

DISTRICT ADVISORY COMMITTEE

MEETING AGENDA

Date:	April 10, 2024
Time:	5:30-7:00 p.m.
Location:	North Clackamas Aquatic Park, 7300 SE Harmony Road, Milwaukie, OR 97222 Or attend virtually by registering for this meeting:

https://clackamascounty.zoom.us/webinar/register/WN_DK6z-AsxTPG4v4C9ELWgyg

- I. Call to Order Jeanette DeCastro, DAC Chair
- II. Action Items (5:30 p.m. 5 min) a. Approval of DAC Meeting Summary from March 13, 2024
- III. Discussion Agenda (5:35 p.m. 54 min)
 - a. System Plan Design Workshop presentation Q&A
 - b. DAC Recruitment Role and Responsibilities Update from Vice Chair
 - c. Budget Committee Update
- IV. Subcommittee Reports (6:29 p.m. 6 min)
- V. DAC Member Reports (6:35 p.m. 10 min)
- VI. District Monthly Report (6:45 p.m. 5 min) a. Wichita Property Update
- VII. **Public Comment**** (The Chair of the District Advisory Committee (DAC) will call for statements from citizens regarding issues relating to NCPRD. It is the intention that this portion of the agenda shall be limited to items that need to be discussed by the DAC to conduct their NCPRD business. Comments shall be respectful and courteous to all) (6:50 p.m. 10 min)

VIII. Future Dates

- a. May Agenda Submission No Later Than: Wednesday, April 17, 2024 by 5:00 p.m.
- b. Finalization of Agenda: Monday, April 22, 2024
- c. Next DAC Meeting: Wednesday, May 8, 2024
 - Planned agenda topics: TBD

*Standing Meeting Items

**If you would like to provide a public comment during the meeting, please raise your hand when the chair opens up the public comment portion of the meeting. If you would like to submit a written statement during the meeting, you can put it in the Zoom chat, but it may not be read during the meetin





Meeting Summary North Clackamas Parks and Recreation District District Advisory Committee

Wednesday, March 13, 2024 5:30 – 7:00 p.m.

DAC Members Present: Anatta Blackmarr, Joel Bergman, Grover Bornefeld, Lisa Batey, Jeanette DeCastro, Ali Feurstein, Maureen Thom, Muciri Gatimu.

DAC Members Absent: Mark Elliot

Staff and Officials Present: Gary Schmidt (County Administrator), Jeff Munn (County Counsel) Paul Savas (Clackamas County Commissioner), Cindy Becker (NCPRD Acting Director), Dominic Cortinas (NCPRD Deputy Director), Kia Selley (NCPRD Planning Director), Kandi Ho (NCPRD Recreation Director), Kevin Cayson (NCPRD Facilities Director), Erin Reome, Alex Gilbertson, Lidia Larson (NCPRD).

A video of this meeting is available on the NCPRD website at

https://ncprd.com/public-meetings/meeting-minutes

Call to Order

DAC meeting was called to order by Chair DeCastro at 5:31 p.m. A quorum was present.

Action Items

- Approval of DAC Meeting Summary
 - The summary from the DAC meeting held on February 14, 2024, was approved with one edit.

Discussion Agenda

- DAC Bylaws Update
 - Cindy presented information on the bylaws update. The following information will be crafted and brought back to the DAC for further discussion at the April meeting.
 - After review, nothing in the bylaws specifies official direction for alternate appointments to the committee. NCPRD Leadership will develop this and present it to the DAC.
 - Information will be drafted to allow for additional DAC meeting flexibility, timing, and online options.
- Goals Update
 - Chair DeCastro initiated the discussion and proposed:
 - Developing SMART goals (specific, measurable, achievable, realistic, timebound) in alignment with current DAC goals.
 - Forming a subcommittee to refine specific DAC goals and develop indicators for measurable progress.
 - <u>ACTION</u>: Ali Feuerstein and Grover Bornefeld volunteered to participate in a subcommittee that will research and report back to the DAC with

information on goal #2, governance change. Subcommittee reports will be shared during member reports at upcoming meetings.

- Financial Forecast
 - Cindy presented a draft financial forecast.
 - The goal of the financial forecast is to help DAC members better understand the district's future financial position.
- Planning List
 - Chair DeCastro recommends forming a subcommittee to review items in "the parking lot" for an extended period.
 - <u>ACTION</u>: Chair DeCastro will perform the initial review of the list and then forward on to Grover Bornefeld and Anatta Blackmarr by the first week in April. Grover and Anatta will work together to review the parking lot list and bring recommendations to the DAC on items to keep or remove from the list.

