



# NORTH CLACKAMAS

## PARKS & RECREATION DISTRICT

### DISTRICT ADVISORY COMMITTEE

#### MEETING AGENDA

**Date:** October 9, 2024

**Time:** 5:30-7:00 p.m.

**Location:** North Clackamas Aquatic Park, 7300 SE Harmony Road  
Or attend virtually by registering for this meeting:

[https://clackamascounty.zoom.us/webinar/register/WN\\_DK6z-AsxTPG4v4C9ELWgyg](https://clackamascounty.zoom.us/webinar/register/WN_DK6z-AsxTPG4v4C9ELWgyg)

---

- I. **Call to Order** – Jeanette DeCastro, DAC Chair
- II. **Action Items** (5:30 p.m. 5 min)
  - a. Approval of DAC Meeting Summary from September 11, 2024
- III. **Discussion Agenda** (5:35 p.m. 55 min)
  - a. Naming Policy (Melina DeFrancesco – 20 min)
  - b. 5-year Financial Forecast (Kia Selley – 25 min)
  - c. DAC Bylaws Update (Chair DeCastro & Vice-Chair Elliott - 10 min)
- IV. **DAC Member Reports** (6:30 p.m. 10 min) Sub-area-specific reports from DAC members i.e. upcoming event dates, questions/feedback received. Limit each 1-2 minutes.
- V. **District Monthly Report** (6:40 p.m. 10 min)
- VI. **Public Comment\*** (6:50 p.m. 10 min) Chair will call for statements from citizens regarding issues relating to NCPRD. Comments shall be respectful and courteous to all. Limit each 3 minutes.

#### Future Dates

- November Agenda Submission by Wednesday, October 16, 5 p.m.
- Next DAC Meeting: Wednesday, November 13, 2024



## MEETING MINUTES

North Clackamas Parks and Recreation District

District Advisory Committee

Wednesday, September 11, 2024

5:30 – 7:00 p.m.

Location: North Clackamas Aquatic Park and Virtually (via Zoom)

---

**DAC Members Present:** Muciri Gatimu, Grover Bornefeld (Subarea 1), Anatta Blackmarr (Subarea 2), Jeanette DeCastro, Sheila Shaw (Subarea 3), Daniel Diehl (Subarea 4), Lisa Batey, Ali Feuerstein (Subarea 5), Joel Bergman (Milwaukie Community Center Advisory Board)

**Members Absent:** Mark Elliott, Salma Nassir

**Staff and Officials Present:** Kia Selley (NCPRD Director), Dominic Cortinas (NCPRD Deputy Director), Erin Reome, Melina DeFrancesco (NCPRD), Anna Laybourn, Xiaojian Fan, Tim Marshall, Desiree Liu (Design Workshop)

A recording of this meeting is available on the NCPRD website at <https://ncprd.com/public-meetings/meeting-minutes>

---

- I. **Call to Order** - DAC meeting was called to order by DAC Chair, Jeanette DeCastro. A quorum was present.
- II. **Action Items**
  - a. Approval of DAC Meeting Summary
    - i. The summary from the DAC meeting held on August 14, 2024, was approved with minor edits.
- III. **Discussion Agenda**
  - a. System Plan Update (Design Workshop)
    - i. Design Workshop provided an update that included:
      1. Community Needs and Gap Analysis
      2. Engagement At A Glance
      3. Survey Result Highlights
      4. Additional Community Feedback
      5. Program Analysis
      6. Operations and Management Analysis
      7. Next Steps
  - b. Website Redesign (Melina DeFrancesco)
    - i. Melina DeFrancesco gave an amended update on the Website Redesign. This item will be brought back to the DAC in October.
- IV. **Subcommittee Reports**
  - a. Chair DeCastro requested to remove the subcommittee agenda item titled, “DAC Public Planning/Parking Lot” and in its place add a “Resolution for Proposal”. No objections.
    - i. Motion made by Chair DeCastro on Vice-Chair Mark Elliott’s behalf, “The NCPRD Advisory Committee recommends to the Board of Directors that they approve the final two phases of the Systems Plan contract with Design Workshop as soon as possible in order to allow

the consultants to continue their work uninterrupted through to the completion of their Scope of Work. We recommend that the contract value be paid entirely by existing NCPRD funds dedicated to this project and that the original Scope of Work be approved as originally submitted.” Seconded by Grover Bornefeld.

- ii. Sheila Shaw clarified that the DAC would be asking the BOD to approve the contract for Phases 3 and 4 of the System Plan, and not specifically the Milwaukie Bay Park project.
- iii. Motion passes: 9,0

V. **DAC Member Reports**

- a. Grover Bornefeld (Subarea 1)
  - i. Brought up concerns about how the concerns the DAC has received from residents surrounding the Milwaukie Bay Park project are dissolving the DAC unity by having accusations being made, and not being balanced.

VI. **District Monthly Report** – Kia Selley, NCPRD Director, provided District updates.

- a. **Dog On-Leash Giveaway Campaign:** NCPRD launched a dog on-leash giveaway campaign earlier this summer. This month NCPRD will post a media release that is positive and educational. Dog owners can provide pictures of their leashed dogs at NCPRD parks or trails for a chance to win a pet-related gift basket.
- b. **Milwaukie Bay Park Phase 3:** NCPRD staff has updated the website to better inform District residents about the status of the project. NCPRD has successfully retained all grants for this project (local, state, and federal). For the federal grant, NCPRD staff is going to prepare a formal request to extend the duration of the grant to fall 2026.
- c. **Concord Project:** Construction continued for the Concord Property projects for the park, playground, and renovated community center, as well as a new library. At the community center, staff removed boards above the entry doors and discovered historic windows. The original wooden windows have been carefully restored. This is a great example of NCPRD’s intent to restore the original character of the building and maintain the integrity of the building.
- d. **Clackamas Elementary School Property:** Earlier this summer, the Board of County Commissioners shared their interest in purchasing the NCPRD-owned former Clackamas Elementary School for use as a recovery center. On July 25, the County hosted a Community Forum on-site with neighboring residents and businesses to share concerns and questions. On July 30, we had a special DAC meeting with a presentation by the recovery center project manager. The Board then put this item on hold to consider a private offer on the property, which the buyer retracted soon thereafter. Yesterday, the Board of County Commissioners publicly stated its intention to purchase the former Clackamas Elementary School property (located at 15301 SE 92<sup>nd</sup> Ave). The terms of the purchase will be shared publicly when the purchase and sale agreement is approved by the Board of Commissioners either later this month or early October.
- e. **Recruitment for NCPRD Budget Committee Members:** The application process closes on September 30. The Budget Committee makes recommendations to the Board of Directors for parks-related programs and facilities through the annual budget process.
- f. **Fiesta Latina Event:** This event will be on Saturday at North Clackamas Park. This is the third year for this event.
- g. **Aquatic Park Annual Maintenance:** Closed for the month of September for annual maintenance and deep cleaning.
- h. **New Planning and Development Division Director:** After a competitive external recruitment process, Erin Reome was promoted to fill this position.
- i. **NCPRD Board of Directors Meeting:** The next meeting is Wednesday, September 18 at 6 pm at the North Clackamas Aquatic Park. The agenda and materials will be posted online tomorrow.

