



## C/CAB MEETING MINUTES

**DATE:** January 10, 2020  
**Location:** Milwaukie Center  
**Time:** 9:30 a.m.

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**C/CAB PRESENT:** Chair Siri Bernard, Vice-Chair Marilyn Shrum, Joel Bergman, Kim Buchholz, Julie Donohue, Paul Ellison, Secretary, Ben Horner-Johnson, Virginia Seitz, and Erica Thygesen.

**Excused:**

**STAFF:** Marty Hanley, Supervisor and Rachelle Bonsi.

**GUEST:** Junia Stephens, Director of the Friends of the Milwaukie Center

**Call to Order:** The Center/Community Advisory Board (C/CAB) was called to order at 9:33 a.m. by Chair, Siri Bernard.

**Approval of Minutes from December 13, 2019** – Chair, Siri Bernard asked for a motion to approve the meeting minutes from December 13, 2019. Joel Bergman made the first motion and Paul Ellison second the motion. All were in favor and the minutes were approved.

**Milwaukie Center name change:**

Marty reported the related cost associated with the Milwaukie Center name change would be in the range of \$2300. This cost would be for updating the exterior signs.

**STANDING COMMITTEES:**

**DAB/District update** – Joel Bergman reported the District Advisory Board is moving toward completion of bylaw updates. Joel also reported that the Happy Valley withdrawal is pending a contingent legislative agreement that will withdraw Happy Valley from the NCPRD and allow the City to become its own parks and recreation provider.

**Nutrition/Transportation/Social Services Committee** – Erica Thygesen: the next meeting is to be held in March.

**Recreation and Program Committee** –Julie Donohue reported that there will be a Tao Calligraphy instructor here on January 31<sup>st</sup> from 11:30 – 12:45, this calligraphy is a unique one stroke Yi BI Zi calligraphy with Tao for healing components. Enrollments in winter term classes have slumped, six classes were cancelled due to low enrollment, despite over 750 registrants this term.

**Facility and Rentals Committee** – The front entrance doors have been repaired. The freezer door seal has been replaced for \$589 (down from initial estimate of \$7000 for a new door). The wood splitter has been repaired, a phone line for the Tax Aide program is installed and running, the Trillium Room video projector will be sent out for repairs. Two 70 inch television screens have been installed on either side of the stage by Victory Baptist Church – a new group that is renting the Center every Sunday afternoon. Fabric storage carts for the Quilt Show committee have been built. The Center is switching to a new vendor for cleaning supplies, EcoLab, which will save on expenses. The Camas/Dogwood room floors were refinished over the holiday break. The next meeting is April 8<sup>th</sup>.

**AD HOC COMMITTEES:**

**Aging Services Advisory Council** – Virginia Seitz stated that she had no report as the next meeting is Monday.

**Friends of the Milwaukie Center** – Junia reported that the annual campaign has raised \$7000 to date. The 30<sup>th</sup> Annual Italian Night (aka - spaghetti dinner) is to be held January 25<sup>th</sup>. The Quilt show and fabric sale is on the schedule for March and the Clackamas On Tap event is to be held August 29<sup>th</sup>. The center ukulele group will be the opening musical act. Bingo attendance is growing, maintaining 70-80 players per week – about triple from last year.

**Refresh Newsletter** – Marty reported that the mock up is still in the works, hopefully completed within the next few months.

**CENTER Report** – Marty reported that AARP has assumed additional duties of the tax program; such as receiving the calls and booking the tax appointments.

The Milwaukie Center budget remains unchanged. The operating budget for NCPRD is based on a permanent levy rate of \$0.5382 per \$1,000 of assessed value. Within the fiscal planning the district plans to achieve long term stability by aligning resources with the community needs and expectations by executing a capital improvement plan, maintaining existing parks and facilities.

The significant change to the budget will impact the fiscal year 20-21 with the withdrawal of the City of Happy Valley. The loss in \$1.5 million in property taxes will require NCPRD to revisit the budget and reduce expenditures.

Adjournment 10:48 a.m.

**Next Meeting:** The next C/CAB meeting is scheduled for Friday, February 14, 2020, at 9:30 a.m.