DAC Member Reports

- Anatta Blackmarr (Subarea 2 representative)
 - Anatta attended the Park at Jennings Lodge Campus project open house event in February and reports that it was well attended and an enjoyable event.
- Grover Bornefeld (Subarea 1 representative)
 - Grover attended the Park at Jennings Lodge Campus project open house event and reported that the event was well done.
- Maureen Thom (Subarea 4 representative)
 - Maureen reports that the Mill Park project is going well and blueberry bushes were saved. The neighborhood is appreciative of having new sidewalks.
- Joel Bergman (Community Center Advisory Board representative)
 - Joel reminds everyone about the current March for Meals event that supports the Meals on Wheels program at the Milwaukie Community Center.
 - The Housing and Senior Services Fair is happening at the Milwaukie Community Center on March 28 and is still in need of vendors.
- Ali Feurstein (Subarea 5 representative)
 - Reports that the groundbreaking ceremony at Balfour Park was well attended.
- Jeanette DeCastro (Subarea 3 representative)
 - Has been reaching out to fill the vacant position in subarea 3 with no luck thus far.
- Muciri Gatimu (Subarea 1 representative)
 - Community members have recognized the difference that DAC members are making in the community with projects such as the Park at Jennings Lodge Campus project.
- Lisa Batey (Subarea 5 representative)
 - A third-Saturday monthly work party for Elk Rock Island has been formed through the Milwaukie Parks Foundation and all are encouraged to attend.

District Monthly Reports

Cindy Becker provided a district monthly report

- Cindy reports this is her last DAC meeting as a new Director, Kia Selley, has been selected.
- Budget Committee candidate interviews took place with six applicants. Candidates will be recommended to the Board and will be announced following Board appointment.

- The agenda and materials for the quarterly NCPRD Board of Directors meeting on March 20, 2024 have been posted to the NCPRD website.
- The meeting to review the capital improvement plan with the Board has been moved to April 3. The goal is to seek approval to make the Concord Community Center a district-wide asset.
- On April 24 there will be a meeting with the Boardto discuss an SDC methodology update. NCPRD will seek guidance from the Board on whether they should pursue research on a single SDC rate for the district or continue with the current multi-zone method.
- Cindy read the official joint statement issued by Clackamas County and North Clackamas School District on the Wichita property.

Public Comment

- Lisa Gunion-Rinker (Subarea 5)
 - Lisa is the chair of the Milwaukie Parks Foundation. The Milwaukie Parks Foundation began raising funds for Milwaukie Bay Park in 2020. Lisa is concerned about the grant funding for Milwaukie Bay Park and the expiration date of grants that is quickly approaching in addition to the increased building costs that have occurred over the last several years. Lisa would like to encourage discussion on the future of the Milwaukie Bay Park.

Adjournment

The DAC meeting was adjourned by Chair DeCastro at 7:38 p.m.

Next Meeting Date: April 10, 2024

NCPRD System Plan Update Presentation to District Advisory Committee Wednesday, April 10, 2024

DESIGNWORKSHOP

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Meet the Consultant Team

DESIGNWORKSHOP



Anna Laybourn, FAICP Principal-in-Charge, Parks Planner, Public Engagement Strategist



Xiaojian Fan, PLA Project Manager, Planner, Licensed Landscape Architect

Jennifer Pintar Planner, GIS Technician

Nino Pero: Website Developer and Branding Designer **Ketaki Ghodke:** Document Production





