



DISTRICT ADVISORY COMMITTEE

MEETING AGENDA

Date: January 12, 2022

Time: 5:30-7:30 p.m.

Location: Zoom (virtually):

<https://clackamascounty.zoom.us/j/84246068740?pwd=ajBxMmJEbmRVUkFNbWJCSTE5ZGZ5UT09>

Or by telephone +1 253 215 8782 or +1 346 248 7799 (Webinar ID: 842 4606 8740 Passcode: 609417)

I. Call to Order

II. Action Items

- a. Approval of Special DAC Meeting Summary from December 6, 2021
- b. Approval of DAC Meeting Summary from December 8, 2021

III. Public Comment (*For general comments not related to a specific agenda item*)

IV. Discussion Agenda – (Community members wishing to speak on specific agenda items during public comment - please indicate in "the Zoom chat" which agenda item(s))

- a. Fund Balance Review
- b. Discussion of MBP Funding Agreement
- c. Boardman Property Naming Update
- d. Update on DAC Vacancy and Terms
- e. Updates (CIP, SDCs)

V. Public Comment (*For comments related to a specific agenda item*)

VI. DAC Member Reports

VII. District Monthly Report

VIII. Future Dates

- a. February Agenda Submission Deadline: Wednesday January 19, 2022 at 5:00 p.m.
- b. Next Agenda Setting Meeting: Monday January 24, 2022
- c. Next DAC Meeting: Wednesday February 9, 2022
 - Planned agenda topics:
 - Budget Planning
 - Budget Committee Recruitment
 - Grant Submittal for MBP (Metro Bond Trails Funding)
 - MBP Cost and Funding Update
 - Metro Local Share - Discussion

IX. Adjournment



Meeting Summary
North Clackamas Parks and Recreation District
District Advisory Committee

Monday, December 06, 2021
5:30 – 6:30 p.m.
Virtually via Zoom

DAC Members Present: Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Grover Bornefeld, Jan Albrecht, Joel Bergman, Ryan Stee

DAC Members Absent: Desi Nicodemus, Luca Derito, Maureen Thom

Staff and Officials Present: Michael Bork (NCPRD Director), Heather Koch (NCPRD)

FCS Group Present: Doug Gabbard, John Ghilarducci

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

Call to Order

DAC meeting was called to order by Chair Grover Bornefeld at 5:30 p.m. A quorum was present.

Discussion Agenda

- System Development Charges Methodology Update: Presentation and Q&A (FCS Group – Doug Gabbard & John Guilarducci)

Q&A:

- Grover asked for clarification on standards, capacity and demand.
- Grover asked if the district's zones come into the calculation.
- Ryan Stee asked since there is current no system plan, how can these calculations be accurate.
- Grover asked for clarification on what the "project list" is.
- Grover asked for clarification of "replacement needs" means.
- Ryan asked if planning costs can be included.
- Ben Johnson asked if a playground improvement can be considered increase in "capacity"
- Grover asked for specific information on existing properties/improvements
- Grover asked in regards to the unincorporated sections of NCPRD – how do we "catch up" the level of service
- Grover asked if Zone 1 included the urban growth area to the east of the City of Milwaukie.
- Grover asked how affordable housing will affect the SDC's.
- David Gillman had a follow up question about affordable housing going up right now West of I205.
- Ryan asked if the calculations presented tonight would be compared to other agencies in

the region.

- Anatta Blackmarr asked if there was any legal reason for NCPRD to be proceeding with the reorganization of the current zones.
- Grover asks if NCPRD needs to have a new universal rate before they eliminate zones.
- Ben Johnson asked if one zone (Oak Grove, for example) has an explosion of development before the zones are changed and implementation of the new fees/methodology – what happens.
- Debrah Bokowski asked what % of the total funding for the district is SDCs.
- Ryan commented that now is the time to set the district for investments down the road.

Public Comment

- None.

Future Dates

- Next Regular DAC Meeting: Wednesday December 8, 2021

Adjournment

The DAC meeting was adjourned by Chair Bornefeld at 6:42p.m.

Next DAC Meeting:

December 8, 2021

5:30 p.m. – 7:30 p.m.

Location: Zoom (Virtually)



Meeting Summary
North Clackamas Parks and Recreation District
District Advisory Committee

Wednesday, December 8, 2021
5:30 – 7:30 p.m.
Location: Zoom (Virtually)

DAC Members Present: Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Desi Nicodemus, Grover Bornefeld, Jan Albrecht, Joel Bergman, Maureen Thom

DAC Members Absent: Ryan Stee

Staff and Officials Present: Paul Savas (Clackamas County Commissioner), Michael Bork (NCPRD Director), Elizabeth Gomez (NCPRD Financial Operations Manager), Heather Koch, Jessica May (NCPRD).

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

Call to Order

DAC meeting was called to order by Grover Bornefeld at 5:31p.m. A quorum was present.

Action Items

- Approval of DAC Meeting Summary
 - The summary from the DAC meeting held on November 10, 2021 was approved with a few minor edits presented by Anatta Blackmarr.
 - The summary from the DAC meeting held on November 17, 2021 was approved with a few minor edits presented by Anatta Blackmarr.

Discussion Agenda

- Boardman Property Naming Update
 - Director Bork provided an update on the Boardman Property Naming process. NCPRD has received 22 name submissions so far, and will be sending out the Spanish version of the flyer shortly. Submissions will be accepted until December 27, 2021 at 5pm.
- Budget Report
 - Elizabeth Gomez presented the NCPRD budget report.

- Current Capital Projects Budget Update FY 21/22
 - Heather presented the capital project update, which included a status update on the 9 projects that are in the adopted budget for the current fiscal year.
- Summary of FCS Presentation
 - Heather provided a brief summary of the FCS presentation given at the December 6, 2021 special DAC meeting.
- Interim Overall Capital Improvement Plan (CIP) List Update
 - Heather presented the overall Capital Improvement Plan, which included CIP list updates, Interim CIP needed, the 2018 revised CIP list, the 2021 interim CIP draft, and next steps.
- **Action:** A motion was made by Ben Johnson to approve this list for the SDC methodology process to move forward. Seconded by Joel Bergman.
 - The DAC members discussed this motion and it was clarified that changes could be made to this list at a later time.
 - Ben amended his motion - The new motion was to move this list forward, focusing on the column A and B, to get the SDC methodology moving forward and looking at the overall cost based on inflation. It is really a study, not casting in stone what projects are on the CIP list. Joel Bergman seconded the motion.
 - Motion passed. 8-0-1 (abstain)

Public Comment

- None

DAC Member Reports

- None

Division Reports

The Division Reports were sent out and posted on the NCPRD website as part of agenda packet.

- Joel Bergman stated his appreciation for the Division Reports.

Director Reports

Michael Bork provided the director reports.

- Due to a work conflict, Luca Derito resigned from his DAC position. His term was set to expire in 2025. He will remain on the NCPRD budget committee.
- There is a vacancy on the NCPRD Budget Committee.
- There will be a combined DAC/Oak Lodge Task Force meeting sometime in mid to late January to give everyone an update and to get comments and suggestions for the project

Future Dates

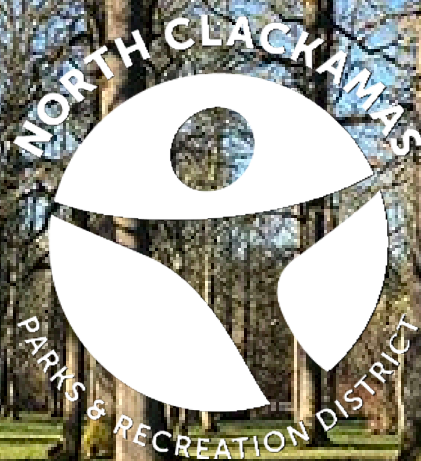
- January Agenda Submission Deadline: Wednesday December 15, 2021 at 5:00 p.m.
- Next Agenda Setting Meeting: Monday December 20, 2021
- Next DAC Meeting: Wednesday January 12, 2021

Adjournment

The DAC meeting was adjourned by Chair Bornefeld at 7:56 p.m.

Next DAC Meeting:

January 12, 2021
5:30 p.m. – 7:30 p.m.



General Fund – Fund Balance Review

**Fiscal Years 2014-2015 through 2020-2021
January 2022**

FUND BALANCE DEFINITION

The Governmental Accounting Standards Board (GASB) defines fund balance as:

“...essentially what is left over after the fund’s assets have been used to meet its liabilities.”



