



DISTRICT ADVISORY COMMITTEE

MEETING AGENDA

Date: July 13, 2022

Time: 5:30-7:00 p.m.

Location: Zoom (virtually):

<https://clackamascounty.zoom.us/j/82635974211?pwd=cINPYWo3YWVs4ZzFoK2pqRjdLeWVNUT09>

Or by telephone +1 346 248 7799 or +1 408 638 0968 (Webinar ID: 826 3597 4211 Passcode: 609417)

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- I. Call to Order (5:30 p.m. 15 min)**
 - a. Welcome to new DAC members/Introductions
 - II. Action Items**
 - a. Elections for Chair and Vice-Chair (5:45 p.m. 15 min)
 - b. Approval of DAC Meeting Summary from June 08, 2022 (6:00 p.m. 5 min)
 - c. Boardman Property Naming (6:05 p.m. 10 min)
 - III. Discussion Agenda**
 - a. Oak Lodge Library/Concord Property Update (6:15 p.m. 10 min)
 - b. Changes or Status Updates (Milwaukie Bay Park, Concord, SDC Methodology, NCPRD Funding, System Plan and CIP Timeline)* (6:25 p.m. 10 min)
 - IV. Public Comment** (6:35 p.m. 10 min)**

(The Chair of the District Advisory Committee (DAC) will call for statements from citizens regarding issues relating to NCPRD. It is the intention that this portion of the agenda shall be limited to items that need to be discussed by the DAC to conduct their NCPRD business. Comments shall be respectful and courteous to all)
 - V. DAC Member Reports (6:45 p.m. 10 min)**
 - VI. District Monthly Report (6:55 p.m. 5 min)**
 - VII. Future Dates**
 - a. August Agenda Submission No Later Than: Wednesday July 20, 2022 by 5:00 p.m.
 - b. Next Agenda Setting Meeting: Monday July 25, 2022
 - c. Next DAC Meeting: Wednesday August 10, 2022
 - Planned agenda topics:
 - Draft SDC Methodology Presentation/Discussion (1 hour)
 - Pre-audited 4th Quarter Report

**Standing Meeting Items*

***If you would like to provide a public comment during the meeting, please raise your hand when the chair opens up the public comment portion of the meeting. If you would like to submit a written statement during the meeting, you can put it in the Zoom chat, but it may not be read during the meeting.*



Meeting Summary
North Clackamas Parks and Recreation District
District Advisory Committee

Wednesday, June 08, 2022
5:30 – 7:00 p.m.
Location: Virtually (via Zoom)

DAC Members Present: Anatta Blackmarr, Ben Johnson, David Gilman, Debrah Bokowski, Desi Nicodemus, Grover Bornefeld, Joel Bergman, Maureen Thom, Ryan Stee

DAC Members Absent: None

Staff and Officials Present: Paul Savas (Clackamas County Commissioner), Michael Bork (NCPRD Director), Heather Koch, Amanda Mendez (NCPRD)

A video of this meeting is available on the NCPRD website at

<https://ncprd.com/public-meetings/meeting-minutes>

Call to Order

DAC meeting was called to order by Chair Bornefeld at 5:30 p.m. A quorum was present.

Action Items

- Approval of DAC Meeting Summary
 - The summary from the DAC meeting held on May 11, 2022 was approved with one edit provided by Anatta Blackmarr.

Discussion Agenda

- Metro Local Share
 - Heather Koch shared information about the Metro Parks and Nature Bond - "Local Share" is one of six program areas within the bond. Heather presented the process and timeline for the bond.
- Unincorporated Subareas Outreach Process to Recruit & Nominate Local Representative
 - Chair Bornefeld discussed that there are sufficient applicants for each area, but more would be welcomed. Those that live in, or know someone that lives in, subareas 1-4 are encouraged to attend.
- Concord Infrastructure Improvements
 - Director Bork reported that certain improvements (roof replacement, seismic upgrade and air handling system) can begin prior to the major construction of the building. These improvements would cost between 4.5-5 million dollars (and SDC's funds may be used).
- Changes or Status Updates (Milwaukie Bay Park, Concord, SDC Methodology, NCPRD Funding, System Plan and CIP Timeline)*
 - Milwaukie Bay Park: Heather Koch presented status updates for Milwaukie Bay Park and The Metro Trails Grant.

- SDC Methodology: The process is moving forward. The hope is to bring it to the DAC in August to review.
- NCPRD Funding: Director Bork stated that the NCPRD budget will be going before the BCC for approval on June 9, 2022.
- System Plan and CIP Timeline: No definitive timeline (due to staffing), but equity and inclusion are still on the upmost importance. A needs assessment will drive the parameters for the System Plan and CIP Timeline.

Public Comment

- Jeanette DeCastro
 - Is interested in more information about the SDC's. Asked if they were passed through via Clackamas County.

DAC Member Reports

- Desi Nicodemus (City of Milwaukie representative)
 - Juneteenth Celebration on June 18, 2022 at Water Tower Park, from 11a.m.-3p.m.
- David Gilman (Subarea 4 representative)
 - Discussed the subcommittee's findings for the Boardman Property naming.
 - **ACTION ITEM**: David Gilman made the motion to add the park naming item to the next agenda as an action item to have the DAC members consider these submissions and be prepared to vote on at our July 13 meeting.
 - Debrah Bokowski seconded the motion.
 - Motion passed (8,0).
- Joel Bergman (Community Center representative)
 - Milwaukie Community Center Foundation is putting on the Clackamas On Tap & Uncorked event on Saturday, June 25, 5-9p.m.. There will be live music, vendors, wine and beer. It is a ticketed event. Volunteers are needed. Benefits the Milwaukie Center's Meals On Wheels program.
 - Would like the group to consider in-person meetings.

District Monthly Reports

Michael Bork provided the division reports.

- The District Monthly reports were included in the agenda packet.

Future Dates

- a. April Agenda Submission No Later Than: Wednesday June 13, 2022 by 5:00 p.m.
- b. Next Agenda Setting Meeting: Monday June 20, 2022
- c. Next DAC Meeting: Wednesday July 13, 2022
 - Planned agenda topics:
 - Election for Chair and Vice-Chair

Adjournment

The DAC meeting was adjourned by Chair Bornefeld at 7:30 p.m.

Next DAC Meeting:

July 13, 2022 5:30 p.m. – 7:00 p.m.

Location: Zoom (Virtually)

June 8th, 2022 report of the DAC subcommittee findings regarding the naming of the wetland area in Jennings Lodge. Our findings are the following:

- [20] indicated they most support the name "Boardman Wetlands Nature Park".
- [16] indicated they most support the name "Boardman Wetlands Natural Area".
- [2] indicated they most support the name "Boardman Wetlands Nature Area"

Following the NCPRD approved park and facilities naming process, the subcommittee is submitting the above listed three names for the DAC's consideration. The DAC shall select one preferred name and one alternative name for recommendation to the Board of Directors.

The Board of Directors may approve the name, approve the alternative name, or request up to two additional alternatives from the DAC and finally, they have the ability to select a different name at their sole discretion.

A motion was made and unanimously approved that DAC members consider these submissions, and be prepared to vote at our next meeting July 13, 2022.

NCPRD Park Naming Engagement Results

Information pulled December 27, 2021 after 5 p.m.

North Clackamas Parks and Recreation District (NCPRD) asked the community for input on the naming of the newest park in the District, located at 17908 S.E. Addie St. in Jennings Lodge. The submission process was open from Dec. 1 – 27.

TOTAL PARK NAME SUBMISSIONS

Below are the total numbers for park name submissions received via the Survey Monkey platform. There were **96 total park names officially submitted**. The submission process included online and print submission options, in English and Spanish. Although print forms were also available, none were submitted.

- **90 submissions** to the English-language version
- **6 submissions** to the Spanish-language version

TOTAL ENGAGEMENT

A strategic mix of print, digital and signage was used to engage District residents in the park naming process. The landing page, flyers, digital assets and portions of the postcard were translated into Spanish.

Landing pages – All communication tactics directed people to two dedicated park naming landing pages – one in English (ncprd.com/namethatpark) and one in Spanish (ncprd.com/namethatpark-es). The two pages received **1,243 total views**.

Postcards – Postcard mailers were sent to **1,714 homes** surrounding the park site (radius of 3,000 ft.)

Social media posts – Three Facebook posts, including one in Spanish, and two Instagram posts helped spread the word with NCPRD social media followers and others on social media. The posts were sponsored (\$) for additional exposure and reach, targeting residents of the District.

- **English posts** – **24,292 reached, 1,929 engagements, 585 link clicks, 50 comments, 36 shares**
- **Spanish post** – **4,321 reached, 132 post engagements, 114 link clicks, 5 comments**

Park signage – Three a-frames were put up at different high-visibility locations throughout the park, with a URL and QR code directing park-goers to the landing page to learn more and submit a name.

E-blast – An e-blast was distributed to **7,006 recipients**, and received **91 clicks** through to the landing page.

Flyers – English and Spanish flyers were created to help spread the word on the park naming. Flyers were distributed to the District Advisory Committee, NCPRD's Interested Parties List, Confederated Tribes of Grand Ronde, Las Madres de Corazón, Nextdoor, North Clackamas School District, Oak Lodge Water Services District, Oak Lodge CPO, and Clackamas County.

Press release – A media release promoting the park naming process was distributed via the Clackamas County media release distribution platform.

NCPRD Park Name Submissions (English)

Collected 12-27-21 after 5 p.m.

Proposed Park Name	Explanation of Park Name Choice
A name that includes recognizing native people whose traditional land it is l	Need more native names
Addi Jennings Park	easy to remember and easy to find
Addie Park	Easy to find, easy to remember
Addieduck	On Addie and dozens of ducks in park
Antheia	https://greekgodsandgoddesses.net/goddesses/antheia-goddess-of-gardens-flowers-swamps-and-marshes/
Anything honoring the original inhabitants.	honoring the original inhabitants.
Ashy Park	My nephew, Asher, or loving known as ashy, has been loving this park since the day they broke ground. During the construction he watched all the dump trucks and waved at the workers. And now we go play at the park almost everyday. He already knows the park as Ashy Park, and would just be thrilled to have it actually named that!
Ashy Park	The parks biggest fan and most frequent user is named Asher. At four years old, he was most likely the first to use the park and is an upstanding member of the community.
bentwood park, wild iris, Chachalu - names or elements important/valuable to the people of the members of the Grand Ronde Confederation	I believe naming this park should harken back to the peoples of the Grand Ronde Confederation. We have a history of places named for modern history, but a lack of those that look back to the original ancestors of this place. Please consider honoring them.
Berryman Park	Jennings lodge was named after Berryman Jennings
BerryMar View	This moniker is a modern portmanteaus combination of Berryman and Martha Jennings whose land was used to establish Jennings lodge. The use of View is in reference to not only the actual landscape but also the obvious vision that this family had for community. This is supported by Berryman being the 1st school teacher in Iowa and the 1st Grand Master Mason in Oregon as well as his work for the state in the legislature. Berryman Jennings and family is honored by street names and memorials but I've not seen much about his spouse Martha whom I can only assume was essential in helping their family to thrive in this beautiful territory. I could also see Martha's view as a solo recognition for her contributions to their partnership.
Boardman boardwalk	Location and pathway