Tim Marshall, FASLA Governance and Management Lead

Desiree Liu: Recreation Programs





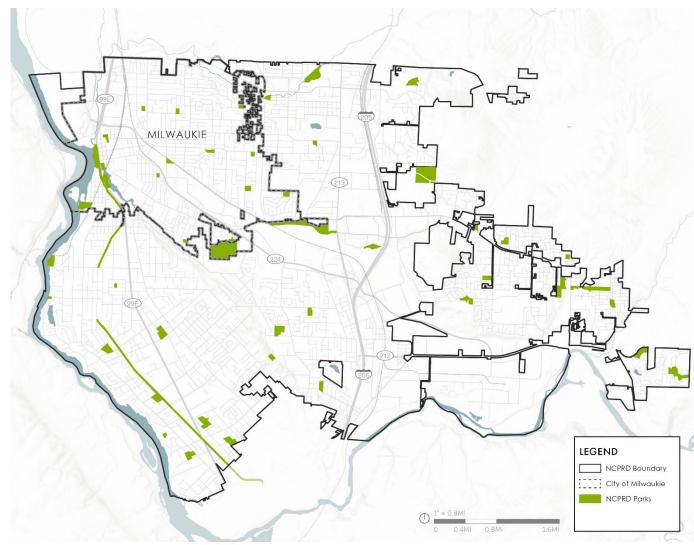
Erin Caldwell Survey Technician



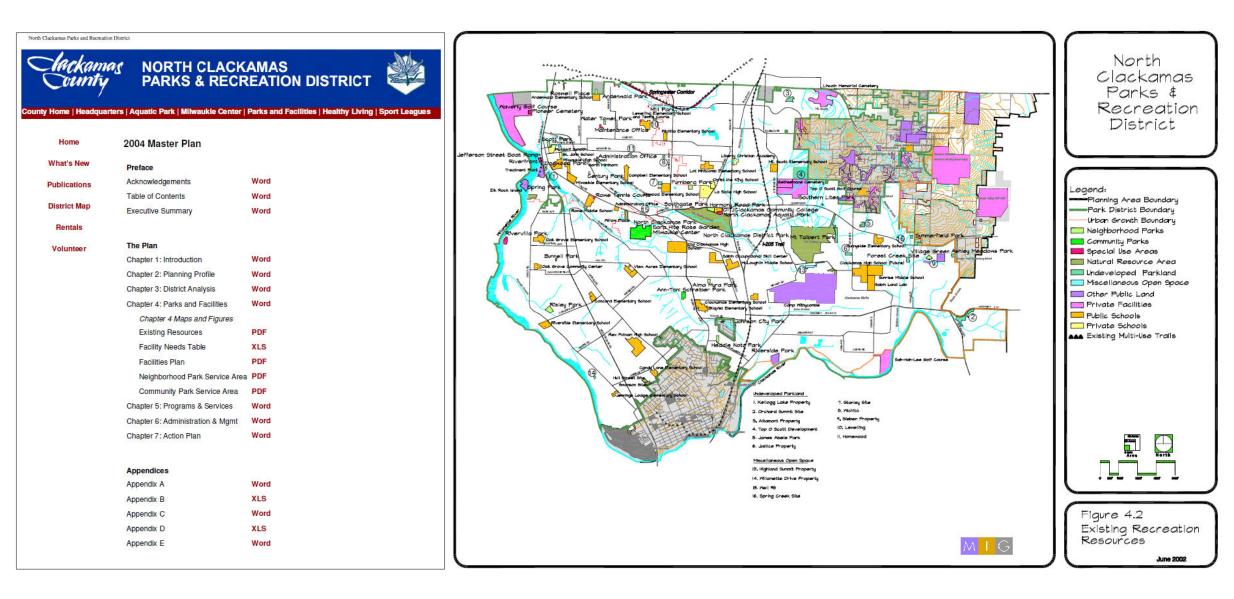
What is a System Plan?

A 20-year roadmap for community-informed decision making.

A Plan for how and where to direct limited budget and resources in the District.



Why a Parks System Plan Update?



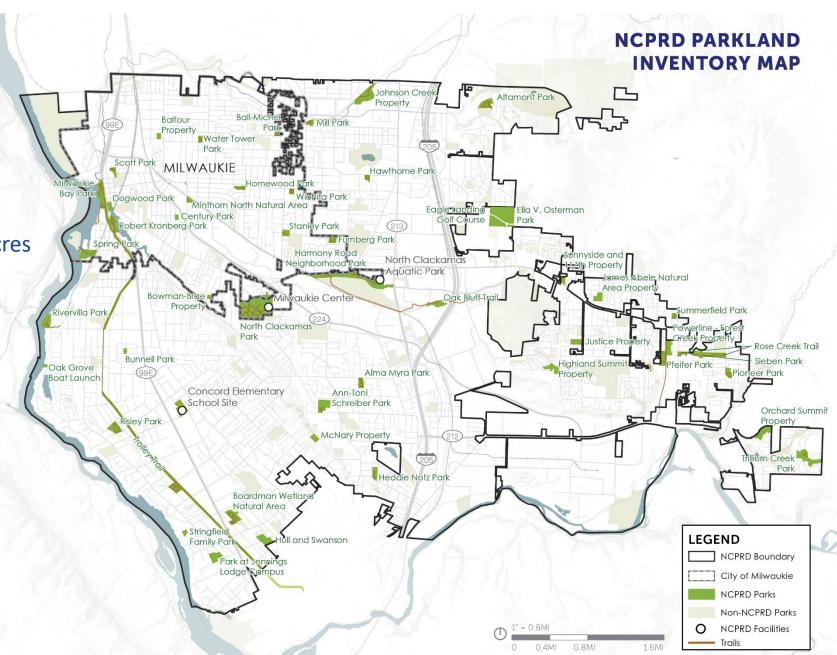
<u>Why</u> a Parks System Plan Update?

- Understand the current and changing community demographics and recreation trends.
- Assess existing properties and facilities performance.
- Identify current community values, desires, and needs.
- Anticipate future community needs and replacement of aging recreation infrastructure.
- Plan holistically for the District's dispersed offerings.
- Develop clear priorities for investment and resources.
- Guide efforts with strategies for the next 20 years.