NCPRD Revenues & Expenditures

\$	Revenues	Expenditures
	<p>Property Taxes</p> <p>Fees & Charges</p> <p>Donations</p> <p>Interest</p> <p>Grants & Other Support</p> <p>Transfers In (from SDCs for staff time spent on capital projects)</p> <p>Fund Balance</p>	<p>Contracted Personnel Services</p> <p>Materials & Supplies</p> <p>Allocated Costs</p> <p>Transfers Out (for capital projects)</p> <p>Contingency</p>



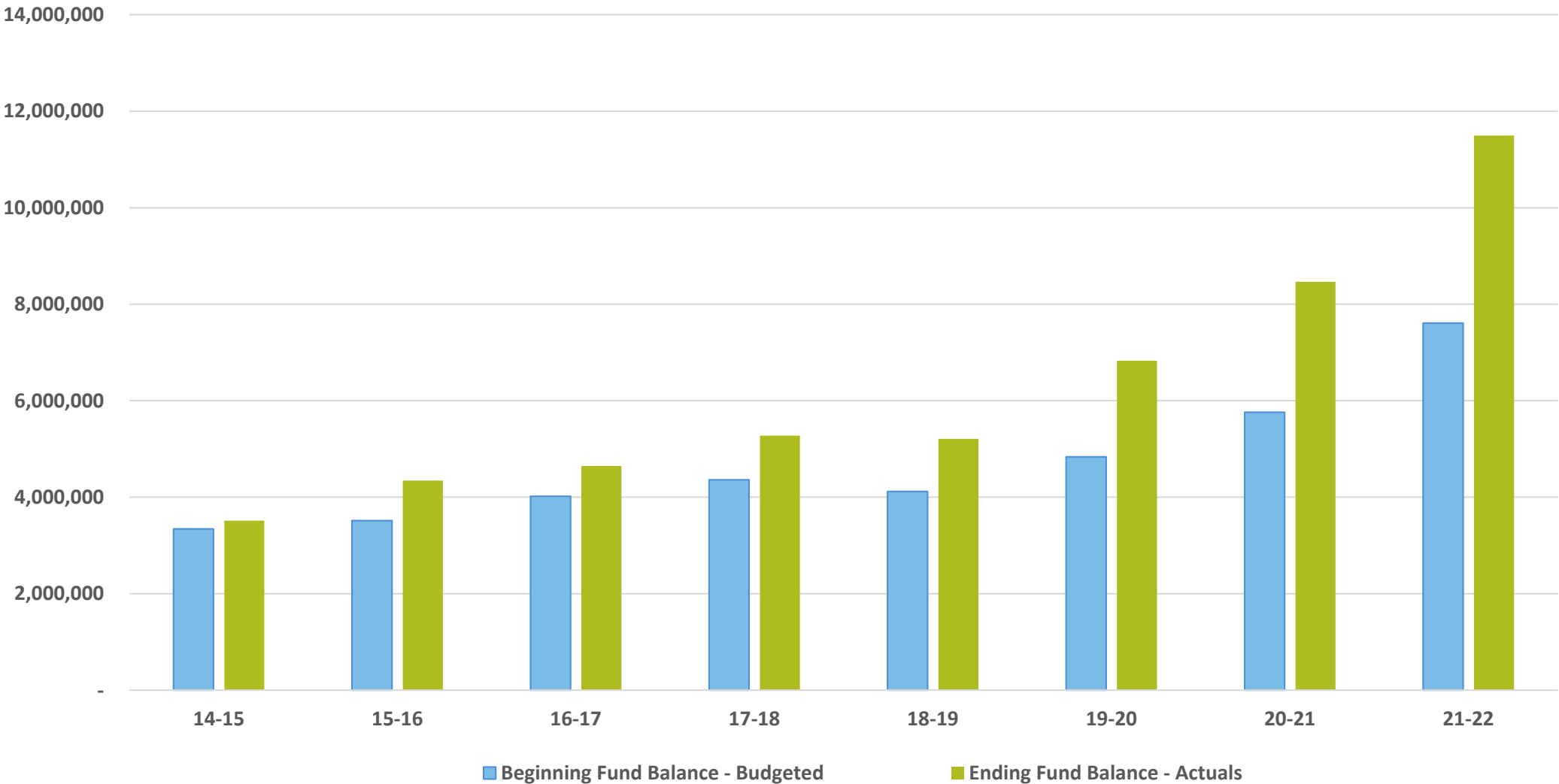
NCPRD GENERAL FUND BALANCE REVIEW

NCPRD's general fund balance has consistently grown since FY 2014-2015, reflecting that we have kept operational expenses within operational revenues each year.



NCPRD General Fund

Fund Balance Review



NCPRD General Fund

Actuals	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Projected 2021-2022
BEGINNING FUND BALANCE	3,343,661	3,514,919	4,343,827	4,648,606	5,275,196	5,208,889	6,828,877	\$9,083,303*
Revenue								
Property Tax	6,241,456	6,529,925	6,855,588	7,157,876	6,172,004	7,813,048	6,483,805	6,351,743
Other Revenues	2,280,340	2,296,661	2,380,663	2,609,307	2,824,643	2,122,293	1,711,678	5,431,926
Transfers In	273,135	59,604	39,385	130,668	93,508	139,921	377,488	200,716
Operating Expenses	(7,394,899)	(6,864,982)	(7,167,527)	(7,711,425)	(8,035,738)	(7,758,650)	(6,662,054)	(9,301,106)
Transfers Out	(1,228,772)	(1,192,300)	(1,803,329)	(1,559,836)	(1,120,723)	(696,625)	(274,811)	(269,407)
ENDING FUND BALANCE	3,514,921	4,343,827	4,648,606	5,275,196	5,208,889	6,828,876	8,464,983	11,497,175
Difference Oper. Rev. & Exp.	171,260	828,908	304,779	626,589	(66,307)	1,619,987	1,636,106	2,413,872

* \$9,083,303 is a combination of the 2020-2021 General Fund Ending Fund Balance of \$8,464,983 and 2020-2021 Nutrition Services Ending Fund Balance of \$618,320.

Budgeted

BEGINNING FUND BALANCE	3,343,661	3,514,918	4,017,700	4,359,377	4,119,033	4,835,023	5,761,979	7,609,144
Operating Revenues	8,674,431	8,846,753	9,094,396	9,499,572	9,011,807	10,763,699	6,777,654	6,478,706
Operating Expenditures	(9,789,666)	(9,383,908)	(10,455,446)	(11,114,459)	(10,255,050)	(11,389,261)	(7,154,167)	(8,694,163)
Contingency	(2,228,426)	(2,977,763)	(2,656,650)	(2,744,490)	(2,875,790)	(4,209,461)	(5,385,466)	(5,393,687)
Difference Oper. Rev. & Exp.	(1,115,235)	(537,155)	(1,361,050)	(1,614,887)	(1,243,243)	(625,562)	(376,513)	(2,215,457)

5% Emergency Contingency	369,745	343,249	358,376	385,571	401,787	387,932	333,103	465,055
10% Operating Fund Balance	739,490	686,498	716,753	771,142	803,574	775,865	666,205	930,111
Total	1,109,235	1,029,747	1,075,129	1,156,714	1,205,361	1,163,797	999,308	1,395,166



Questions?