Boardman Creek Park	The name Boardman Creek is important given the source of the Wetlands. Much like Tanner Springs Park in the Pearl, the name gives us a quick understanding of the environment before proceeding on...
Boardman Nature Area	Fairly short. Honors the customary name of the area. Does not depict the area is a public park.
1. Boardman Oak Nature Park 2. Oak Wetlands Nature Park 3. Boardman Lodge Nature Park 4. Boardman Trails Duck Park	We live right behind the park on Briar Ct. with a private entrance that we use everyday to access this beautiful park so we had a family collaboration of names that felt fitting. We wanted to combine Boardman Wetlands and Oak Lodge as much as possible and touch on the natural elements featured throughout the park. We love duck watching here as well so I would love for that to be included in a name since it's such a unique feature.
Boardman parkway	It Connects to the area, invites the visitor to adventure and nature. 🌳🏡🌳🌳🌳🌳 We need more places of calm and the wonder of nature. 🌳
Boardman Wetland Nature Park	I think it should be named after the Wetland that it's next to.
Boardman Wetland Preserve	
Boardman Wetlands EcoPark	Why not just stick with he name that's already in use? Boardman Wetlands and add EcoPark
Boardman Wetlands Nature Park	
Boardman Wetlands Nature Park	1. Known by community, 2. the entire parcel is a wetlands, 3. natural processes, plants and wildlife is what you see there and can learn about, and 4. while it's not a traditional park w/ baseball diamonds and picnic grounds, it is a public area to visit
Boardman Wetlands Nature Park	Recognizes these historic wetlands by best-known long-term name; emphasizing the key geomorphologic feature, wetlands which support the Boardman watershed ecosystem. "Nature Park" more generic is well understood as a place of the wild or natural habitats in which we can passively recreate (a park); flowers, birds, hike, wildlife.
Boardman Wetlands Nature Park	Including "wetlands" in the park name lets everyone know that this park is in the special category of a wetlands area—a unique kind of ecosystem that's a treasure for a community. This specific wetlands area has been called Boardman wetlands for years, so many people will easily recognize which park this is if it has Boardman in the name.
Boardman Wetlands Nature Park	It suits the place and people need to learn about “wetlands” partly by realizing the area was (is still) an extensive series of wetlands.

"Boardman Wetlands Nature Park" is the most supported name in Jennings Lodge CPO survey. Close second: "Boardman Wetlands Natural Area".	Public comments made at the 12-7-2021 Jennings Lodge CPO meeting about the name for the new park on Addie St. at the Boardman wetlands included: The word "wetlands" should be in the name, because it acknowledges preserving a very particular type of habitat, with only certain limited activities allowed. (This is not the sort of park with grass, trees and related activity amenities). The word "Boardman" should be in the name, because of the historical significance, and because it is consistent with what the community knows it as. The name should include wording that helps people understand that this is a destination, and gives people an appropriate expectation of what they would find there. (Not a community park.) The words "Jennings Lodge" should NOT be in the name, as has been previously proposed, because "Jennings Lodge" as part of a park name should be reserved for the future community park that the community has been promised, with community park amenities. Two names that would address all those comments, and be consistent with the names of other publicly accessible wetlands, are the Boardman Wetlands Natural Area and the Boardman Wetlands Nature Park. The Jennings Lodge Community Planning Organization sent a survey to its Jennings Lodge email list on 12-11-2021 asking people to indicate which names they supported for the park, or if they wanted a different name. According to the survey results, "Boardman Wetlands Nature Park" is the most supported name in the Jennings Lodge CPO survey, with "Boardman Wetlands Natural Area" a close second. On 12-25-2021, Jennings Lodge CPO Acting Chair Ed Gronke emailed the full survey results to Jessica May at the NCPRD, and DAC Chair Grover Bornefeld.
Boardman Wetlands Nature Walk	Since it is a nature walk within our Boardman Creek wetlands, I thought that this should be highlighted
Boardman Wetlands Preserve	Including the word Preserve clarifies the intention to maintain a natural environment.
Boardwalk Trail Loop	Because it offers a very scenic Boardwalk trail that loops around the park which will let new potential visitors know this information just by the name..😊
Bob Stewart Wetlands	Named after local science teacher who taught about the value of such spaces.
Bob Stewart Wetlands	Named in honor of the science teacher from Gladstone High School.
Bob Stewart Wetlands	I propose naming this park after Gladstone High School's former science teacher and current superintendent. Mr. Stewart was passionate about wetland preservation in Gladstone and taught an entire generation to value these wild spaces in our backyards. I visit this park often and think of him each visit.

Boondoggle park, fake lake, slush fund park or retention basin park	You already know
Briggs Native Wetlands at Boardman Creek (or other name to honor Miss Briggs)	To honor Enid Briggs, who passed away on 12-16-21. Miss Briggs was a lifetime educator. She taught biology and earth science in the public schools for over 20 years, in private school for many years. She volunteered for years at Oral Hull Camp for the Blind educating blind campers. She volunteered teaching science at Parrot Creek. She taught outdoor school. She also taught science for home school groups. She was instrumental in the early years of Clackamas Community College's Environmental Learning Center. She was honored by them. She volunteered for the Milwaukie Center Meals on Wheels for many years. She was a past President of the Milwaukie Garden Club. She served on the board of the Milwaukie Historical Museum for many years. She was a lifetime nature lover and environmentalist. Her old home in Milwaukie was one of first Audubon Backyard Habitat Certifications in the area. She was proud of all the native plants on her property. I do not believe there is a more deserved person to be honored. She passed away at the age of 96. Two weeks before she passed, she was teaching her Nature Club at Deerfield Assisted Living where she lived. She coached high school girls athletics in the 50s, 60s, and 70s. She had to fight in the day to get playing fields for her girls. She was a true pioneer in many areas, women's high school sports, as well as earth and ecology. Outdoors was a teaching platform for her. This would be a wonderful way to honor her life long passion.
Broken Promises Park	I was truly excited for this park. It was advertised as being a beautiful nature park with animal reserves and an amazing trail. Instead we got cheap plastic over swamp land with no railings. I don't know if this was due to Covid or just lack of budgeting or what, but we're very disappointed in the outcome.
Chickadee Park	We have a lot of Chickadees around here, and it's a super cute name.
Coypu Park	My son calls this park the nutria park. Coypu is a common name for nutria deriving from the binomial name <i>Myocaster coypus</i> .
Coypu Park Or Nutria Nature Park	Coypu/Nutria are native to the area and in abundance in that area.
Damen Coates Park	Named for Sgt Coates who was shot in the line of duty. He was a huge part of the DARE program in North Clackamas Schools.
Duck Haven	Great Duck Habitate
Duck Haven Park	All of the duck families there.
Duck Walk Park	Duck pond + Boardwalk trail = Duck Walk

Ducks landing	A little bit of area for some ducks to land and have a nice little nap.
Eco Water Park	The grounds are an ecological wetland. The name clearly states what it is and give the park authorities and Jennings Lodge the ability to educate people on how important taking out water system seriously is.
Elevation Wetlands Park	The Elevated walkway creates a path for the visitor that would be impossible without it.
Emerson Park and Natural Area	Our son Emerson (2) loves the Boardman wetlands! He took some of his first steps on the boardwalks and love to look for birds and other creatures. We named him after Ralph Waldo Emerson the poet, abolitionist, and naturalist who believed in the connection of nature and spirituality. We feel that when we walk around and play at this park.
Find an appropriate & accurate indigenous name	https://ndnhistoryresearch.com/tribal-history-themes/native-place-names/
Finley Springs Park	Finley Springs used to and may still feed into the Boardman wetlands
Finley Springs Park	It is believed in this area, a Native American long house once existed.
Gladings park	Jennings and Gladstone

Goodrich and Elizabeth Boardman Wetlands Nature Park (or natural area).	I heartily endorse the proposed name: Boardman Wetlands Nature Park but would like to suggest adding several words to the official name of the park. I ask Goodrich and Elizabeth be added to the official name so it would become the Goodrich and Elizabeth Boardman Wetlands Nature Park (or natural area). The reason for adding the two first names is to clarify for which Boardman the park is being named. A quick look at the Oregon Encyclopedia or the Oregon History Project for the name Boardman shows Samuel H Boardman, Oregon's first parks' superintendent. He also founded the town of Boardman, Oregon. However, the former owners of the land in Jennings Lodge were Goodrich and Elizabeth Boardman. Goodrich D Boardman was born in Iowa in 1850 and moved west, first to California, and then to Oregon. He and his wife Elizabeth appear in the US Census of 1880 in Greasewood, Umatilla, Oregon, where he was a farmer. By 1900, he was farming in Hood River, and in 1910, the US Census shows Goodrich and Elizabeth living on Jennings Street in Jennings Lodge. A few years earlier, Goodrich and Elizabeth had purchased land in Jennings Lodge, and they platted the Boardman's Addition to Jennings Lodge together with Addie Jennings Hodgkin and her husband Frank Hodgkin in 1905. A local creek and wetlands have come to be known as Boardman Creek and Boardman Wetlands. Goodrich died in 1921, and his wife Elizabeth died in 1926. Samuel H Boardman was born in Massachusetts in the 1874 and he died in 1953. Samuel Boardman was responsible for the foundation of several of Oregon's most famous parks and for the timely purchase of much land for Oregon parks. Samuel and Goodrich were not directly related. I would be pleased to answer questions or provide more information.
Grand Ronde Park	In honor of the confederated tribes of Grand Ronde that were originally on this land.
Homeless Haven	Cause that is what it will become.
Ida Bae Wells	I believe that her work will change the world and her bravery is a gift to all of us.
Jennings Duck Landing	Love watching the ducks come in and land on the water. There is a good view of wetlands from SE Jennings Ave.
Jennings Heart Nature Park.	It is in the Heart of Jennings lodge and it provides a safe sanctuary for humans and animals alike to explore and live in nature. It also has a ring to it. Thank you for your time and consideration.
Jennings Lodge Neighborhood Park	Self explanatory and will heighten the amount of visibility for this beautiful area.
Jennings Lodge Park	Park location. Provides recognition for this area.

Jennings Lodge Park	The park will be located in the heart of Jennings Lodge. It makes sense for the park to be named after the community it is located in.
Jennings Lodge scenic Nature park	I think it would make sense to name the park after the area it is in, and it's also a very scenic nature park!
Kalapuya Mololla Haven	These are to two best known Native tribes that the lands belonged to before white man came to take over. We need to honors them and acknowledge this history.
Kalapuyas Park	To honor those who came before us and protect this wetland.
Long House Park	According to minimal web research, some historians think Lodge, from Jennings Lodge, referred to the Native American Long House that was in the area at the end of Hull Street near the river. This would be small tribute to the Native Americans who walked this land before us.
Looking Glass Park	The water is so serene, and you can see the reflections of the trees, and stop on the bridge and look in the water and enjoy the peaceful natural surroundings!
Lucas Park	I think they were a family that owned quite a bit acreage in the lowlands here. Lucas ct is directly north of the park and the Lucas family own the williamsburg apartments on Jennings.
Merlyn	Life renewing life cycle which is magical
Minnie Mossman Hill Park	She was the first female licensed steamboat pilot west of the Mississippi River, and only the 2nd in the United States. She was licensed to operate steamers on the Willamette and Columbia rivers. Her first official trip happened on the Willamette River. She was evidently very well known in the late 1800s, but sadly is not well known now. This would be an opportunity to bring her name back into the public eye and maybe have an interpretive sign that could teach children about her.