VII. **Public Comment**

- a. None



# NCPRD Naming Policy

October 9, 2024

# What does the naming policy do?

NCPRD's Naming Policy establishes a systematic and consistent approach for the naming of major assets, including parks, natural areas, trails, and facilities.



# Why do we need an updated policy?

The current NCPRD Naming Policy was last approved in 2006.

The existing policy no longer meets the needs of the district and includes outdated information not in alignment with NCPRD's operational or engagement best practices.

The new naming policy will include:

- Greater detail on applicability and restrictions
- Clear and defined naming categories
- Recognition and involvement of indigenous communities
- Step-by-step naming process, led by NCPRD staff



# What are the exceptions?

- Previously named parks transferred from another agency to NCPRD.
- Future park sites where a name has been specified as a component of a purchase and sale agreement or other contractual agreement supported by the District Advisory Committee (DAC) and approved by the Board of Directors.
- Park facilities where naming rights are conveyed to an individual or business in return for financial remuneration to NCPRD, as specified in a contractual agreement supported by the DAC and approved by the Board of Directors.
- Facilities that NCPRD operates but does not own; the owner(s) of such facilities shall retain authority for their naming or renaming.



# Naming Categories

Geographic/Special  
Features

Historic

Indigenous or Cultural

Native Flora and  
Fauna

Outstanding  
Individuals &  
Community  
Organizations

Businesses





# Naming Process

## Soliciting Applications

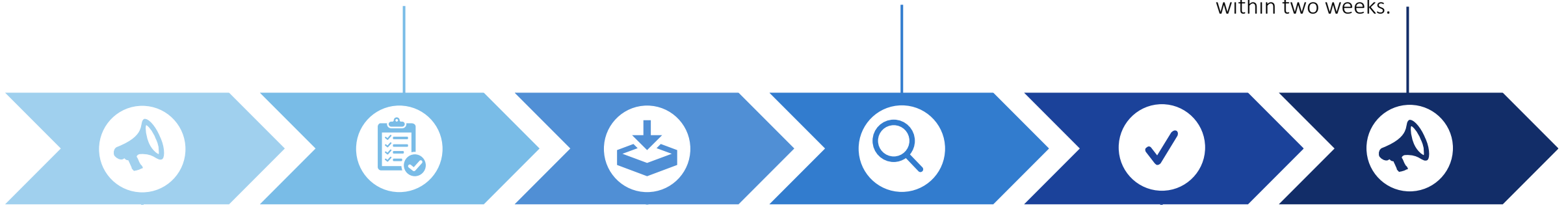
A minimum of 30 days will be provided for the public submission process, and applications will be accepted through NCPRD communication channels.

## Committee Review & Recommendation

Proposals will be considered by a designated naming committee.

## Communicating Name Decision

Once the decision has been made, NCPRD will communicate the name to applicants, the DAC, and the public within two weeks.



## Public Notification

NCPRD will submit a public notification and promote the naming opportunity with the community.

## Preparation of Submissions

Following the application closing deadline, NCPRD staff will collect, aggregate, and review all submitted proposals

## Board Review & Approval

The NCPRD Board of Directors reviews the recommendation and either approves or declines the name.

# Thank you

Melina DeFrancesco  
Marketing & Communications  
[mdefrancesco@ncprd.com](mailto:mdefrancesco@ncprd.com)





September 18, 2024

BCC Agenda Date/Item: \_\_\_\_\_

North Clackamas Parks and Recreation District Board of Directors

**Review of the 5-year NCPRD Financial Forecast**

<b>Previous Board Action/Review</b>	NCPRD Board of Directors Meeting on March 20, 2024		
<b>Performance Clackamas</b>	<ul style="list-style-type: none"> <li>Honor, utilize, promote, and invest in our natural resources</li> <li>Build public trust through good government</li> </ul>		
<b>Counsel Review</b>	No	<b>Procurement Review</b>	No
<b>Contact Person</b>	Kia Selley	<b>Contact Phone</b>	971-337-6867


**EXECUTIVE SUMMARY:** The proposed 5-year financial forecast has been updated from March 2024 when it was last presented to the Board of Directors, and is consistent with the proposed supplemental FY 24-25 Budget that will be presented to the Board on September 26.

- NCPRD General Funds: Revenues are not able to keep up with rising expenses beyond FY 30-31 due to a static tax base, no/minimal fee increases, and drawing down of the beginning fund balance; this is one year longer than the forecast shown previously to the Board in March. This is due in large part to a larger allocation of System Development Charge funds to capital projects.
- Capital Projects Fund:
  - Capital Repair & Replacement: Funds from potential property sales have been allocated to this fund for future major asset repairs, property improvements, and property acquisitions informed by the System Plan.
  - Capital Improvement Projects: New capital improvement projects identified in the System Plan, will require funds to be transferred to this account. The fund can include many sources of funds such as NCPRD General Fund, System Development Charge funds, grants, and donations.
- System Development Charge Funds (3 zones): Funds for each of the three SDC zones are projected using the current zone methodology. Capital improvement projects and property acquisitions should utilize these funds to the extent possible to reduce pressure on the NCPRD General Fund.

Finally, this is a dynamic report and will be updated to reflect changes in numbers and/or assumptions on an annual basis.