Elizabeth Gomez

Financial Operations Manager

971-645-7935

EGomez@ncprd.com

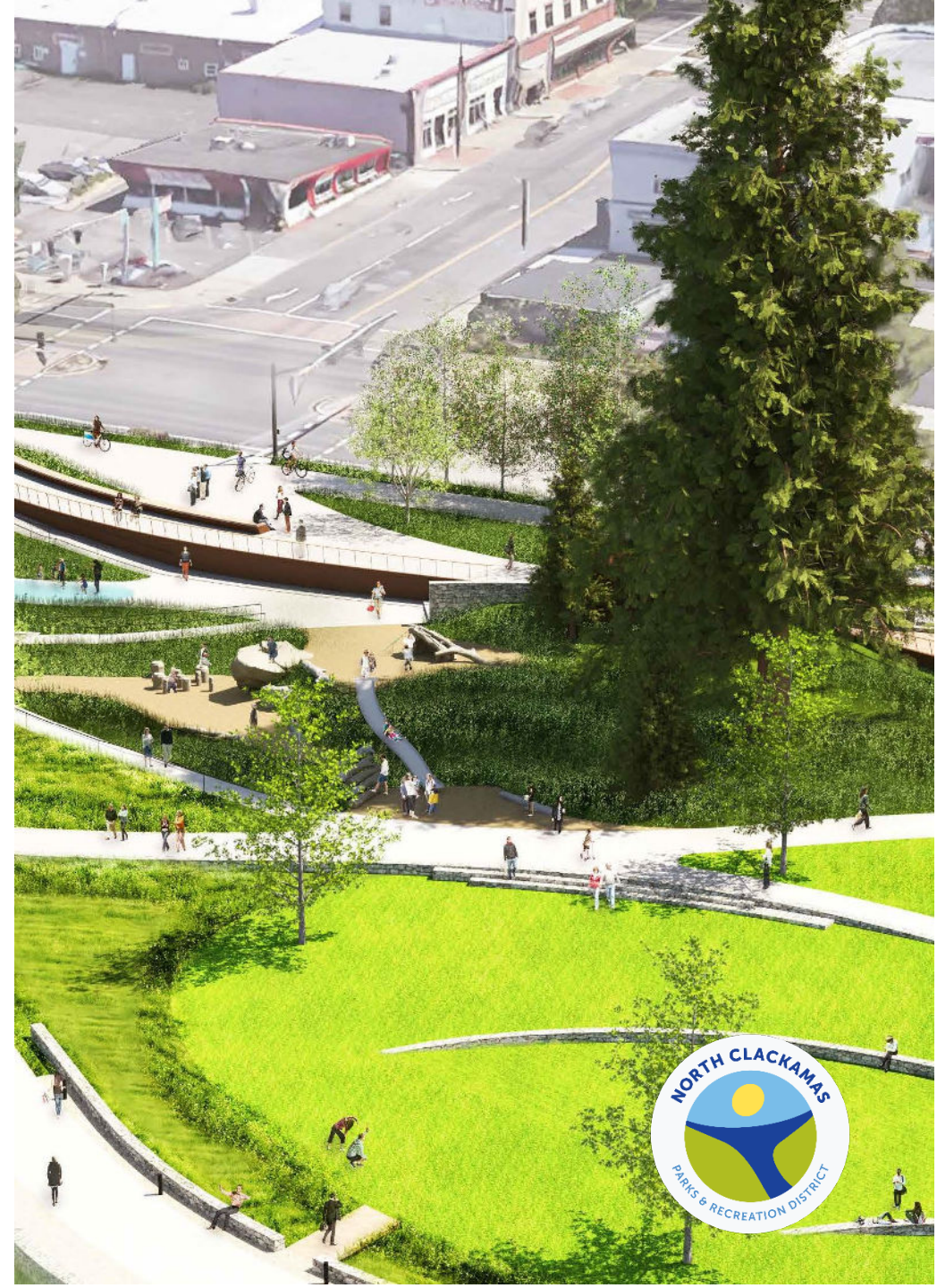
Funding IGA - Milwaukie Bay Park



Intergovernmental Agreement (IGA)

Funding Construction of Milwaukie Bay Park

- Between NCPRD and City of Milwaukie
- Revises 2020 Funding IGA
- Outlines funding commitments for construction phase work
- States partners will work together to value engineer the design and build the park with funding identified if full funding not received
- Sets up transfer of funds from City of Milwaukie to NCPRD



IGA Status

- City Council approved November 2, 2021
- County Administrator shared with DAC in November 2021 and welcomed comments
- Pending Board approval



Funding in IGA

Funding Source	\$ Proposed	Status of Agreements	Est'd date
City of Milwaukie	250,000	Funding IGA; revision pending	Dec '20, Jan '21
City Metro Local Share	750,000	City engagement and Metro IGA pending	Jun 2022
NCPRD SDC Zone 1	2,541,875	Construction IGA approved; DAC SDC methodology update underway	Nov '21, Aug '22
NCPRD Metro Local Share	3,000,000	District engagement and Metro IGA pending	Jun 2022
NCPRD Gen Fund	58,125	Annual budget adoption	Jun 2022+
State grant (LGGP)	750,000	Grant agreement approved	Jun 2021
State grant (LWCF)	1,046,935	Grant agreement pending	Mar 2022
Milwaukie Parks Found.	40,000	Fundraising underway	Spr 2022
Additional Funds	1,163,065	Applications and recommendations in process	2022
EST'D TOTAL (hard & soft costs)	9,600,000	<i>Final costs must align with budget confirmed</i>	

 **Combined \$1.0 M**



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Combined ~\$5.6 M



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 **Combined ~\$5.6 M**
 **Combined ~\$1.8 M**



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Funding in IGA

- 1 • DAC discussion item on MBP in August 2021
- DAC SDC Methodology discussions began in December 2021

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EST'D TOTAL (hard & soft costs)	9,600,000	<i>Final costs must align with budget confirmed</i>	

Combined ~\$5.6 M



Funding in IGA

- 1
 - DAC discussion item on MBP in August 2021
 - DAC SDC Methodology discussions began in December 2021
- 2
 - DAC discussion and action items in winter/spring 2022

Funding Source	\$ Proposed	Status of Agreements	Est'd date
City of Milwaukie	250,000	Funding IGA; revision pending	Dec '20, Jan '21
City Metro Local Share	750,000	City engagement and Metro IGA pending	Jun 2022
NCPRD SDC Zone 1	2,541,875	Construction IGA approved; DAC SDC methodology update underway 1	Nov '21, Aug '22
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EST'D TOTAL (hard & soft costs)	9,600,000	<i>Final costs must align with budget confirmed</i>	

Combined ~\$5.6 M



IGA Next Steps

- NCPRD Board to consider later January 2022
- Staff can answer DAC questions
- Staff will summarize DAC comments to share with Board



**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF MILWAUKIE AND NORTH CLACKAMAS PARKS AND RECREATION
DISTRICT FOR FUNDING CONSTRUCTION OF PHASE III OF MILWAUKIE BAY PARK**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into by and between the City of Milwaukie ("City"), a municipal corporation, and the North Clackamas Parks and Recreation District ("District"), a county service district formed under ORS Chapter 451, effective as of the last date of signature indicated below ("Effective Date").

RECITALS

- A.** Milwaukie Bay Park ("Park") is a city park in downtown Milwaukie owned by the City and operated and maintained by the District; and
- B.** City and District are in the process of finalizing the design of major improvements to the Park to be constructed as Phase III; and
- C.** The District Board has approved (May 2020) solicitation of a Construction Manager/General Contractor ("CMGC") for preconstruction and construction of Phase III; and
- D.** Construction of Phase III in accordance with the final design is a substantial endeavor and when completed, will transform the Park into a regional asset; and
- E.** In order to facilitate such an endeavor, funds from several sources are required. If any portion of the funding is not received, Phase III of the Park will not be completed as currently envisioned.

NOW THEREFORE, it is agreed by and between City and District as follows:

TERMS OF AGREEMENT

- 1. Description of Agreement for transfer of existing City funds.** Upon the execution of a CMGC contract, the City shall transfer within 30 days \$250,000 approved by City Council for the Park to the District for its use in constructing Phase III of the Park. Upon the City's execution of an intergovernmental agreement with Metro for City Local Share (funding from Metro 2019 bond measure), the City shall reimburse NCPRD within 60 days of each NCPRD reimbursement request for expenses incurred in the construction of Phase III of the Park, up to the total amount designated for the Park in the City's Local Share IGA. The funds shall only be used as a portion of the funding to construct Phase III of the Milwaukie Bay Park. Should the additional funding described below not be received by the District in the amounts necessary to construct the full plan, or the modified plan after value engineering, by December 31, 2023, the funds shall be returned to the City and construction of Phase III of Milwaukie Bay Park will not begin.

2. The City and District agree funding for construction of Phase III of Milwaukie Bay Park shall consist of the following:

- a. City funds of \$250,000 as described above;
- b. \$750,000 of the City's Local Share allocation approved for the Park (funding from Metro 2019 bond measure);
- c. Local Government Grant Program Agreement committed to the Park of \$750,000 plus and additional amount of \$1,046,125 recommended by OPRD from the Land and Water Conservation Fund;
- d. Grants and other sources to reach full project funding based on the estimated project cost refined during design development. The estimated total project cost is \$9.6 million; this will be updated as the design is refined and funding agreements are executed, with a Guaranteed Maximum Price (GMP) to be set before the final set of Construction Documents is approved.
- e. The District agrees to commit minimum additional \$5,600,000 from NCPRD controlled fund sources to include but not limited to Local Share Grant funds, System Development Charges, and the District's general fund.
- f. If adequate funds are not received or committed by December 31, 2023 to construct the full plan the City and District will work together to value engineer the park construction and build the park with the funding identified in this Agreement.

3. Effective Date, Duration, and Termination. This Agreement shall become effective on the date all required signatures are obtained ("Effective Date") and shall continue until all funding is secured and the District is able to begin the Construction of Phase III of Milwaukie Bay Park or this Agreement is terminated. This Agreement can also be terminated by mutual written agreement by the City and District. The indemnity obligations set forth in Paragraph 7 shall survive termination.

4. Amendment Provisions. The terms of this Agreement may be amended by mutual agreement of the parties. Any amendment shall be in writing, shall refer specifically to this Agreement, and shall be executed by the parties.

5. Compliance with Applicable Law. City and District will comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the services provided under this Agreement. Without limiting the generality of the foregoing, City and District expressly agree to comply with (i) Title VI of the Civil Rights Act of 1964; (ii) Section V or the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) the Fair Labor Standards Act; (v) the Occupational Safety and Health Act of 1970; (vi) all regulations and administrative rules established pursuant to the foregoing laws; and (vii) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

- 6. Indemnification.** Subject to the Oregon Constitution and the limits of the Oregon Tort Claims Act, each party agrees to indemnify, defend and hold harmless the other party and its officers, agents, employees and elected officials from any and all liability, loss, and cost, except for attorney's fees as described in paragraph 8 below, arising out of or resulting from the acts of their officers, agents, employees, and elected officials, including intentional or willful misconduct, in the performance of this Agreement.
- 7. Notice.** Any notice required or permitted to be given shall be given in writing, shall be effective when actually received, and may be given by email, hand delivery, or by mail delivery addressed to the parties as follows:

Milwaukie:

City Liaison
Kelly Brooks
10722 SE Main Street
Milwaukie, Oregon 97222
Email: brooksk@milwaukieoregon.gov

District:

District Liaison
Heather Koch
150 Beavercreek Road
Oregon City, OR 97045
Email: HKoch@ncprd.com

These addresses may be changed by written notice to the other parties.