Mrs. Robin I Gwinn forget me not park	<p>My mom, Robin Gwinn was a teacher in Oregon City school district at Gardiner middle school for almost 30 years! She was also an active member of the NEA and went to different states every year representing our state of Oregon. She was diagnosed with early onset dementia and 8 years later at 65 she passed away. She had been teaching and leading camp fire going to school to further her education. She was in the process of obtaining her doctorate when she was diagnosed and then shortly afterword had to retire due to the rapid escalating of her condition. It took us all by surprise it's not hereditary and we had never cared for anyone with dementia before. She suffered greatly as did her husband Harris (my father) who never left her side as long as possible he kept her home. Even to the detriment of his and my mental health and well being. She spent a couple months in Springfield where dad found a respite care facility that actually took good care of the clients they served. Anyway I just thought she was such an active community member what with Gardiner the NEA and leading various groups as well as being a mother of 6 children. How she accomplished all she did I have no idea, her relentless spirit and her fight for human rights was always a guiding virtue for myself. She put herself in vulnerable positions to help students she knew needed help in many ways. She led a trip to Washington DC when I was in 7th grade I believe. She loved baseball and was a feminist as well as a cowgirl at heart. She made learning history fun by renting realistic costumes from a Portland store that helped kids experience the weight of the garments they wore in the Renaissance and for her law class she took kids to the court house in Oregon City to have a mock trial. There was nothing she wouldn't do for her students or her family. Although she wasn't perfect she was still an amazing human being who deserves to be remembered and celebrated for her time as a teacher in Clackamas County. Thank you for this opportunity.</p>
Muscovy Park	<p>One of the parks most unique, friendly, and all around cool ducks is a Muscovy. https://www.audubon.org/field-guide/bird/muscovy-duck</p>
Name after an indigenous word for wetlands	<p>The park is a wonderful place to connect with nature and see how the area was before extensive development, so an indigenous name would support the history of the land and the connection and care for nature.</p>
Nature Boardwalk Park	<p>It is a natural park and the boardwalk seems like a nice feature to be able to walk over the wetlands.</p>



NCPRD/Clack Co. should let the Confederated Tribes of Grand Ronde name the park	<p>What a place is named, and who or what it memorializes, tells important stories about who we are and our society. In the North Clackamas area, there are hundreds, if not thousands of locations that honor white pioneer settlers who came to this land in the 19th century. Today, public places are recognized with names like Jennings, Whitcomb, Ainsworth, and more. However, these lands were not "empty" when white pioneers arrived in Oregon; they had been cared for and called home by local Native American tribes since time immemorial. At the same time, some of these white settlers and their actions towards local tribes appears more and more problematic through modern historical analyses that looks beyond dominant perspectives and recognizes the value and humanity of all people. Today, there are very few public places that recognize, honor, and tell both the past and present stories of local Native American peoples from the North Clackamas area. In 2015, Portland Parks and Recreation opened K^hunamokwst Park, which was the first park in Portland to enjoy a name indigenous to the land it sits on. K^hunamokwst (pronounced KAHN-ah-mockst) is a Chinook wawa name meaning "together". I would like to recommend this park be given an indigenous name since there is a lack of public places in Clackamas County that honors our area's past and present indigenous history and culture. I recommend that NCPRD and Clackamas County work with the Confederated Tribes of Grand Ronde and let local tribes determine the name of the park at 17908 SE Addie Street. Additionally, in a time of racial reckoning, I would strongly encourage NCPRD to consult with experts and historians to ensure that any names that recognize people are fully vetted against the historical record.</p>
New Leaf Park	It's a new park opened during the pandemic. And a lot of the plantings look new. A good place for a fresh start.
Nutria Park	Came from Texas in March and my oh my, they were everywhere! Cute little fuzzy babies in the spring! I can't forget the first time I saw one of those:) love coming here to see them huddle together during the winter months:)
Nutria Park	The park is home to a colony of nutrias that you can see eating and swimming around.
Pacific Wonder Park & Trail	Being in nature brings about sense of wonder and curiosity ~
Parky McParkface	Clearly the obvious choice.
Path through the Waters (in the local indigenous language)	I don't know the language of the indigenous residents of the area of the park, but it would be nice to honor the original keepers of the land with a name in their language.

Please let the Confederated Tribes of Grand Ronde name the park	The lands we live on have been cared for and called home by local Native American tribes since time immemorial. If this is not the direction chosen, in a time of racial reckoning, I would strongly encourage NCPRD to consult with experts and historians to ensure that any names that recognize people are fully vetted against the historical record.
River Park	It's between River Road and the River.
Saving Earth Park	We bring our 2-year old grandson to feed the ducks and run on the walkway quite often and he loves it there because there is nothing quite like it around. He loves the slides too. The reason we like the name "Saving Earth Park" is because it fits. There are so many parks out there named Serenity, Tranquil, Habitat or Terrestrial which all fit, but haven't heard of any Saving Earth Parks which we all know that it's time to spend more time Saving the Earth.
Serenity Now	Natural places bring serenity and peace.
Shook Park	Sick and Sally Shook are longtime residents Clackamas County and have pioneered many watershed and public area restoration projects. They have and still do public service in our community even though they are in their late eighties. Tonia Williamson from NCPRD staff can provide additional details
Tegerdine/ Van de Broek Nature Park and Wetland	I nominate Aaron Tegerdine, now known as Rain Tenaqiya who in 1984-86, along with Dan van den Broek (currently at Portland Audubon, I believe), talked to some of the owners of the property, the Portland Audubon Society and city of Gladstone to bring awareness and pressure for protection to this small wetland. They also brought concerns about filling in from the edges and, although that has happened to a certain extent, the move to protect the parcel has been rewarded. At the time, they both built a crude bird blind and walkway into the middle of the main open water area on Glen Echo Road. While it is unclear that this portended the future of this property, without their initial efforts long ago, this small treasure may have been lost long ago to infill and development some 4 decades previous. We never know what small step we take that may contribute in the end to the conservation of something dear to a city, neighborhood and individual. These young men did something important on a local level that made a difference. I am recommending them for this distinct honor. Aaron (Rain) is my grandson's father which is how I know this information. I have visited this property and am proud to have this connection to a small treasure.
The Bordman Bog	It honors the wetlands nature of the park, and has a playful tone.
The Lincoln Preserve	The President did his best to preserve our national a hard time of discourse.

The Peoples Park	The name encompasses ALL citizens.
Thomas E Smith Memorial Park	<p>I am posting below a link to an article written by the Sierra Club about my father, who passed away last year, and his career as a protector of wildlife working for 30+ years for the Fish and Wildlife Service, and after "retirement" working for the Fish and Wildlife Foundation as a consultant. During his lifetime he helped establish over 1,000,000 acres of protected habitat for endangered species. The article focuses on his work in the Texas Gulf Coast where he lived and worked at the end of his life, but he did work in Oregon as well when he lived and worked out the the Portland, Oregon office from the late 60's to 1975. During his time in Oregon he helped add additional islands to the Oregon Coast National Wildlife Refuge Complex. Over his career, he received numerous awards (too many to mention here) and was so passionate about what he did, he literally continued working from his hospital bed the last few days of his life. Having a park named after him would be a tremendous honor to the man he was and the work he did. He was an inspiration to all who knew him. Thank you for your consideration.</p> <p>https://www.sierraclub.org/texas/houston/blog/2020/04/great-wildlife-protector-rides-sunset</p>
Tule (pronounced Toolee)	Tule is the name of a plant used by native Americans used to make baskets. The plants grow in wetlands. Let's name the park after a historically relevant species and in so doing, educate the next generation about the usefulness of plants and protecting marshland ecosystems, which are vital natural filters, helping to maintain clean water and healthy fish habitat.
Vanport Park	In remembrance of the community and lives lost in the Vanport flood.
Watershed Grove Park	Just a combination of key names of the area

NCPRD Park Name Submissions (Spanish Survey)

Collected 12-27-21 after 5 p.m.

Proposed Park Name	Explanation of Park Name Choice	Explanation Translation
1 De la amistad o 2 la unidad	Porque todos debemos unirnos en amistad	1 of friendship or 2 unity, because we must all unite in friendship
Bella vista	Porsu bonita vistas y sus paisajes  	For its beautiful views and landscapes
inspire park	for its beautiful nature	
New hope	Con cada parque natural que se conserva , nace una nueva esperanza.	With each natural park that is preserved, a new hope is born.
Pearl of sunrise	A Park is life and valuable as a Perl	
Wonderland	El nombre me encanta! Aquí en Oregon ya existe este nombre en las placas del DMV. Este nombre me párese majico	I love the name! Here in Oregon this name already exists on DMV license plates. This name makes me stand out

**12-23-2021 Jennings Lodge CPO Survey Results on
Which Park Names People in Jennings Lodge Support
for the New Park at Boardman Wetlands**

Public comments made at the 12-7-2021 Jennings Lodge CPO meeting about the name for the new park on Addie St. at the Boardman wetlands included:

- The word “*wetlands*” should be in the name, because it acknowledges preserving a very particular type of habitat, with only certain limited activities allowed. (This is not the sort of park with grass, trees and related activity amenities).
- The word “*Boardman*” should be in the name, because of the historical significance, and because it is consistent with what the community knows it as.
- The name should include wording that helps people understand that this is a destination, and gives people an appropriate expectation of what they would find there. (Not a community park.)
- The words “*Jennings Lodge*” should *NOT* be in the name, as has been previously proposed, because that JL designation should be reserved for the future community park that the community has been promised, with community park amenities.

Two names that would address all those comments, and be consistent with the names of other publicly accessible wetlands, are the *Boardman Wetlands Natural Area* and the *Boardman Wetlands Nature Park*. **The Jennings Lodge Community Planning Organization sent a survey to its Jennings Lodge email list on 12-11-2021 asking people to indicate which names they supported for the park, or if they wanted a different name.**

Survey Results

[20] indicated they most support the name “*Boardman Wetlands Nature Park*”.

[16] indicated they most support the name “*Boardman Wetlands Natural Area*”.

[7] indicated they equally support both names.

[3] indicated they would prefer a different name*.

***Other names preferred:**

- “Boardman Wetlands Nature Area” (2 people);
- just “Boardman Wetlands”, without other wording (1 person)
 - “If the term Natural Area or Nature Park needs to added to the name of Boardman Wetlands, I recommend Boardman Wetlands Nature Park” [to delineate it from the nearby Rinearson Natural Area, which “has very limited public access which furthers its purpose of providing space for nature, to be seen from afar but not touched”].

NORTH CLACKAMAS PARKS AND RECREATION DISTRICT
Park and Facility Naming Policy and Process
Approved by District Advisory Board, March 2006
Approved by the Board of County Commissioners on April 18, 2006

Applicability:

This policy shall apply to the naming of parks and facilities except as provided below:

- a) Previously named parks transferred from another agency to North Clackamas Parks and Recreation District (NCPRD).
- b) Future park sites where a name has been specified as a component of a purchase and sale agreement or other contractual agreement approved by the District Advisory Board (DAB) and Board of Directors.
- c) Park facilities where naming right are conveyed to an individual or business in return for financial remuneration to the District as specified in a contractual agreement approved by the DAB and Board of Directors.

Policy:

It is the policy of NCPRD to provide opportunities for public input related to the naming of parks and facilities. It shall be the responsibility of the DAB to initiate a process to name a park and/or facility and forward a recommendation to the Board of Directors for consideration and a final decision.

In pursuing their responsibility, the DAB shall avoid names that:

- a) Have the capacity to be construed as culturally insensitive or offensive.
- b) Duplicate existing geographic names or that may confuse the public.
- c) Create the potential for copyright infringement issues.

