



MEETING MINUTES

North Clackamas Parks and Recreation District

District Advisory Committee

Wednesday, June 12, 2024

5:30 – 7:00 p.m.

Location: North Clackamas Aquatic Park and Virtually (via Zoom)

DAC Members Present: Muciri Gatimu, Grover Bornefeld (Subarea 1), Mark Elliott, Anatta Blackmarr (Subarea 2), Jeanette DeCastro (Subarea 3), Maureen Thom (Subarea 4), Lisa Batey, Ali Feuerstein (Subarea 5), Joel Bergman (Community Center Advisory Board)

Members Absent: None

Staff and Officials Present: Paul Savas (Clackamas County Commissioner),
Kia Selley (NCPRD Director), Dominic Cortinas (NCPRD Deputy Director), Alex Gilbertson (NCPRD Principal Planner)

A recording of this meeting is available on the NCPRD website at <https://ncprd.com/public-meetings/meeting-minutes>

- I. **Call to Order** - DAC meeting was called to order by DAC Chair, Jeanette DeCastro. A quorum was present.
- II. **Action Items**
 - a. Approval of DAC Meeting Summary
 - i. The summary from the DAC meeting held on May 8, 2024, was approved as presented.
- III. **Discussion Agenda**
 - a. Preferred DAC Communications Protocols
 - i. Chair DeCastro led the discussion regarding the preferred DAC communication.
 1. DAC has an email address: dac@ncprd.com, this goes to all DAC members.
 2. For subcommittee work, it is recommended to have a note taker to keep notes of the work being done.
 3. DAC business requests, such as requesting to reserve a room, or a park, or to request something that requires significant amounts of staff time, should go through the DAC Chair and Vice-chair.
 4. The Subcommittee Reports section on the agenda is intended to be a standing item that is used for brief updates from subcommittees. If a longer update is needed, an Agenda Request Form should be submitted.
 - b. Trolley Trail Signage
 - i. Alex Gilbertson, NCPRD Principal Planner, gave an update on the Trolley Trail signage project.
- IV. **Subcommittee Reports**
 - a. Implementation Team for DAC Recruitment
 - i. DAC members, Anatta and Grover, presented an overview of how the DAC Recruitment meeting went.
 - b. DAC Public Planning List/Parking Lot

- i. Chair DeCastro led the discussion around the items on the Public Planning List/Public Lot.

V. DAC Member Reports

- a. Lisa Batey (Subarea 5)
 - i. Saturday, June 15 from 11-3 pm at Ball-Michel Park is a Juneteenth Event. This event will be preceded by a community bike ride at 10 am.
 - ii. The third Saturday of the month there is a group that works on Elk Rock Island. They will not meet in July or August but will start again in September.
 - iii. July 13 at Milwaukie Bay Park is the Concert in the Park which will be a Tom Petty tribute band. This event will be preceded by the duck races over the Kellogg Dam.
 - iv. The City of Milwaukie banned fireworks last year. There will be prohibition signs for people to put in their yards.
- b. Joel Bergmann (District Community Center Advisory Board)
 - i. The Milwaukie Community Center Advisory Board is full and at capacity.
 - ii. Sunday, June 30 at 4 pm the Milwaukie Community Center Foundation is putting on another Pride Bingo event.
 - iii. There is an ongoing need for Meals on Wheels drivers.
 - iv. June 25 at 1 pm is the mural unveiling at the Milwaukie Community Center.
- c. Grover Bornefeld (Subarea 1)
 - i. Requested the status of the land transfer for the library at the Concord Property.
 - ii. Brought up concerns regarding the finance projections, and would like to know when this will be on the DAC agenda.
 - iii. August 17 is the Jennings Lodge Picnic. More information to follow.
- d. Jeanette DeCastro (Subarea 3)
 - i. The NCPRD Budget Committee Presentation went very smoothly. Thanked the Budget Committee for their work.
- e. Mark Elliott (Subarea 2)
 - i. Saturday, June 29 from 11 am-4 pm is the Oak Grove Festival. This year there are 10 different musical acts.
 - ii. Heard from a few community members that there is a desire for more dog parks.

VI. District Monthly Report

- a. Kia Selley, NCPRD Director, provided District updates.
 - i. **Wichita Center:** Representatives of NCPRD and NCSD came to a tentative agreement with the sale of the Wichita Center. There will be a joint board meeting scheduled for later this month for official approval. Thanked North Clackamas School District, board members, members of the administration, Director Savas, Vice-Chair West, Gary Schmidt, and Jeff Munns for participating.
 - ii. **Juneteenth:** Next Wednesday is Juneteenth. All NCPRD offices will be closed. The Aquatic Park will have special hours, 8 am to 7 pm.
 - iii. **Budget:** The NCPRD Budget Committee approved the fiscal year 2024-25 budget on May 28, 2024. It will be adopted on June 20, 2024. Thanked the Budget Committee for their service.
 - iv. **DAC Recruitment:** Next week the board will consider the recommended candidates. Thanked the Implementation Team and staff for their work on the recruitment event.
 - v. **Aquatic Park 30th Anniversary Celebration:** On June 15 we will have two big surf swim sessions with complimentary Kona Ice. Registration is required for this event.
 - vi. **Annual Pollinator Event:** June 22 at Stringfield Park.
 - vii. **Planning and Development Division Director:** Interviewing a candidate this week.

- viii. **Concord:** Construction is well underway. A lot of earth has been moved and the roof is partially torn off. Staff relocated to other facilities and is expected to be back in the building in November or December of this year. The public is estimated to be invited to the building in the fall of 2025.
- ix. **MCC Mural:** June 25 at the Milwaukie Community Center will be the unveiling of the mural.
- x. **Website:** The NCPRD website is being updated. We will send out a community survey to gather feedback in August.
- xi. **System Plan:** NCPRD has sent out 3200 postcards to residents in the community for the statistically valid survey. We are also asking district residents to participate in the online survey.
- xii. **Milwaukie Bay Park Grant Update:** We have been keeping our grant partners updated on this project, and are providing the next update in July.
 - 1. Metro Grant: \$660,000
 - a. Need to work on an IGA to detail the plan for tribal engagement, which needs to be executed by September 2024.
 - 2. Oregon Parks and Recreation Local Government Grant Program - \$750,000
 - a. If the project is delayed past July 2024, they would welcome another grant submission.
 - 3. Land and Water Conservation Federal Grant - \$1,000,000
 - a. Project closeout is required by October 2026. This means we need to be through design, through construction, through all of the punch list, and receive an inspection by October 2026.
 - b. Drawings for this project are 50% complete. Since this project hasn't been worked on in a couple of years, NCPRD needs to update the cost estimate, and will also need to bid the project through the public bidding process, and get permits.

VII. Public Comment

- a. Thelma Haggemiller
 - i. On May 31 Thelma received an email from a district resident in subarea 1 that asked if anyone had ever mapped or documented native plants along the Trolley Trail.
 - 1. The resident contacted the Oak Grove Garden Club and asked if they would be interested in getting involved in a mapping project where markers could be placed along the Trolley Trail to identify native plants. This project would be in coordination with NCPRD.