



## DISTRICT ADVISORY BOARD

### MEETING MINUTES

**Date:** November 13, 2019

**Time:** 5:00 p.m.

**Location:** North Clackamas Aquatic Park, 7300 SE Harmony Road, Milwaukie, OR 97222

This meeting was recorded and the audio is available on the NCPRD website at <https://ncprd.com/public-meetings/meeting-minutes>.  
These minutes document action items approved at the meeting.

#### I. Call to Order

Chair Wilda Parks called the meeting to order at 5:00 p.m. A quorum was present.

- a. **BCC Members Present:** Jim Bernard, Paul Savas, Ken Humberston
- b. **DAB Members Present:** Wilda Parks, Sandra Grzeskowiak, Joel Bergman, Paul Savas, Suzanne Costell, Brett Sherman, Debrah Bokowski, Grover Bornefeld, Ben Johnson (via telephone)
- c. **Members Absent:** None.
- d. **NCPRD Staff Members Present:** Laura Zentner, BCS Director; Scott Archer, NCPRD Director; Kevin Cayson, Parks & Facilities Manager; Kallie Geuntner, NCPRD Finance, Kandi Ho, Recreation Services Manager
- e. **Guests Present:** Steve Madkour, Clackamas County Counsel, Dick Shook, Kelly Briggs, Ron Campbell, Lynn Fisher and Abby Bowman and Erin Ruff from Clackamas County Resolution Services

#### II. Business Items

- a. Stephen Madkour, Clackamas County Counsel, was welcomed and provided an overview of Oregon Public Meetings Law.
- b. Minutes from the October 9, 2019 meeting were approved with minor edits and a spelling correction of Debrah Bokowski's name.

#### III. Discussion Agenda

- a. **District Advisory Board Restructuring:** Erin Ruff of Clackamas County Resolution Services began the discussion with a review of the past meetings and a commitment to improve facilitator communication in the by-law restructuring process for today's and future meetings. She commits to fully outlining meeting objectives, making sure all members up to speed on project progress and integrating equal time for all members input during the work sessions. As an ice breaker, Erin then asked the DAB members to go around the and share their favorite parks experience and what inspired them to join the DAB.

Clackamas County Commission Chair Bernard then reiterated that the reason DAB is undergoing restructuring is so the board will have consistent representation reflecting the current structure of the district. He then turned the discussion over to the facilitators for further discussion on the new structure of the DAB.

Scott Archer asked the DAB if they would be open to additional meetings to keep up the excellent progress already made. It was decided the December 12<sup>th</sup> meeting will begin at 4:30pm and end at 8:00pm at the Aquatic Park.

**IV. Citizen Participation\*** None.

**V. DAB Member Reports:**

-Sandra brought and distributed AARP Journals for the group.

- Brett Sherman complimented NCPRD employee Matt Jordan on a recent trail event in Happy Valley

**VI. Director Report**

-Scott Archer encouraged DAB members to attend the Concord Property Open House on Saturday, November 14<sup>th</sup> from 12:00-3:00pm.

**VII. Future Meeting Topics**

- a. Naming of the Boardman Wetland Complex Nature Play Area
- b. Milwaukie Center Renaming
- c. Future Capital Planning & Funding
- d. Oak Grove/Lake Oswego Bridge Comprehensive Update
- e. AARP Challenge Grant, AARP Livability Index and possible AARP presentation

**VIII. Adjournment**

Meeting adjourned at 7:00pm.

**Next Meeting:**

**December 11, 2019**

North Clackamas Aquatic Park

7300 SE Harmony Road

Milwaukie, OR 97222

**4:30pm-8:00pm**