Process:

- 1) If appropriate, the DAB may initiate a process to recommend a park or facility name by inviting the submission of nominations from residents of the District or by creating an ad hoc committee that shall invite the submission of nominations from residents of the District. Such nomination shall include the reasons for name submission and the justification for the name.
- 2) Membership of the ad hoc committee shall include at least one (1) DAB member, NCPRD Director (or designee), one (1) member of the appropriate city council (when park is located within a municipality), one (1) citizen at large and one (1) member of the appropriate community planning organization or neighborhood association.
- 3) After the invitation for nominations, the DAB (or ad hoc committee if one has been established) will provide at least one opportunity for public comment on the list of nominated names. This opportunity shall be noticed in the same manner as DAB meetings.
- 4) The DAB or ad hoc committee will consider public comment and all nominated names.

- 5) If an ad hoc committee has been established, the committee shall forward a list of three recommended names in order of preference to the DAB within 30 days from the date public comment was taken.
- 6) The DAB shall select one preferred name and one alternative name for recommendation to the Board of Directors for consideration.
- 7) The Board of Directors may:
 - a. Approve the name recommended by the DAB.
 - b. Approve the alternative name recommended by the DAB.
 - c. Request up to two (2) additional alternatives from the DAB.
 - d. Select a different name at their sole discretion.
- 8) The decision of the Board of Directors shall be final and shall not be subject to appeal.
- 9) Note: City of Milwaukie parks and facilities will follow the City of Milwaukie Policy and Procedures for Naming Policies (attached). In the case of a park or facility inside the city limits (for example if NCPRD provides funding for the park or facility), the process would include the following steps:
 - a. Follow the above procedure for approval and recommendation to the District Advisory Board, then
 - b. Present the name possibilities to the City Council for approval and recommendation, then
 - c. Present the name possibilities to the Board of County Commissioners for final approval and recommendation.



NORTH CLACKAMAS
PARKS & RECREATION DISTRICT

DISTRICT ADVISORY COMMITTEE

TO: North Clackamas Parks and Recreation District Advisory Committee

FROM: Heather Koch, Planning and Development Manager

DATE: July 6, 2022

RE: Report on Update to NCPRD System Development Charges (SDC) Ordinance and Methodology

On June 29, 2022, Director Michael Bork provided a brief report to the NCPRD Board on the update underway to the SDC Ordinance and Methodology. The report is attached to share the same update with DAC members.

Attachments

- Board Report, June 29, 2022 (includes attached ordinance 2017-11 for reference)

SDC Methodology Timeline



Data Gathering & CIP List Nov. '21 – June '22

DAC introduction to SDC update

DAC review and recommend CIP/project list

SDC data gathering and refinement



Analysis, Review & Recommendation June – Sept. '22

Develop draft SDC methodology

Present SDC methodology and revised Interim CIP to DAC for review

Present final SDC methodology and Interim CIP to DAC for recommendation



SDC Ordinance – Notice Period & Hearing Sept. '22 – Dec. '22+

SDC ordinance Board presentation

SDC 90-day notice period

CIP to Board for adoption

SDC ordinance to Public Hearing & for Board adoption



**NORTH CLACKAMAS PARKS AND RECREATION DISTRICT**

Development Services Building
150 Beavercreek Road, Oregon City, OR 97045

Michael Bork, NCPRD Director

6/29/2022

Board of County Commissioners
Clackamas County
Board of North Clackamas Parks and Recreation District

Members of the Board:

**Report on Update to NCPRD System Development Charges (SDC)
Ordinance and Methodology**

Purpose/Outcome	Report on Update to NCPRD System Development Charges (SDC) Ordinance and Methodology
Dollar Amount and Fiscal Impact	<p>\$43,060 is Total Contract Value (TCV) supporting work underway to update methodology and ordinance.</p> <p>Annual collection for FY 22-23 is projected at \$657,310 based on current ordinance.</p>
Funding Source	System Development Charges (SDCs)
Duration	N/A
Previous Board Action/Review	<ul style="list-style-type: none">• Amendment, Dec., 2017 (Ord. 2017-11)• Amendment, Oct., 2014 (Ord. 06-2014)• Amendment, Oct., 2007 (Ord. 09-2007)• Amendment, Mar., 2004 (Ord. 02-2004)• Adoption of System Development Charge Ordinance, Oct., 1994 (Ord. 94-1152).
Strategic Plan Alignment	<p>1. How does this item align with your department's Strategic Business Plan goals?</p> <ul style="list-style-type: none">• completing 33% of NCPRD project phases in the annual Capital Improvement Plan• providing planning and development services to NCPRD residents so they can experience additional parks and facilities to meet needs. <p>2. How does this item align with the County's Performance Clackamas goals?</p> <ul style="list-style-type: none">• <i>Build Public Trust through Good Government:</i> engaging the public in latest policy update.
Counsel Review	N/A
Procurement Review	N/A

Contact Person	Michael Bork, NCPRD Director, 971-610-1036 Heather Koch, NCPRD Planning & Development Manager, 971-337-6867
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SUMMARY

NCPRD staff began work in fall 2021 to update the SDC Ordinance and Methodology. NCPRD contracted with the consultant (FCS Group) in November 2021 to assist in this process.

The work is progressing in three phases. The estimated timeline is currently:

Data Gathering and Development of CIP List (Nov. '21 – Jun. '22)

- DAC introduction to SDC update
- DAC review and recommend CIP (project list)
- SDC data gathering and refinement

Analysis, Review & Recommendation (Jun. – Sept. '22)

- Develop draft SDC methodology
- Present SDC methodology and revised Interim CIP to DAC for review
- Present final SDC methodology and Interim CIP to DAC for recommendation

SDC Ordinance – Notice Period & Hearing (Oct. – Dec. '22+)

- SDC ordinance Board presentation
- SDC 90-day notice period
- CIP to Board for adoption
- SDC ordinance to Public Hearing & for Board adoption

BACKGROUND

North Clackamas Parks and Recreation District (NCPRD) collects system development charges (SDC) on new development within district boundaries so that future growth contributes a fair share to the cost of improvements and additions to parks and recreation facilities required to accommodate such growth.

NCPRD's current SDC Ordinance is a "zonal policy" because it is divided into three separate zones for purposes of collection and administration of SDC funds.

- Zone 1 - City of Milwaukie and the City's Urban Growth Management Area (UGMA)
- Zone 2 - unincorporated areas south of Zone 1
- Zone 3 - unincorporated areas east of I-205 and any portions within the District boundary that are annexed into cities since boundary reset in 2020.

The last effort to revise the SDC policy was in 2018, when Happy Valley began steps to withdraw from the District. At that time, both the SDC Committee (composed of the

membership of the District Advisory Board) and City of Milwaukie Council reached consensus that a District-wide policy should replace the zonal policy. The next step needed was to revise the methodology to determine a new uniform District rate of collection and eligibility rate for capital projects. The old zonal rates, being different in each of the three zones based on the data unique to each zone, could not be applied uniformly. This next step to develop the methodology for uniform rates was placed on indefinite hold as the Happy Valley withdrawal was rejected and Happy Valley was ordered to remain part of the District.

With the consensus to create a uniform rate established in 2018, and subsequent adoption of the NCPRD-Happy Valley settlement agreement in 2020 making the withdrawal official, the process to update the SDC ordinance could restart. NCPRD developed a plan with the consultant to pick up where the work had left off, kicking off an update to the methodology in November 2021. This work relies on gathering updated inputs such as population estimates and projections, approved future project lists and costs, and updated park and facilities inventories. Staff began gathering data and working with the DAC, and are currently working with the consultant to finalize the data inputs to ensure that the methodology is technically robust. These inputs are important factors that will determine a uniform rate of collection and uniform eligibility rates for capital projects to utilize funds.

Annual collection for FY 22-23 is projected at \$657,310 based on current methodology. An adopted Ordinance to amend the policy will result in changes to collection and eligibility rates.

The beginning fund balance of all SDCs for FY 22-23 is estimated at \$10.3 million. Funds that have been collected in a zone can only be spent in that zone under the current policy with narrow exception for Districtwide efforts such as comprehensive planning and this ordinance update. Under the current ordinance, Zone 1 balance is at approximately \$5.5 million, Zone 2 balance is at approximately \$2.3 million, and Zone 3 balance is at approximately \$2.4 million. Funds are not transferred between zones. In 2014, an Ordinance amendment changed the boundaries of Zone 1, however the policy remained that only the funds collected in a zone could be spent in that zone.

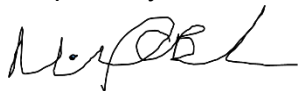
RECOMMENDATION:

N/A. Report for informational purposes.

ATTACHMENTS:

1. Ordinance 2017-11 (for reference)

Respectfully submitted,



Michael Bork, Director

North Clackamas Parks and Recreation District

ORDINANCE NO. 11-2017

An Ordinance Amending the North Clackamas Park and Recreation District's System Development Charge Ordinance

This matter coming before the Clackamas County Board of County Commissioners as the governing body of the North Clackamas Park and Recreation District at its regularly scheduled public meeting on December 21, 2017 to consider changes to the existing ordinance pertaining to the parks and recreations system development charge on new development and the administration of the funds collected for park acquisition and park road frontage construction in the Sunnyside Village area.

WHEREAS, the Board of Directors of North Clackamas Park and Recreation District adopted a system development charge ordinance in October, 1994, as subsequently amended (the "Ordinance"), authorized by ORS 223.297-223.314; and

WHEREAS, the Sunnyside Village includes all of that area that is depicted on Map X-SV-1 of the Clackamas County Comprehensive Plan as of the date of this Order; and

WHEREAS, Clackamas County Zoning and Development Ordinance (ZDO) Chapter 1011.06 contains general provisions related to the collection and administration of funds from development of property in the Sunnyside Village area that are to be used for park acquisition and park road frontage improvements; and

WHEREAS, all of the parkland in the Sunnyside Village area identified on Map X-SV-4 of the Clackamas County Comprehensive Plan, as of the date of this Order, has been acquired, eliminating the need for much of ZDO Chapter 1011.06; and

WHEREAS, Clackamas County desires to repeal ZDO Chapter 1011.06 to eliminate these unnecessary provisions from the County Code; and

WHEREAS, both Clackamas County and North Clackamas Parks and Recreation District acknowledge that it is appropriate to continue to collect funds from new development in the Sunnyside Village area and that there are funds left in the Park Acquisition Fund and the Park Road Frontage Construction Fund of Sunnyside Village and that the use of these funds are restricted and may be utilized only for the purpose of providing capital improvements in Zone 3, as that area is defined in the Ordinance and as provided in NCPRD's Parks and Recreation System Development Charges Updated Methodology Report, dated September 28, 2007; now, therefore;

The Board of Directors of North Clackamas Park and Recreation District ordains as follows:

Clackamas County Official Records
Sherry Hall, County Clerk

2018-0038


Commissioners' Journals
Agreements & Contracts

01/02/2018 2:49:10 PM

- Section 1:** Sections 3 and 5 of the Ordinance are hereby amended as shown in Exhibit A, hereto attached.
- Section 2:** The Board of Directors of North Clackamas Park and Recreation District finds that all of the parkland in the Sunnyside Village area identified on Map X-SV-4 of the Clackamas County Comprehensive Plan, as of the date of this Order, has been acquired. The funds currently held in the NCPRD Zone 3 SDC Fund and segregated as "Sunnyside Village Zone 3A" that were collected based on Sunnyside Village area Comprehensive Plan to be used for park acquisition and park road frontage improvements shall be unsegregated and used only for the purpose of providing capital improvements in Zone 3, as that area is defined in the Ordinance and as provided in NCPRD's Parks and Recreation System Development Charges Updated Methodology Report, dated September 28, 2007.
- Section 3:** System Development Charges in the Sunnyside Village Plan Area shall be collected at the rate adopted by the Board of Directors of North Clackamas Park and Recreation District by resolution.
- Section 4:** This ordinance shall be effective on January 20, 2018.

