

Excused: Siri Bernard.

STAFF: Rachelle Bonsi and Marty Hanley.

GUEST: Marilyn Shrum, prospective board member.

Call to Order- The Center/Community Advisory Board (C/CAB) was called to order by Louise Fisher at 9:32 a.m.

Motion:

Approval of meeting Minutes from October 12, 2018. Louise Fisher requested a motion to approve the 10/12/2018 meeting minutes. John Smolinsky made a motion to approve the minutes. Virginia Seitz second the motion. The motion was approved unanimously.

Capital Improvements Update- Marty Hanley reported

- Marty reported that the emergency back-up generator is now wired and John Evans will be scheduling a test run and generate a standard operating procedure (SOP) document.
- The bathroom renovations are incomplete - painting of ceiling and walls needs to be completed.
- Electrician is to wire the blower for the front entry.
- The awning specifications for the rear kitchen door are at the engineering department for review.

STANDING COMMITTEES:

Nutrition/Transportation/Social Services Committee- John Smolinsky reported that the next meeting will be held December 2nd and the Thanksgiving day dinner will be held Sunday, November 18th from 4:00 – 6:00 p.m. Large family groups can make reservations with Kathi.

Recreation and Program Committee- Louise Fisher reported that the next meeting will be held Wednesday, November 14th from 4:30 -5:30 p.m..

Facility and Rentals Committee - Ben reported the next Milwaukie Center Facility and Rentals Committee meeting will be held at 11 a.m. on January 9th, 2019.

AD HOC COMMITTEES:

Aging Services Advisory Council – Virginia reported that she had no updated information to report.

Friends of the Milwaukie Center – Ben Horner- Johnson reported that the quarterly report form Edward Jones stated that the endowment fund has reached \$1,065,000. The earned income from this fund should generate an estimated \$30,000 to \$40,000 income which can be used for operational purposes here at the Milwaukie Center. The fabric sale held Oct. 18/19 brought in about \$5000. The Housing Fair (held Nov. 8th) had fewer

vendors but higher attendance. The Spaghetti Dinner will be held Jan. 26th. The Friends are working on the job description for hiring a new executive director.

Rivers East Village Committee – Louise reported The Rivers East Village is a non-profit organization that helps people remain in their own homes and independent for as long as possible by providing a variety of non-medical assistance. A village is a perfect option for people who are passionate about remaining independent and in their own homes for as long as possible. Besides providing helpful services, villages offer neighborhood social events to reduce isolation, and bring neighbors together.

Refresh Newsletter – Marty reported that the committee consist of himself, Marilyn Shrum, Robin Bruce, Julie Donohue, Pam Martin, and Colleen Sinsel. The next committee meeting is undetermined at this point in time.

CENTER Report – Marty Hanley reported the following:

Currently the City of Happy Valley residents are out of the North Clackamas Parks and Recreation District; however, NCPRD will continue services until further clarification is determined.

Staff and volunteers passed out treats to the Halloween trick or treaters.

Flags are being sold for \$1 each to patrons who would like to recognize a veteran, the funds generated will go to support meals – on – wheels.

The Fill a stocking fill a heart program has lost their operating space; therefore, they have donated some of their left over items from last year. The social service staff at the Milwaukie Center will continue to accept items for stockings until December 6th. The stockings will go to meals on wheels recipients.

Next Meeting: The next C/CAB meeting is scheduled for December 14, 2018, at 9:30 a.m.

THE MEETING ADJOURNED AT 10:05 a.m.