



## DISTRICT ADVISORY COMMITTEE

### MEETING AGENDA

**Date:** December 8, 2021

**Time:** 5:30-7:30 p.m.

**Location:** Zoom (virtually):

<https://clackamascounty.zoom.us/j/84557126556?pwd=NTVwc0tKN2ZmdVNxb09CQmJTcm8vQT09>

Or by telephone +1 253 215 8782 or +1 346 248 7799 (Webinar ID: 845 5712 6556 Passcode: 609417)

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**I. Call to Order**

**II. Action Items**

- a. Approval of DAC Meeting Summary from November 10, 2021
- b. Approval of Special DAC Meeting Summary from November 17, 2021

**III. Discussion Agenda** – (Community members wishing to speak on specific agenda items during public comment - please indicate in “the Zoom chat” which agenda item(s))

- a. Boardman Property Naming Update
- b. Budget Report (Michael Bork and Elizabeth Gomez)
- c. Current Capital Projects Budget Update FY 21/22 (Heather Koch)
- d. Summary of FCS Presentation
- e. Interim Overall Capital Improvement Plan (CIP) List Update (Heather Koch)

**IV. Public Comment**

**V. DAC Member Reports**

**VI. Division Reports**

**VII. Director Report**

**VIII. Future Dates**

- a. January Agenda Submission Deadline: Wednesday December 15, 2021 at 5:00 p.m.
- b. Next Agenda Setting Meeting: Monday December 20, 2021
- c. Next DAC Meeting: Wednesday January 12, 2021

**IX. Adjournment**



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**Meeting Summary**  
**North Clackamas Parks and Recreation District**  
**District Advisory Committee**

**Wednesday, November 10, 2021**  
**5:30 – 7:30 p.m.**  
**Virtually via Zoom**

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**DAC Members Present:** Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Grover Bornefeld, Jan Albrecht, Joel Bergman, Luca Derito, Maureen Thom, Ryan Stee, Mark Gamba (Mayor of City of Milwaukie – Alternate DAC Member for Desi Nicodemus).

**DAC Members Absent:** Desi Nicodemus

**Staff and Officials Present:** Paul Savas (Clackamas County Commissioner), Gary Schmidt (Clackamas County Administrator), Jeff Munns (Clackamas County Counsel), Michael Bork (NCPRD Director), Jessica May, Melina DeFrancesco (NCPRD)

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

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**Call to Order**

DAC meeting was called to order by Chair Grover Bornefeld at 5:31 p.m. A quorum was present.

**Action Items**

- Approval of DAC Meeting Summary
  - The summary from the DAC meeting held on October 13, 2021 was approved without edits.

**Discussion Agenda**

- Milwaukie Bay Park Funding Agreement Update (Gary Schmidt)
  - Gary Schmidt provided an update on the Milwaukie Bay Park funding agreement timeline.
    - The NCPRD Budget Committee, followed by the NCPRD Board of Directors approved a budget note during the approval of the budget for NCPRD. The note stated that before construction began on Milwaukie Bay Park, there would be a finalized Construction Intergovernmental Agreement (IGA) between the District and the City of Milwaukie, and the System Development Charges (SDCs) would be reviewed by the DAC.
  - The funding agreement will be reviewed by the NCPRD Board of Directors after the DAC provides a recommendation.
  - Gary confirmed that the City Counsel for Milwaukie approved both the IGA and funding agreement.
- SDC Methodology Update (Michael Bork)

- NCPRD entered into a contract with FCS group, and had the first meeting with them to go over preliminaries.
- FCS would like to have 45 minutes to an hour to update the DAC.
- NCPRD staff will confirm with FCS on their availability and send out a Doodle Poll early next week on possible special meeting dates.
- Public Meeting Law Presentation (Michael Bork)
  - Director Bork gave a presentation on public meeting law, which covered:
    - The purpose of public meeting law
    - Who is subject to the law
    - Basic Public Meeting Practices
    - Authority to Make Recommendations to the Public Body
    - Items prohibited under public meeting law:
      - Serial deliberations, walking quorum, wheel hub deliberations, collective concurrence, or daisy chaining
- Park Naming Policy: Boardman Complex Public Naming Submission Available November 10 – December 6
  - NCPRD presented what they planned to do for public outreach.
  - All submissions should include the name, and justification for the name submitted.
  - Submissions will be accepted starting now, until December 27, 2021 at 5:00 p.m. After the submission window has closed, submissions will be compiled and presented at the January DAC meeting.