**RECOMMENDATION:** None. Information update only.

Respectfully submitted,

  
 Kia Selley, RLA  
 NCPRD Director

For Filing Use Only

## NCPRD General Fund Forecast FY24-25 through FY29-30

	Actuals FY 22-23	Adopted FY 23-24	YE Projection FY 23-24	Adopted FY24-25	Projected FY24-25	Projected FY 25-26	Projected FY 26-27	Projected FY27-28	Projected FY28-29	Projected FY29-30
<b>Beginning Fund Balance</b>	<b>10,281,162</b>	<b>13,576,195</b>	<b>14,899,100</b>	<b>6,409,721</b>	<b>15,440,752</b>	<b>7,352,159</b>	<b>6,511,082</b>	<b>5,517,323</b>	<b>4,293,680</b>	<b>2,816,560</b>
Taxes	6,949,573	7,116,634	7,087,992	7,443,000	7,443,000	7,748,163	8,065,838	8,388,471	8,715,622	9,055,531
Federal, State, Local, All Other Gifts & Donations	3,243,653	328,193	505,897	224,450	224,450	226,695	228,961	231,251	233,564	235,899
Charges, Fees, License, Permits	2,541,808	2,277,200	2,797,802	2,554,100	2,554,100	2,579,641	2,605,437	2,631,492	2,657,807	2,684,385
All Other Revenue Resources	888,706	473,989	1,230,966	635,353	635,353	521,081	541,924	563,601	586,145	609,591
Transfer in	44,071	635,200	17,979	557,732	271,780	285,369	299,637	314,619	330,350	343,234
<b>Operating Revenue</b>	<b>13,667,811</b>	<b>10,831,216</b>	<b>11,640,636</b>	<b>11,414,635</b>	<b>11,128,683</b>	<b>11,360,949</b>	<b>11,741,798</b>	<b>12,129,435</b>	<b>12,523,488</b>	<b>12,928,640</b>
% Change from prior year	N/A	-21%	7%	-2%	-3%	2%	3%	3%	3%	3%
Personnel Services*	6,266,188	8,019,365	7,497,741	7,963,085	8,058,085	8,460,989	8,884,039	9,328,241	9,794,653	10,088,492
Materials and Services	2,759,952	3,639,355	3,176,862	3,588,441	3,493,441	3,668,113	3,851,519	4,024,837	4,205,955	4,374,193
Transfer Out	23,733	8,900,000	424,381	700,045	7,665,750	72,923	-	-	-	-
<b>Operating Expense</b>	<b>9,049,873</b>	<b>20,558,720</b>	<b>11,098,984</b>	<b>12,251,571</b>	<b>19,217,276</b>	<b>12,202,025</b>	<b>12,735,557</b>	<b>13,353,078</b>	<b>14,000,607</b>	<b>14,462,685</b>
% Change from prior year	N/A	127%	-46%	10%	57%	-37%	4%	5%	5%	3%
<b>Net Operating Income (Loss)</b>	<b>4,617,938</b>	<b>(9,727,504)</b>	<b>541,652</b>	<b>(836,936)</b>	<b>(8,088,593)</b>	<b>(841,077)</b>	<b>(993,759)</b>	<b>(1,223,643)</b>	<b>(1,477,120)</b>	<b>(1,534,045)</b>
<b>Ending Fund Balance</b>	<b>14,899,100</b>	<b>3,848,691</b>	<b>15,440,752</b>	<b>5,572,785</b>	<b>7,352,159</b>	<b>6,511,082</b>	<b>5,517,323</b>	<b>4,293,680</b>	<b>2,816,560</b>	<b>1,282,515</b>
Contingency	-	2,908,692	-	2,000,000	2,000,000	1,220,203	1,273,556	1,335,308	1,400,061	1,446,269
Reserves	-	940,000	-	3,572,785	3,572,785	5,290,880	4,243,768	2,958,372	1,416,500	(163,753)
Unappropriated Ending Fund Balance	14,899,100	(1)	15,440,752	-	1,779,374	-	-	-	-	-

### Assumptions:

- ~Taxes - Property assessed value growth Yr 1: 4.1%, Yr 2: 4.1%, Yr 3: 4.0%, Yr 4: 3.9% forward
- ~Contributions & Donation growth: 1%
- ~Fees & Charges growth: 1% for increased programming (not an increase in fees)
- ~CPI growth: Yr 1-2: 5.0%, Yr 3-4: 4.5%, and Yr 5: 4.0%
- ~Contract Employees: Yr 1-4: 5.0% and 3% forward
- ~Contingency is minimum 5% of Operating Expense per policy - FY 24-25 Budget is roughly 16%; Yr: 1-5 10%

\*NCPRD staff are contracted through Clackamas County and are accounted for in Materials & Services. For the purposes of this forecast, staff costs are shown under Personnel Services.

### Other Notes:

- ~Actual funds received in FY 22-23 and FY 23-24 under Federal, State, Local, etc. includes American Rescue Plan Act (ARPA) Recover Funds. NCPRD received \$3,263,443 in ARPA funds.
- ~Decrease in All Other Revenue between FY 23-24 Projected Year-end and FY 24-25 Adopted Budget is the loss in interest from a lower fund balance and loss of lease revenue at Clackamas building.
- ~Transfer In aligns with Transfers Out under the SDCs for staff time spent on SDC eligible projects
- ~The park, playground, and phase I community center improvements located at the Concord property are covered by SDCs from each zone since the property amenities are considered a district-wide asset. The rate in which the project can be covered by SDCs is 53.5%. The share of SDCs to be used on Concord will be 45% in an effort to conserve use of SDCs for other projects. The share of SDCs to be used is computed after sale proceeds and awarded grants have been subtracted.
- ~NCPRD will present a supplemental budget in the 1st quarter of FY 24-25 to account for the changes in the budget

FY 23-24 Year End Projections - Transfer Out for \$424,381 detail:

\$293,873 Concord Park & Community Center  
 \$130,508 Jennings Lodge

FY 24-25 Adopted Budget - Transfer Out for \$700,045 detail:

\$376,475 Jennings Lodge  
 \$323,570 Milwaukie Bay Park

FY 24-25 Projected Budget - Transfer Out for \$7,665,750 detail:

\$572,926 Jennings Lodge  
 \$323,570 Milwaukie Bay Park  
 \$240,289 System Plan  
 \$6,528,965 Park, playground, and phase I community center improvements at the Concord property.

Unappropriated Ending Fund Balance under Projected FY24-25 column is the increase to fund balance after updating FY 23-24 year-end projections.

