



ADOPT-A-PARK SUGGESTED PROJECT TIMELINES

| TASK | WHEN OBSERVED | FALL | WINTER | SPRING | SUMMER | WEEKLY | BI-WEEKLY | MONTHLY |
|---|---------------|-------|--------|--------|--------|--------|-----------|---------|
| LITTER REMOVAL | X | | | | | X | | |
| REPORT VANDALISM | X | | | | | | | |
| REPORT SAFETY CONCERNS | X | | | | | | | |
| SPREAD AND KEEP BARK CHIPS IN PLAY AREA | X | X | | X | X | | | |
| SWEEP & RAKE COURTS AND PATHWAYS | X | X | X | X | X | | | |
| RAKE LEAVES | | X | | | | X | | |
| PLANT FLOWERS, BULBS | | BULBS | | X | X | | | |
| PULL WEEDS IN SHRUB & FLOWER BEDS | | X | | X | X | | | X |
| REMOVE INVASIVE PLANTS | | | | X | X | | | X |
| CLEAR TRAILS | | X | | X | X | | | X |

NOTE: Volunteers are required to work at their park at least four (4) times per year. Volunteers make up their own schedule. You may want to assign specific people to certain tasks as a way of delegating responsibilities.

For questions, please contact NCPRD staff at **503-794-8030** or email **maintance@ncprd.com**.