### **Public Comment**

- Paul Savas (in chat):
  - excerpt from the Oregon Public Meetings Manual:
    - Open government laws benefit both government and the public. Citizens gain by having access to the process of deliberation – enabling them to view their government at work and to influence its deliberations. Government officials gain credibility by permitting citizens to observe their information-gathering and decision-making processes. Such understanding leads to greater trust in government by its citizens. Conversely, officials who attempt to keep their deliberations hidden from public
    - Open government laws benefit both government and the public. Citizens gain by having access to the process of deliberation – enabling them to view their government at work and to influence its deliberations. Government officials gain credibility by permitting citizens to observe their information-gathering and decision-making processes. Such understanding leads to greater trust in government by its citizens. Conversely, officials who attempt to keep their deliberations hidden from public scrutiny create cynicism, erode public
- Karen Bjorklund:
  - Asked for confirmation on the official date when the submission window will close.
    - Mike confirmed the submission window would close, December 27, 2021 at 5:00 p.m.
- Jan Carothers:

- Jan expressed concern about the SDC presentation. There are only so many SDC in the district. The elimination of zones was pretty much agreed to 2 years ago.

### **DAC Member Reports**

- Luca Derito (Sub-area 3 Representative):
  - Luca presented on the first of November at the Sunnyside United Neighbors Mount Scott CPO. They will meet with them once every three months.
- Anatta Blackmarr (Sub-area 2 Representative):
  - Anatta has heard a concern from people in her area that the Concord Project designs don't have a focus on the park. Areas that are park deficient, shouldn't remain park deficient.
- Joel Bergman (District Community Center Advisory Boards Appointee):
  - Milwaukie Community Center Advisory Board is still recruiting for their board. Joel encouraged the DAC members to spread the word on this opening.
- Debrah Bokowski (Sub-area 1 Representative):
  - Debrah informed the DAC that there is a scheduled Concord Property Task Force meeting on November 16<sup>th</sup>. Suggested that everyone tune into the meeting on the 16<sup>th</sup>.
- Ben Johnson (Sub-area 5 Representative):
  - Ben let everyone know that the City of Milwaukie put out a request for qualifications for design firms to prepare construction drawings for three neighborhood parks that were master planned several years ago. The funding that came through for these parks is the American Recovery Act (federally funded).
    - Balfour (Ardenwald/Johnson Creek Neighborhood)
    - Bowman Brae (Lake Rd Neighborhood)
    - Scott Park (Adjacent to the Ledding Library)
- Mayor Mark Gamba (Alternate Representative for Sub-area 5):
  - Mayor Gamba wanted the DAC members to know that the City of Milwaukie was in that process for over 20 years to update the Ledding Library. They tried a number of different ways to get it built and finally resorted to passing a bond measure within a city of Milwaukie. This may present some new ideas for how to fund a new library, and it may also give some sense of a timeline of what the city had.

### **Division Reports**

Michael Bork provided the division reports.

- This was the first monthly division report, and was part of the agenda packet. Director Bork specifically mentioned a few things within the division report that will occur prior to the December DAC meeting:
  - Thanksgiving Dinner
  - Winter Celebrations
  - Hoopers Registration
  - Winter Registrations
  - Milwaukie Center Naming Ceremony

### **Future Dates**

- Oak Lodge Library/Concord Project Briefing: Wednesday November 17, 2021 at 5:30 p.m.
- December Agenda Submission Deadline: Wednesday November 17, 2021 by 5:00 p.m.
- Next Agenda Setting Meeting: Monday November 22, 2021
- Next DAC Meeting: Wednesday December 8, 2021
  - Planned Agenda Topics:
    - Zone Elimination and SDC Methodology Process Presentation by FCS
    - Quarterly Budget Report
    - Current Capital Projects Budget Update FY 21/22
    - Overall Capital Improvement Plan (CIP) List Update
    - Boardman Property Naming

### **Adjournment**

The DAC meeting was adjourned by Chair Bornefeld at 7:23 p.m.