- 8. Attorney Fees.** In the event an action, lawsuit or proceeding, including appeal therefrom, is brought for failure to fulfill or comply with any of the terms of this Agreement, each party shall be responsible for their own attorney fees, expenses, costs and disbursements for said action, lawsuit, proceeding or appeal.
- 9. No Waiver.** The failure by any party to enforce any provision of this Agreement shall not constitute a waiver by that party of that provision or of any other provision of this Agreement.
- 10. Severability.** Should any provision or provisions of this Agreement be construed by a court of competent jurisdiction to be void, invalid or unenforceable, such construction shall affect only the provision or provisions so construed, and shall not affect, impair or invalidate any of the other provisions of this Agreement which shall remain in full force and effect.

- 11. Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon.
- 12. Merger.** This writing is intended both as the final expression of the Agreement between the parties with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until it is made in writing and signed by both parties.
- 13. Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- 14. Binding Effect.** This Agreement constitutes the entire agreement between City and District on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of the terms of this Agreement will bind either party unless in writing and signed by all parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, will be effective only in the specific instances and for the specific purpose given. This Agreement is personal to City and District and is not intended to confer upon any other person or entity any rights or remedies whatsoever.

The parties by execution of this Agreement, hereby acknowledge that each has the authority to sign and bind City and District respectfully and that each party shall be bound by its terms and conditions.

City of Milwaukie:

_____	_____
Mayor Mark Gamba	Date

North Clackamas Parks and Recreation District:

_____	_____
Chair Tootie Smith	Date

COUNCIL RESOLUTION No. 55-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING AN UPDATED INTERGOVERNMENTAL AGREEMENT WITH THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT (NCPRD) FOR MILWAUKIE BAY PARK PHASE III FUNDING.

WHEREAS the city wishes to fulfill the community's vision for Milwaukie Bay Park through the construction of a new play area, amphitheater, interactive water feature, picnic space, and plaza; and

WHEREAS the city has worked diligently since the 1990s to plan and construct multiple phases of improvements to the riverfront so that everyone can enjoy the beauty of the Willamette River; and in recognition of its unique position as a regional amenity offering unparalleled river access to the North Clackamas community and serving as a gateway to Clackamas County for visitors entering along highway 99E; and

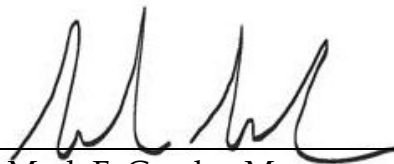
WHEREAS the City Council previously allocated funds for the Milwaukie Bay Park project and approved a funding agreement with NCPRD, which has subsequently been revised; and

WHEREAS the city wishes to finalize its financial commitment to the Milwaukie Bay Park project so that NCPRD can move forward and identify the final resources needed to construct Milwaukie Bay Park.

Now, Therefore, be it Resolved by the City Council of the City of Milwaukie, Oregon, that the city manager is authorized to sign an intergovernmental agreement between the City of Milwaukie and NCPRD to fund construction of Milwaukie Bay Park Phase III. This authorization is rescinded if the NCPRD Board of Directors does not approve and execute an intergovernmental agreement committing to fund the project by June 1, 2022.

Introduced and adopted by the City Council on **November 2, 2021**.

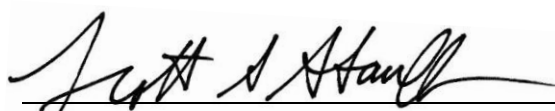
This resolution is effective immediately.

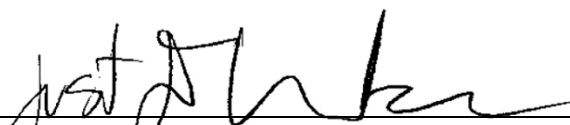


Mark F. Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:



Scott S. Stauffer, City Recorder

Justin D. Gericke, City Attorney

NCPRD Park Naming Engagement Results

Information pulled December 27, 2021 after 5 p.m.

North Clackamas Parks and Recreation District (NCPRD) asked the community for input on the naming of the newest park in the District, located at 17908 S.E. Addie St. in Jennings Lodge. The submission process was open from Dec. 1 – 27.

TOTAL PARK NAME SUBMISSIONS

Below are the total numbers for park name submissions received via the Survey Monkey platform. There were **96 total park names officially submitted**. The submission process included online and print submission options, in English and Spanish. Although print forms were also available, none were submitted.

- **90 submissions** to the English-language version
- **6 submissions** to the Spanish-language version

TOTAL ENGAGEMENT

A strategic mix of print, digital and signage was used to engage District residents in the park naming process. The landing page, flyers, digital assets and portions of the postcard were translated into Spanish.

Landing pages – All communication tactics directed people to two dedicated park naming landing pages – one in English (ncprd.com/namethatpark) and one in Spanish (ncprd.com/namethatpark-es). The two pages received **1,243 total views**.

Postcards – Postcard mailers were sent to **1,714 homes** surrounding the park site (radius of 3,000 ft.)

Social media posts – Three Facebook posts, including one in Spanish, and two Instagram posts helped spread the word with NCPRD social media followers and others on social media. The posts were sponsored (\$) for additional exposure and reach, targeting residents of the District.

- **English posts** – **24,292 reached, 1,929 engagements, 585 link clicks, 50 comments, 36 shares**
- **Spanish post** – **4,321 reached, 132 post engagements, 114 link clicks, 5 comments**

Park signage – Three a-frames were put up at different high-visibility locations throughout the park, with a URL and QR code directing park-goers to the landing page to learn more and submit a name.

E-blast – An e-blast was distributed to **7,006 recipients**, and received **91 clicks** through to the landing page.

Flyers – English and Spanish flyers were created to help spread the word on the park naming. Flyers were distributed to the District Advisory Committee, NCPRD's Interested Parties List, Confederated Tribes of Grand Ronde, Las Madres de Corazón, Nextdoor, North Clackamas School District, Oak Lodge Water Services District, Oak Lodge CPO, and Clackamas County.

Press release – A media release promoting the park naming process was distributed via the Clackamas County media release distribution platform.

NCPRD Park Name Submissions (English)

Collected 12-27-21 after 5 p.m.

Proposed Park Name	Explanation of Park Name Choice
A name that includes recognizing native people whose traditional land it is I	Need more native names
Addi Jennings Park	easy to remember and easy to find
Addie Park	Easy to find, easy to remember
Addieduck	On Addie and dozens of ducks in park
Antheia	https://greekgodsandgoddesses.net/goddesses/antheia-goddess-of-gardens-flowers-swamps-and-marshes/
Anything honoring the original inhabitants.	honoring the original inhabitants.
Ashy Park	My nephew, Asher, or loving known as ashy, has been loving this park since the day they broke ground. During the construction he watched all the dump trucks and waved at the workers. And now we go play at the park almost everyday. He already knows the park as Ashy Park, and would just be thrilled to have it actually named that!
Ashy Park	The parks biggest fan and most frequent user is named Asher. At four years old, he was most likely the first to use the park and is an upstanding member of the community.
bentwood park, wild iris, Chachalu - names or elements important/valuable to the people of the members of the Grand Ronde Confederation	I believe naming this park should harken back to the peoples of the Grand Ronde Confederation. We have a history of places named for modern history, but a lack of those that look back to the original ancestors of this place. Please consider honoring them.
Berryman Park	Jennings lodge was named after Berryman Jennings
BerryMar View	This moniker is a modern portmanteaus combination of Berryman and Martha Jennings whose land was used to establish Jennings lodge. The use of View is in reference to not only the actual landscape but also the obvious vision that this family had for community. This is supported by Berryman being the 1st school teacher in Iowa and the 1st Grand Master Mason in Oregon as well as his work for the state in the legislature. Berryman Jennings and family is honored by street names and memorials but I've not seen much about his spouse Martha whom I can only assume was essential in helping their family to thrive in this beautiful territory. I could also see Martha's view as a solo recognition for her contributions to their partnership.
Boardman boardwalk	Location and pathway

