



MCCAB Meeting Minutes

Date: November 17, 2023
Location: Milwaukie Community Center
Time: 9:30 a.m.

MCCAB Members Present: Chair, Wilda Parks, Vice-Chair, Paul Ellison, Secretary, Ben Horner-Johnson, Joel Bergman, Mark Elliot, Virginia Seitz, and Marilyn Shrum.

Excused: Julie Donohue and Rebecca Hollenbeck.

STAFF: Marty Hanley, Tina Johnson, and Rachelle Bonsi.

GUEST: Stan Catherman, Director, Milwaukie Community Center Foundation.

Call to Order: Chair, Wilda Parks, called The Milwaukie Community Center/Advisory Board (MCCAB) to order at 9:32 a.m. A quorum was present.

Approval of Minutes from Oct 13, 2023– The board collectively reviewed the meeting minutes. Chair Wilda Parks, asked for a motion to approve the Oct. 13th, 2023 meeting minutes. Paul Ellison made the motion to approve the meeting minutes as prepared. Mark Elliot second the motion. All were in favor, none-opposed. The motion carried, approving the meeting minutes.

Approval of Application for Advisory Board membership-
The MCCAB collectively welcomed Ben Horner-Johnson.

Project Discussion/Action Report:

Bylaws are scheduled for NCPRD Board of Directors issues agenda on 11/21/2023.

Publication and Distribution of Connections Magazine – Stan Catherman, MCCF, reported a simple change in paper weight reduces the cost of production while adding four additional pages of content. Marty stated that the marketing specialist and he will review the individual page sponsorships, formerly part of the newsletter. In light of the cost savings of the Connection, board member, Mark Elliot asked for a motion from the board for the increased production of the Connection, for further distribution throughout the district. Mark made the motion to increase the ordered quantity of the Connection. Ben second the motion. No one opposed the motion and the motion passed unanimously.

Standing committee Reports:

MCC Foundation Report – Stan Catherman asked that the MCC board members sign in as volunteers via the QR code made available at the front desk. Stan reported the Thanksgiving Dinner will be held November 19th with two-seatings/150 tickets per seating. The Donate a Meal campaign through New Seasons' 8 Days of Kindness has started, with flyers printed for us (and others) by Meals on Wheels People.

The Foundation office remodel is underway, with painting and carpet cleaning up first, followed by installing the new divider wall and adding furniture.

Paul Ellison addresses the need to send out the annual appeal for donations. Paul suggest that the MCCF send out the appeal in time for calendar year-end donations.

District Advisory Committee (DAC) members, Joel Bergman and Mark Elliot, met with Dominic Cortinas, Deputy Director of NCPRD. The former director, Mike Bork left district employment on November 13th, 2023. They discussed the need for refreshing the Center and District web sites. An RFP is going out for a graphic designer to work with NCPRD Marketing Coordinator Melina DeFrancesco on improving web site format and function. Additional work can be done now by collaborating with Stan.

Joel reported that groundbreaking for the Concord Library will take place in December. The parks district system plan has a contractor considering district future needs/resources with and without the City of Milwaukie, Mark Elliot reported that the NCPRD has hired a fundraising coordinator, from Portland Parks & Rec., to work on the goal of setting up an NCPRD foundation. Mark suggested fundraising coordination between NCPRD and the MCCF.

Aging Services Advisory Council – Virginia reported the ADRC meeting focused on the Gatekeeper program to detect elder neglect and the reporting process. The local hot-line number is 503-650-5622, with statewide and after-hours access at 855-673-2372. The adult protective services crisis line is 971-273-6655.

MCC Reports:

Recreation and Program Committee – Tina reported that there are currently 656 patrons signed up for recreational/hybrid classes, up from last fall. Winter session class registration opens December 5th. The youth dance classes fill up quickly, often within the first hour. The Valentine Dance is slated for February and a teen event in March. Winter Celebrations will be held on Saturday, December 2nd, from 9:30 to noon.

Facility and Rental Committee – Secretary, Ben Horner-Johnson noted the repainting of the front entrance, new tables are arriving, and a building monitor staff position is open for recruitment.

MCC Supervisor /Nutrition, Transportation and Social Services report – Marty Hanley, reported that Meals on Wheels drivers are needed, the shift is from 11 am to 1 pm. The Nutrition staff are preparing 270 meals daily, this up from 170 meals per day pre-COVID-19 with the same number of kitchen staff. Pete’s Cafe is getting a point-of-sale system through Square, sales will no longer be cash only. An electronic menu board is planned. The Veteran’s Day prime rib lunch was well attended and will be continued next year as part of the community lunch program. Other meals in the program are the summer barbeque, holiday brunch (Dec. 20th), and a new event for St. Patrick’s Day.

Fill-a-Stocking/Fill-a-Heart is underway, with stockings available by the front desk.

Art will be returned or added to the walls after painting. Staff and board member, Mark Elliot are working on new lobby art and lounge furniture.

Adjournment: 11:00 a.m.

Next Meeting: The next MCCAB meeting is scheduled for December 8th, 2023, at 9:30 a.m.