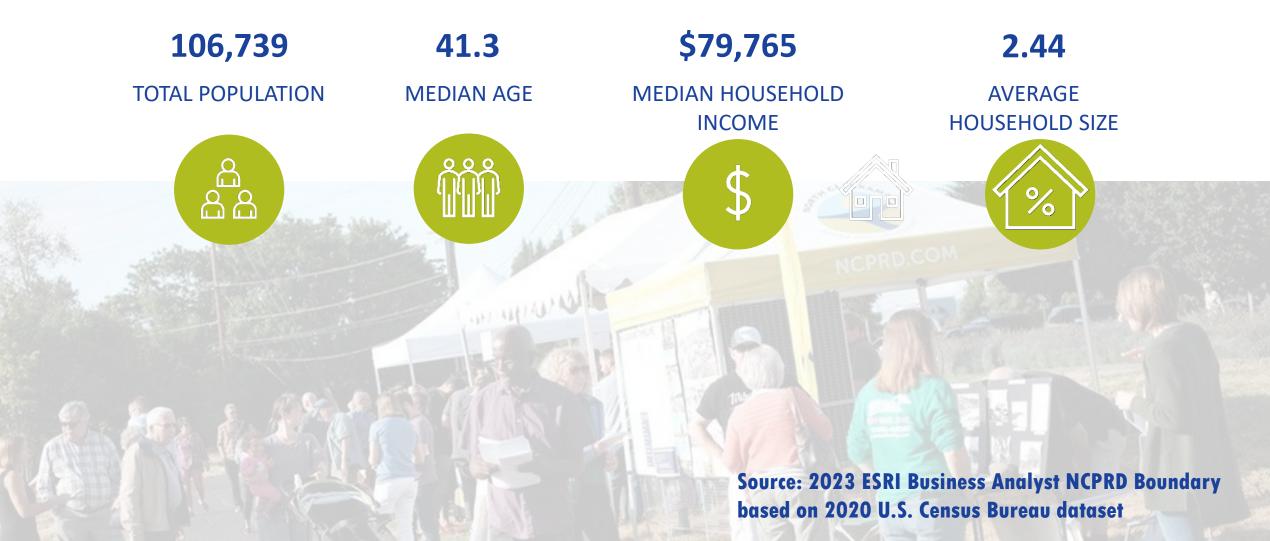


Project Overview NCPRD Inventory

- **34** Total Developed Parks = 172 Acres
- 7 Natural Areas or Greenways = 48 Acres
- **11** Undeveloped Parks = 27 Acres
- **3** Community/Recreation Facilities



NCPRD Population Key Demographics



NCPRD Population Key Demographics

Compare with Clackamas County

	TOTAL POPULATION	MEDIAN AGE	MEDIAN HOUSEHOLD INCOME	AVERAGE HOUSEHOLD SIZE
NCPRD	106,739	41.3	\$79,765	2.44
Clackamas County	432,190	42.7	\$97,587	2.59
			\$	%

Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

NCPRD Key Demographics Population & Households



NCPRD serves around 43,107 households



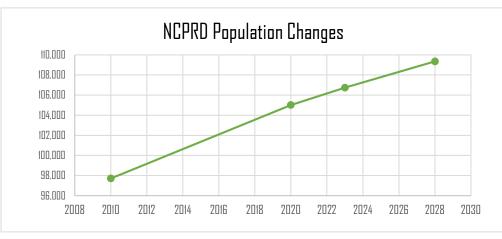
Average household size 2.44 individuals

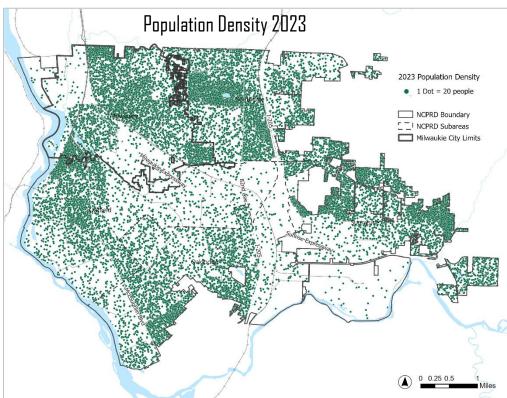


58% owner-occupied, 37% renter-occupied,5% vacant housing



1.2% annual population growth rate from 2010- 2020





Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

NCPRD Key Demographics Age Distribution



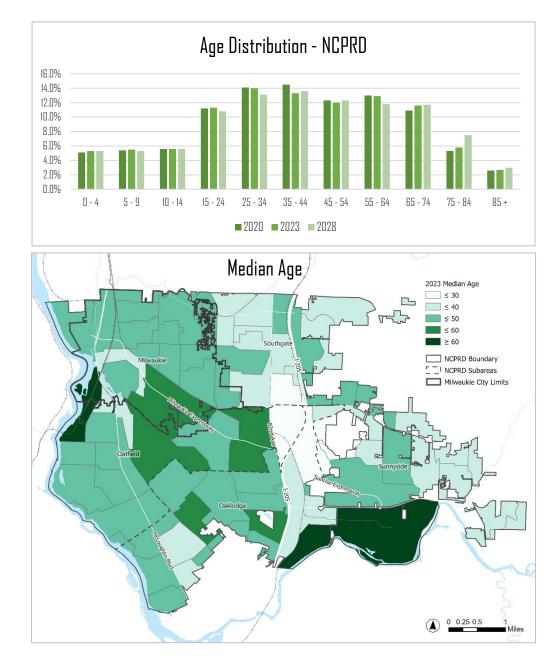
NCPRD median age is 41.3



NCPRD largest age groups are **25-34** and **35-44**



16% of the population is under age 14



Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

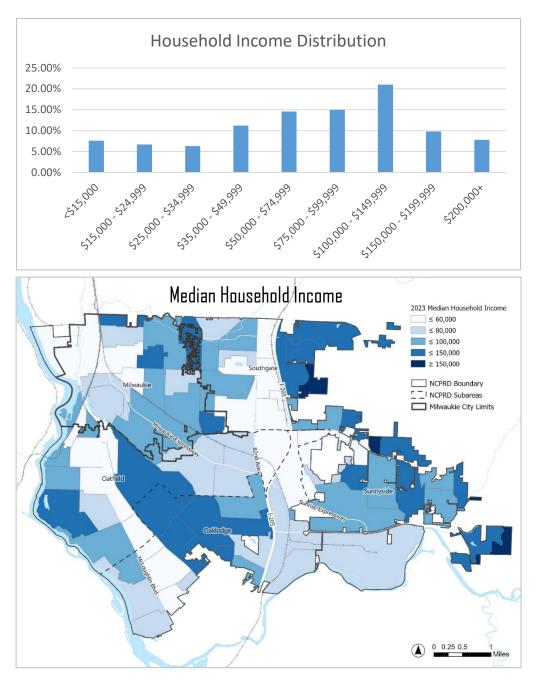
NCPRD Key Demographics Median Household Income



NCPRD median household income is \$79,765

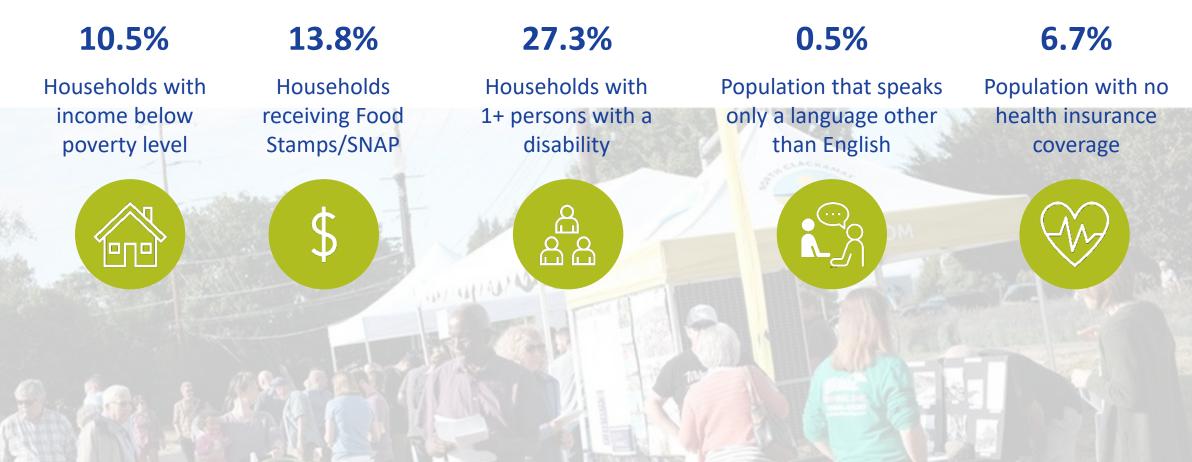


20.6% of the NCPRD Household Income is less than \$35,000



Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

NCPRD Key Demographics



Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

NCPRD Key Demographics Compare with Clackamas County

	Households with income below poverty level	Households receiving Food Stamps/SNAP	Households with 1+ persons with a disability	Population that speaks only a language other than English	Population with no health insurance coverage
NCPRD	10.5%	13.8%	27.3%	0.5%	6.7%
Clackamas County	8.0%	9.6%	24.9%	0.2%	5.5%
		\$			

Source: 2023 ESRI Business Analyst NCPRD Boundary based on 2020 U.S. Census Bureau dataset

Recreation Trends National Changes in Activities



National trends for adults:

- 1. Fitness Sports
- 2. Outdoor Sports
- 3. Individual Sports
- 4. Team Sports
- 5. Racquet Sports
- 6. Water Sports
- 7. Winter Sports



National trends for Young Adults/Youth:

- 1. Fitness Sports
- 2. Outdoor Sports
- 3. Team Sports
- 4. Individual Sports
- 5. Racquet Sports
- 6. Winter Sports
- 7. Water Sports

Source: 2022 Participation by Generation. Physical Activity Council, 2023 Annual Report

Key Recreation Trends

Oregon Recreation Trends & Popular Outdoor Activities

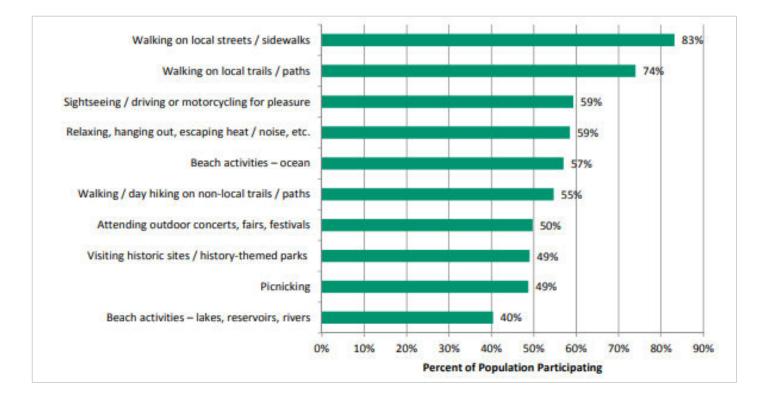
Top activities in Oregon based on user occasions within each category



