



## DISTRICT ADVISORY BOARD

### MEETING MINUTES

**Date:** December 12, 2019

**Time:** 4:30 p.m.

**Location:** North Clackamas Aquatic Park, 7300 SE Harmony Road, Milwaukie, OR 97222

This meeting was recorded and the audio is available on the NCPRD website at <https://ncprd.com/public-meetings/meeting-minutes>.  
These minutes document action items approved at the meeting.

#### I. Call to Order

Chair Wilda Parks called the meeting to order at 4:45 p.m. A quorum was present.

- a. **BCC Members Present:** Paul Savas
- b. **DAB Members Present:** Wilda Parks, Sandra Grzeskowiak, Joel Bergman, Paul Savas, Debrah Bokowski (via telephone), Grover Bornefeld (via telephone), Ben Johnson
- c. **Members Absent:** Suzanne Costell, Brett Sherman
- d. **NCPRD Staff Members Present:** Scott Archer, NCPRD Director; Greg Williams, BCS Deputy Director, Kevin Cayson, Parks & Facilities Manager; Kandi Ho, Recreation Services Manager; Liz Lawson Weber, BCS
- e. **Guests Present:** Kelly Briggs, Amy Kyle, Erin Ruff from Clackamas County Resolution Services

#### II. Business Items

- a. Minutes from the November 13, 2019 meeting were approved.

#### III. Discussion Agenda

##### a. District Advisory Board Restructuring:

The NCPRD District Advisory Board (DAB) reached agreement on the membership question referred by the District Board earlier this year. If adopted, the membership would include an eleven member board as follows:

- a. 2 members from the City of Milwaukie, including 1 City Councilperson and 1 non-elected resident\*, nominated by the Milwaukie City Council.
- b. 6 members who are residents of unincorporated areas within the District.
- c. 1 member from the area named in the District Master Plan as the most severely underserved
- d. 1 member from a District community center advisory board.\*
- e. 1 member of the District Board who is a resident of the District.\*\*

\* District Board agrees to appoint both a primary and an alternate representative nominated through the recruitment process or by one of the partner organizations unless there is good cause for rejecting the nomination.

\*\* If no member of the District Board is a resident of the District, then the District Board will appoint a liaison to the DAB in an ex-officio capacity with no voting powers or rights but who has the authority to speak on behalf of the District Board and to participate in discussions about actions under consideration for recommendation to the District Board. The liaison is present as a representative of the District Board and not as an individual party

The DAB has further agreed to recommend incorporating a new system for nominating members as follows:

Recommendations for appointment to the DAB will be made by a subcommittee, which includes:

- a. 2 Clackamas County staff;
- b. 2 members of the DAB
- c. 2 representatives of Community Planning Organizations within the District

The subcommittee is charged to evaluate and nominate residents with an intent for DAB membership to reflect the diversity of residents of the District, including but not limited to geography, age (senior and youth), disabled, low income, immigrant/refugees, BIPOC, and LGBTQ+.

Chair Parks reminded the DAB that Chair Bernard requested the by-laws be amended by December, 2019. The BCC will be informed (via staff) of the progress made but will need to decide if they will be taking over amending the by-laws or if they will allow the DAB to continue. Paul Savas suggested if it was relayed to the BCC that the DAB is making progress with spirit, comradery and collaboration they would be inclined to allow more time. There was consensus among the DAB.

Scott Archer asked the DAB if they would be open to one more extended meeting and it was decided the January 8<sup>th</sup>, 2020 meeting will begin at 4:30pm and end at 8:00pm at the Aquatic Park to complete the by-laws and attend to pending District business.

#### **IV. Citizen Participation\***

-Thelma Haggemiller of Oak Grove stated when she voted for the District when it was formed, she noted the bylaws stated that the DAB members should represent the entire District. She believes that the Advisory Board should have an odd numbered member total and represent the entire taxing district.

#### **V. DAB Member Reports:**

-Sandra Grzeskowiak shared as a member of the Housing Board as they were discussing the local implementation strategy for the Metro bond she noted there is mention of parks and wanted that to be on the DAB radar. Scott Archer mentioned he meets with Metro regularly.

-Sandra also shared AARP's new communication called "Pop Ups" which may be a future event outline for the DAB.

-Ben Johnson is working on a project in Oak Grove called the New Urban High School and there is a baseball field where he's heard rumors of discussions with the District about the field along with an upcoming Master Plan for trails. Scott said that he was correct and would be bringing these items to the DAB in the future.

#### **VI. Director Report**

-Scott Archer updated the DAB on the recently signed settlement with Happy Valley and the next steps in the process of City's withdrawal from the District.

#### **VII. Future Meeting Topics**

- a. Naming of the Boardman Wetland Complex

- b. Milwaukie Center Renaming
- c. Future Capital Planning & Funding
- d. Oak Grove/Lake Oswego Bridge Comprehensive Update
- e. AARP Challenge Grant, AARP Livability Index and possible AARP presentation

**VIII. Adjournment**

Meeting adjourned at 8:00pm.

**Next Meeting:**

**January 8, 2020**

North Clackamas Aquatic Park

7300 SE Harmony Road

Milwaukie, OR 97222

**4:30pm-8:00pm**