## NCPRD Capital Repair & Replacement Program Forecast FY24-25 through FY29-30

	Actuals FY 22-23	Adopted FY 23-24	YE Projection FY 23-24	Adopted FY24-25	Projected FY24-25	Projected FY 25-26	Projected FY 26-27	Projected FY27-28	Projected FY28-29	Projected FY29-30
<b>Beginning Fund Balance</b>	<b>3,339,189</b>	<b>2,993,684</b>	<b>3,183,190</b>	<b>2,950,579</b>	<b>3,027,509</b>	<b>7,668,109</b>	<b>7,257,629</b>	<b>6,850,377</b>	<b>6,446,650</b>	<b>6,046,580</b>
Federal, State, Local, All Other Gifts & Donations	-	45,000	45,000	-	-	-	-	-	-	-
All Other Revenue Resources	95,252	50,000	152,167	120,000	5,175,000	124,800	129,792	134,984	140,383	145,998
<b>Operating Revenue</b>	<b>95,252</b>	<b>95,000</b>	<b>197,167</b>	<b>120,000</b>	<b>5,175,000</b>	<b>124,800</b>	<b>129,792</b>	<b>134,984</b>	<b>140,383</b>	<b>145,998</b>
% Change from prior year	N/A	0%	108%	-39%	4213%	-98%	4%	4%	4%	4%
Materials and Services	9,697	18,000	3,691	33,600	33,600	35,280	37,044	38,711	40,453	42,071
Capital Outlay	241,554	1,664,948	349,157	500,800	500,800	500,000	500,000	500,000	500,000	500,000
<b>Total Expense</b>	<b>251,251</b>	<b>1,682,948</b>	<b>352,848</b>	<b>534,400</b>	<b>534,400</b>	<b>535,280</b>	<b>537,044</b>	<b>538,711</b>	<b>540,453</b>	<b>542,071</b>
% Change from prior year	N/A	570%	-79%	51%	0%	0%	0%	0%	0%	0%
<b>Net Income (Loss)</b>	<b>(155,999)</b>	<b>(1,587,948)</b>	<b>(155,681)</b>	<b>(414,400)</b>	<b>4,640,600</b>	<b>(410,480)</b>	<b>(407,252)</b>	<b>(403,727)</b>	<b>(400,070)</b>	<b>(396,073)</b>
<b>Ending Fund Balance</b>	<b>3,183,190</b>	<b>1,405,736</b>	<b>3,027,509</b>	<b>2,536,179</b>	<b>7,668,109</b>	<b>7,257,629</b>	<b>6,850,377</b>	<b>6,446,650</b>	<b>6,046,580</b>	<b>5,650,507</b>
Contingency	-	-	-	1,000,000	1,000,000	1,451,526	1,370,075	1,289,330	1,209,316	1,130,101
Reserves	-	1,405,736	-	1,536,179	1,536,179	5,806,103	5,480,302	5,157,320	4,837,264	4,520,406
Unappropriated Ending Fund Balance	3,183,190	-	3,027,509	-	5,131,930	-	-	-	-	-

### Assumptions:

~All Other Revenue Resources growth 4%

~CPI growth: Yr 1-2: 5.0%, Yr 3-4: 4.5%, and Yr 5: 4.0%

## NCPRD Capital Improvement Projects Program Forecast FY24-25

	Actual FY 22-23	Adopted FY 23-24	YE Projection FY 23-24	Adopted FY24-25	Projected FY24-25
<b>Beginning Fund Balance</b>	<b>4,143,090</b>	<b>2,995,091</b>	<b>3,397,665</b>	<b>9,297,827</b>	<b>1,374,688</b>
Federal, State, Local, All Other Gifts & Donations	-	2,963,000	114,255	2,900,373	3,986,118
All Other Revenue Resources	114,187	61,640	141,546	350,000	350,000
Transfer in	234,284	12,922,065	514,586	3,763,028	15,411,175
<b>Total Revenue</b>	<b>348,471</b>	<b>15,946,705</b>	<b>770,387</b>	<b>7,013,401</b>	<b>19,747,293</b>
% Change from prior year	N/A	4476%	-95%	810%	182%
Materials and Services	12,044	73,265	3,836	10,500	10,500
Capital Outlay	1,081,853	14,450,000	2,789,528	15,413,028	19,427,289
<b>Total Expense</b>	<b>1,093,897</b>	<b>14,523,265</b>	<b>2,793,364</b>	<b>15,423,528</b>	<b>19,437,789</b>
% Change from prior year	N/A	1228%	-81%	452%	26%
<b>Net Income (Loss)</b>	<b>(745,426)</b>	<b>1,423,440</b>	<b>(2,022,977)</b>	<b>(8,410,127)</b>	<b>309,504</b>
<b>Ending Fund Balance</b>	<b>3,397,664</b>	<b>4,418,531</b>	<b>1,374,688</b>	<b>887,700</b>	<b>1,684,192</b>
Contingency	-	-	-	373,700	95,162
Reserves	-	4,407,156	-	514,000	514,000
Unappropriated Ending Fund Balance	3,397,664	11,375	1,374,688	-	1,075,030

### Other Notes:

~Capital Improvement Projects is a program within the NCPRD Capital Projects Fund 480.

~Not forecasting further than FY 24-25 Adopted Budget as future activities for Capital Projects will be determined by the System Plan currently in process.

~FY 24-25 Beginning Fund Balance is from SDCs, NCPRD General Fund, and Grant Funds

~\$514,560 of beginning fund balance is from Trimet to fund a TriMet approved project for the Trolley Trail on the north side of North Clackamas Park.

~The park, playground, and phase I community center improvements located at the Concord property are covered by SDCs from each zone since the property amenities are considered a district-wide asset. The rate in which the project can be covered by SDCs is 53.5%. The share of SDCs to be used on Concord will be 45% in an effort to conserve SDCs for other projects. The share of SDCs to be used is computed after sale proceeds and awarded grants have been subtracted.

~NCPRD will present a supplemental budget in the 1st quarter of FY 24-25 to account for the changes in the budget

Adopted FY 24-25 in Capital Outlay for \$15,413,028 includes:

\$263,028 System Plan

\$9,250,000 Park and Community Center at Concord property

\$550,000 Park at Jennings Lodge

\$50,000 Park at the Justice Property

\$4,300,000 Milwaukie Bay Park

\$1,000,000 Potential land acquisition identified by the System Plan

Projected FY 24-25 in Capital Outlay for \$19,427,289 includes:

\$240,289 System Plan

\$13,000,000 Park and Community Center at Concord property

\$837,000 Park at Jennings Lodge

\$50,000 Park at the Justice Property

\$4,300,000 Milwaukie Bay Park

\$1,000,000 Potential land acquisition identified by the System Plan

\*Overall budgets for the projects listed have not changed; timing of the projects have shifted.

Unappropriated Ending Fund Balance under Adopted FY24-25 column is the increase to fund balance after updating FY 23-24 year-end projections.