### **Next DAC Meeting:**

December 8, 2021

5:30 p.m. – 7:30 p.m.

Location: Zoom (Virtually)



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**Meeting Summary**  
**North Clackamas Parks and Recreation District**  
**District Advisory Committee**

**Wednesday, November 17, 2021**  
**5:30 – 6:30 p.m.**  
**Virtually via Zoom**

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**DAC Members Present:** Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Grover Bornefeld, Jan Albrecht, Joel Bergman, Ryan Stee,

**DAC Members Absent:** Desi Nicodemus, Luca Derito, Maureen Thom

**Staff and Officials Present:** Paul Savas (Clackamas County Commissioner), Michael Bork (NCPRD Director), Jason Varga (Project Manager), Sarah Eckman (BCS Interim Director), Cindy Becker (Project Coordinator), Jessica May (NCPRD)

A video of this meeting is available on the NCPRD website at  
<https://ncprd.com/public-meetings/meeting-minutes>

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**Call to Order**

DAC meeting was called to order by Chair Grover Bornefeld at 5:32 p.m. A quorum was present.

**Discussion Agenda**

- Concord Project Update (Jason Varga and Michael Bork)
  - Jason Varga and Michael Bork gave a presentation regarding the Concord project.
  - The PowerPoint presentation will be posted on the NCPRD website, as well as the Concord project webpage on the County's website.

**Q&A:**

The DAC members provided comments and asked questions about the presentation. Below are highlights from this portion:

General Comments

- Feel like "*Charlie Brown when Lucy pulls the football away*".
- Need more time to look at libraries and parks and recreation as two different conversations.
- Appreciate all the community input that has gone into this.
- General concerns about the building not being up to seismic standards.

Design Comments

- Park Design:
  - Want to see more emphasize on the park design.
  - Would like the design of the park to be in conjunction with the design of the library.
- Gym Design:

- Confusion about the design plan including a gym when the outreach survey didn't seem to mention wanting a gym.
- Understanding why the design would include the gym as certain areas are a “*gym desert*” and could really use a gym.
- Would like to look into partnering with the school district to use a nearby gym (such as New Urban High School).
- Library Design:
  - Designing the library for the possibility of linking the two buildings in the future.
  - Some feel the need to separate the library.

### Slow Down the Process

- Need time to work through the designs to determine what the best option is.

### **Public Comment**

- Jan Carothers (in chat): Question - property? Would the library be on the Concord site? Would the library need to acquire property
  - Cindy Becker: Yes
- Jan Carothers (in chat): What is the impact on the Library budget and funding process with the unavailability of the NCPRD shared economies, spaces etc.
- Jan Carothers (in chat): I believe if we are going to ever be able to raise our tax rate with community members, we need to assure we do a great job with the park and with the library both. So they can see results from their taxes and be enticed to pay more.
- Chips Janger: Does not like the design of the park. Big concerned is if we've been talking about building a community center but it is turning into a sports center. Wants the library to be separate from the community center/park.
- Jan Carothers: The Commissioners acted as if the community was unrealistic in their expectations. Jan would like the DAC and the NCPRD staff to help adjust that opinion.

### **Future Dates**

- Next Agenda Setting Meeting: Monday November 22, 2021
- Next DAC Meeting: Wednesday December 8, 2021
  - Planned Agenda Topics:
    - Zone Elimination and SDC Methodology Process Presentation by FCS
    - Quarterly Budget Report
    - Current Capital Projects Budget Update FY 21/22
    - Overall Capital Improvement Plan (CIP) List Update
    - Boardman Property Naming

### **Adjournment**

The DAC meeting was adjourned by Chair Bornefeld at 6:41p.m.

### **Next DAC Meeting:**

December 8, 2021

5:30 p.m. – 7:30 p.m.

Location: Zoom (Virtually)