



# NORTH CLACKAMAS PARKS & RECREATION DISTRICT

Milwaukie Center

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## MCCAB Meeting Minutes

**Date:** November 18, 2022  
**Location:** Milwaukie Community Center  
**Time:** 9:30 a.m.

**MCCAB Members Present:** Chair Marilyn Shrum, Secretary Ben Horner-Johnson, Virginia Seitz, Julie Donohue, Jessica Wright, and Wilda Parks.

**Excused:** Kim Buchholz

**STAFF:** Marty Hanley and Rachelle Bonsi.

**GUESTS:** Paul Ellison, Joel Bergman, Rebecca Hollenbeck and Mark Elliot.

**Call to Order:** Chair Marilyn Shrum called The Milwaukie Community Center/Advisory Board (MCCAB) to order at 9:35 a.m. A quorum was present.

**Approval of Minutes from October 14<sup>th</sup>, 2022**– The board collectively reviewed the meeting minutes, Marilyn Shrum asked for a motion to approve the October 14<sup>th</sup>, 2022 meeting minutes. Wilda Parks made the motion to approve the meeting minutes as prepared. Virginia Seitz seconded the motion. All were in favor and the motion was carried, approving the meeting minutes.

### Standing Committee Reports:

#### **District Advisory Committee (DAC)**

Joel Bergman, DAC board member reported the board is working on goal setting. Additionally advised the DAC will hold the next scheduled meeting December 14<sup>th</sup> at 5:30 p.m.

**Nutrition, Transportation, and Social Services Committee** – Marty reported that the Nutrition staff are preparing for 2 seating times for the Annual Thanksgiving Dinner on November 20<sup>th</sup>. Staff and volunteers will also be fundraising at the New Seasons in Happy Valley for the 8 days of Giving Fundraiser for the Nutrition program. Marty also reported that the MCC Foundation will actively take charge of fundraising endeavors for the MCC. Also, the Nutrition Coordinator left employment with NCPRD and staff, Lisa Kasubuchi, transferred and assumed the role. A job posting for Lisa's former position is forthcoming.

**Recreation and Program Committee** – Julie stated that staff had a successful turn out for Boo Bash. Winterfest will be held December 3<sup>rd</sup>. Hybrid classes continue along with in-person. Registrant's numbers are increasing. Nine workshops will be held.

**Facility and Rental Committee** – Ben Horner-Johnson a meeting wasn't held; therefore, no report. Marty and board members discussed where and if to move the pool tables. Marty stated that the Facility Committee gave their input to move the pool tables to the Concord school as there are few patrons (4-5 daily) that actually use the tables. Paul Ellison gave input that staff really needs to assess according to revenue generated in addition to those whom actually are using the pool room, stating that the MCCAB needs to market to the demographics and utilize the space to encompass that mass. Mark Elliot stated

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that the Concord school has a conditional use permit; therefore, the pool tables may not be allowed on site.

Board members decide to vote and move to request staff to move one table to the Library and remove the other table. Wilda Parks made the motion to move the table to the Library and Jessica Wright seconded the motion. This will need to be addressed in stages as the Library needs to be prepared/cleaned to allow adequate space for the pool table.

### **Ad Hoc Committee Reports:**

**Aging Services Advisory Council** – Virginia Seitz attended the ADRC meeting and reported that a report by PSU reported that 50% of the elderly will only have social security as an income source and by 2024 seniors will out-number children, with 35% of the population over age 50.

**MCC Foundation** – Marty reported the Foundation will have two main fundraisers: the annual campaign and March for Meals, hold two dinners: Thanksgiving and Italian Night, run two businesses: Bingo and Artisan Gifts (formerly the Gift Shop), and hold two events: the housing fair and donor appreciation night. The March for Meals projection, including a partial match from Bob's Red Mill is \$20,000.

**Wall Mural** – Wilda Parks reported that the Wall Mural Committee continues to look for an artist.

**MCC Report:** Marty reported, guest Mark Elliot is in the queue for board approval and Paul Ellison and Joel Bergman re-applied. Rebecca Hollenbeck stated to the board she applied as her interest in community efforts align with the MCC and allow her the opportunity to give back. She was the Program Manager of the Meals on Wheels program in the Salem-Keizer area and is the current Executive Director of a nonprofit organization in West Linn and interacts with all levels of West Linn City Staff, Council and Community Advisory Groups on a daily basis. She also works with county and state level staff from different departments on an ongoing basis. In the past, she applied to work with the Friends of the Milwaukie Center because she felt strongly about the opportunities the Center provides for community members.

The MCCAB voted to approve Rebecca Hollenbeck for a seat on MCCAB as a board member. Ben Horner Johnson made the motion and Julie Donohue second the motion. All were in favor and the motion to approve Ms. Hollenbeck was approved for board membership and furthered for District/BCC approval.

**MCC Promotional Activities** – Chair, Marilyn Shrum discusses the importance of advertising events and vetting those events through district marketing staff, Melina DeFrancesco. Chair Shrum recommends advertising the need for MOW drivers and reigning in the board's goals. Board member Jessica Wright, recommends a strategic planning meeting sometime after the holidays to discuss goals.

**Adjournment:** 11:05 a.m.

**Next Meeting:** The next MCCAB meeting is scheduled for December 9, 2022, at 9:30 a.m.