ADOPTED this 21st day of December, 2017

THE BOARD OF DIRECTORS OF NORTH CLACKAMAS
PARK AND RECREATION DISTRICT



Jim Bernard, Chair

Recording Secretary

EXHIBIT A

AN ORDINANCE ESTABLISHING A PARKS AND RECREATION SYSTEM DEVELOPMENT CHARGE ON NEW DEVELOPMENT

The Board of Directors of North Clackamas Park and Recreation District, Oregon finds, determines, and declares that:

Section 1 - Short Title

This Ordinance shall be known as "An Ordinance Establishing a Parks and Recreation System Development Charge On New Development" and may be so pleaded.

[Adopted by Ord. 94-1152 (10/6/94)]

Section 2 - Scope and Purpose

- A. Future growth within the North Clackamas Park and Recreation District should contribute its fair share to the cost of improvements and additions to parks and recreation facilities required to accommodate such growth.
- B. The imposition of system development charges will provide a source of revenue to fund the construction or improvement of the North Clackamas Park and Recreation District's facilities necessitated by growth.
- C. ORS 223.297-223.314, adopted in 1989, authorizes local governments to impose system development charges.
- D. The District includes land which is developed to urban densities and land which is in a rural or semi-rural level of development. The demand for new capital facilities throughout the district varies in part due to the availability of land for new development and the location of existing District facilities. The District Board, if it deems it advisable, may create SDC charges which apply by zone, and may be used, only in those limited geographic areas. If created such charges may vary between the zones, understanding that some facilities may be needed to meet a District-wide demand with some or all geographic areas of the District contributing to the growth related cost of such District- wide facilities.
- E. The SDC methodology document report adopted by subsection J of this section contains a calculation of the total maximum amount of money that may be imposed through the SDC charge to help recover the growth related cost component of new capital facilities as development

occurs in the District. The District Board may not impose a charge structure that recovers more than that total amount, adjusted over time as allowed by law, but may in its discretion impose a charge structure that recovers less than that total amount. In addition, the District Board may in its discretion impose a charge on classes of development types that is less than the maximum allowed by law or may exempt classes of development from the charge in order to promote other public policy considerations.

- F. System development charges are separate from and in addition to any applicable tax, assessment, charge, fee in lieu of assessment, or other fee provided by law or imposed as a condition of development.
- G. System development charges are fees for services because they are based upon a development's receipt of services considering the specific nature of the development.
- H. System development charges are imposed on the activity of development, not on the land, owner, or property, and, therefore, are not taxes on property or on a property owner as a direct consequence of ownership of property within the meaning of Section 11b, Article XI of the Oregon Constitution or the legislation implementing that section.
- I. This Ordinance is intended only to be a financing mechanism for needed extra capacity parks and recreation facilities associated with new development and does not represent the consideration of land use planning issues, funding for maintenance of existing facilities, or elimination of existing capacity deficiencies.
- J. The Board hereby adopts the methodology report entitled "Parks and Recreation System Development Charges Update Methodology Report; draft as of September 28, 2007". and incorporates by reference the assumptions, conclusions and findings in said report which refer to the determination of anticipated costs of capital improvements required to accommodate growth, and the rates for the parks and recreation system development charges to finance these capital improvements.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04); amended by Ord. 09-2007 (10/25/07)]

Section 3 - Definitions

- A. "Accessory Dwelling Unit" shall mean a secondary, self-contained dwelling unit that may be allowed only in conjunction with a single family detached dwelling unit. An accessory dwelling unit is subordinate in size, location, and appearance to the primary single family detached dwelling. An accessory dwelling unit generally has its own outside entrance and typically has separate living, sleeping, eating, cooking, and sanitation facilities. An accessory dwelling unit may be located within but distinct from, attached to or detached from the primary single family dwelling unit.

- B. "Applicant" shall mean the owner or other person who applies for a building permit within the boundaries of North Clackamas Park and Recreation District.
- C. "Board" shall mean the North Clackamas Park and Recreation District Board of Directors.
- D. "Building" shall mean any structure, either temporary or permanent, built for the support, shelter or enclosure of persons, chattels or property of any kind. This term shall include tents, trailers, mobile homes or any vehicles serving in any way the function of a building. This term shall not include temporary construction sheds or trailers erected to assist in construction and maintained during the term of a building permit.
- E. "Building Permit" shall mean an official document or certificate authorizing the construction or siting of any building.
- F. "Capital Improvements" shall mean public facilities or assets intended for use for park and/or recreation purposes. "Capital Improvement" shall not include costs of the operation or routine maintenance of capital improvements.
- G. "Citizen or Other Interested Person" shall mean any person whose legal residence is within the boundaries of the North Clackamas Park and Recreation District, as evidenced by registration as a voter within the District, or by other proof of residency; or a person who owns, occupies, or otherwise has an interest in real property which is located within District boundaries or is otherwise subject to the imposition of system development charges, as outlined in Section 5 of this ordinance.
- H. "Director" shall mean the Director of the North Clackamas Park and Recreation District.
- I. "District" shall mean the North Clackamas Park and Recreation District, Oregon, a municipal corporation.
- J. "Development" shall mean a building or other land construction, or making a physical change in the use of a structure or land, in a manner which increases the usage of any capital improvements or which may contribute to the need for additional or enlarged capital improvements, as determined by the Board.
- K. "Development Permit" shall mean an official document or certificate, other than a building permit, authorizing development.
- L. "Dwelling Unit" shall mean a building or a portion of a building designed for residential occupancy, consisting of one or more rooms including permanent provisions for living, sleeping, eating, cooking, and sanitation; and which are arranged, designed or used as living quarters for one family only.
- M. "Employee" means any person who received remuneration for services, and whose services are directed and controlled either by the employee (self-

employed) or by another person or organization.

- N. "Encumbered" shall mean monies committed by contract or purchase order in a manner that obligates the District to expend the encumbered amount upon delivery of goods, the rendering of services, or the conveyance of real property provided by a vendor, supplier, contractor or Owner.
- O. "Improvement Fee" shall mean a fee for costs associated with capital improvements to be constructed after the effective date of this ordinance.
- P. "Lot" shall mean an area of land in one ownership with definitive boundaries ascertainable from a recorded deed or recorded plat.
- Q. "Manufactured Housing" shall mean a dwelling unit which is constructed primarily at one location and is then transported to another location for either permanent or temporary siting.
- R. "Multi-Family Dwelling Unit" shall mean a portion of a building consisting of one or more rooms including living, sleeping, eating, cooking, and sanitation facilities arranged and designed as permanent living quarters for one family or household; attached to two or more dwelling units by one or more common vertical walls; and with more than one dwelling unit on one lot. This term shall include, but is not limited to, triplex, quadraplex, condominium ownership, and apartment structures containing three (3) or more dwelling units.
- S. "Owner" shall mean the person holding legal title to the real property upon which development is to occur.
- T. "Person" shall mean an individual, a corporation, a partnership, an incorporated association, or any other similar entity.
- U. "Qualified Public Improvement" shall mean land and/or a capital improvement that:
 - 1. Is required as a condition of development approval; and
 - 2. Is identified in the plan and list adopted pursuant to Section 9 of the Ordinance; and
 - 3. If located in a Planned Unit Development, is not designated in the development approval order as Open Space required pursuant to ZDO Section 1013.06.A.4;

and, is either 1) not located on or contiguous to the property that is the subject of the development approval, or 2) if located in whole or in part on or

contiguous to the property, is required to be larger or with greater capacity than is necessary for the particular development project as determined by District standards upon which the capital improvement plan is based.

- V. "Reimbursement Fee" shall mean a fee for costs associated with capital improvements already constructed or under construction when the fee is established for which the District determines that capacity exists.
- W. "Single-Family Dwelling Unit" shall mean a building or a portion of a building consisting of one or more rooms including living, sleeping, eating, cooking, and sanitation facilities arranged and designed as permanent living quarters for one family or household; may be attached to one or more than other dwelling units by one or more vertical walls and may have no more than one dwelling unit on any one lot. In addition to detached single family dwelling units, this definition also includes duplex, zero-lot-line, townhouse, rowhouse, and manufactured housing dwelling units designed for one family or household.
- X. "Single Room Occupancy Dwelling Unit" shall mean a portion of a building consisting of one or more rooms, including sleeping facilities, with a shared or private bath, shared cooking facilities, and shared living/activity area. This definition includes, but is not limited to "assisted living facility."
- Y. "System Development Charge" shall mean a reimbursement fee, an improvement fee, or a combination thereof assessed or collected at the time of issuance of a building permit. System development charges are separate from and in addition to any applicable tax, assessment, fee in lieu of assessment, or other fee or charge provided by law or the cost of complying with requirements or conditions imposed upon a land use decision, expedited land division or limited land use decision.
- Z. "System Development Charges Methodology" shall mean the methodology report adopted pursuant to Section 2J, as amended and supplemented pursuant to Section 9.
- AA. "ZDO" shall mean the Clackamas County Zoning and Development Ordinance.
- BB. "Zone" shall mean, as of November 29th, 2014, one of three zones for the collection of SDCs. Notwithstanding anything else to the contrary stated or adopted herein or elsewhere, such zones shall be constituted as set forth in Section 3.CC, DD, and EE herein.
- CC. "Zone 1" shall mean that area within the District containing the City of Milwaukie and all unincorporated areas within the City of Milwaukie's urban growth management area as defined by agreement between the City of Milwaukie and Clackamas County, as may be amended from time to time.
- DD. "Zone 2" shall mean all areas west of I-205 that are not part of Zone 1.
- EE. "Zone 3" shall mean the City of Happy Valley, all unincorporated areas within the City of Happy Valley's urban growth management area as defined by

agreement between the City of Happy Valley and Clackamas County, as may be amended from time to time, and that portion of the City of Damascus within the boundaries of the district.

- FF. "Zone Projects" shall mean the expenditure of system development charges received by the District pursuant to this Ordinance within the zone in which it was generated, whether designated "zone" or "neighborhood" or "district" or "community" elsewhere in this Ordinance, a capital improvement plan or other document.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04); amended by Ord. 09-2007 (10/25/07); amended by Ord. 06-2014 (10/30/14)]

Section 4 - Rules of Construction

- A. In case of any difference of meaning or implication between the text of this ordinance and any caption, illustration, summary table, or illustrative table, the text shall control.
- B. The words "shall" and "must" are always mandatory and not discretionary; the word "may" is permissive.
- C. Words used in the present tense shall include the future; words used in the singular shall include the plural and the plural the singular, unless the context clearly indicates the contrary; and use of the masculine gender shall include the feminine gender.
- D. The phrase "used for" includes "arranged for", "designed for", "maintained for", or "occupied for".
- E. Unless the context clearly indicates the contrary, where a regulation involves two or more items, conditions, provisions, or events connected by the conjunction "and", "or" or "either...or", the conjunction shall be interpreted as follows:
 - 1. "And" indicates that all the connected terms, conditions, provisions or events shall apply.
 - 2. "Or" indicates that the connected items, conditions, or provisions or events may apply singly or in any combination.
 - 3. "Either...or" indicates that the connected items, conditions, provisions or events shall apply singly but not in combination.
- F. The word "includes" shall not limit a term to the specific example, but is intended to extend its meaning to all other instances or circumstances of like kind or character.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 5 - Application

- A. A Parks and Recreation System Development Charge (herein after referred to as the SDC Charge) is imposed upon all new development within the District for which a building permit is required (as defined below, "New Development"). This shall include new construction and alteration, expansion or replacement of a building or dwelling unit if such activity results in an increase in the number of residential dwelling units on the site or provides the opportunity for an increase in the number of employees reporting to work on the site. For alterations, expansions and replacements, the amount of the SDC Charge to be paid shall be the difference between the rate for the proposed development and the rate that would be imposed for the development prior to the alteration, expansion or replacement.
- B. The amount of the SDC Charge shall be determined using the methodology set forth in the methodology report adopted by Section 2J of this ordinance. Accessory Dwelling Units shall be charged at one-half the Single-Family Dwelling Unit rate. Single Room Occupancy Dwelling Units shall be charged at one-half the Multi-Family Dwelling Unit rate.
- C. The SDC Charge shall be adopted and may from time to time be amended by resolution of the District Board so long as the adopted methodology is used. A change in methodology shall require an amendment to this ordinance to adopt the new methodology. The SDC charge may be adjusted by the periodic application of one or more specific cost indexes or other periodic data sources. A specific cost index or periodic data source must be:
1. A relevant measurement of the average change in prices or costs over an identified time period for materials, labor, real property or a combination of the three;
 2. Published by a recognized organization or agency that produces the index or data source for reasons that are independent of the system development charge methodology; and
 3. Incorporated as part of the established methodology or identified and adopted in a separate resolution.

