



NORTH CLACKAMAS

PARKS & RECREATION DISTRICT

North Clackamas Parks and Recreation District Request Form

Individual/Organization Contact Information

Name: _____

Are you representing an organization? Yes ☐ No ☐ If yes, which organization _____

Address: _____

Phone Number: _____ Email: _____

Are you a member of the DAC? Yes ☐ No ☐ Date Submitted: _____

Brief statement describing nature of the request.

Narrative detailing any information to support and/or explain your request. Use additional attachments as necessary.

What type of request is this: ☐ Internal Request - Request for NCPRD staff ☐ Public Request - Agenda Item to discuss with the DAC

Contact Information of person(s) who will appear at the DAC meeting to speak on behalf of this request

Name	Address	Phone Number	Email

Presentations to appear on the agenda are generally limited to no more than 10 minutes.

Will a PowerPoint presentation accompany this agenda item: Yes ☐ No ☐

All PowerPoint presentations must be submitted by Monday on the week of the DAC meeting.

The North Clackamas Parks and Recreation District Advisory Committee (DAC) meets on the second Wednesday of each month at 5:30 p.m. Forms may be mailed to NCPRD 150 Beavercreek Road Oregon City, OR 97045, or emailed to info@ncprd.com. Please call 502-742-4348 for additional information.

Requests are accepted and processed in the order received. Once processed, this request will be considered at the next available agenda-setting meeting. You will be notified when/if your request has been placed on the DAC meeting calendar.

For Office Use Only

Request Received: _____	To Appear on Agenda on: _____
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