Boardman Creek Park	The name Boardman Creek is important given the source of the Wetlands. Much like Tanner Springs Park in the Pearl, the name gives us a quick understanding of the environment before proceeding on...
Boardman Nature Area	Fairly short. Honors the customary name of the area. Does not depict the area is a public park.
1. Boardman Oak Nature Park 2. Oak Wetlands Nature Park 3. Boardman Lodge Nature Park 4. Boardman Trails Duck Park	We live right behind the park on Briar Ct. with a private entrance that we use everyday to access this beautiful park so we had a family collaboration of names that felt fitting. We wanted to combine Boardman Wetlands and Oak Lodge as much as possible and touch on the natural elements featured throughout the park. We love duck watching here as well so I would love for that to be included in a name since it's such a unique feature.
Boardman parkway	It Connects to the area, invites the visitor to adventure and nature. 🌳🌳🌳🌳 We need more places of calm and the wonder of nature. 🌳
Boardman Wetland Nature Park	I think it should be named after the Wetland that it's next to.
Boardman Wetland Preserve	
Boardman Wetlands EcoPark	Why not just stick with he name that's already in use? Boardman Wetlands and add EcoPark
Boardman Wetlands Nature Park	
Boardman Wetlands Nature Park	1. Known by community, 2. the entire parcel is a wetlands, 3. natural processes, plants and wildlife is what you see there and can learn about, and 4. while it's not a traditional park w/ baseball diamonds and picnic grounds, it is a public area to visit
Boardman Wetlands Nature Park	Recognizes these historic wetlands by best-known long-term name; emphasizing the key geomorphologic feature, wetlands which support the Boardman watershed ecosystem. "Nature Park" more generic is well understood as a place of the wild or natural habitats in which we can passively recreate (a park); flowers, birds, hike, wildlife.
Boardman Wetlands Nature Park	Including "wetlands" in the park name lets everyone know that this park is in the special category of a wetlands area—a unique kind of ecosystem that's a treasure for a community. This specific wetlands area has been called Boardman wetlands for years, so many people will easily recognize which park this is if it has Boardman in the name.
Boardman Wetlands Nature Park	It suits the place and people need to learn about “wetlands” partly by realizing the area was (is still) an extensive series of wetlands.

"Boardman Wetlands Nature Park" is the most supported name in Jennings Lodge CPO survey. Close second: "Boardman Wetlands Natural Area".	Public comments made at the 12-7-2021 Jennings Lodge CPO meeting about the name for the new park on Addie St. at the Boardman wetlands included: The word "wetlands" should be in the name, because it acknowledges preserving a very particular type of habitat, with only certain limited activities allowed. (This is not the sort of park with grass, trees and related activity amenities). The word "Boardman" should be in the name, because of the historical significance, and because it is consistent with what the community knows it as. The name should include wording that helps people understand that this is a destination, and gives people an appropriate expectation of what they would find there. (Not a community park.) The words "Jennings Lodge" should NOT be in the name, as has been previously proposed, because "Jennings Lodge" as part of a park name should be reserved for the future community park that the community has been promised, with community park amenities. Two names that would address all those comments, and be consistent with the names of other publicly accessible wetlands, are the Boardman Wetlands Natural Area and the Boardman Wetlands Nature Park. The Jennings Lodge Community Planning Organization sent a survey to its Jennings Lodge email list on 12-11-2021 asking people to indicate which names they supported for the park, or if they wanted a different name. According to the survey results, "Boardman Wetlands Nature Park" is the most supported name in the Jennings Lodge CPO survey, with "Boardman Wetlands Natural Area" a close second. On 12-25-2021, Jennings Lodge CPO Acting Chair Ed Gronke emailed the full survey results to Jessica May at the NCPRD, and DAC Chair Grover Bornefeld.
Boardman Wetlands Nature Walk	Since it is a nature walk within our Boardman Creek wetlands, I thought that this should be highlighted
Boardman Wetlands Preserve	Including the word Preserve clarifies the intention to maintain a natural environment.
Boardwalk Trail Loop	Because it offers a very scenic Boardwalk trail that loops around the park which will let new potential visitors know this information just by the name..😊
Bob Stewart Wetlands	Named after local science teacher who taught about the value of such spaces.
Bob Stewart Wetlands	Named in honor of the science teacher from Gladstone High School.
Bob Stewart Wetlands	I propose naming this park after Gladstone High School's former science teacher and current superintendent. Mr. Stewart was passionate about wetland preservation in Gladstone and taught an entire generation to value these wild spaces in our backyards. I visit this park often and think of him each visit.

Boondoggle park, fake lake, slush fund park or retention basin park	You already know
Briggs Native Wetlands at Boardman Creek (or other name to honor Miss Briggs)	To honor Enid Briggs, who passed away on 12-16-21. Miss Briggs was a lifetime educator. She taught biology and earth science in the public schools for over 20 years, in private school for many years. She volunteered for years at Oral Hull Camp for the Blind educating blind campers. She volunteered teaching science at Parrot Creek. She taught outdoor school. She also taught science for home school groups. She was instrumental in the early years of Clackamas Community College's Environmental Learning Center. She was honored by them. She volunteered for the Milwaukie Center Meals on Wheels for many years. She was a past President of the Milwaukie Garden Club. She served on the board of the Milwaukie Historical Museum for many years. She was a lifetime nature lover and environmentalist. Her old home in Milwaukie was one of first Audubon Backyard Habitat Certifications in the area. She was proud of all the native plants on her property. I do not believe there is a more deserved person to be honored. She passed away at the age of 96. Two weeks before she passed, she was teaching her Nature Club at Deerfield Assisted Living where she lived. She coached high school girls athletics in the 50s, 60s, and 70s. She had to fight in the day to get playing fields for her girls. She was a true pioneer in many areas, women's high school sports, as well as earth and ecology. Outdoors was a teaching platform for her. This would be a wonderful way to honor her life long passion.
Broken Promises Park	I was truly excited for this park. It was advertised as being a beautiful nature park with animal reserves and an amazing trail. Instead we got cheap plastic over swamp land with no railings. I don't know if this was due to Covid or just lack of budgeting or what, but we're very disappointed in the outcome.
Chickadee Park	We have a lot of Chickadees around here, and it's a super cute name.
Coypu Park	My son calls this park the nutria park. Coypu is a common name for nutria deriving from the binomial name <i>Myocaster coypus</i> .
Coypu Park Or Nutria Nature Park	Coypu/Nutria are native to the area and in abundance in that area.
Damen Coates Park	Named for Sgt Coates who was shot in the line of duty. He was a huge part of the DARE program in North Clackamas Schools.
Duck Haven	Great Duck Habitate
Duck Haven Park	All of the duck families there.
Duck Walk Park	Duck pond + Boardwalk trail = Duck Walk

Ducks landing	A little bit of area for some ducks to land and have a nice little nap.
Eco Water Park	The grounds are an ecological wetland. The name clearly states what it is and give the park authorities and Jennings Lodge the ability to educate people on how important taking out water system seriously is.
Elevation Wetlands Park	The Elevated walkway creates a path for the visitor that would be impossible without it.
Emerson Park and Natural Area	Our son Emerson (2) loves the Boardman wetlands! He took some of his first steps on the boardwalks and love to look for birds and other creatures. We named him after Ralph Waldo Emerson the poet, abolitionist, and naturalist who believed in the connection of nature and spirituality. We feel that when we walk around and play at this park.
Find an appropriate & accurate indigenous name	https://ndnhistoryresearch.com/tribal-history-themes/native-place-names/
Finley Springs Park	Finley Springs used to and may still feed into the Boardman wetlands
Finley Springs Park	It is believed in this area, a Native American long house once existed.
Gladings park	Jennings and Gladstone

Goodrich and Elizabeth Boardman Wetlands Nature Park (or natural area).	I heartily endorse the proposed name: Boardman Wetlands Nature Park but would like to suggest adding several words to the official name of the park. I ask Goodrich and Elizabeth be added to the official name so it would become the Goodrich and Elizabeth Boardman Wetlands Nature Park (or natural area). The reason for adding the two first names is to clarify for which Boardman the park is being named. A quick look at the Oregon Encyclopedia or the Oregon History Project for the name Boardman shows Samuel H Boardman, Oregon's first parks' superintendent. He also founded the town of Boardman, Oregon. However, the former owners of the land in Jennings Lodge were Goodrich and Elizabeth Boardman. Goodrich D Boardman was born in Iowa in 1850 and moved west, first to California, and then to Oregon. He and his wife Elizabeth appear in the US Census of 1880 in Greasewood, Umatilla, Oregon, where he was a farmer. By 1900, he was farming in Hood River, and in 1910, the US Census shows Goodrich and Elizabeth living on Jennings Street in Jennings Lodge. A few years earlier, Goodrich and Elizabeth had purchased land in Jennings Lodge, and they platted the Boardman's Addition to Jennings Lodge together with Addie Jennings Hodgkin and her husband Frank Hodgkin in 1905. A local creek and wetlands have come to be known as Boardman Creek and Boardman Wetlands. Goodrich died in 1921, and his wife Elizabeth died in 1926. Samuel H Boardman was born in Massachusetts in the 1874 and he died in 1953. Samuel Boardman was responsible for the foundation of several of Oregon's most famous parks and for the timely purchase of much land for Oregon parks. Samuel and Goodrich were not directly related. I would be pleased to answer questions or provide more information.
Grand Ronde Park	In honor of the confederated tribes of Grand Ronde that were originally on this land.
Homeless Haven	Cause that is what it will become.
Ida Bae Wells	I believe that her work will change the world and her bravery is a gift to all of us.
Jennings Duck Landing	Love watching the ducks come in and land on the water. There is a good view of wetlands from SE Jennings Ave.
Jennings Heart Nature Park.	It is in the Heart of Jennings lodge and it provides a safe sanctuary for humans and animals alike to explore and live in nature. It also has a ring to it. Thank you for your time and consideration.
Jennings Lodge Neighborhood Park	Self explanatory and will heighten the amount of visibility for this beautiful area.
Jennings Lodge Park	Park location. Provides recognition for this area.