The resolution that adopts the SDC Charge shall identify the cost indexes to be used.

- E. The applicant shall at the time of application provide the information requested on a Parks SDC application form regarding the previous and proposed use(s) of the New Development, including a description of each of the previous and proposed uses for the property for which the building permit is being sought, with sufficient detail to enable the District to calculate the number of employees and residential dwelling units under the previous use and for the proposed use(s) of the New Development.

1. For residential uses: the number and type of residential dwelling units for the previous and proposed use(s) of the New Development.
 2. For non-residential uses: the square footage for each type of non- residential use (i.e., office, warehouse, industrial, retail, etc.) for the previous and proposed use(s) of the New Development.
- F. The amount of the Parks SDC shall be determined by calculating the SDC amount that would have been imposed for the previous use(s) of the property and the SDC amount for the proposed use(s).
- G. Applicants may submit alternative rates for system development charges, subject to the following conditions:
1. In the event an applicant believes that the impact on District capital improvements resulting from the development is less than the fee established in Section 5B, such applicant may submit a calculation of an alternative system development charge to the Director.
 2. The alternative system development charges rate calculations shall be based on data, information and assumptions contained in this ordinance and the adopted methodology or an independent source, provided that the independent source is:
 - a. a local study supported by a data base adequate for the conclusions contained in such study, and
 - b. the study is performed using a generally accepted methodology and is based upon generally accepted standard sources of information relating to facilities planning, cost analysis and demographics.
 3. If the Director determines that the data, information and assumptions utilized by the applicant to calculate the alternative system development charges rates comply with the requirements of this Section by using a generally accepted methodology, the alternative system development charges rates shall be paid in lieu of the rates set forth in Section (G)(2).
 4. If the Director determines that the data, information and assumptions utilized by the applicant to calculate the alternative system development charges rates do not comply with the requirements of this Section or were not calculated by a generally accepted methodology, then the Director shall provide to the Applicant (by Certified mail return receipt requested) written notification of the rejection of the alternative system development charges rates and the reason therefore. The decision of the Director shall be in Writing and issued within ten (10) working days from the date all data is received for review.

5. Any applicant who has submitted a proposed alternative system development charges rate pursuant to this Section and desires the immediate issuance of a building permit, development permit, or connection shall pay the applicable system development charges rates pursuant to Section SB. Said payment shall be deemed paid under "protest" and shall not be construed as a waiver of any right of review. Any difference between the amount paid and the amount due, as determined by the Director, shall be refunded to the applicant.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04); amended by Ord. 09-2007 (10/25/07)]

Section 6 - Collection

- A. The Parks and Recreation System Development Charge is due and payable at the time of issuance of a building permit. The person paying the charge shall be notified of their right pursuant to Section 8 of this ordinance to appeal the calculation of the amount of the charge.
- B. Payment of the SDC Charge by a person who is also eligible for a credit certificate pursuant to Section 7 may be delayed until a date certain to be set by the Director at the time of building permit issuance, but not later than 10 days after the issuance of the credit certificate. A person eligible for delay of payment of the SDC Charge pursuant to this section shall make application to delay payment on a form provided by the Director prior to issuance of the building permit. Payment of the SDC Charge may only be delayed for the same development which is associated with the construction of the capital improvement for which credit is given. If a person applies for delay of payment of the SDC Charge pursuant to this section, the person shall provide the Director with security to secure payment of the Charge. The security shall be in an amount determined by the Director, and must be in a form approved by the County Counsel.
- C. When a SDC Charge is due and payable, the person may apply for payment in (20) semiannual installments, secured by a lien on the property upon which the development is to occur, to include interest on the unpaid balance, if that payment option is required to be made available to the person by ORS 223.207.
 1. The Director shall provide application forms for installment payments, which shall include a waiver of all rights to contest validity of the lien, except for the correction of computational errors. The application fee for this option shall be in an amount set by resolution of the District Board.

2. The applicable interest rate shall be fixed at the current prime lending rate plus three percentage points. Should the District exercise its option to issue long term financing for the amount owed, the interest rate charged the applicant shall be fixed at the interest rate on the bonds issued plus two percentage points (not to exceed the maximum interest rate allowed by State law).
3. An applicant requesting installment payments shall have the burden of demonstrating the authority to assent to the imposition of a lien on the property and that the interest of the permittee is adequate to secure payment of the lien.
4. The Director shall cause the lien to be recorded in the lien docket kept by the county Clerk. From that time the district shall have a lien upon the described parcel for the amount of the SDC Charge, together with interest on the unpaid balance at the rate established by the board. The lien shall be enforceable in the manner provided in ORS Chapter 223, and shall be superior to all other liens pursuant to ORS 223.230. Upon satisfaction of the obligation the Director shall request the County Clerk to release the lien.

D. Notwithstanding Section 6A, the following development shall be exempt from payment of the Parks and Recreation System Development Charges:

1. Alterations, expansion or replacement of an existing non-residential structure where no opportunity is created for the location of additional employees reporting to work at the site.
2. Alterations, expansion or replacement of an existing dwelling unit where no additional dwelling units are created.
3. The construction of accessory buildings or structures which will not create additional dwelling units or which do not create additional demands on the District's capital facilities.
4. The issuance of a permit for a manufactured housing unit on which applicable system development charges have previously been made as documented by receipts issued by the District for such prior payment.
5. Development with vested rights, determined as follows:
 - a. Any owner of land which was the subject of a building permit issued prior to October 11, 2007 for non-residential construction may petition the District for a vested rights determination which would determine the SDC Charge to be paid. Such

petition shall be evaluated by the Director and a decision made based on *all three* of the following criteria being met:

- i. The existence of a valid, unexpired building permit authorizing the specific development for which a determination is sought; and
 - ii. Substantial expenditures or obligations made or incurred in reliance upon the authorizing governmental act; and
 - iii. Other factors that demonstrate it is highly inequitable to deny the owner the opportunity to complete the previously approved development under the conditions of approval by requiring the owner to comply with the requirements of this Ordinance. For the purposes of this paragraph, the following factors shall be considered in determining whether it is highly inequitable to deny the owner the opportunity to complete the previously approved development without payment of the SDC Charge:
 - a. Whether the injury suffered by the owner outweighs the public cost of allowing the development to go forward without payment of the system development charges required by this Ordinance; and
 - b. Whether the expenses or obligations for the development were made or incurred prior to October 11, 2007 for non-residential construction.
- b. The Director shall make a written determination as to whether the owner has established a vested right in the development and, if so, whether the development would exempt the owner from the provisions of this Ordinance.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 7 - Credit

- A. The person responsible for providing a qualified public improvement shall be entitled to receive a credit certificate that may be used to satisfy a SDC Charge obligation. A credit certificate may also be given for an off-site increased capacity facility which is not a qualified public improvement, if the facility is identified in the plan and list adopted pursuant to Section 9 of this Ordinance. An application for credit must be received no later than ninety (90) days after the date the improvement has been accepted by the District.
- B. The credit amount shall not exceed the portion of the actual cost of the project that is eligible for system development charge funding as shown in the methodology report adopted by Section 2(J).

- C. The "actual cost" of the project or improvement means the cost of materials, land and construction directly attributable to the construction of an increased capacity facility. These costs include design and engineering, construction materials and equipment, labor and land. Land value shall be calculated at a per square foot value using the then current real market value for the real property shown in the records of the County Tax Assessor.
- D. Any credit provided for by this section shall be applied only to the system development charge that applies to the geographic area zone in which the credit eligible improvement is located, unless the credit is for an increased capacity facility that is identified in the methodology report as a project with district wide impact.
- E. Credit will be given for the value of real property donated as a part of the increased capacity facility. The land value shall be calculated at a per square foot value using the then current real market value for the real property shown in the records of the County Tax Assessor.
- F. Any credit certificate provided for in this Ordinance is transferable to any person. No credit may be redeemed for cash. The District shall implement a system to insure the authenticity of the credit documents submitted.
- G. A credit certificate may not be redeemed more than seven (7) years after the date it was issued by the District.
- H. The person requesting the credit has the burden of establishing that the request meets the requirements of this Ordinance. The District may deny the credit provided for in this section if the District demonstrates:
 - 1. That the application does not meet the requirements of this Ordinance; or
 - 2. That the improvement for which credit is sought was not included in the plan and list adopted pursuant to Section 9.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 8 -Appeals and Review Hearings

- A. An applicant who is required to pay the SDC Charge shall have the right to request a hearing to review the denial of any of the following:
 - 1. An alternative rate calculation pursuant to Section 5(D).
 - 2. A petition for vested rights pursuant to Section 6(D)(5).
 - 3. A proposed credit for contribution of qualified public improvements pursuant to Section 7.