Walking on local streets/sidewalks



Walking on local trails/paths



Source: Top Activities for Oregon Residents, 2017. Oregon Statewide Comprehensive Outdoor Recreation Plan (SCORP) 2019-2023

NCPRD Key Recreation Trends

NCPRD Recreation Trends & Popular Outdoor Activities

TOP THREE MOST POPULAR ACTIVITIES:



General Sports: golf, basketball, and tennis



Fitness: walking for exercise, weightlifting, and jogging/running



Outdoor Activities: hiking, swimming, and overnight camping

Source: ESRI Business Analyst Sports + Leisure Market Potential Report and Recreation Expenditures Report

Plan Next Steps

- Needs Assessment and System-wide Analysis
- Community Engagement
- Condition and Quality Assessment
- Recreation Program Analysis
- Management and Operations Assessment
- Comparable Community Benchmarking



DAC Role in the NCPRD System Plan Process



Provide input to help guide recommendations and priorities.



Review documents and deliverables at key milestones.



Spread the word to help the community get involved. Attend Workshops and Pop-Up Events if possible.

DESIGNWORKSH



Thank you!



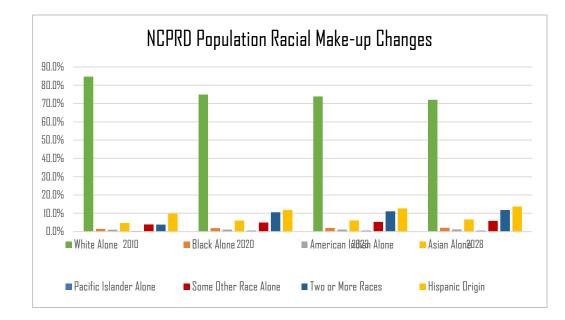
DESIGNWORKSHOP

APPENDIX

NCPRD Key Demographics Racial Distribution



The maps display the racial and ethnic composition of non-white populations in NCPRD



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American Indian and Alaska Native

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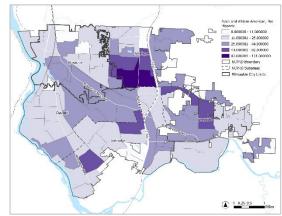
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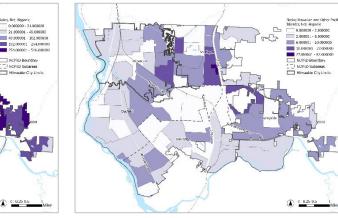
NCPRD Boundary NCPRD Subarea

Milwaukie Oty Limit

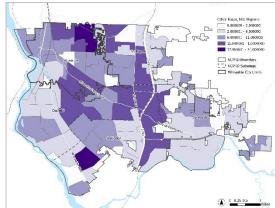
Black and African American



Native Hawaiian and Other Pacific Islander



Other Races, Not Hispanic or Latino



Hispanic or Latino

Asian

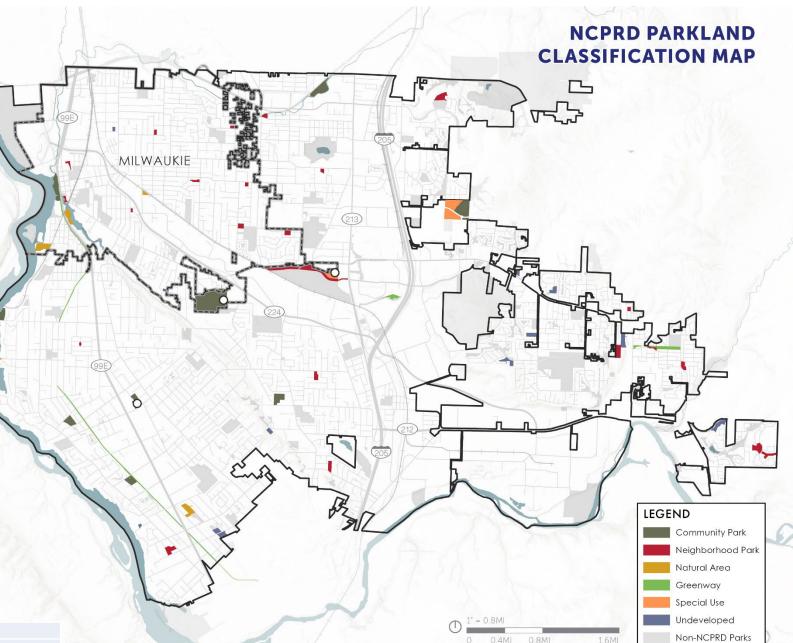
Project Overview NCPRD Inventory

NCPRD Park Classifications

Park Category	# of Properties	Acres	
Community	9	100	
Neighborhood	23	64	
Special Use Park	3	25	
Natural Area	4	17	
Greenway	3	30	
Undeveloped	11	27	
Total	53	264	