Jennings Lodge Park	The park will be located in the heart of Jennings Lodge. It makes sense for the park to be named after the community it is located in.
Jennings Lodge scenic Nature park	I think it would make sense to name the park after the area it is in, and it's also a very scenic nature park!
Kalapuya Mololla Haven	These are to two best known Native tribes that the lands belonged to before white man came to take over. We need to honors them and acknowledge this history.
Kalapuyas Park	To honor those who came before us and protect this wetland.
Long House Park	According to minimal web research, some historians think Lodge, from Jennings Lodge, referred to the Native American Long House that was in the area at the end of Hull Street near the river. This would be small tribute to the Native Americans who walked this land before us.
Looking Glass Park	The water is so serene, and you can see the reflections of the trees, and stop on the bridge and look in the water and enjoy the peaceful natural surroundings!
Lucas Park	I think they were a family that owned quite a bit acreage in the lowlands here. Lucas ct is directly north of the park and the Lucas family own the williamsburg apartments on Jennings.
Merlyn	Life renewing life cycle which is magical
Minnie Mossman Hill Park	She was the first female licensed steamboat pilot west of the Mississippi River, and only the 2nd in the United States. She was licensed to operate steamers on the Willamette and Columbia rivers. Her first official trip happened on the Willamette River. She was evidently very well known in the late 1800s, but sadly is not well known now. This would be an opportunity to bring her name back into the public eye and maybe have an interpretive sign that could teach children about her.

Mrs. Robin I Gwinn forget me not park	<p>My mom, Robin Gwinn was a teacher in Oregon City school district at Gardiner middle school for almost 30 years! She was also an active member of the NEA and went to different states every year representing our state of Oregon. She was diagnosed with early onset dementia and 8 years later at 65 she passed away. She had been teaching and leading camp fire going to school to further her education. She was in the process of obtaining her doctorate when she was diagnosed and then shortly afterword had to retire due to the rapid escalating of her condition. It took us all by surprise it's not hereditary and we had never cared for anyone with dementia before. She suffered greatly as did her husband Harris (my father) who never left her side as long as possible he kept her home. Even to the detriment of his and my mental health and well being. She spent a couple months in Springfield where dad found a respite care facility that actually took good care of the clients they served. Anyway I just thought she was such an active community member what with Gardiner the NEA and leading various groups as well as being a mother of 6 children. How she accomplished all she did I have no idea, her relentless spirit and her fight for human rights was always a guiding virtue for myself. She put herself in vulnerable positions to help students she knew needed help in many ways. She led a trip to Washington DC when I was in 7th grade I believe. She loved baseball and was a feminist as well as a cowgirl at heart. She made learning history fun by renting realistic costumes from a Portland store that helped kids experience the weight of the garments they wore in the Renaissance and for her law class she took kids to the court house in Oregon City to have a mock trial. There was nothing she wouldn't do for her students or her family. Although she wasn't perfect she was still an amazing human being who deserves to be remembered and celebrated for her time as a teacher in Clackamas County. Thank you for this opportunity.</p>
Muscovy Park	<p>One of the parks most unique, friendly, and all around cool ducks is a Muscovy. https://www.audubon.org/field-guide/bird/muscovy-duck</p>
Name after an indigenous word for wetlands	<p>The park is a wonderful place to connect with nature and see how the area was before extensive development, so an indigenous name would support the history of the land and the connection and care for nature.</p>
Nature Boardwalk Park	<p>It is a natural park and the boardwalk seems like a nice feature to be able to walk over the wetlands.</p>



NCPRD/Clack Co. should let the Confederated Tribes of Grand Ronde name the park	<p>What a place is named, and who or what it memorializes, tells important stories about who we are and our society. In the North Clackamas area, there are hundreds, if not thousands of locations that honor white pioneer settlers who came to this land in the 19th century. Today, public places are recognized with names like Jennings, Whitcomb, Ainsworth, and more. However, these lands were not "empty" when white pioneers arrived in Oregon; they had been cared for and called home by local Native American tribes since time immemorial. At the same time, some of these white settlers and their actions towards local tribes appears more and more problematic through modern historical analyses that looks beyond dominant perspectives and recognizes the value and humanity of all people. Today, there are very few public places that recognize, honor, and tell both the past and present stories of local Native American peoples from the North Clackamas area. In 2015, Portland Parks and Recreation opened K^hunamokwst Park, which was the first park in Portland to enjoy a name indigenous to the land it sits on. K^hunamokwst (pronounced KAHN-ah-mockst) is a Chinook wawa name meaning "together". I would like to recommend this park be given an indigenous name since there is a lack of public places in Clackamas County that honors our area's past and present indigenous history and culture. I recommend that NCPRD and Clackamas County work with the Confederated Tribes of Grand Ronde and let local tribes determine the name of the park at 17908 SE Addie Street. Additionally, in a time of racial reckoning, I would strongly encourage NCPRD to consult with experts and historians to ensure that any names that recognize people are fully vetted against the historical record.</p>
New Leaf Park	It's a new park opened during the pandemic. And a lot of the plantings look new. A good place for a fresh start.
Nutria Park	Came from Texas in March and my oh my, they were everywhere! Cute little fuzzy babies in the spring! I can't forget the first time I saw one of those:) love coming here to see them huddle together during the winter months:)
Nutria Park	The park is home to a colony of nutrias that you can see eating and swimming around.
Pacific Wonder Park & Trail	Being in nature brings about sense of wonder and curiosity ~
Parky McParkface	Clearly the obvious choice.
Path through the Waters (in the local indigenous language)	I don't know the language of the indigenous residents of the area of the park, but it would be nice to honor the original keepers of the land with a name in their language.

Please let the Confederated Tribes of Grand Ronde name the park	The lands we live on have been cared for and called home by local Native American tribes since time immemorial. If this is not the direction chosen, in a time of racial reckoning, I would strongly encourage NCPRD to consult with experts and historians to ensure that any names that recognize people are fully vetted against the historical record.
River Park	It's between River Road and the River.
Saving Earth Park	We bring our 2-year old grandson to feed the ducks and run on the walkway quite often and he loves it there because there is nothing quite like it around. He loves the slides too. The reason we like the name "Saving Earth Park" is because it fits. There are so many parks out there named Serenity, Tranquil, Habitat or Terrestrial which all fit, but haven't heard of any Saving Earth Parks which we all know that it's time to spend more time Saving the Earth.
Serenity Now	Natural places bring serenity and peace.
Shook Park	Sick and Sally Shook are longtime residents Clackamas County and have pioneered many watershed and public area restoration projects. They have and still do public service in our community even though they are in their late eighties. Tonia Williamson from NCPRD staff can provide additional details
Tegerdine/ Van de Broek Nature Park and Wetland	I nominate Aaron Tegerdine, now known as Rain Tenaqiya who in 1984-86, along with Dan van den Broek (currently at Portland Audubon, I believe), talked to some of the owners of the property, the Portland Audubon Society and city of Gladstone to bring awareness and pressure for protection to this small wetland. They also brought concerns about filling in from the edges and, although that has happened to a certain extent, the move to protect the parcel has been rewarded. At the time, they both built a crude bird blind and walkway into the middle of the main open water area on Glen Echo Road. While it is unclear that this portended the future of this property, without their initial efforts long ago, this small treasure may have been lost long ago to infill and development some 4 decades previous. We never know what small step we take that may contribute in the end to the conservation of something dear to a city, neighborhood and individual. These young men did something important on a local level that made a difference. I am recommending them for this distinct honor. Aaron (Rain) is my grandson's father which is how I know this information. I have visited this property and am proud to have this connection to a small treasure.
The Bordman Bog	It honors the wetlands nature of the park, and has a playful tone.
The Lincoln Preserve	The President did his best to preserve our national a hard time of discourse.

The Peoples Park	The name encompasses ALL citizens.
Thomas E Smith Memorial Park	<p>I am posting below a link to an article written by the Sierra Club about my father, who passed away last year, and his career as a protector of wildlife working for 30+ years for the Fish and Wildlife Service, and after "retirement" working for the Fish and Wildlife Foundation as a consultant. During his lifetime he helped establish over 1,000,000 acres of protected habitat for endangered species. The article focuses on his work in the Texas Gulf Coast where he lived and worked at the end of his life, but he did work in Oregon as well when he lived and worked out the the Portland, Oregon office from the late 60's to 1975. During his time in Oregon he helped add additional islands to the Oregon Coast National Wildlife Refuge Complex. Over his career, he received numerous awards (too many to mention here) and was so passionate about what he did, he literally continued working from his hospital bed the last few days of his life. Having a park named after him would be a tremendous honor to the man he was and the work he did. He was an inspiration to all who knew him. Thank you for your consideration.</p> <p>https://www.sierraclub.org/texas/houston/blog/2020/04/great-wildlife-protector-rides-sunset</p>
Tule (pronounced Toolee)	Tule is the name of a plant used by native Americans used to make baskets. The plants grow in wetlands. Let's name the park after a historically relevant species and in so doing, educate the next generation about the usefulness of plants and protecting marshland ecosystems, which are vital natural filters, helping to maintain clean water and healthy fish habitat.
Vanport Park	In remembrance of the community and lives lost in the Vanport flood.
Watershed Grove Park	Just a combination of key names of the area

NCPRD Park Name Submissions (Spanish Survey)

Collected 12-27-21 after 5 p.m.