4. The calculation of the amount of the SDC Charge.
- B. Such hearing shall be requested by the applicant within thirty (30) days of the date of decision. Failure to request a hearing within the time provided shall be deemed a waiver of such right.
- C. The request for hearing shall be filed with the Board of Directors and shall contain the following:
1. The name and address of applicant;
 2. The legal description of the property in question;
 3. If issued, the date of the building permit;
 4. A brief description of the nature of the development being undertaken pursuant to the building permit;
 5. If paid, the date the system development charges were paid; and
 6. A statement of the reasons why the applicant is requesting the hearing.
- D. Upon receipt of such request, the District shall schedule a hearing before the Board of Directors at a regularly scheduled meeting or a special meeting called for the purpose of conducting the hearing and shall provide the applicant written notice of the time and place of the hearing. Such hearing shall be held within forty-five (45) days of the date the request for hearing was filed.
- E. Such hearing shall be before the Board of Directors and shall be conducted in a manner designed to obtain all information and evidence relevant to the requested hearing. Formal rules of civil procedures and evidence shall not be applicable; however, the hearing shall be conducted in a fair and impartial manner with each party having an opportunity to be heard and to present information and evidence.
- F. Any applicant who requests hearing pursuant to this Section and desires the immediate issuance of a building permit shall pay prior to or at the time the request for hearing is filed the applicable SDC Charges pursuant to Section S(B). Said payment shall be deemed paid under "protest" and shall not be construed as a waiver of any review rights.
- G. An applicant may request a hearing under this Section without paying the applicable SDC Charges, but no building permit shall be issued until such SDC Charges are paid in the amount initially calculated or the amount approved upon completion of the review provided in this Section.
- H. The decision of the District Board shall be reviewable solely under ORS 34.010 through 34.100. The person who has appealed a decision shall be notified of this right to review of the decision.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord. 04-2004, 3/24/04; amended by

Section 9 - Plan Adoption. Review of Rates and Plan

- A. The SDC Charge Rates and Plan shall be reviewed by the Board at least once every five years. The review shall consider new estimates of population and other socioeconomic data, changes in the cost of construction and land acquisition. The purpose of this review is to evaluate and revise the projects in the Plan and, if necessary, the rates of the SDC Charge to assure that they do not exceed the reasonably anticipated growth related costs of the District's planned capital improvements.
- B. In the event the review of the Ordinance or the methodology leads to alterations or changes the assumptions, conclusions and findings of the methodology the methodology adopted by reference in Section 2J shall be amended and updated to reflect the assumptions, conclusions and findings of such reviews and Section 2J shall be amended to adopt by reference the updated document.
- C. Notice of the intention to modify the SDC Charge, if the change is based on modifications to the methodology, must be provided ninety (90) days prior to the first hearing to at least the list of persons who have made a written request for notification of such actions. The methodology supporting the charge must be available sixty (60) days prior to the first hearing. A change is not a modification to the SDC Charge, if the change is based on:
 - 1. A change in the cost of materials, labor or real property applied to projects or project capacity as set forth on the list adopted pursuant to this section; or
 - 2. The periodic application of one or more specific cost indexes or other periodic data sources.
- D. A person wishing to challenge the establishment or modification of the District's system development charge methodology may do so pursuant to ORS 34.010 to 34.100.
- E. Any capital improvement being funded wholly or in part with system development charge revenue must be included in the District's capital improvement plan. The plan shall be adopted by District Board resolution. The capital improvement plan may be modified by Board resolution at any time and shall:
 - 1. list the specific capital improvement projects, or portion of a project, that may be funded with system development charge revenue;
 - 2. provide the estimated cost of each capital improvement project and percentage of that cost that may be paid by system development charge revenues; and

3. provide the estimated timing of each capital improvement project.
- F. If the SDC Charge will be increased by a proposed modification of the plan list to include capacity increasing capital improvements:
1. The District shall provide notice of the proposed modification at least thirty (30) days prior to the adoption of the modification.
 2. The District shall hold a public hearing if it receives a written request for a hearing on the proposed modification within seven (7) days of the date of adoption of the modification.
 3. Any person wishing to challenge the decision of the District to increase a system development charge by modifying the plan list may do so pursuant to ORS 34.010 to 34.100.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 10- Receipt and Expenditure of System Development Charges

- A. The District hereby establishes a separate trust account to be designated as the "Parks and Recreation SDC Account," which must be maintained separate and apart from all other accounts of the District. A trust account shall also be established for each zone ("Zone Trust Accounts"). Funds in these Zone Trust Accounts, which shall include deposits of both zone-specific SDC charges and any District-wide SDC charges generated within that zone, may only be used for Zone Projects in the zone from which the money was collected except as provided below. Each Zone Trust Account shall be assessed annually, based on a pro rata percentage of collections for the prior fiscal year, a share of (i) the current year SDC-eligible debt service payment as of October 1, 2014, until the SDC-eligible portion of such debt is repaid and (ii) any SDC-eligible expenditures on district-wide planning efforts such as master planning, charges for collection, and other system costs relating to SDC administration. All system development charge payments must be deposited into the appropriate trust account immediately upon receipt.
- B. The monies deposited into the trust account must be used solely for the purpose of providing capital improvements which provide for the increased capacity necessitated by development, including, but not limited to:
1. design and construction plan preparation;
 2. permitting and fees;
 3. land and materials acquisition, including any costs of acquisition or condemnation;
 4. construction of capital improvements;
 5. design and construction of new drainage facilities required by

the construction of capital improvements and structures;

6. relocating utilities required by the construction of improvements;
7. landscaping;
8. construction management and inspection;
9. surveying, soils and material testing;
10. acquisition of capital equipment;
11. repayment of monies transferred or borrowed from any budgetary fund of the District which were used to fund any of the capital improvements as herein provided;
12. payment of principal and interest, necessary reserves and costs of issuance under any bonds or other indebtedness issued by the District to fund capital improvements;
13. direct costs of complying with the provisions of ORS 223.297 to 223.314, including the consulting, legal, and administrative costs required for developing and updating the system development charges methodology report, resolution/ordinance, and capital improvements plan; and the costs of collecting and accounting for system development charges expenditures.

C. Funds on deposit in system development charge trust accounts must not be used for:

1. any expenditures that would be classified as an operation, maintenance or repair expense; or
2. costs associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements.

D. Any funds on deposit in system development charges trust accounts which are not immediately necessary for expenditure shall be invested by the District. All income derived from such investments shall be deposited in the system development charges trust accounts and used as provided herein.

E. An applicant or owner shall be eligible to apply for a refund of the SDC Charge paid if the building permit has expired and work on the development authorized by such permit has not been commenced.

1. The application for refund shall be filed with the District and contain the following:

- a. The name and address of the applicant;
 - b. The location of the property which was the subject of the system development charges;
 - c. A notarized sworn statement that the petitioner is the then current owner of the property on behalf of which the system development charges were paid, including proof of ownership, such as a certified copy of the latest recorded deed;
 - d. The date the system development charges were paid;
 - e. A copy of the receipt of payment for the system development charges; and, if appropriate,
 - f. The date the building permit was issued and the date of expiration.
2. The application shall be filed within ninety (90) days of the expiration of the building permit. Failure to timely apply for a refund of the system development charges shall waive any right to a refund.
 3. Within thirty (30) days from the date of receipt of a petition for refund, the District will advise the petitioner of the status of the request for refund, and if such request is valid, the system development charges shall be returned to the petitioner.
 4. A building permit which is subsequently issued for a development on the same property which was the subject of a refund shall pay the systems development charges as required by Section 5.
- F. The District shall prepare an annual report, to be completed by January 1 of each year, showing the total amount of system development charges revenue collected in the trust accounts, and the capital improvement projects that were funded during the previous fiscal year, the amount spent on each project and the amount spent on the costs of complying with ORS 223.297 to 223.314.
- G. Any citizen or other interested person (as defined in Section 3F) may challenge an expenditure of system development charges revenues.
- a. Such challenge shall be submitted, in writing, to the District for review within two years following the subject expenditure, and shall include the following information:
 - i. The name and address of the citizen or other interested person challenging the expenditure;
 - ii. The amount of the expenditure, the project, payee or purpose, and the approximate date on which it was made; and

- iii. The reason why the expenditure is being challenged.
- b. If the District determines that the expenditure was not made in accordance with the provisions of this ordinance and other relevant laws, a reimbursement of system development charges trust account revenues from other revenue sources shall be made within one year following the determination that the expenditures were not appropriate.
- c. The District shall make written notification of the results of the expenditure review to the citizen or other interested person who requested the review within ten (10) days of completion of the review.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04); amended by Ord. 06-2014 (10/30/14)]

Section 11- Severability

If any clause, section or provision of this ordinance shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said ordinance shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 12- Implementing Regulations: Amendments

The District Director may adopt regulations to implement the provisions of this ordinance.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord.02-2004 (03/25/04)]

Section 13 -Effective Date

The charge authorized by This Ordinance shall take effect as of February 1, 2008; provided, however, that an application presented before that date, for which all necessary prior approvals have not been granted or other required predicates not met shall not be considered submitted for purposes of this section.

[Adopted by Ord. 94-1152 (10/6/94); amended by Ord. 04-2004, 3/24/04; amended by Ord. 09-2007 (10/25/07)]

NCPRD Monthly Division Report

Prepared for the NCPRD District Advisory Committee (DAC)

REPORTING PERIOD: June 2022

DAC MEETING DATE: July 13, 2022

Asset Development

The purpose of the Asset Development program is to coordinate and manage current and long-range planning, the acquisition of park land, all aspects of the District's Capital Improvement Plan (CIP), and the repair and replacement of capital assets in order to provide recreation facilities that serve District residents. *(Capital repair and replace will be included in Division Report for Parks, Trails and Natural Areas).*

SIGNIFICANT ACCOMPLISHMENTS

- **Job Opening** - The job opening for a Planner is expected to be posted by end of June, and staff will be reviewing the first group of applications in late July.
- **Milwaukie Bay Park Project** - Revised design development cost update: the revised estimate included increases driven by fuel prices, largely balanced by further cost savings achieved with design efficiencies, leaving the total cost approximately 1.5% over the last estimate. This gives good direction to the team for finding further savings in design, engineering, and preconstruction planning.
- **Milwaukie Bay Park Project** - land use application submitted to the City of Milwaukie Planning Department.

PROJECTS/TASKS BEING WORKED ON

- Recruitment to fill vacant positions
- Planning for Metro Local Share funding priorities
- SDC Methodology update – draft methodology
- Development proposal review to support future regional trails
- Milwaukie Bay Park Project – preparation of submittal to Oregon Department of Transportation
- Partnership with Sunrise Water Authority on adding trailhead amenities at Sieben Park in conjunction with their upgrades to the well system on site

LOOKING AHEAD

- Draft SDC Methodology review and refinement
 - Local Share funding prioritization
 - Interim Capital Improvement Plan (CIP)
 - Request for Proposals to solicit for consultants to assist with Needs Assessment and long-range System Plan
-

Finance

SIGNIFICANT ACCOMPLISHMENTS

- The NCPRD Budget Committee approved the Proposed Budget at their meeting on May 23. Following that meeting, it was discovered that ARPA funds could not be budgeted in “reserve”. Changes were made to line items within the approved budget and discussed by the NCPRD Board on June 14 (per Budget Law ORS 294). The next step is to adopt the budget, scheduled for June 30.

CURRENT PROJECTS/TASKS

- Year-end is quickly approaching, and we are continuing to make sure that:
 - Deposits are coded in the right year
 - Payables are in the right year
 - Pcard transactions are finalized
 - Verify that goods received by June 30 are recorded in FY 21-22
 - Verify that services paid in FY 21-22, but completed after July 1 are coded to FY 22-23
 - Record all outstanding invoices as a receivable
- We are continuing to update all systems for new program, projects, and service codes after separation from Business & Community Services
- Staff will attend the Governmental Finance Officers Association “Fundamental Virtual Forum” in July

LOOKING AHEAD

- Preparing for audit
 - Year-end close
 - Gathering statistical measures
 - Prepping for audit reports

Marketing and Communications

SIGNIFICANT ACCOMPLISHMENTS

- **Science in the Park** – The two Science in the Park events were included as a story in the Clackamas Review, which was then picked up by two national publications: Water Environment Federation and National Parks and Recreation Association.
 - <https://pamplinmedia.com/cr/24-news/547894-437839-science-in-the-park-events-aimed-at-north-clackamas-families->
- **Printed Year in Review** – The truncated printed version of NCPRD’s Year in Review has been finalized and printed, and will be distributed at facilities and summer events. The bi-fold printed piece provides a snapshot of statistics, and drives readers online to see the full Year in Review.
- **North Clackamas Aquatic Park Banners** – All banners along the Aquatic Park driveway and in front of the building have been replaced due to being damaged or faded.