Publicly Accessible Parks and Acreage per Population			
Park Category	Publicly Accessible Acres	Acres per 1000 people 2023 Service Level (Population 106,739)	
Community	100.31	0.9	
Neighborhood	63.78	0.6	
Special Use Park*	8.10	0.1	
Total Developed Parks	172	1.6	
Natural Area	17.32	0.2	
Greenway	30.20	0.3	
Total Natural Lands	48	0.4	
Undeveloped **	2.91	0.0	
Total	223	2.1	

*Special use parks with golf courses included is 3 total parks = 25.24 acres **Undeveloped parks with no public access included is 10 total parks = 24.58 acres





NCPRD MONTHLY DIVISION REPORT

Prepared for the NCPRD District Advisory Committee (DAC) Reporting Period: March 2024 DAC Meeting Date: April 10, 2024

ADMINISTRATION

FINANCE

- **FY 24-25 Proposed Budget:** County Administrator has reviewed and approved NCPRD's FY 24-25 Proposed Budget. Staff is now working on the presentation and proposed budget document.
- NCPRD Budget Committee: Recommended candidates for the committee were discussed by the Board on April 2, 2024. The Board requested a follow-up discussion on April 9, 2024.

Looking Ahead

- May 28-31, 2024: Budget Committee Meeting.
- June 20, 2024: Budget Adoption by the NCPRD Board of Directors.

MARKETING & COMMUNICATIONS

- Website Refresh: Staff has narrowed down the 41 proposals received for the website refresh, and will be interviewing four agencies on April 4 before making a selection.
- **Outside Insider:** The latest issue of the Outside Insider e-newsletter was distributed on March 12 to 9,835 subscribers, and included updates on current and upcoming NCPRD program and events.
- **Summer Discovery Guide:** Summer program promotion is in full swing, with the distribution of 9,000 Discovery Guide brochures, flyers, signage and digital outreach.
- Aquatic Park Campaign: A targeted campaign was launched to help bolster attendance for North Clackamas Aquatic Park during spring break. The campaign consisted of a giveaway with PDX Parent, TV spots on Univision, Google AdWords and paid social media posts. The Aquatic Park landing pages experienced a combined 27% increase during the campaign compared to the month before (March vs. February 2024). Attendance results are still being analyzed.

Looking Ahead

• April 4, 2024: Interviews to select contractor for NCPRD website refresh.

PLANNING & DEVELOPMENT PROJECTS

• Park at Jennings Lodge Campus: Two concepts have been developed based on feedback from the fall in-person community event and online survey. The February 28 open house event to review the design concepts generated a large turnout; online survey ran from February 28 through March 13, 2024. Results are currently being analyzed. A public process to select a name for the new park will be undertaken after construction.



- **Park at Concord Property:** Construction will restart on Monday, April 8. A web camera provides a view of site construction, refreshed every few minutes. You can access the camera using this link: <u>new.express.adobe.com/webpage/IG5Adw6CT4y1Vs</u>
- **Community Center at Concord Property:** Construction will restart on Monday, April 8; the building is expected to open to the community in summer 2025.
- **System Plan:** Project kickoff with the consultant, Design Workshop, took place on January 18. Work is underway to develop a community engagement plan, data inventory, site assessment tools, project branding and website content. NCPRD's Project Manager met each DAC member in March for one-on-one discussions about the project, community engagement process, and opportunities to support outreach and site assessment work. This feedback will be incorporated into the draft community engagement strategy that will be presented to the DAC in May. Design Workshop will be attending the May DAC in person.
- **Trails Network Plan:** A draft scope of work has been reviewed by ODOT's technical reviewers is currently under review by DLCD. The project is on track for selection of a consultant by summer 2024 and project kick-off by summer 2025.

Looking Ahead

• May 8, 2024: The System Plan consultant, Design Workshop, will attend the DAC meeting in-person to review in-progress work and to receive input.

CAPITAL IMPROVEMENT PROJECTS FY 23-24

Item	Current Activity	Next Steps	Timeframe
System Plan	Prepare Community Engagement Plan, data inventory, site assessment tools, project branding and website content	Implement Community Engagement Plan including DAC meeting with consultant on May 8	Winter 2024
Trails Network Plan	DLCD review and approval of draft scope	ODOT to hire consultant	Summer 2024
Ball Fields Study	Conduct analysis of land availability	Select site(s) based on System Plan	Fall 2024
Park at Jennings Lodge Campus	Community to review design concepts; staff to identify funding for construction	Develop schematic design	Summer 2024
Park at Concord Property	Advise on construction activities and cost control	Advise on construction activities and cost control	Summer 2025
Community Center at Concord Property	Develop scope of interior building improvements	Advise on construction activities and cost control as needed	Summer 2025
Natural Area at Hull and Swanson Property		Prepare Request for Proposal for design	Spring 2025
Park at New Urban High School Campus		Negotiate agreement with school district	Spring 2025
Park at Justice Property	Complete site due diligence	Prepare Request for Proposal for design	Winter 2025
SDC Methodology	On hold		Spring 2024
Milwaukie Bay Park	On Hold		

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PROGRAMS & COMMUNITY CENTERS

AQUATICS

- Swim Lessons: NCPRD is now offering Sunday morning swim lessons in the spring. We have also opened an additional 24 spots for our upcoming Tuesday/Thursday swim lesson session.
- Lifeguard Class: Nine students passed the American Red Cross Lifeguard course. Many of them are interested in joining our team.
- **Rentals:** Several private rentals were hosted, including Oregon White Water (pictured) for their annual training at the Aquatic Park.
- **Big Surf Swims:** Oregon Spring Break was a big hit, averaging over 250 swimmers during Big Surf Recreation Swim times.

