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**Meeting Summary**  
**North Clackamas Parks and Recreation District**  
**District Advisory Committee**

**Wednesday, November 10, 2021**  
**5:30 – 7:30 p.m.**  
**Virtually via Zoom**

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**DAC Members Present:** Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Grover Bornefeld, Jan Albrecht, Joel Bergman, Luca Derito, Maureen Thom, Ryan Stee, Mark Gamba (Mayor of City of Milwaukie – Alternate DAC Member for Desi Nicodemus).

**DAC Members Absent:** Desi Nicodemus

**Staff and Officials Present:** Paul Savas (Clackamas County Commissioner), Gary Schmidt (Clackamas County Administrator), Jeff Munns (Clackamas County Counsel), Michael Bork (NCPRD Director), Jessica May, Melina DeFrancesco (NCPRD)

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

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**Call to Order**

DAC meeting was called to order by Chair Grover Bornefeld at 5:31 p.m. A quorum was present.

**Action Items**

- Approval of DAC Meeting Summary
  - The summary from the DAC meeting held on October 13, 2021 was approved without edits.

**Discussion Agenda**

- Milwaukie Bay Park Funding Agreement Update (Gary Schmidt)
  - Gary Schmidt provided an update on the Milwaukie Bay Park funding agreement timeline.
    - The NCPRD Budget Committee, followed by the NCPRD Board of Directors approved a budget note during the approval of the budget for NCPRD. The note stated that before construction began on Milwaukie Bay Park, there would be a finalized Construction Intergovernmental Agreement (IGA) between the District and the City of Milwaukie, and the System Development Charges (SDCs) would be reviewed by the DAC.
  - The funding agreement will be reviewed by the NCPRD Board of Directors after the DAC provides a recommendation.
  - Gary confirmed that the City Counsel for Milwaukie approved both the IGA and funding agreement.
- SDC Methodology Update (Michael Bork)
  - NCPRD entered into a contract with FCS group, and had the first meeting with them to go over preliminaries.

- FCS would like to have 45 minutes to an hour to update the DAC.
- NCPRD staff will confirm with FCS on their availability and send out a Doodle Poll early next week on possible special meeting dates.
- Public Meeting Law Presentation (Michael Bork)
  - Director Bork gave a presentation on public meeting law, which covered:
    - The purpose of public meeting law
    - Who is subject to the law
    - Basic Public Meeting Practices
    - Authority to Make Recommendations to the Public Body
    - Items prohibited under public meeting law:
      - Serial deliberations, walking quorum, wheel hub deliberations, collective concurrence, or daisy chaining
- Park Naming Policy: Boardman Complex Public Naming Submission Available November 10 – December 6
  - NCPRD presented what they planned to do for public outreach.
  - All submissions should include the name, and justification for the name submitted.
  - Submissions will be accepted starting now, until December 27, 2021 at 5:00 p.m. After the submission window has closed, submissions will be compiled and presented at the January DAC meeting.

### **Public Comment**

- Paul Savas (in chat):
  - excerpt from the Oregon Public Meetings Manual:
    - Open government laws benefit both government and the public. Citizens gain by having access to the process of deliberation – enabling them to view their government at work and to influence its deliberations. Government officials gain credibility by permitting citizens to observe their information-gathering and decision-making processes. Such understanding leads to greater trust in government by its citizens. Conversely, officials who attempt to keep their deliberations hidden from public  
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- Karen Bjorklund:
  - Asked for confirmation on the official date when the submission window will close.
    - Mike confirmed the submission window would close, December 27, 2021 at 5:00 p.m.
- Jan Carothers:
  - Jan expressed concern about the SDC presentation. There are only so many SDC in the district. The elimination of zones was pretty much agreed to 2 years ago.

### **DAC Member Reports**

- Luca Derito (Sub-area 3 Representative):

- Luca presented on the first of November at the Sunnyside United Neighbors Mount Scott CPO. They will meet with them once every three months.
- Anatta Blackmarr (Sub-area 2 Representative):
  - Anatta has heard a concern from people in her area that the Concord Project designs and discussions don't have any focus on the park and how it can to serve as an extension of the library, designed together with the library.
- Joel Bergman (District Community Center Advisory Boards Appointee):
  - Milwaukie Community Center Advisory Board is still recruiting for their board. Joel encouraged the DAC members to spread the word on this opening.
- Debrah Bokowski (Sub-area 1 Representative):
  - Debrah informed the DAC that there is a scheduled Concord Property Task Force meeting on November 16<sup>th</sup>. Suggested that everyone tune into the meeting on the 16<sup>th</sup>.
- Ben Johnson (Sub-area 5 Representative):
  - Ben let everyone know that the City of Milwaukie put out a request for qualifications for design firms to prepare construction drawings for three neighborhood parks that were master planned several years ago. The funding that came through for these parks is the American Recovery Act (federally funded).
    - Balfour (Ardenwald/Johnson Creek Neighborhood)
    - Bowman Brae (Lake Rd Neighborhood)
    - Scott Park (Adjacent to the Ledding Library)
- Mayor Mark Gamba (Alternate Representative for Sub-area 5):
  - Mayor Gamba wanted the DAC members to know that the City of Milwaukie was in that process for over 20 years to update the Ledding Library. They tried a number of different ways to get it built and finally resorted to passing a bond measure within a city of Milwaukie. This may present some new ideas for how to fund a new library, and it may also give some sense of a timeline of what the city had.

### **Division Reports**

Michael Bork provided the division reports.

- This was the first monthly division report, and was part of the agenda packet. Director Bork specifically mentioned a few things within the division report that will occur prior to the December DAC meeting:
  - Thanksgiving Dinner
  - Winter Celebrations
  - Hoopers Registration
  - Winter Registrations
  - Milwaukie Center Naming Ceremony

### **Future Dates**

- Oak Lodge Library/Concord Project Briefing: Wednesday November 17, 2021 at 5:30 p.m.
- December Agenda Submission Deadline: Wednesday November 17, 2021 by 5:00 p.m.
- Next Agenda Setting Meeting: Monday November 22, 2021
- Next DAC Meeting: Wednesday December 8, 2021

- Planned Agenda Topics:
  - Zone Elimination and SDC Methodology Process Presentation by FCS
  - Quarterly Budget Report
  - Current Capital Projects Budget Update FY 21/22
  - Overall Capital Improvement Plan (CIP) List Update
  - Boardman Property Naming

### **Adjournment**

The DAC meeting was adjourned by Chair Bornefeld at 7:23 p.m.

### **Next DAC Meeting:**

December 8, 2021

5:30 p.m. – 7:30 p.m.

Location: Zoom (Virtually)