



## MCCAB Meeting Minutes

**Date:** December 08, 2023  
**Location:** Milwaukie Community Center  
**Time:** 9:47 a.m.

**MCCAB Members Present:** Chair, Wilda Parks, Vice-Chair, Paul Ellison, Secretary, Ben Horner-Johnson, Mark Elliot, Virginia Seitz, and Rebecca Hollenbeck.

**Excused:** Julie Donohue, Marilyn Shrum, and Joel Bergman.

**STAFF:** Marty Hanley, Tina Johnson, and Rachelle Bonsi.

**GUEST:** Stan Catherman, Director, Milwaukie Community Center Foundation.

**Call to Order:** Chair, Wilda Parks, called The Milwaukie Community Center/Advisory Board (MCCAB) to order at 9:47 a.m. A quorum was present.

**Approval of Minutes from November 17, 2023**– The board collectively reviewed the meeting minutes. Chair Wilda Parks, asked for a motion to approve the Nov. 17th, 2023 meeting minutes. Paul Ellison made the motion to approve the meeting minutes as prepared. Virginia Seitz second the motion. All were in favor, none-opposed. The motion carried, approving the meeting minutes.

### **Project Discussion/Action Report:**

Bylaws were approved 11/21/2023.

Joel reported that he and Mark Elliot are working with Marketing Program Specialist, Melina DeFrancesco, on NCPRD/MCC website updates.

### **Standing committee Reports:**

MCC Foundation Report – Stan Catherman reported that 188 tickets were sold for the annual Thanksgiving Day Dinner; 179 attended, up from 125 last year. Paul Ellison suggest that the MCC Foundation be aware of operational cost of any given event led by the Foundation. Stan further reported total revenue from the “8 Days of Giving” were \$8600.

The Foundation office remodel is complete with painting and carpet. This is to be followed by installing a new divider wall and adding furniture.

District Advisory Committee (DAC) Mark Elliot reported that there will be no DAC December meeting. They will reconvene in January.

Mark Elliott reported the board of Directors for NCPRD had approved the first two phases of the three within the System Plan. There will be a Joint Task Force meeting at the Concord School Property January 4<sup>th</sup>. The parks district now has Cindy Becker acting in the capacity of NCPRD’s Director.

## MCCAB Meeting Minutes

Aging Services Advisory Council – Virginia reported the ADRC provided 729 responses for needs assessment within Clackamas County in 2021, with 86% of the paper surveys filled out at the MCC.

### **MCC Reports:**

Recreation and Program Committee – Tina reported the Winter Celebration was held December 2<sup>nd</sup>, 525 people attended. Winter session classes will include Smart Phone, computer basic classes, water colors, Spanish and a Karate class. Computer basics 2 will be added in the spring session.

Facility and Rental Committee – Secretary, Ben Horner-Johnson noted the next meeting will be in January. Attached handout shows MCC rental revenue from 2016 through current FY. Pre-COVID rentals brought in \$70-\$80 thousand, post-COVID \$55-\$60 thousand, so rentals still not recovered, partially due to lack of building monitors cutting into rental openings.

MCC Supervisor /Nutrition, Transportation and Social Services report – Marty Hanley, reported exterior/interior cameras will be installed and monitored by Clackamas County. The kitchen freezer door has been replaced and the Holiday Brunch will be held December 20<sup>th</sup>. The Fill a Stocking program will provided 150 stockings this season to the MOW recipients and the Nutrition staff are working with the Foundation to provide shelf stable meals for the holidays.

January 16<sup>th</sup> at 9:30 a.m. AARP will start taking appointments for the Tax Season. The early memory loss program will restart in the spring.

**Adjournment:** 10:50 a.m.

**Next Meeting:** The next MCCAB meeting is scheduled for January 12th, 2024, at 9:30 a.m.