



## MCCAB Meeting Minutes

**Date:** October 11th, 2024  
**Location:** Milwaukie Community Center  
**Time:** 9:30 a.m.

**MCCAB Members Present:** Wilda Parks, Chair, Riley Clark-Long, Loraine Collacchi, Virginia Seitz, Joel Bergman, Rosie Herboth and Ben Horner-Johnson, Secretary

**Excused** Rebecca Hollenbeck, Paul Ellison, Vice-Chair: Jeanne Heise, and Mark Elliot

**STAFF:** Marty Hanley, Dominic Cortinas, NCPRD Deputy Director; Melina DeFrancesco, and Sarah Kreiter.

**GUESTS:** Angela Wright, MCCF and Stan Catherman, MCCF.

**I. Call to Order:** Chair, Wilda Parks, called The Milwaukie Community Center/Advisory Board (MCCAB) to order at 9:34 a.m. A quorum was present.

### **II. Action Items:**

- a. Approval of Minutes from September 13th, 2024 – The board collectively reviewed the meeting minutes. Chair Wilda Parks, asked for a motion to approve the September 13th, 2024 meeting minutes. Joel Bergman made the motion to approve the meeting minutes. Riley Clark - Long second the motion. All were in favor, none opposed. The motion carried, approving the meeting minutes.
- b. Bylaws – addressing term period limitations – NCPRD Administration has asked that the MCCAB consider the term limitations as stated within the Bylaws “Board members shall serve no more than two consecutive full terms”. Marty stated that we don’t need to change the Bylaws but adhere to them.

### **III. Project Discussion:**

- a. Melina DeFrancesco and Alayna Baird provided an overview of the Connection and the Discovery Guide. They reviewed the importance of each of the produced materials and the importance of formatting and space planning to optimize and produce professional and consistent marketable materials.

Next steps:

1. Melina to revisit the design of the Connections magazine, addressing concerns raised about content and layout.
2. Melina to investigate printing costs for different page counts and frequencies of the Connections magazine.
3. Sarah and Melina to discuss reorganizing the program and recreation pages in the Connections magazine.
4. Melina to provide the Connections magazine discussion within the November meeting.
5. Marketing team to consider adding mission statement for the MCC within the Connection.

## MCCAB Meeting Minutes

Dominic Cortinas weighed in stating staff factors printing cost and staff time within the production cost and is evaluated as a whole. These marketing cost include the Aquatic Park/MCC/ and will soon include the Concord School. Melina re-iterated that this is really a reorganization of marketing material and placement strategy. Stan stated that the option of a quarterly printing could save staff time/and printing cost.

- b. Open House Committee – Riley Clark- Long reported points from a very brief meeting. Marty joined us for that and we talked a little bit about our overall mission and vision for a potential open house event and some of the components that we would need to consider as a group timeline, and budget some of those other items. Riley, Marty, Jamie and Maria will assist with planning.

### IV. Goal Discussion

- a. Chair Parks deferred discussion until the next board meeting.

### V. Standing Reports-

*MCC Foundation Report* - Stan reported the Foundation will hold the Mah Jongg tournament on October 19<sup>th</sup>. The Foundation is purchasing shelf stable meals for MOW recipients. The Foundation partners with New Season in a fundraising effort for the 8 days of giving prior to the Thanksgiving Dinner –November 24<sup>th</sup> at 4:00 p.m. Sponsors and volunteers are needed.

*District Advisory Committee (DAC)* - Joel did not attend; however, he did read the meeting materials deciphering that it seemed to have a focus on the naming policy.

### VI. MCC Reports

Recreation and Program Committee- Sarah Kreiter reported the Rec team held the annual Fiesta en el Parque with 1,503 people in attendance; 5 food vendors, and 31 artisan and resource vendors. Movies and concerts in the park are wrapping up. Attendance at events continues to grow across the board. Fall classes registration continues to increase. Oct. 26<sup>th</sup>, is the Halloween Bash with a showing of the movie Monster's Inc.

Facility and Rental Committee- Ben reported staff will be adding some storage rooms within the pool room area. Additionally, the MCC has had volunteers doing some painting. Staff is researching placement of vending machines. Indoor mural is on hold.

Nutrition, Transportation, Social Services & Community Center Report – The Firewood program has started and is a donated service to assist individuals with home heat. Additionally, the Social Service staff are accepting documentation for The LIHEAP program assisting eligible applicants with heating bills.

**VII. Public Comment** - No public comment.

**Adjournment:** Chair Parks adjourned the meeting at 11:00 a.m.

**Next Meeting:** The next MCCAB meeting is scheduled for November 8th, 2024, at 9:30 a.m.