**NCPRD SDC Fund Forecast FY24-25 through FY29-30  
Summary of all Funds (281-283)**

	Actuals FY 22-23	Adopted FY 23-24	YE Projection FY 23-24	Proposed FY24-25	Projected FY24-25	Projected FY 25-26	Projected FY 26-27	Projected FY27-28	Projected FY28-29	Projected FY29-30
<b>Restricted Beginning Fund Balance</b>	<b>10,903,099</b>	<b>10,684,802</b>	<b>11,716,681</b>	<b>10,089,674</b>	<b>13,508,406</b>	<b>7,433,869</b>	<b>7,344,353</b>	<b>8,046,248</b>	<b>8,752,522</b>	<b>9,463,091</b>
Charges, Fees, License, Permits	766,561	276,250	1,319,120	582,400	582,400	585,312	588,239	591,180	594,136	597,106
All Other Revenue Resources	322,502	141,000	604,345	403,000	403,000	419,120	435,885	453,320	471,453	490,311
<b>Total Revenue</b>	<b>1,089,063</b>	<b>417,250</b>	<b>1,923,465</b>	<b>985,400</b>	<b>985,400</b>	<b>1,004,432</b>	<b>1,024,123</b>	<b>1,044,500</b>	<b>1,065,589</b>	<b>1,087,417</b>
% Change from prior year	N/A	-62%	361%	-49%	0%	2%	2%	2%	2%	2%
Materials and Services	20,858	13,850	23,556	20,490	20,490	21,515	22,590	23,607	24,669	25,656
Transfer Out	254,622	4,657,265	108,184	3,620,715	8,017,205	1,072,434	299,637	314,619	330,350	343,234
<b>Total Expense</b>	<b>275,480</b>	<b>4,671,115</b>	<b>131,740</b>	<b>3,641,205</b>	<b>8,037,695</b>	<b>1,093,949</b>	<b>322,228</b>	<b>338,226</b>	<b>355,019</b>	<b>368,890</b>
% Change from prior year	N/A	1596%	-97%	2664%	121%	-86%	-71%	5%	5%	4%
<b>Net Income (Loss-or use of fund balance)</b>	<b>813,583</b>	<b>(4,253,865)</b>	<b>1,791,725</b>	<b>(2,655,805)</b>	<b>(7,052,295)</b>	<b>(89,517)</b>	<b>701,896</b>	<b>706,274</b>	<b>710,569</b>	<b>718,528</b>
<b>Ending Fund Balance</b>	<b>11,716,682</b>	<b>6,430,937</b>	<b>13,508,406</b>	<b>7,433,869</b>	<b>6,456,111</b>	<b>7,344,353</b>	<b>8,046,248</b>	<b>8,752,522</b>	<b>9,463,091</b>	<b>10,181,619</b>
Contingency	-	-	-	3,652,000	1,659,470	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Reserves	-	6,430,937	-	3,781,869	3,781,869	5,344,353	6,046,248	6,752,522	7,463,091	8,181,619
Unappropriated Ending Fund Balance - Restricted	11,716,682	-	13,508,406	-	1,014,772	-	-	-	-	-

**Assumptions:**

- ~Charges, Fees, License, Permits growth at 0.5%
- ~All Other Revenue Resources growth at 4%
- ~CPI growth: Yr 1-2: 5.0%, Yr 3-4: 4.5%, and Yr 5: 4.0%
- ~Transfer Out align with Transfers In under the NCPRD General Fund for staff time spent on SDC eligible projects

**Other Notes:**

- ~SDCs collected may only be spent on new development and cannot be used to maintain existing assets or operations. Under Oregon Revised Statute (ORS) 223.297-223.314, Oregon state law authorizes local governments to assess SDCs and specifies how, when, and for what improvements they can be imposed.
- ~Collection of SDCs is unpredictable and trend with the state of the economy and feasibility to build.
- ~The park, playground, and phase I community center improvements located at the Concord property are covered by SDCs from each zone since the property amenities are considered a district-wide asset. The rate in which the project can be covered by SDCs is 53.5%. The share of SDCs to be used on Concord will be 45% in an effort to conserve SDCs for other projects. The share of SDCs to be used is computed after sale proceeds and awarded grants have been subtracted.
- ~NCPRD will present a supplemental budget in the 1st quarter of FY 24-25 to account for the changes in the budget
- ~The NCPRD System Plan will no longer be supplemented by the use of SDCs

**FY 23-24 YE Projection \$108,185**

- \$13,936 Park, playground, and phase I community center improvements at the Concord property
- \$30,051 System Plan
- \$63,220 Park at Jennings Lodge
- \$978 Park at Justice Property

**FY 24-25 Adopted Budget \$3,620,715**

- \$538,650 System Plan
- \$10,331 Trails Master Plan
- \$274,515 Park at Jennings Lodge
- \$1,085,397 Park at Justice Property
- \$1,576,430 Milwaukie Bay Park
- \$135,392 Park, playground, and phase I community center improvements at the Concord property

**FY 24-25 Projected Budget \$8,017,205**

- \$365,065 Park at Jennings Lodge
- \$1,085,397 Park at Justice Property
- \$1,576,430 Milwaukie Bay Park
- \$4,990,313 Park, playground, and phase I community center improvements at the Concord property

\*Overall budgets for the projects listed have not changed; timing of the projects have shifted.



# NORTH CLACKAMAS

## PARKS & RECREATION DISTRICT

### N CPRD MONTHLY DIVISION REPORT

Prepared for the N CPRD District Advisory Committee (DAC)

Reporting Period: Sept. 2024

DAC Meeting Date: Oct. 9, 2024

#### ADMINISTRATION

#### FINANCE

- **Budget Committee Recruitment:** The N CPRD Budget Committee recruitment closed on Sept. 30, 2024. We are evaluating the applications and interviews will be scheduled.
- **1st Quarter Supplemental Budget:** The Supplemental Budget was adopted by the Board on Thursday, Sept. 26. Information is included for review.

#### Looking Ahead

- **Oct. 21-24, 2024:** Annual audit with Moss Adams.
- **Budget Proposal Form:** The Budget Proposal Form is available online for project proposals for the annual budget process. The form can be found on the N CPRD website: [ncprd.wufoo.com/forms/q1b6z3uk02b9ghx/](https://ncprd.wufoo.com/forms/q1b6z3uk02b9ghx/)

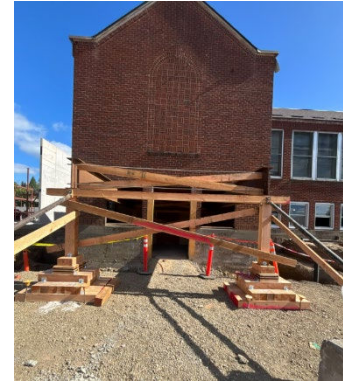
#### MARKETING & COMMUNICATIONS

- **Website Refresh:** The discovery phase is complete and the website strategy has been finalized. The project team conducted user testing for the draft creative concept and navigation, and feedback will be integrated before finalizing the design and developing the wireframes.
- **Fall Program & Events Promotion:** Developed promotional materials for fall programming and events, with ongoing promotion across N CPRD communication channels.
- **Leash Up Campaign:** Staff wrapped up a campaign to educate the public and increase awareness around the importance of leashing dogs in parks. Tactics included on-screen ads and branded leash giveaways at Movies in the Park, content included in the Discovery Guide and Outside Inside e-newsletter, social media posts and a gift basket giveaway.