Looking Ahead

• April 2024: The Aquatic Park will host American Medical Response's (AMR) Summer River Rescue tryouts for their interested applicants.

OLDER ADULT SERVICES

- **St. Patrick's Day Celebration:** 75 people celebrated at the Milwaukie Community Center (MCC) with Irish music and a traditional feast of corned beef and cabbage.
- Library Remodel: The MCC Library was remodeled to enhance space for programming. This renovation was made possible through pro bono assistance from Cash's Drapery, a grant from the Brookdale Foundation, and support from the MCC Foundation.
- March for Meals: March for Meals, a Nutrition Program fundraiser run through the MCCF with a fundraising goal of \$10,000, was held.

RECREATION AND SPORTS

 Game On: The Ultimate Teen Night: Staff continuously seeks opportunities to expand services for residents of all age groups. We were thrilled to launch Game On: The Ultimate Teen Night. This teens-only event provided a fun and safe space to hang out and socialize with peers. Thanks to the 57 teens who joined us for a night of games, crafts, karaoke, video game competitions, pool and pizza. Special shout out to Domino's Pizza in Oak Grove Square for generously providing pizzas for the evening.







- **Spring Break Camps:** A rocket a day keeps the boredom away! Our STEAMVentures' spring break rocket camps for ages 6-12 filled with waitlists. Kids had a blast exploring the exciting world of model rocketry, including how to construct and safely launch their rocket.
- **Summer Registration:** Staff finalized summer marketing materials and entered programs into CivicRec in preparation for registration to open in April. Summer offerings will include 57 summer camps to choose from.
- **Summer Sponsorships:** Staff are soliciting businesses for summer event sponsorship for Concerts in the Park, Movies in the Park and Fiesta Latina En El Parque.
- **Hoopers Basketball:** The season ended on March 17, having served 1,653 players from kindergarten through high school. This popular program required 14 gymnasiums, 26 part-time staff, and 36 referees.
- **Shooting Stars:** This basketball program, designed for persons with additional needs, had its highest participation to date: 52 players! The players enjoyed an end-of-season event celebrated with family, friends, and NCPRD's cheer team.
- **A&I Spring Social:** Twenty-one participants enjoyed a night of bingo and arts & crafts on March 22 at the Milwaukie Community Center.
- **Dance and Cheer League:** The program concluded on March 12 with a spectacular final performance with families joining them in the Baby Shark, Freeze, and Continental Drift dances.

Looking Ahead

- May 11, 2024: Adaptive & Inclusive Hawaii Nights Dance, MCC, 6:30-8:30 p.m., NCPRD, \$35; non-resident, \$44
- May 18, 2024: Oregon Ballet Theatre 2, MCC, 5 p.m., suggested donation, \$5
- Apr. 1, 2024: North Clackamas Park ballfields open
- June 22, 2024: Pollination Celebration, Stringfield Family Park, 1-3 p.m., Free

PARKS & FACILITY MAINTENANCE

PARKS, TRAILS & NATURAL AREAS

- Park and Natural Area Maintenance:
 - Started mowing season.
 - All yearly playground inspections are done.
 - North Clackamas Park foul ball canopies are back up.
- Volunteer Events:
 - 31 people attended Johnson Creek's Watershed Wide Event at Luther Rd, making and installing 500 live willow stakes and picking up 300 lbs. of garbage on March 2.

- 11 people attended the Blueberry Pruning event for Meals on Wheels on February 24 and the blueberry bushes at Stringfield are pruned for the season.
- Volunteers helped enhance Alma Myra Park on March 30 for the Mulch Madness event.
- Student Field Trip:
 - Planted over 200 live stakes at Risley Park with 70 students from Riverside Elementary School as part of a field trip with Aves Compartidas.
 - Planted 250 snowberry plants with 180 students from El Puente Elementary School at Kronberg as part of a field trip with Aves Compartidas.
- Staffing Update:
 - Started hiring seasonal employees.
 - Hiring seasonal natural areas worker for the summer.
 - Hiring a new full-time Park Maintenance Specialist.
 - Hired a Scott Sether as Building Maintenance Assistant

Looking Ahead

• April 27, 2024: Rivervilla Ivy Pull volunteer day from 10 a.m. to noon.

CAPITAL IMPROVEMENT PROJECTS

• Replaced 2 sewage pump motors at North Clackamas Park.