Proposed Park Name	Explanation of Park Name Choice	Explanation Translation
1 De la amistad o 2 la unidad	Porque todos debemos unirnos en amistad	1 of friendship or 2 unity, because we must all unite in friendship
Bella vista	Porsu bonita vistas y sus paisajes  	For its beautiful views and landscapes
inspire park	for its beautiful nature	
New hope	Con cada parque natural que se conserva , nace una nueva esperanza.	With each natural park that is preserved, a new hope is born.
Pearl of sunrise	A Park is life and valuable as a Perl	
Wonderland	El nombre me encanta! Aquí en Oregon ya existe este nombre en las placas del DMV. Este nombre me párese majico	I love the name! Here in Oregon this name already exists on DMV license plates. This name makes me stand out

NCPRD Monthly Division Report

Prepared for the NCPRD District Advisory Committee (DAC)

REPORTING PERIOD: December 2021

DAC MEETING DATE: January 12, 2022

Asset Development

The purpose of the Asset Development program is to coordinate and manage current and long-range planning, the acquisition of park land, all aspects of the District's Capital Improvement Plan (CIP), and the repair and replacement of capital assets in order to provide recreation facilities that serve District residents. *(Capital repair and replace will be included in Division Report for Parks, Trails and Natural Areas).*

SIGNIFICANT ACCOMPLISHMENTS

- Staff have progressed work on SDC methodology. The DAC provided a recommendation to staff to proceed in completing and forwarding a project list to the consultant. Staff continue to gather and update data for the consultant to input into a draft methodology this winter.

PROJECTS/TASKS BEING WORKED ON

- SDC Methodology update
- Interim Capital Improvement Plan (CIP)
- **Long-range "System Plan"** – Scoping the effort
- **Milwaukie Bay Park** – Kick-off of next phase, including design development, preparation of construction documents, and preconstruction.
- **Milwaukie Bay Park** – Finalization of contract with Lease Crutcher Lewis for Construction Manager/General Contractor (CM/GC) preconstruction services.

LOOKING AHEAD

- **Public Art at Milwaukie Bay Park** - Please join us on January 19th at 6pm for the presentation of an exciting public art concept for Milwaukie Bay Park.
 - Staff from the Confederated Tribes of Grand Ronde (CTGR) will present the "First Fish Herons" concept at the Milwaukie Arts Committee on January 19. The City of Milwaukie and NCPRD are seeking to include all members of the city's Park and Recreation Board (PARB) and the District Advisory Committee (DAC). Please go to <https://www.milwaukieoregon.gov/arts-committee/arts-committee-52> ahead of that date to review the full meeting agenda and how to join via zoom. It's a great opportunity to learn more and ask questions.
 - Since 2018, NCPRD staff have been in communication with tribal governments to determine potential interest in facets of the park development. Following ongoing conversations with NCPRD and the City of Milwaukie, the Confederated Tribes of Grand

Ronde (CTGR) have furthered a concept to provide public art at the Milwaukie Bay Park site that is relevant to the local area and based in the cultural practices of the Indigenous Clackamas people.

- Request for Proposals to solicit for consulting team to assist with long-range “System Plan”.
- **Milwaukie Bay Park** - Trail grants opportunity for the Trolley Trail segment at Milwaukie Bay Park.

Finance

SIGNIFICANT ACCOMPLISHMENTS

- The Finance Team has completed all audit work and the Annual Comprehensive Financial Report was issued on December 14, 2021. NCPRD received an unmodified opinion from Moss Adams, the independent outside agency that conducts our annual audit. An unmodified opinion means that an independent auditor has judged our financial statements to be fair and appropriately represented, without any identified exceptions, and complies with generally accepted accounting principles (GAAP). It is the most common type of opinion issued by auditors.

CURRENT PROJECTS/TASKS

- New chart of accounts (to fully separate from Business & Community Services)
- Year-end budget projections (for FY 21-22) and budget requests (for FY 22-23)

LOOKING AHEAD

- Review FY 22-23 budget planning with DAC – tentatively scheduled February 2022.

Marketing and Communications

SIGNIFICANT ACCOMPLISHMENTS

- **Naming of Park at Boardman Wetlands** – NCPRD asked the community for input on the naming of the newest park in the District. Submissions were accepted online via Survey Monkey and in person at the Milwaukie Center from December 1-27. A strategic mix of print, digital and signage was used to engage District residents in the naming process, resulting in 96 total submissions. The landing page, flyers, digital assets and portions of the postcard were translated into Spanish. Key engagement results are as follows:
 - 96 total submissions
 - 1,243 total landing page views (ncprd.com/namethatpark and ncprd.com/namethatpark-es)

Park naming signage



- 1,714 postcards mailed (3,000 ft. from park site)
- 2,061 social media engagements, with over 28,600 reached
 - English-language posts – 24,292 reached, 1,929 engagements, 585 link clicks, 50 comments, 36 shares
 - Spanish-language post – 4,321 reached, 132 post engagements, 114 link clicks, 5 comments
- 7,006 e-blast recipients, resulting 32% open rate and 91 click-throughs
- 3 a-frame park signs displayed at park
- Flyer distribution to partners and community groups
- Press release distribution
- **December Outside Insider** – NCPRD’s digital newsletter, the Outside Insider, was distributed on December 3 to promote winter programs, events and volunteer opportunities. The e-blast was sent to 7,011 subscribers, resulting in a 32% open rate and 328 click-throughs.
- **Rentals Website Updates** – NCPRD refreshed the park and facility rentals pages on the website to provide consistent and clear information across all rental opportunities.

PROJECTS/TASKS BEING WORKED ON

- **Overview Video** – Collaborating with the county’s video production team, NCPRD is creating an overview video to spread further awareness around NCPRD’s programs and services. The video will be featured on the website and social media.
- **Natural Areas Volunteer Event Promotion** – Flyers and digital assets were created to help drive participation for four upcoming natural area volunteer events. Additionally, sponsored Facebook events were launched to further increase awareness. Additional outreach will continue leading up to the events.
- **Spring Program Promotion** – Materials are being created to promote upcoming spring programs and camps. This includes a mix of digital and print materials and promotional tactics to increase awareness and drive participation.
- **Aquatic Park Birthday Party Flyer** – A flyer, including frequently asked questions, is being created to help promote and share information on the new celebration room rentals at the Aquatic Park.
- **Annual Report** – NCPRD is in the process of completing its FY 20-21 Annual Report, which will be in new updated formats to be easily accessed both via print and digitally.

LOOKING AHEAD

- **Awareness campaign** – NCPRD will be developing concepts for an awareness campaign, designed to increase engagement across all departments.

Older Adult Services

The purpose of the Older Adult Services program is to provide coordinated nutritional, transportation, educational and social service programming to the communities' older adults and persons with disabilities; assisting them in remaining independent and helping them thrive in their later years.

SIGNIFICANT ACCOMPLISHMENTS

- The Nutrition Program is Hunger Partners with the Happy Valley New Seasons Market. This year during their 8 days of Kindness event New Seasons raised a whopping \$14,937.09 for the Milwaukie Community Centers Meals on Wheels Program. This is one of the most successful fundraisers that this program has ever had, and it was accomplished through the work and kindness of the New Seasons staff and surrounding community.
- Thanks to monetary donations and contributions from the community along with the Milwaukie Community Center Foundation and item donations from the Cover Up program, the Nutrition Program was able to send out 126 stockings, 92 holiday cups and 46 lap blankets. Drivers delivered the gifts the week before the holidays so we are able to reach as many clients as possible. The stockings are a combination of useful and fun items. Thanks to all these donations, we were able to give out 25 more stockings than last year and provide needed gloves and socks to those receiving the holiday cup.

PROJECTS/TASKS BEING WORKED ON

- **New Staff** - The MCC has recently hired a new Transportation Coordinator; Anna Hernandez and Volunteer Coordinator; Stan Catherman, to replace two long time employees who recently retired. A new Maintenance Specialist is also being recruited for. This type of turnover is rare at the MCC and presents a good opportunity for fresh ideas.
- Staff is currently researching software to replace some long running access databases in both the Nutrition and Volunteer programs.