### PLANNING PROJECTS

- **Park at Jennings Lodge Campus:** Continuation of the design process. The next phase of design (Design Development) is anticipated to be complete in mid-September. Staff will submit the project for Design Review to County Planning in October. A public process to select a name for the new park will be undertaken after construction.
- **Park at Concord Property:** Active construction at the property. The covered basketball shed was demolished so that early grading of the parking lot could occur. Site work is ongoing at the detention pond (SW corner of the property along SE Concord Rd) and will be pouring footings the first week of September. Project completion is estimated in the fall of 2025. A web camera provides a view of site construction, refreshed every few minutes. You can access the camera as well as construction updates for the park and community center using this link: [new.express.adobe.com/webpage/IG5Adw6CT4y1Vs](https://new.express.adobe.com/webpage/IG5Adw6CT4y1Vs).
- **Playground at Concord Property:** Design is complete. We are in the process of getting the change order work approved to move forward with this scope. Met with the design team and contractor to coordinate in preparation for construction to begin. Construction is scheduled to begin in late 2024.
- **Community Center at Concord Property:** The Concord building roof replacement project is progressing on schedule. For organizational purposes, the roof areas were divided into four different sections. Areas A and B are on the NW side of the building, Area C is on the SW side, along SE Concord Ave, and Area D is the section above the gym in the center of the building. Areas A, B and C were demolished. Plywood, blocking and weather protection were installed. Flooring abatement around the new lobby and elevator pit began. They poured the concrete slab the first week of September. Structural shoring at the main entry also began during that time. The above photo shows the new lobby entry cut into the brick façade. The building is expected to open to the community in fall 2025.
- **System Plan:** Phase 1, Assessment, and Phase 2, Initial Community Engagement, are nearing completion. The consultant team is currently finalizing the community survey results report, the final task of Phase 2 work. The Board approved Phases 3 and 4 of the System Plan consultant contract on Sept. 18, 2024. The consultant team is working with staff to initiate the first task for Phase 3, developing the vision and goals statement for the System Plan, based on the assessments and feedback collected during the initial phases of the project. Draft vision and goals content will be presented to the DAC for discussion and feedback during fall/winter 2024.



- **Trails Network Plan:** ODOT and DLCD have reviewed and approved the scope of work for release in a Request for Proposal (RFP). The project is on track for selection of a consultant in fall of 2024 and project kick-off by summer 2025.

#### **PARTNER PROJECT SUPPORT (non-NCPRD projects)**

- **River Forest Creek - Willamette Confluence Large Wood Replacement:** A North Clackamas Watershed Council-led project. The proposed undertaking will utilize the existing boat launch at the end of SE Oak Grove Boulevard to offload logs into the project area. The project is in the final phase of construction, which is the completion of the log jam. There was a delay to start because of high water levels, therefore an extension to the instream work window was secured. The boat launch will be closed from Aug. 1 – Sept. 30, 2024, however construction is anticipated to reach into October about a week.
- **Kellogg Creek Confluence Restoration and Community Enhancement Project (impoundment sediment sampling):** This project is a collaborative effort led by the North Clackamas Watershed Council, the City of Milwaukie, Oregon Department of Transportation, and American Rivers. To complete the restoration design of the impoundment behind Kellogg Dam, additional sediment and geotechnical sampling is needed. The explorations will occur from a barge equipped with a probe and sampling equipment that will be lifted into the impoundment using a crane. The crane was set up in Kronberg Park. The targeted work window for sampling is May 1 – Sept. 30, 2024.
- **Beebe Island Side Channel Reconnection Project:** Clackamas River Basin Council (CRBC) led the project. The project proposes to improve side channel connections at the inlet, as well as off-channel alcove habitat. CRBC has developed 30% designs and is anticipating the final design in mid-September.
- **Johnson Creek Confluence Restoration:** A Johnson Creek Watershed Council-led project. This project will construct large wood complexes in the lowest reach of Johnson Creek, including the confluence with the Willamette River. The proposed undertaking will be utilizing the existing boat ramp at Milwaukie Bay Park to offload logs into the project area, however, this undertaking will not adversely affect NCPRD. Exact construction dates are to be determined.
- **Boardman Sewer Line Replacement at Trolley Trail:** An Oak Lodge Water Services District-led project. This project will replace a section of wastewater main near Boardman Avenue and Hwy 99E in late summer/fall 2024. There will be flaggers, resulting in delays to trail users of no more than 20 minutes. A proposed trail rerouting will also be available during construction.
- **Construction of Aquifer Storage Recovery (ASR) Building at Sieben Park:** A Sunrise Water Authority (SWA)-led project. The ASR building is approximately 200 sq ft and will be constructed along the eastern boundary of NCPRD's Sieben Park. SWA is working on re-submitting their non-conforming land use application. Once land use is obtained, they will begin progressing designs for construction.

- 3-Creeks Natural Area Floodplain Enhancement Project:** A Water Environment Services (WES)-led project. This project will enhance floodplains, improve water quality, improve fish and wildlife habitat, and provide opportunities for pedestrian access and environmental education on the site, where feasible. NCPRD received 90% of plans, specifications, and cost estimates for the 3-Creeks stream restoration project for review and comment.

**CAPITAL IMPROVEMENT PROJECTS FY 24-25**

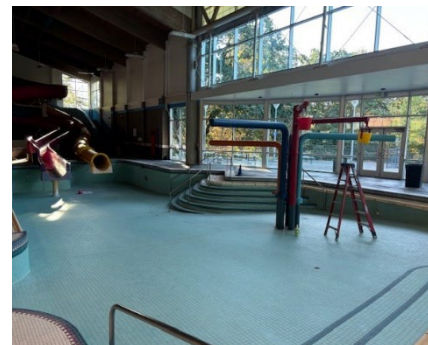
Item	Current Activity	Next Steps	Timeframe
System Plan	Finalizing community survey report, initiating vision, goals, and strategies development	Vision, goals, and strategies development and refinement. Creation of a draft System Plan map	Fall/Winter 2024
Trails Network Plan	Finalization of RFP for consultant selection	ODOT to hire consultant	Fall 2024
Ball Fields Study	On hold pending System Plan results		
Park at Jennings Lodge Campus	Advance design development; staff to identify funding for construction	Prepare design and application for land use review. Planning level costs and phasing plan	Fall 2024
Park at Concord Property	Advise on construction activities and cost control	Advise on construction activities and cost control	Summer 2025
Playground at Concord Property	Change order approval from BOD	Construction is anticipated to begin by spring 2025	Spring 2025
Community Center at Concord Property	Roof replacement and new elevator work underway. Develop scope of interior building improvements	Advise on construction activities and cost control as needed	Fall 2025
Natural Area at Hull and Swanson Property	On hold pending System Plan results	-	-
Park at New Urban High School	On hold pending System Plan results	-	-
Park at Justice Property	Complete site due diligence	Prepare Request for Proposal for design	Winter 2025

SDC Methodology	On hold	-	Spring 2024
Milwaukie Bay Park	On hold	-	-
Regional Trolley Trail	-	Meet with the Friends of the Trolley Trail to receive feedback as to whether the signage began to change user behavior	Fall/Winter 2024

## PROGRAMS & COMMUNITY CENTERS

### AQUATICS

- Shutdown:** The facility completed its annual maintenance shutdown. Project highlights include:
  - Replacement of a wave circulation motor and pump.
  - Pressure washing the entire facility.
  - Repair of decking in multiple areas.
  - Replacement of one slide arm support.
  - Touch up painting of many heavy use areas.
  - Over 1,000 sq ft of tile grouting.
  - Over a quarter mile of expansion joint repair or replacement.
  - Replacement of all VGB required drain covers.
  - Multiple staff trainings, including Bloodborne Pathogens and the County's required Harassment Prevention curriculum.



