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**Meeting Summary**  
**North Clackamas Parks and Recreation District**  
**District Advisory Committee**

**Wednesday, December 8, 2021**  
**5:30 – 7:30 p.m.**  
**Location: Zoom (Virtually)**

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**DAC Members Present:** Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Desi Nicodemus, Grover Bornefeld, Jan Albrecht, Joel Bergman, Maureen Thom

**DAC Members Absent:** Ryan Stee

**Staff and Officials Present:** Paul Savas (Clackamas County Commissioner), Michael Bork (NCPRD Director), Elizabeth Gomez (NCPRD Financial Operations Manager), Heather Koch, Jessica May (NCPRD).

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

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**Call to Order**

DAC meeting was called to order by Grover Bornefeld at 5:31p.m. A quorum was present.

**Action Items**

- Approval of DAC Meeting Summary
  - The summary from the DAC meeting held on November 10, 2021 was approved with a few minor edits presented by Anatta Blackmarr.
  - The summary from the DAC meeting held on November 17, 2021 was approved with a few minor edits presented by Anatta Blackmarr.

**Discussion Agenda**

- Boardman Property Naming Update
  - Director Bork provided an update on the Boardman Property Naming process. NCPRD has received 22 name submissions so far, and will be sending out the Spanish version of the flyer shortly. Submissions will be accepted until December 27, 2021 at 5pm.
- Budget Report
  - Elizabeth Gomez presented the NCPRD budget report.

- Current Capital Projects Budget Update FY 21/22
  - Heather presented the capital project update, which included a status update on the 9 projects that are in the adopted budget for the current fiscal year.
- Summary of FCS Presentation
  - Heather provided a brief summary of the FCS presentation given at the December 6, 2021 special DAC meeting.
- Interim Overall Capital Improvement Plan (CIP) List Update
  - Heather presented the overall Capital Improvement Plan, which included CIP list updates, Interim CIP needed, the 2018 revised CIP list, the 2021 interim CIP draft, and next steps.
- **Action:** A motion was made by Ben Johnson to approve this list for the SDC methodology process to move forward. Seconded by Joel Bergman.
  - The DAC members discussed this motion and it was clarified that changes could be made to this list at a later time.
  - Ben amended his motion - The new motion was to move this list forward, focusing on the column A and B, to get the SDC methodology moving forward and looking at the overall cost based on inflation. It is really a study, not casting in stone what projects are on the CIP list. Joel Bergman seconded the motion.
    - Motion passed. 8-0-1 (abstain)

#### **Public Comment**

- None

#### **DAC Member Reports**

- None

#### **Division Reports**

The Division Reports were sent out and posted on the NCPRD website as part of agenda packet.

- Joel Bergman stated his appreciation for the Division Reports.

#### **Director Reports**

Michael Bork provided the director reports.

- Due to a work conflict, Luca Derito resigned from his DAC position. His term was set to expire in 2025. He will remain on the NCPRD budget committee.
- There is a vacancy on the NCPRD Budget Committee.
- There will be a combined DAC/Oak Lodge Task Force meeting sometime in mid to late January to give everyone an update and to get comments and suggestions for the project

#### **Future Dates**

- January Agenda Submission Deadline: Wednesday December 15, 2021 at 5:00 p.m.
- Next Agenda Setting Meeting: Monday December 20, 2021
- Next DAC Meeting: Wednesday January 12, 2021

#### **Adjournment**

The DAC meeting was adjourned by Chair Bornefeld at 7:56 p.m.

#### **Next DAC Meeting:**

January 12, 2021  
5:30 p.m. – 7:30 p.m.

Location: Zoom (Virtually)