LOOKING AHEAD

- Nutrition Program staff will begin preparations for this year's March for Meals (M4M) by looking for community partners. Traditionally the biggest partner has been Bob's Red Mill, along with other businesses like Starbucks, New Seasons Market and Dave's Killer Bread.
- Depending on the course of the pandemic, Transportation staff will be looking at ways to bring back the popular Travel Program. This has been a problem so far as the bus needs to be full in order to be profitable, and staff does not feel comfortable with this lack of social distancing.

Parks, Trails and Natural Areas

The purpose of the Parks, Trails and Natural Areas program is to provide management, maintenance and ongoing stewardship services to NCPRD residents and visitors so they can access safe, clean and well maintained parks, trails and natural areas both now and into the future.

SIGNIFICANT ACCOMPLISHMENTS

- NCPRD Natural Area staff held the volunteer service event and geology education walk at [Rivervilla Park on December 4th, 2021](#) in partnership with the Friends of Rivervilla Park. Approximately 25 residents participated in the geology walk and talk, and 15 volunteers supported the mulching of 1,500 sq. ft. of ground and planted 250 native forbs totaling almost 50 hours of service.

PROJECTS/TASKS BEING WORKED ON

- Winterizing all irrigation systems district-wide
- Leaf mulching district-wide
- Pruning district-wide
- Tree work including hazard tree mitigation at multiple sites including Spring Park.
- Trail Maintenance – Blowing leaves preparing for winter.
- Oregon Watershed Enhancement Board small grant work in partnership with North Clackamas Watersheds Council (NCWC) – Hull Property and North Clackamas Park
- Climate Action in partnership with Clackamas County Exchange
- Collaborating to support the NCWC Watershed Action Planning Project
- Partnership with WES and the 3-Creeks Project
- Mill Park and Clackamas Development Agency Linwood Ave Project
- Intertwine oak and corridors working groups – Oak working group steering committee member integrating JEDI into the OPWG strategic plan
- ORPA Natural Resources Section Board member support including February workshop coordination
- Collecting softwood stakes to be planted in various NCPRD natural areas.

LOOKING AHEAD

- NCPRD is partnering with the North Clackamas Watersheds Council (NCWC) to sponsor a volunteer service event at North Clackamas Park to upcycle clean Christmas trees on January 8. More information at <https://ncurbanwatershed.wordpress.com/events/>.
- NCPRD is partnering with the Hector Campbell NDA to sponsor a MLK Jr. volunteer service event at Homewood Park on January 17 from 9-noon.
- NCPRD is partnering with the NCWC, Friends of Elk Rock Island and Spring Park (FERISPark) and the Island Station NDA to sponsor a volunteer service event at Spring Park and possibly Elk Rock Island (if the river level is low and walking access is open) on February 5 from 9-noon.
- NCPRD is partnering with the NCWC to sponsor a volunteer service planting event at the Hull property on February 12 from 9-noon.
- NCPRD is partnering with NCWC to sponsor a volunteer service planting event at North Clackamas Park on February 26 from 9-noon.

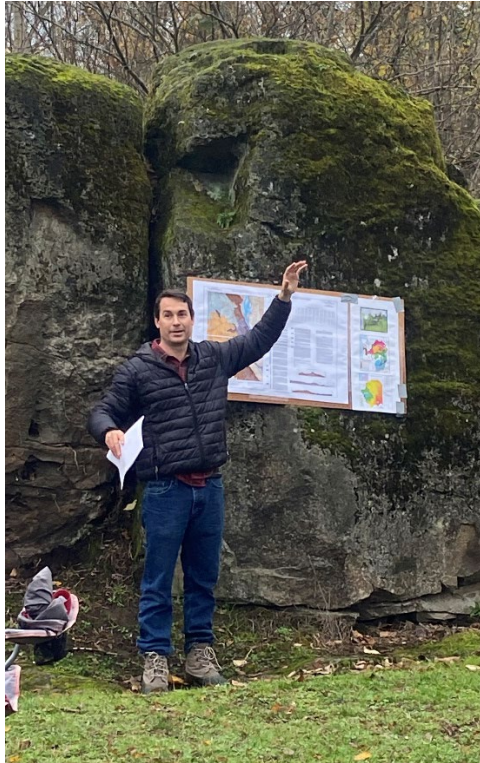


Image 3: Volunteer Event at Rivervilla Park (Dec 4, 2021)

Recreation

The purpose of the NCPRD Recreation program is to provide a variety of recreational and educational opportunities directly and in partnership with other providers to enhance personal health and the quality of life for all residents of the District.

SIGNIFICANT ACCOMPLISHMENTS

- **Winter Celebrations** – On Friday, December 3, Santa and Frosty awaited families to pick up goodie bags for the Winter Celebrations event. Each bag included song sheets, craft items, Dreidel game, and a chocolate coin to be used the next day. On Saturday, December 4, the virtual event guided children into five different segments: singing, crafts, Hanukkah, dance, and Kwanzaa. Over 100 children registered for this cultural event.
- **Virtual Visit with Santa and Drawing Contest** – Over 80 children 2-10 years had a chance to visit with Santa through Zoom. While they waited, they drew a picture or colored on a coloring sheet to enter a drawing contest. The winner received a \$10 gift card as a prize.
- **Registration has started for winter term.** A variety of classes in different formats include in-person, Zoom, hybrid, and Zoom at the Milwaukie Community Center. There is a new Functional Fitness workshop and class being offered. Also, a new hip hop instructor, Dj Rayley, will be teaching. There are over 330 registrants for the winter so far.
- Our free lifeguard class had 14 participants! We believe the majority of these students are interested in the potential of being hired at the Aquatic Park directly after the class.
- Staff completed the County's mandatory training in "Violence in the Workplace" as well as our quarterly in-services to prepare for 2022 Winter programming.
- The Aquatic Park hosted the Parks Maintenance team for their annual trainings including First Aid/CPR/AED, Mandatory Reporter, Fire Extinguisher usage, Safety Data Sheets and other trainings.
- Seven staff members completed their preliminary classes on becoming swim instructor certified for our Level 8/9 classes (our apex classes-that focus on pre-swim team and lifeguard training prep). We will be returning the Level 8/9 programming offerings to the public in 2022 with the hopes of developing even more lifeguards and swim team members.
- Our lesson program was over 80% sold out in our first 6 hours of resident registration.
- We recently graduated two additional swim instructors from our Fall 2021 academy.
- We have successfully hosted our first four swim meets of the year for our local five high schools that are utilizing the site as their practice and home meet site.
- Hoopers Basketball League has nearly 1,400 participants which equates to over 100 teams. Hoopers is a recreational basketball league for boys and girls kindergarten through high school.
- NCPRD's inaugural Dance and Tumbling winter break camp was full with 30 campers, but ended up being canceled due to inclement weather.
- Cheer Starz cheerleading program starts on January 8 with its annual season opening clinic. Cheer Starz practices begin January 10 in preparation to cheer on our Hooper basketball teams.

PROJECTS/TASKS BEING WORKED ON

- The return of our Aquatic Park celebration packages are scheduled for 2022. These updated packages will include 2.5 hours of room rentals for parties to be held during our Big Surf swims.

- NCPRD's Hoopers Basketball Coach Coordinators are busy recruiting, assigning and providing support for over 200 volunteer coaches each season.
- NCPRD's annual North Clackamas Park field scheduling meeting with our local youth baseball and softball organizations will take place mid-January.
- Part-time staff recruitment is ongoing. It has been our most challenging year to attain new staff members.

LOOKING AHEAD

- Hopefully we will be hosting a new staff member academy in January for our December 2021 lifeguard graduates. This will include all the mandatory training sessions, shadow guarding sessions and ultimately addition to the schedule. This academy is shaping up towards one with double digits of new hires!
- We will be hosting a series of trainings to create more swim instructors in January of 2022. This will hopefully lead towards more swim classes being opened for our residents in early 2022.
- Preparations continue for the upcoming Spring Fever Adult Softball League. Three league nights will be offered on Thursday, Friday and Sunday at Nelson Sports Complex.
- North Clackamas Park fields will open for practice and play the first Monday after spring break.

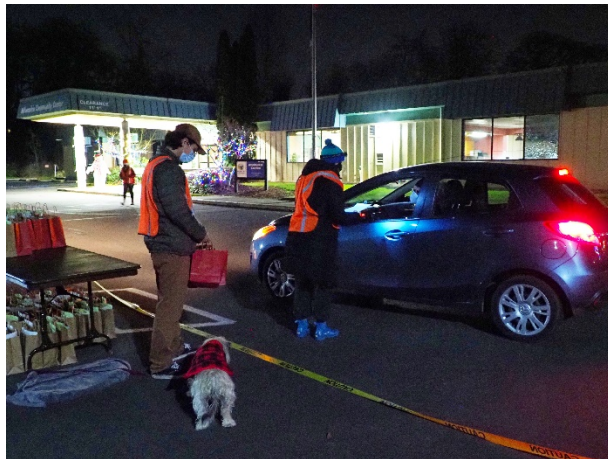


Image 1 and Image 2: Winter Celebrations Drive Thru Goody Bag Pick Up



Image 3: Winter Celebrations Goody Pick Up



Image 4: Virtual Visit with Santa and Drawing Contest