### Looking Ahead

- Fall:** Swim lessons are full and we are offering ten additional classes for the community.

### OLDER ADULT SERVICES

- Senior Services and Housing Fair:** The Milwaukie Community Center Foundation hosted its bi-annual Housing and Senior Services Fair on Sept. 12. Over 40 vendors had tables to showcase their goods and services aimed at the senior population. This fundraiser raised nearly \$5,000.



- **Interstate Bank Volunteer Group:** On Sept. 11, volunteers from the local Interstate Bank helped clean up some of the grounds around the Center as part of their nationwide day of service.

### Looking Ahead

- **Oct. 2, 2024:** The Emergency Firewood Program kicks off for the year. Volunteers have spent the summer months splitting and stacking firewood. The wood will be made available for residents in need (free of charge) to supplement heating costs and be a resource in case a power outage.
- **Oct. 9, 2024:** The 11th annual Mah Jongg Tournament Fundraiser will be held at the Milwaukie Community Center from 11 a.m.-4 p.m. The fee is \$40 per player; 100 players expected.

### RECREATION AND SPORTS

- **Rising Stars Soccer:** The Adaptive & Inclusive program has 17 athletes participating this season. The games and practices are held on the Clackamas School Property field.
- **Sideout Volleyball:** Over 300 girls are participating in the Sideout program this season. The 32 teams began practicing on Sept. 23 and will play their first matches on Oct. 12 in North Clackamas School District gymnasiums.
- **Pre-K Multi-Sport:** Due to its popularity, staff created an additional class offering. The program began on Sept. 18 at the Mount Scott Elementary gymnasium and concludes on Oct. 23.
- **Adult Softball:** The Fall Frenzy league began play on Sept. 8, on the Adrienne Nelson High School fields. The 8-week Sunday league has three divisions and 28 teams.
- **Hoopers Basketball:** Registration opened on Sept. 3 with offerings for children in grades kindergarten through high school. Over 300 area youth have already enrolled, and when the season begins, we will have over 1500 registered players!
- **Shooting Stars:** Twenty athletes have already registered to play in the adaptive and inclusive basketball program. We expect the number of participants to exceed 60 when the season begins on Jan. 20.
- **North Clackamas Park:** The unofficial start of the fall season began the first week of September. The popularity of the four fields has not diminished, as the fields are booked seven days a week through October with senior softball, youth baseball, softball, and mini soccer!

- **Fiesta Latina En El Parque:** The third annual Fiesta Latina En El Parque was a great success with 1,503 attendees, a 27.5% increase from last year's attendance. This event showcased five delicious food vendors – Birrieria Carlos, Mi Xalisco, Don Churros, Las Marquezas Drinks & Snacks and Frutas Bambi, 31 resource and artisan vendors, and some incredibly talented performers – Cosecha Mestiza (Folkloric Dancing), Ollin Yolliztli PDX (Traditional Aztec Dancing), Conexión Fina (High school students from Rex Putnam/corridos tumbados) and La Batalla (country music of the Mexican regional).



- **Fall Recreation:** Fall classes began Sept. 23. The fall programs, which included 37 adult and 11 youth offerings, have 834 participants registered, a 23% increase from the previous fall registration. Popular classes include Strength & Relaxation Yoga, Functional Fitness, Sit-N-B-Fit, Zumba, Acrylics, Youth Ballet & Jazz, and our NEW Teen Nights.

### Looking Ahead

- **Oct. 11, 2024:** HallowTeen Night (Grades 6-12), Milwaukie Community Center, 6:30-8:30 p.m., free.
- **Oct. 26, 2024:** Halloween Bash & Movie Night, Milwaukie Community Center, 4:30-8 p.m. (Trick or Treat Activities 4:30-7 p.m.; Movie showing of *Monsters, Inc.* starts at 6:30 p.m.), NCPRD \$5; non-resident \$6 per family for up to four people; \$1 for each additional person.
- **Nov. 15, 2024:** Games & Pie Teen Night (Grades 6-12), Milwaukie Community Center, 6:30-8:30 p.m., free.

## PARKS & FACILITY MAINTENANCE

### PARKS, TRAILS & NATURAL AREAS

- **Aquatic Park Annual Shutdown:** NCPRD completed several repairs and maintenance projects during the shutdown, including tile replacement, expansion joint sealing, painting, lighting, electrical projects, plumbing repairs, HVAC repairs, and deep cleaning.
- **Aquatic Park and Parking Island Restoration:** Staff leveled the islands and removed bound roots and diseased trees, prior to replanting new trees.
- **Milwaukie Bay Park Interoperation Sign Replacement:** NCPRD replaced the interpretive signs at Klein Point.
- **Districtwide Maintenance:**
  - **Tree Assessments:** This assessment will continue through November and includes removing dead and diseased trees, stump grinding, and replanting.
  - **Pruning:** This will continue through November.

- **Winterized Irrigation Systems:** Turned off and drained all irrigation systems to winterize.

### Looking Ahead

- **Oct. 9, 2024:** Presenting four County Weed Management.
- **Oct. 26, 2024:** No Ivy Day at Homewood Park, 10 a.m-noon
- **October/November:** A large windowpane above the entry at the Aquatic Park has developed a crack. This is estimated to be placed in October or November.

### CAPITAL IMPROVEMENT PROJECTS

- **Aquatic Park Tower Stairwell Concrete and Deck Repairs:** Structural engineering will need to be completed, and work will need to be contracted and scheduled. This will also include waterproofing of the tower stairwell.
- **Concord Front Entry Restoration:** Staff refurbished the Concord Property building's main entry to its original character.



Kia Selley, NCPRD Director

September 26, 2024

BCC Agenda Date/Item: 20240926 II.A

Board of County Commissioners  
 Sitting/Acting as the North Clackamas Parks and Recreation District Board of Directors  
 Clackamas County

**A public hearing to approve a supplemental budget resolution for FY 2024-2025 for North Clackamas Parks and Recreation District. Net increase of appropriations of \$13,200,256. Funding is through Beginning Fund Balance and Transfers In From Other Funds. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Budget adopted on June 20, 2024.		
<b>Performance Clackamas</b>	Build public trust through good government by providing budget responsibility and transparency		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Dominic Cortinas	<b>Contact Phone</b>	971-352-0673

**EXECUTIVE SUMMARY:** Each fiscal year it is necessary to make budget adjustments to meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally balanced budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is a net increase of \$13,200,256.