- **Summer Programs and Events Promotion:** Summer event promotion will continue as needed, but the following milestones have been completed.
 - **Summer Fun Brochure** – 6,200 Summer Fun Brochures have been printed and distributed as inserts in the Clackamas Review, and at NCPRD facilities and local businesses.
 - **Summer Events Postcard** – 3,435 postcards were mailed to homes immediately surrounding parks where summer programs and events were taking place. The postcard promoted movies, concerts, outdoor fitness classes and RecMobile.
 - **Clackamas Review Article** – An article featuring NCPRD summer events and programs was featured in the Clackamas Review: <https://pamplinmedia.com/cr/24-news/550281-440466-north-clackamas-parks-summer-programs-up-and-running->
- **Milwaukie Community Center Connection** – The July-August Milwaukie Community Center Connection has been completed, and is available online at ncprd.com/mcc-connection and at the Center in limited printed quantities.

PROJECTS/TASKS BEING WORKED ON

- **NCPRD Brochure** – The main NCPRD brochure is being updated with a refreshed design and new content. The brochure will be distributed at facilities and events.
- **Trolley Trail Fest Support** – NCPRD is a sponsor for the Trolley Trail Fest on July 16, helping with printing of event promotional materials and event photography. NCPRD will also have a booth with kids activities and District information at the event.
- **Report a Concern Sign** – To make reporting park concerns easier for residents, signs with contact information are being placed at select park location. The signs are in English and Spanish, and feature a QR code that direct people to an online form.
- **Vehicle Wraps** – Two maintenance vehicles are being wrapped in custom designs, which will align with the existing fleet of branded vehicles.

LOOKING AHEAD

- **Awareness campaign** – NCPRD will be developing concepts for an awareness campaign, designed to increase engagement across all departments.
- **Trolley Trail Brochure** – The Trolley Trail brochure will be getting a refresh, with additional copies printed for distribution.



New Banners at North Clackamas Aquatic Park

Printed Year in Review (Outside)



Printed Year in Review (Inside)



Older Adult Services

The purpose of the Older Adult Services program is to provide coordinated nutritional, transportation, educational and social service programming to the communities' older adults and persons with disabilities; assisting them in remaining independent and helping them thrive in their later years.

SIGNIFICANT ACCOMPLISHMENTS

- The Center Community Advisory Board (C/CAB) and the Center Foundation Board (Foundation) held their annual joint board meeting on June 15. At this meeting, both board chairs gave a review of the year's accomplishments as well as their goals for the upcoming year. The Foundation also presented staff with \$25,000 in annual support checks. This year Bob Moore, from Bob's Red Mill, was invited and attended as a guest.



- On June 25, the Foundation held its summer fundraiser Clackamas On Tap and Uncorked. This event was held in the beautiful Sara Hite Rose Garden and featured dinner, various beverages and the Blues music of Rae Gordon.

PROJECTS/TASKS BEING WORKED ON

- The Great American BBQ is back on Friday, July 1. This annual nutrition program fundraiser will be held at noon and features a traditional BBQ meal. It is sponsored by Bob's Red Mill and Hopson Drops.
- Milwaukie Community Center (MCC) staff continues to evaluate the possibility of a mural (on the side of the community center) with the City of Milwaukie.

LOOKING AHEAD

- The C/CAB's building review subcommittee is expanding membership to include different MCC staff and community members. This committee is focusing on the utilization of the pool room, library, and gift shop spaces at the MCC.

Clackamas On Tap & Uncorked



Parks, Trails and Natural Areas

The purpose of the Parks, Trails and Natural Areas program is to provide management, maintenance and ongoing stewardship services to NCPRD residents and visitors so they can access safe, clean and well-maintained parks, trails and natural areas both now and into the future.

SIGNIFICANT ACCOMPLISHMENTS

- Park Maintenance hired Mario Flores into a Park Maintenance Specialist Position which was vacated by a retirement last December – Mario worked as a seasonal for the past 5 years.
- Maintenance staff moved the sports program from Hood View Park to Concord School Property.
- NCPRD Natural Area staff hosted a Science in the Park event on June 11 at Mill Park in partnership with the Johnson Creek Watershed Council (JCWC), Community Services Connections, and WES. NCPRD contracted Mad Science to lead Water quality/Natural Area education. Over 100 participants attended (even with the rain!).
- NCPRD Natural Area staff hosted a Science in the Park event on June 12 at the Boardman Creek on Addie St. Property in partnership with the North Clackamas Watersheds Council, Community

Services Connections, and OLWSD. NCPRD contracted Mad Science to lead water quality/natural area education. Over 30 participants attended (with even more rain!).

- NCPRD and JCWC hosted an education and cleanup event at the Luther Rd. Property on June 11. Volunteers learned about restoration efforts at the site and picked up trash.
- NCPRD Maintenance bought an electric mower.



- Replacement foil ball canopies are installed at North Clackamas Park.



PROJECTS/TASKS BEING WORKED ON

- Natural Area Program Coordinator position has been announced, more details about the position can be found on the NCPRD and Clackamas County employment websites.
- Hiring one natural area seasonal staff and intern
- **Oregon Watershed Enhancement Board small grant work in partnership with North Clackamas Watersheds Council (NCWC) – Hull Property and North Clackamas Park**



- Climate Action in partnership with Clackamas County Exchange
- Collaborating to support the NCWC Watershed Action Planning project
- Partnership with WES and the 3-Creeks Project
- Mill Park and Clackamas Development Agency Linwood Ave Project
- Weed control and native plant maintenance in the natural areas
- Trail Maintenance
- Mowing is in full swing
- Staff are getting the park sites in shape after a very wet spring
- Backflow devices are being tested and repaired district wide
- NCPRD is working to refill the Natural Area Program Coordinator position as soon as possible
- Hiring one natural area seasonal staff
- **Oregon Watershed Enhancement Board small grant work in partnership with North Clackamas Watersheds Council (NCWC) – Hull Property and North Clackamas Park**
- Climate Action in partnership with Clackamas County Exchange
- Collaborating to support the NCWC Watershed Action Planning project
- Partnership with WES and the 3-Creeks Project
- Mill Park and Clackamas Development Agency Linwood Ave. Project
- Weed control and native plant maintenance in the natural areas
- Trail maintenance

LOOKING AHEAD

- Picnic and special event support throughout the summer
- Programming support

Recreation

The purpose of the NCPRD Recreation program is to provide a variety of recreational and educational opportunities directly and in partnership with other providers to enhance personal health and the quality of life for all residents of the District.

SIGNIFICANT ACCOMPLISHMENTS

- NCPRD's Cheer Starz Dance and Cheer Parade team marched and performed in the Junior Rose Festival Parade on June 8 - much to the crowd's delight!



- Pull the Flag (PTF) flag football program concluded on June 19 with the annual season-ending jamboree at Alder Creek Middle School's turf field. The players, coaches, and fans had another great season!

- NCPRD's Cheer Starz Dance and Cheer teams and NCPRD's Inclusion Cheer Starz Dance and Cheer team showcased their talent and added flair to the PTF Jamboree with their finely tuned routines.



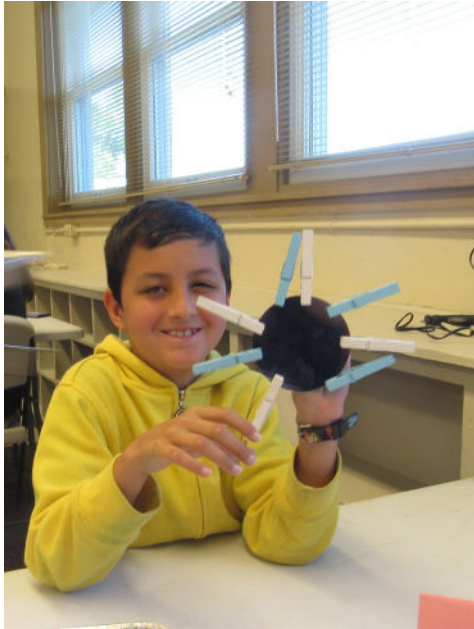
- Mad Science Camps continue to be popular with over 240 children enrolled this summer. Secret Agent Lab and Junior Science Explorers kicked off these popular camps run by Mad Science of Portland and Vancouver this summer at the North Clackamas Park picnic shelter.



- Summer camps got off to a hot start on June 27, literally, as it was over 90 degrees! Our staff kept the campers cool and hydrated. The first week of sports camps included basketball at Cascade Heights (Clackamas School Property), Fun Fields Days at Adrienne Nelson Sports Complex, Pickleball and Cool Craft Camps at Concord School Property. Summer camps run through August 26.



Pickle Ball Camp



Cool Craft Camp

- Mother Nature got the best of us on two of the four-tournament weekends in June at North Clackamas Park. NCPRD had to cancel the Clackamas County Girls Softball Association End of Season Tournament along with the Valley Invitational due to rain. The last weekend in June finished strong as the District hosted a five-day Premier Girls Fastpitch Western Regional youth softball tournament.
- NCPRD's Summer Nights League teams are having a blast playing on the turf fields at the Adrienne Nelson Sports Complex. The season ends on August 11.
- The senior softball teams have juggled their game schedule at North Clackamas Park this spring to dodge the rain, but have gotten in all of their scheduled games. If you're in the neighborhood on a Monday or Wednesday, between 9 a.m. and noon, stop by and take in the action. The seniors are a fun group to watch play.
- Over 350 participants have signed up for Fitness in the Park. Two weeks of free classes are offered thanks to Bob's Red Mill. Followed by a six-week class to keep them going the rest of the summer. Classes offered are Strength and Relaxation Yoga, HIIT (High Intensity Interval Training), Zumba and Tai Chi.



- A new adult class “Balance and Strength” is very popular and receiving positive feedback. There are over 240 participants registered for dance, art, fitness and writing classes. Classes are offered in-person, through Zoom or a hybrid of Zoom and in-person.
- Ukulele has started meeting again in person. This popular group has been meeting through Zoom for over two years but has recently started to meet both through Zoom and in person. The group has expanded with a few people joining online from other states.
- Summer has arrived at the Aquatic Park! Big Surf swims are now being offered 7 days a week. Swim lessons are offered 5 days a week. The majority of the swim lesson program is sold out and many popular classes have waitlists in excess of 200 future swimmers!
- The Aquatic Park hosted an all-night graduation party for a local high school. 247 seniors had the chance to swim, join in a casino night, get hypnotized and participate in many other activities.



- This month at the pool, there has been three private facility rentals and over 10 local groups visiting the Aquatic Park. Some groups have included Self Enhancement Inc., Kindred Matters and many local churches.
- NCPRD has been awarded the Oregon Community Summer Grant for 2022. We plan to offer seven summer camps, 11 water safety and family swim sessions (with one being taught in Spanish), as well as three foster family big surf recreational swims. All programming will be free and is open to NCPRD residents.

PROJECTS/TASKS BEING WORKED ON

- Staff are evaluating re-opening adult open gym basketball and volleyball. The programs have been closed since March of 2020 due to COVID 19.
- Staff is teaching another free American Red Cross lifeguard course this summer. If anyone you know is 15+ in age, and interested, please direct them to us.
- In July, the Aquatic Park will be offering another swim instructor academy. Currently, there are four lifeguards signed up and we are hoping to have 10 in this class.

LOOKING AHEAD

- Registration opens in August for all fall programming.
 - Registration for winter sports programming opens in September.
 - Fall brings the changing seasons and, unfortunately, the departure of many of our co-workers as they head back to college. With this season coming, the Aquatic Park will be hiring cashiers, evening facility service team members and lifeguards! If you know anyone that is interested in any of these positions, please have them submit an employment application.
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