**RECOMMENDATION:** Staff respectfully requests a public hearing for the consideration of this supplemental budget and adoption of the attached Resolution Order.

Respectfully submitted,

Kia Selley  
 NCPRD Director

For Filing Use Only



**SUMMARY OF PROPOSED BUDGET CHANGES**  
**Exhibit A**  
**September 26, 2024**  
 AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

1 NCPRD General Fund 213		Original	Change	Revised	Requirement	Original	Change	Revised
<b>Resources</b>								
Beginning Fund Balance		6,409,721	7,251,657	13,661,378	Operating Expenses	11,551,526	95,000	11,646,526
Taxes		7,443,000	-	7,443,000	Transfers To Other Funds	700,045	6,965,705	7,665,750
Federal, State, Local, All Other Gifts & Donations		224,450	-	224,450	Reserve for Future Expenditure	3,572,785	-	3,572,785
Charges, Fees, License, Permits, Fines, Assessments		2,554,100	-	2,554,100	Contingency	2,000,000	(95,000)	1,905,000
All Other Revenue Resources		635,353	-	635,353				
Transfers in From Other Funds		557,732	(285,952)	271,780				
<b>Revised Total Fund Resources</b>				<b>24,790,061</b>	<b>Revised Total Fund Requirements</b>			<b>24,790,061</b>

Recognizing Beginning Fund Balance, to increase budget authority for Operating Expenses for a position reclassification and needed Transfer funding for the Concord property improvements (see item 5). Additionally, the NCPRD General Fund is changing its adopted budget authority from program level to the fund level in accordance with Oregon Budget Law.

2 NCPRD System Development Charge Fund Zone 1 (281)		Original	Change	Revised	Requirement	Original	Change	Revised
<b>Resources</b>								
Beginning Fund Balance		6,755,649	875,000	7,630,649	Operating Expenses	12,350	7,650	20,000
Charges, Fees, License, Permits, Fines Assessments		360,160	-	360,160	Transfers To Other Funds	1,927,736	1,799,522	3,727,258
All Other Revenue		273,000	-	273,000	Reserve for Future Expenditure	2,948,723	-	2,948,723
					Contingency	2,500,000	(932,172)	1,567,828
<b>Revised Total Fund Resources</b>				<b>8,263,809</b>	<b>Revised Total Fund Requirements</b>			<b>8,263,809</b>

Comments: Recognizing additional Beginning Fund Balance and decreasing Contingency for the needed Transfer funding for the Concord property improvements (see item 5).

3 NCPRD System Development Charge Fund Zone 2 (282)		Original	Change	Revised	Requirement	Original	Change	Revised
<b>Resources</b>								
Beginning Fund Balance		600,488	1,497,108	2,097,596	Operating Expenses	3,340	16,660	20,000
Charges, Fees, License, Permits, Fines, Assessments		142,680	-	142,680	Transfers To Other Funds	518,186	1,480,448	1,998,634
All Other Revenue Resources		22,000	-	22,000	Reserve for Future Expenditure	91,642	-	91,642
					Contingency	152,000	-	152,000
<b>Revised Total Fund Resources</b>				<b>2,262,276</b>	<b>Revised Total Fund Requirements</b>			<b>2,262,276</b>

Comments: Recognizing additional Beginning Fund Balance for the needed Transfer funding for the Concord property improvements (see item 5).

4 NCPRD System Development Charge Fund Zone 3 (283)		Original	Change	Revised	Requirement	Original	Change	Revised
<b>Resources</b>								
Beginning Fund Balance		2,733,537	126,720	2,860,257	Operating Expenses	4,800	10,200	15,000
Charges, Fees, License, Permits, Fines, Assessments		79,560	-	79,560	Transfers To Other Funds	1,174,793	1,116,520	2,291,313
All Other Revenue Resources		108,000	-	108,000	Reserve for Future Expenditure	741,504	-	741,504
					Contingency	1,000,000	(1,000,000)	-
<b>Revised Total Fund Resources</b>				<b>3,047,817</b>	<b>Revised Total Fund Requirements</b>			<b>3,047,817</b>

Comments: Recognizing additional Beginning Fund Balance and decreasing Contingency for the needed Transfer funding for the Concord property improvements (see item 5).

5 NCPRD Capital Projects Fund 480		Original	Change	Revised	Requirement	Original	Change	Revised
<b>Resources</b>								
Beginning Fund Balance		12,248,406	(7,912,424)	4,335,982	Operating Expenses	15,957,928	4,014,261	19,972,189
Federal, State, Local, All Other Gifts & Donations		2,900,373	-	2,900,373	Reserve for Future Expenditure	2,050,179	-	2,050,179
All Other Revenue Resources		470,000	-	470,000	Contingency	1,373,700	(278,538)	1,095,162
Transfers in From Other Funds		3,763,028	11,648,147	15,411,175				
<b>Revised Total Fund Resources</b>				<b>23,117,530</b>	<b>Revised Total Fund Requirements</b>			<b>23,117,530</b>

Comments: To align the FY24-25 budget authority with the updated Concord property spending strategy for the park, playground, and community center improvements.

**BEFORE THE BOARD OF  
NORTH CLACKAMAS PARKS AND RECREATION DISTRICT  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization  
Regarding Adoption of a Supplemental  
Budget and Making Appropriations for  
Fiscal Year 2024-2025



Resolution No. 2024-70  
*Page 1 of 1*

**Whereas**, during the fiscal year changes in appropriated expenditures may become necessary and appropriation may need to be increased, decreased or transferred from one appropriation category to another;

**Whereas**, a supplemental budget for the period of July 1, 2024 through June 30, 2025, inclusive, has been prepared and submitted to the District taxpayers as provided by statute;

**Whereas**, the funds being adjusted are:

- NCPRD General Fund
- NCPRD System Development Charge Fund Zone 1
- NCPRD System Development Charge Fund Zone 2
- NCPRD System Development Charge Fund Zone 3
- NCPRD Capital Projects Fund

It further appearing that it is in the best interest of the District to approve this change in appropriations for the period of July 1, 2024 through June 30, 2025.

**NOW THEREFORE, the Clackamas County Board of County Commissioners acting as the Board of Directors of the North Clackamas Parks and Recreation District resolves as follows:**

Pursuant to its authority under ORS 294.473, the supplemental budget is adopted and appropriations established as shown in the attached Exhibit A, attached hereto and incorporated by this reference herein; and

**DATED** this 26th day of September, 2024

**BOARD OF COUNTY COMMISSIONERS ACTING AS THE BOARD OF DIRECTORS  
OF THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT**

Chair

Recording Secretary